



September 24, 2026

General Business Meeting

LBMS Media Center

Meeting called to order: 7:11

Attendees: Samantha Harriger, Katie Krueger, Andrew Huffman, Jen Jones, Tiffany Garcia, Leah Shultz, Vikki Meldrum, Helen Bridge, Tomoka Sasinka, Betsy Burkey, Skye Huntington, Jessica Barner, Erin Kollar, Brittany Meczka (virtual)

Officer Reports

- President (Samantha Harriger)
 - Star Player(s):
 - Tomoka Sasinka! When Samantha thinks of fall, she thinks of Tomoka! She has been in the building constantly these days and has been a great help with the Sip While You Flip and the Book Fair. Tomoka is unflappable, so fun, and great to work with!
 - Amazing Andy Huffman! Andy took on the role of treasurer this year and has been so organized and wonderful to work with!
 - Vote on the [Conflict of Interest](#) and [Code of Ethics](#) Policies: Samantha summarized the policies.
 - Erin Kollar moved to adopt the Conflict of Interest Policy. Andy Huffman seconded. All in favor (12), no opposed, no abstentions (beyond Samantha)
 - Code of Ethics Policy. Katie Krueger moved to adopt the Code of Ethics Policy. Lola Wenham seconded. All in favor (12), no opposed, no abstentions
 - PTA values this year: Community & Culture
 - Support the Students
 - Support the Staff
- 1st VP (Katie Krueger)
 - Katie's role is finding people who like doing things and connecting them with things they like to do!
 - We have a few positions open: Founders' Day Rep, Health & Safety Chair, Reflections Chair, Membership Chair, Music Boosters Rep, I.D.E.A Chair.
 - Founders' Day Chair would be great for anyone who loves planning parties and surprises! A chair is needed both for LBMS PTA AND at the Council level.
 - Reflections Chair @ DIS Is Hilary Nemecek - she is great and would collaborate on events for Reflections Creations with the LBMS Chair.
 - Music Booster Rep - Do you love talking about going to a meeting and reporting about another meeting?

- Fundraising VP (Vikki Meldrum)
 - Kindness Fundraiser - started last year to align with the Kindness Run at the end of the QUARTER. The goal is for the kids to commit to doing 3 acts of kindness: 1 in school, 1 at home, 1 in the community.
 - Students voted for the prize of a duo of squishies if they complete and submit the kindness passport with 10 sponsors for their Acts of Kindness.
 - 50 prizes this year!
 - 2 mystery prize drawings for those who have submitted their passports.
 - This fundraiser had a huge turnout last year - let's keep it going!
 - It aligns with the 1st quarter PBIS focus on the school value of Compassion.
 - We'll start seeing coms about this next week.
 - Volunteering for the Food & Toiletry drive would be a great Act of Kindness for the students since the programs overlap.
 - President's request: Samantha would love to receive photos of our kids doing their acts of kindness for inclusion in the blast/social media, etc.
- Membership (Samantha Harriger currently)
 - Currently we stand at a little over 120 members - would love to get more before the end of the next week and a half before the drawing happens. September 30th is the deadline!
- Treasurer (Andy Huffman)
 - Andy presented the proposed 2026-27 budget (attached).
 - We are expecting to have total income around \$12,000 - our current expected expenditures are around \$13,000. Current bank balance is \$17,000.
 - Andy moved to accept the proposed budget for the 2026-27 school year. Katie Krueger seconded it.
 - Discussion:
 - Rebate numbers are givebacks rebates.
 - For School Supply Box, both 2026 and 2027 numbers are actual earning. School Toolbox was very popular this year! Sold 80 boxes this year v. 71 last year.
 - All in favor, no opposed, Any abstentions - 0! Approved
- Secretary (Erin Kollar)
 - We discussed the best methods of collecting/reporting volunteer hours. Consensus was that we will expect all volunteer hours to be reported via the online reporting tool ([link](#) on the website)
 - Erin will collect the meeting hours via sign-in sheets.
 - Event organizers will report the total hours/volunteers for each event instead of expecting volunteers to report those hours independently.
 - The goal for volunteer sign-ups is to use one sign-up genius for the whole PTA so that we will more easily be able to collect and report volunteer hours.
 - I will also share the monthly volunteer hours reported with the General Minutes so people know if they've reported them or not!
- Council Delegate (Sarah Tenorio & Jessica Valore) - Reported by Samantha
 - Dollars for Demons coming up on November 13th - the event is the largest fundraiser for the Council Scholarships.
 - Please support the Council Fundraiser by shopping at Dean's Greenhouse and mentioning the Council of PTAs! FYI - there are cute Porch Kits for creating your own Porch Pot for Sale at Dean's right now!

- From Erin: Look forward to a Wreath Making Class this winter and a Plant Bingo Event, both at Dean's, this year!
- Looking for a Chair for the Annual Founders' Day Celebration! You get to work with Andy! Reach out to Katie Krueger if you are interested!
- October 19-23rd is the Food & Toiletry Drive - Stock up on PB&J for LBMS!

Committee Reports

- Administration (Mrs. Brittany Meczka) - Virtual
 - We are half way through the 1st quarter already!
 - The year started with a great WEB Leaders training and orientation for 7th graders.
 - Mrs. Meczka has started a touchpoint with kids - each core team, music dept and exploratory dept are nominating students of the week to celebrate. It's been amazing!
 - Recess has been going great! Recess has seemed to help kids burn off some energy during the school day. They are going to look into potentially combining the teams for recess in the future.
 - Frank the therapy dog is awesome - he's in the building on Tuesdays/Thursdays for the kids to interact with him!
 - Intervention & Enrichment - redesigned this time in the schedule this year. Transitioned it to a more structured program using classroom/MAP data to design small groups to meet with teachers as needed and/or allow kids to use the time as they need for homework catch-up. The goal is to give the kids the opportunities they need to succeed!
 - Had the PBIS kick-off rally last Friday, highlighting Fall Sports teams, and clubs - kids seemed to really enjoy it - look for highlights about which team won the spirit stick!
 - On 9/11 - Pete Luasjfkasdjfl;kasdj from the Military was here from....
 - Unified Sports started today and then had a dance. They were super excited. They'll head next to Avon Lake in October for Unified Flag Football
 - The Book Fair has been super exciting and everyone seems to be enjoying it!
 - Kindness run is coming up on 10/23/16!
 - From Samantha - We appreciate the pictures and updates on ParentSquare from Mrs. Mezcka!! Thank you!
- Advocacy/Parliamentarian (Julia Knotek)
- Community Service (Laura Dutt)
- Eighth Grade Event (Jen Jones)
- Financial Review (Carol Chung)
- Founders' Day (OPEN)
- Health & Safety (Open/Samantha)
 - Samantha is in this role at WES. They are looking at bringing back the Screenagers documentary for WES, and may include DIS and LBMS as well.
 - They are also working with SROs to see if they can have an open forum on E-Bikes.
- Hospitality (Jessica Valore/Carol Chung)
 - Opening BBQ was very successful! Thank you for donations and helping!
- I.D.E.A. (OPEN)
- Kindness Run (Jen Jones)
 - Date is 10/23/26 - Mr. Barry is the real driving force here, and we support him.
 - The route for the run is out the back of the school, down Bassett, back to the school.
 - WPD closes one lane of Bassett.

- Students return to play different yard games and get Kona Ice.
 - 7th and 8th grade are split up for easy management.
 - The event gives our students a chance to bond, have fun, and be kids!
- Literacy Programming (Tomoka Sasinka)
 - Sip While You Flip has been happening - every class comes in the library to peruse book titles while enjoying IcePops. (ProTip - take the IcePops out of the box to freeze!)
 - Book Fair has been going great! Kids have been very generous in rounding up their change and that money goes to the library.
- Music Boosters Rep (OPEN) Leah Schultz reporting
 - Music Boosters could really use help in the Concession Stand, specifically at the Homecoming Game, so the Band parents can enjoy halftime with their students.
 - Fan Zone is happening before the Homecoming game - there will be face painting, and temporary tattoos, and maybe other fun. Lola and Samantha are spearheading this and could really use some help!!
- Reflections (OPEN)
- Scholarship (Jennifer Meyer)
- Staff Grants (Sherry Sanfilippo)
 - From Samantha - She would really like to focus on Staff Grants this year to support our teachers!
- Student Appreciation (Jennifer Brogan)
- WDAB Rep (Betsy Burkey)
 - WDAB = Westlake Demon Athletic Boosters - <https://westlakeathleticboosters.org/>
 - Check Parent Square for the weekly LBMS and High School athletic calendars - great job, Collin, in keeping us updated! You can also find this info online.
 - The W Shop is open to purchase Westlake gear! Find the hours or shop online here: <https://wdabonline.square.site/>
 - Patti has it open when she has volunteers. If you are interested in volunteering at the shop contact Patti Barnes at WShop27830@gmail.com
 - A reimaged West Fest occurred on Sunday, August 16th from 3-5pm to celebrate the upcoming Fall sports season. It was very successful! Good job Kristin Rice!
 - WHS Homecoming is next weekend. The football game is on Friday, October 2nd - Theme is Pink Out - Patti will be there selling merch.
 - Dollars for Demons is November 13th - this is the main fundraiser for Council Scholarships and a fun event for families!
 - Concessions - While there are not regular concessions for athletic events, there is a middle school tournament that Westlake is hosting and there was a request for concessions. It would be great if there was someone who could spearhead this from LBMS - WDAB will help. If we work it/split it, we will make money.
 - Samantha will look into this.
 - Carrie Rendziak is the default coordinator for concessions.
- Winter Carnival (Jessica Valore)

Unfinished Business: NONE

Meeting adjourned: 8:13 PM

LBMS Proposed Budget 2026-2027

Beginning Account Balance	\$17,457.90
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Receipts (Income)	Proposed	2025-26 Actual	Notes
Fundraising- Direct Donation	\$100.00	\$320.00	
Fundraising- Raise Above It	\$9,000.00	\$9,619.00	
Hospitality - General	\$150.00	\$70.00	
Fundraising - Other	\$200.00	\$195.00	
Interest	\$10.00	\$9.59	
Membership	\$2,000.00	\$2,590.00	
Rebates	\$50.00	\$72.60	
School Supply Box	\$325.38	\$274.80	2026 number is what we have earned
WEF Car Raffle	\$350.00	\$453.33	

Total Receipts	\$12,185.38
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Expenditures

Administrative- General Expenses	\$100.00	\$45.09	
Administrative- Ohio Attorney Gen Fundra	\$50.00	\$0.00	Fee due to increased fundraising
Administrative - Bank Fees	\$50.00	\$0.00	
Administrative- Installation Dinner	\$250.00	\$55.00	
Administrative- Insurance & Bonding	\$365.00	\$365.00	
Community Service	\$100.00		adding general line item to support
Council Expenses- Constant Contact	\$165.25	\$132.04	
Council Expenses- Dues	\$300.00	\$300.00	
Donations- Dollar for Demons	\$120.00	\$120.00	
Donations- Scholarships	\$1,000.00	\$1,000.00	
Donation- WEF Basket	\$50.00	\$39.70	
Eighth Grade Event	\$1,000.00	\$520.00	Hoping to provide more activities
Fundraising Expenses	\$300.00	\$185.00	Budget amount is closer to average expense
Founders' Day	\$300.00	\$190.00	Budget amount is closer to average expense
Grants- Staff Grants	\$2,250.00	\$1,915.33	For teacher proposed programs
Hospitality- Conference Lunch	\$250.00	\$80.94	Budget amount is closer to average expense
Hospitality- BTS Picnic	\$70.00	\$41.05	
Kindness Run Expenses	\$50.00	\$37.99	
Literacy Program	\$125.00	\$120.93	
Membership Expenses	\$110.00	\$113.20	Memembership raffle prize
Membership Dues (State \$5.75/pp)	\$1,200.00	\$1,131.00	Current due \$644 hoping to double
Reflections	\$50.00	\$0.00	
Staff Appreciation	\$2,000.00	\$1,704.92	Week long event providing lunches, coffee, other items
Student Appreciation	\$500.00	\$530.08	
Student Programming	\$1,600.00	\$1,545.00	Last year was science magician
Winter Carnival	\$1,500.00	\$310.28	Planning to add and replace games used for event

Total Expenditures	\$13,855.25
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Ending Account Balance	\$15,788.03
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LBMS Volunteer Hours 26-27 SY (Responses)

Timestamp	Volunteer Last Name	Volunteer First Name	Number of Service Hours	Number of Legislation Hours	Number of Ways and Means Hours	Month the above Volunteer Hours were performed.
9/1/2026 20:59:06	Vikki	Meldrum	24	0	0	August
9/24/2026 19:42:58	Huffman	Andrew	11			September
9/24/2026 19:43:57	Shultz	Leah	4			September