

CALL TO ORDER	At 7:03 p.m., the June 1, 2026, meeting of the Susquehanna Township Board of School Directors was called to order by Board President Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT	Mr. Jesse Rawls, Sr., Ms. Tameka Hatcher, Ms. Elise LeMelle, Mrs. Jackie Hill, Mr. Eric Hedenberg, Keita Kalonji Johnson, Esq., Mr. Warren Enoch, Dr. Anita Mareno
ABSENT	Mr. Jayonn Folks
DISTRICT OFFICE PRESENT	Dr. Tamara Willis, Dr. Andrae Martin, Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Dr. Erika Willis, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
SOLICITOR	Eckert Seamans Cherin & Mellott, LLC
EXECUTIVE SESSION	The Board President announced that executive session was held immediately prior to the meeting for the purpose of personnel matters and legal advice.
INTRODUCTIONS/ GUEST PRESENTATIONS	None
II. APPROVAL OF AGENDA ITEMS FOR JUNE 1, 2026	
MOTION TO APPROVE	2.A. Moved by Mr. Hedenberg, seconded by Ms. Hatcher to approve the meeting agenda for June 1, 2026. Motion passed 8-0, 0 abstentions, 1 absent (Mr. Folks)
III. A. HEARING OF THE PUBLIC	
SPEAKER	None
III. B. BOARD MEMBER COMMENTS	
SPEAKER	Mr. Johnson provided an update from the Policy Committee Meeting (see attached minutes)
SPEAKER	Ms. LeMelle acknowledged the recent deaths of two students from the Harrisburg School District and noted that members of the Susquehanna Township community have been affected by these losses. She emphasized the importance of keeping student safety at the forefront of discussions regarding safety in schools and on school buses.
SPEAKER	Mrs. Hill shared that she recently visited Thomas Holtzman Elementary School, where she had the opportunity to interact with students and view artwork displayed

throughout the building. She remarked on the talent and creativity of the district's students.

SPEAKER

Mr. Rawls reminded the Board that Commencement will be on Thursday at 10 a.m.

IV. PRESENTATIONS AND DISCUSSIONS

PRESENTATION

4.A. Mrs. Ciaciulli presented the 2026-2027 Fiscal Year Budget (attached to BoardDocs)

PRESENTATION

4.B. Dr. Willis presented a Strategic Plan Update (attached to BoardDocs)

Mr. Rawls left the meeting at 7:43 p.m.

Mr. Rawls returned at 7: 47 p.m.

Mr. Hedenberg left the meeting at 7:50 p.m.

Mr. Hedenberg returned at 7:52 p.m.

V. MINUTES

None

5.A.

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D. Moved by Mr. Johnson, seconded by Mr. Hedenberg to approve items 7.A.B.C.D.

ROLL CALL VOTE:

Aye: Dr. Mareno, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. Hedenberg, Mr. Enoch, Mr. Johnson, Mr. Rawls

Nay: None

Abstain: None

Absent: Mr. Folks

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Folks)

7.A. Employee Separations

Name	Position	Location	Reason	Agreement	Effective Date
Nancy Kemberling	Food Service Manager	SLAC	Retirement	Teamsters	June 4, 2027

7.B. Transfers

Name	Position/Location	to Position/Location	Salary	Agreement	Effective Date
Ahkee Cox-Cowan	STMS LTS Emotional Support Teacher	STMS Emotional Support Teacher	\$64,096.00	STEA	2026-2027 School Year
Charles Griffin	STHS ISS Supervisor	OAC Special Ed Paraprofessional (FOCUS)	\$24.99 per hour	STESPA	2026-2027 School Year
Daria Hall	DO Medical Access/ Student Services Coordinator	STHS Building Secretary	\$23.09 per hour	STESPA	2026-2027 School Year

7.C. Extensions and Supplementals

Name	Position	Location	Salary/Rate	Effective Date
Morgan Barksdale	Mentor for Ahkee Cox Cowan	STMS	\$1,000.00	2026-2027 School Year
Keishla Dejesus	ESY Paraprofessional	Districtwide	at their current hourly rate	2025-2026 School Year
Rena Summers	ESY Teacher	Districtwide	\$40.00 per hour	2025-2026 School Year
Kemal Pegram	ESY Teacher	Districtwide	\$40.00 per hour	2025-2026 School Year
Madison Pentz	Summer School Teacher	STMS	\$40.00 per hour	2025-2026 School Year
Jimmie Banks	Volunteer Assistant Football Coach	STHS	\$0	2025-2026 School Year
Stephen Colston	Volunteer Assistant Football Coach	STHS	\$0	2025-2026 School Year

Eric Ramsay	Volunteer Assistant Football Coach	STHS	\$0	2025-2026 School Year
Lanthus Whitside Sr.	Volunteer Assistant Football Coach	STHS	\$0	2025-2026 School Year

7.D. Updates

Name	Position	Location	Original Date	Effective Date
Alanna Viozzi	Principal	OAC	2026-2027 School Year	2027-2028 School Year
Tamara Woodson	Assistant Principal	OAC	2026-2027 School Year	2027-2028 School Year

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D. Moved by Mr. Johnson, seconded by Mr. Hedenberg, to approve items 8.A.B.C.D.

ROLL CALL VOTE:

Aye: Dr. Mareno, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. Hedenberg, Mr. Enoch, Mr. Johnson, Mr. Rawls
Nay: None
Abstain: None
Absent: Mr. Folks

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Folks)

8.A. Approve the payment of Activity Fund bill from the First National Bank Activity Fund Checking, as listed on the Computer Check Summary, totaling \$76.00.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$2,582,910.13.

8.C. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$107,957.31.

8.D. Approve the payment of New Construction Capital Projects Fund Checking bills from the New Construction Capital Projects Fund Checking, as listed on the Computer Check Summary, totaling \$2,500,891.12.

DISCUSSION

8.E. Discuss the following 2026-2027 Fiscal Year Final General Fund Budget inclusive of a 4.4% real estate tax increase with expenditures totaling \$78,224,006, revenues totaling \$76,351,734, and \$1,872,272 use of fund balance.

- A tax of 23.8070 mills on the total assessed valuation on all property taxable for school purposes per resolution;
- Homestead/Farmstead exclusion of \$117.79 per resolution;
- A per Capita Tax of \$5.00 per person 18 years of age or over as of July 1, 2026, per resolution;
- A residence Tax of \$5.00 per person 18 years of age or over as of July 1, 2026, per resolution;
- An Earned Income Tax at the rate of 1% per resolution; (half % school district)
- An Occupation Tax at the rate of \$270 per person between the ages of 18 and 70, who make in excess of \$5,000.00 per year. Exemptions to the School Occupation Tax, Residence Tax, and Per Capita Tax are defined on the district's Request for Exemption from Personal Taxes form.
- Real Estate transfer Tax at a rate of 1% per resolution; and
- A Local Services Tax at the rate of \$5.00 on each individual who engaged in an occupation within the boundaries of the taxing authority.

DISCUSSION

8.F. Discuss the 2026-2027 FY Proposed Final Food Service Fund Budget with aggregate income and expenditures totaling \$2,963,686.64 and \$3,610,053.47 respectively, with a \$646,366.83 use of unrestricted funds.

DISCUSSION

8.G. Discuss the attached and below notated recommended 2026-2027 FY Student and Adult Meal price increases:

- 2026-2027 FY – Ala Cart Pricing as presented
- 2026-2027 FY – Student Meal - No Increases
- 2026-2027 FY – Adult Breakfast Meal – No increases
- 2026-2027 FY – Adult Lunch Meal Increases - .10 cent increase state required

IX. CONTRACTS

MOTION TO APPROVE

9.A. Moved by Mr. Johnson, seconded by Ms. Hatcher to approve Item 9.A.

ROLL CALL VOTE:

Aye: Dr. Mareno, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. Hedenberg, Mr. Enoch, Mr. Johnson, Mr. Rawls
Nay: None
Abstain: None
Absent: Mr. Folks

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Folks)

9.A. Accept the proposal from Boyer & Ritter LLC to continue providing annual audit services for the District's financial records, as required by the Pennsylvania Department of Education.

MOTION TO APPROVE

9.B. Moved by Mr. Johnson, seconded by Ms. Hatcher to approve Item 9.B.

ROLL CALL VOTE:

Aye:	Dr. Mareno, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. Hedenberg, Mr. Enoch, Mr. Johnson, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	Mr. Folks

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Folks)

9.B. Approve the change order R1 from e.h.c. to include the interior mold remediation on the second floor of the Oslwen C. Anderson, Jr. Center as presented.

MOTION TO APPROVE

9.C. Moved by Mr. Johnson, seconded by Mrs. Hill to approve Item 9.C.

ROLL CALL VOTE:

Aye:	Dr. Mareno, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. Hedenberg, Mr. Enoch, Mr. Johnson, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	Mr. Folks

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Folks)

9.C. Award the Masonry & Glazing Emergency Repairs at the Oslwen C. Anderson, Jr. Center to Watts Restoration Co, Inc. The total project cost is \$429,175.00 to be funded from the General Obligation Bonds 2025.

MOTION TO APPROVE

9.D. Moved by Mr. Johnson, seconded by Mr. Hedenberg to approve Item 9.D.

ROLL CALL VOTE:

Aye:	Dr. Mareno, Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. Hedenberg, Mr. Enoch, Mr. Johnson, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	Mr. Folks

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Folks)

X. POLICY

POLICY FIRST READ

10.A. First Read of Revised Policy 626: Federal Fiscal Compliance

POLICY FIRST READ

10.B. First Read of Revised Policy 626: Federal Fiscal Compliance

POLICY FIRST READ

10.C. First Read of Revised Policy 827: Conflict of Interest

XI. OTHER

None

XII. NEW BUSINESS

None

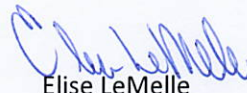
XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. Hedenberg, seconded by Ms. Hatcher, to the meeting.

Motion passed: 8-0, 0 abstentions, 1 absent (Mr. Folks)

Meeting adjourned 8:39 p.m.


Elise LeMelle
Board Secretary

Susquehanna Township School District Facilities Planning Committee Meeting Minutes

Date: May 7, 2026

Time: 5:00 PM – 6:00 PM

Location: DO Board Room

Committee Members Present

- Mr. Hedenberg (Chair)
- Ms. Lemelle
- Mrs. Hill

Administrative Liaisons Present

- Mr. Terry Heller
- Dr. Willis
- Mrs. Kathy Ciaciulli
- Mr. Oslwen Anderson, Project Manager

Meeting Minutes

I. Call to Order

The meeting was called to order by Mr. Hedenberg at approximately 5:00 PM.

II. Public Comment

No public comments were recorded.

III. Approval of Previous Meeting Minutes

The Facilities Planning Committee reviewed the March 31, 2026 meeting minutes. The minutes were approved as presented.

IV. Administrative Reports

Discussion included summer custodial goals and planned summer worker duties. Priorities included floor care, classroom cleaning, ceiling tile/light bulb replacement, and deep cleaning of kitchens and restrooms, along with summer support work such as landscaping, painting, cleaning, moving/organizing, and assisting maintenance and custodial staff.

Capital Projects and Facilities Updates

- Sara Lindemuth Anna Carter soffit and fascia project estimated at approximately \$65,000.
- Middle School UGI service conversion project estimated at \$109,890.
- Replacement of Federal Pacific kitchen electrical panels at the Middle School completed at an actual cost of \$27,250.
- Insurance-related repair projects at TWH and the Middle School bus canopy.

- Planned demolition of the Mosser House property at 3556 Elmerton Avenue.

Summer Cleaning and Staffing

Custodial summer cleaning plans and summer worker assignments were reviewed. Projects include floor maintenance, carpet cleaning, classroom cleaning, landscaping, painting, maintenance support, and replacement of ceiling tiles and lighting.

Anderson Center Project Manager Update

The committee also received a project update covering major facilities work, including building envelope/enclosure and mold remediation, freight elevator and jack repair, Phase 2 UGI gas line installation, structural steel rework, fiber optic installation from Anderson Center to TWH, roof replacement, building furniture delivery, playground work, and project completion percentages by trade.

- ***Building Envelope and Mold Remediation***
Construction and mold remediation work is expected to begin between June 1–5, 2026, with anticipated completion by mid-July.
- ***Freight Elevator and Jack Repair***
Elevator installation work is scheduled to begin June 1, 2026, with operation anticipated within four weeks pending inspections.
- ***UGI Gas Line Installation***
Underground gas line installation began May 4, 2026 and is expected to be completed by May 8, 2026.
- ***Structural Steel Rework***
Vertical chase structural modifications have been completed with floor repair work beginning May 13, 2026.
- ***Fiber Optic Installation***
Fiber installation between Anderson Center and TWH is scheduled from June 4–19, 2026.
- ***Roof Replacement***
Roof installation is approximately 95% complete with final HVAC rooftop equipment installation anticipated by June 30, 2026.
- ***Furniture and Playground Equipment***
Furniture deliveries and playground preparation work remain on schedule through fall 2026.
- ***Overall Project Completion***
Overall Anderson Center project completion is approximately 62.6% complete.

V. Adjournment

The meeting adjourned at approximately 6:00 PM.

VI. Next Meeting

The next Facilities Planning Committee meeting is scheduled for August 6, 2026.

Policy Committee Meeting Minutes Summary Sheet

Purpose: Review, revision and publication of policies governing the STSD operations.

Date: 5/28/26
Location: District Office
Time: 6:00 pm

Attendance:

Keita Kalonji Johnson, (Ch.)
Pres. Jesse Rawls, Sr.
Warren Enoch
Dr. Erika Willis, Dir. Human Resources/Committee Liaison
Dr. Tamara Willis, Superintendent

No members of the public were present.

Call to Order by Chmn. Johnson at 6:02pm

No public comments

No meeting minutes to approve.

Administrative Reports:

1. Dr. Willis (Erika) informed the committee that STSD is modernizing their technology platform, migrating from the BoardDocs to Keystone, with implementation planned by the close of FY25-26 (6/30). The modernization will improve and inform policy review, among other benefits, and members should look toward more information later this summer.

Policy Discussion: *Items 1-3 involve technical revisions to ensure continued compliance with updated Federal guidelines/requirements.*

1. 600 Finances - 626 Federal Fiscal Compliance: . The Board shall ensure federal funds received by the district are administered in accordance with federal requirements, including federal Uniform Guidance. Proposed revisions include technical updates to include compliance with federal guidelines and regulations related to cybersecurity, quality control and integrity of electronic records.
2. 600 Finances - 626.1 Travel Reimbursement - Federal Programs. The Board shall reimburse administrative, professional and support employees and school officials for travel costs incurred in the performance of service related to official business as a federal grant recipient. Proposed revisions include technical updates that define and include "participants of federal awards" as eligible recipients for reimbursement of travel costs. Participants include individuals participating/attending activities under a federal award (e.g., training and/or conferences) but who are not responsible for

implementation of the federal award. Examples include community members, students and conference attendees. School officials and district employees would require prior written approval to incur travel costs for business related to the federal award.

3. 800 Operations - 827 Conflict of Interest . This policy affirms standards of conduct that ensure Board members and employees avoid actual AND potential conflicts of interest (COI), AS WELL AS the perception thereof. Revisions include language that for federal purposes, a conflict of interest includes when the employee, officer, agent, or Board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of those individuals, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract. Policy also provides that no board member shall accept an honorarium, and district employees shall be provided written notifications of protections for good faith reporting.
4. 200 Pupils - 237 Electronics Devices. This policy has undergone changes in light of the passage of Senate Bill 1014 relating to prohibitions on personal electronics devices during the school day. Initial revisions include definitions of personal electronics devices, guidelines relating to accepted uses, disciplinary actions and possible exceptions. Informational Review only - no board action needed at this time.
5. 000 Local Board Procedures - 004 Membership. This policy was revised to include Section 11 - Post Service Restrictions. Under the School Code, a board member must wait until the end of their term before seeking employment, or seeking to contract with the district. Section 11 seeks to include additional post-employment COI restrictions prohibiting the employment/lobbying of the district for a period of at least one year from the time of separation from the Board. Section 11 is undergoing continued committee revision and legal review. No board action is needed at this time.

Meeting adjourned at 7:06pm