



PORT REPUBLIC SCHOOL DISTRICT

137 Pomona Avenue Port • Republic, NJ 08241

Phone: (609) 652-7377

Fax: (609) 652-3664

Carmine Bonanni, Jr.
Interim Superintendent

Todd D'Anna
Business Administrator

Reorganization & Action Meeting Agenda *May 18, 2022*

2022 - 2023 Board Goals

1. The board will resurrect the LEAP Grant and engage in the process of grant implementation, and consider and evaluate recommendations therein for future action.
2. The board will complete a self-evaluation and a superintendent evaluation, in compliance with code, by June 30.
3. The board will develop strategies to increase attendance at board, school, and community events.
4. The board will seek opportunities to expand shared services arrangements with relevant agencies and schools.

2022 - 2023 District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering high school are well prepared by the education they receive in Port Republic.
3. The district will continue its program of community awareness that improves district communications through effective tools determined by the Superintendent.
4. The district will, in consultation with key stakeholders, update the existing long range facilities plan in accord with acceptable LEAP Grant recommendations.

Goals Board approved on April 27, 2022

1. Call Meeting to Order

I, Todd D'Anna, Board Secretary, call this meeting to order under the Open Public Meeting Act at 5:04 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **May 16, 2022**

2. Pledge of Allegiance

3. Swearing in of new Board Member: Kevin Wessler

Mr. D'Anna administers the oath of office.

4. Roll Call

Member	Present	Absent
Joy Hooper		
Helen DeMario		
Eric Stevenson		
Kevin Wessler		
Jill Yochim		
Carmine Bonanni, Interim Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

5. Board of Education Code of Ethics Review

A school board member shall abide by the following Code of Ethics for School Board Members:

- A. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.**
- B. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.**
- C. I will continue my board action policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.**
- D. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.**
- E. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.**
- F. I will refuse to surrender my independent judgement to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.**

- G. I will hold confidential all matters pertaining to the school which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.**
- H. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrator officer.**
- I. I will support and protect school personnel in proper performance of their duties.**
- J. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.**

RESOLVED, pursuant to N.J.S.A. 18A:12-21, that each member of the Board of Education has reviewed the New Jersey School Boards Member Code of Ethics.

Roll Call Vote:

Member	Motion	Seconded by	Vote
Joy Hooper - President			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			

- 6. Nominations and Election for the 2022-2023 School Board President**
The Business Administrator/Board Secretary will, at this time, ask for nominations for the position of President of the Port Republic Board of Education.
NOMINATIONS:--

The Board Administrator/Board Secretary will close the nominations for the President of the Port Republic Board of Education. Vote to Approve:

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			

Kevin Wessler			
Jill Yochim			

Nominated:	
------------	--

7. **Nominations and Election for 2022-2023 School Board Vice President**
The Business Administrator/Board Secretary will, at this time, ask for nominations for the position of Vice President of the Port Republic Board of Education.

NOMINATIONS:

The Board Administrator/Board Secretary will close the nominations for the Vice President of the Port Republic Board of Education.

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			

Nominated:	
------------	--

AT THIS TIME THE NEWLY ELECTED PRESIDENT ASSUMES CHAIR

8. **MOTION to approve all recommendations listed in items A through J.**

Member	Motion	Seconded by	Vote
Joy Hooper			

Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			

- A. Appointment of 2022-2023 Delegates/Representatives**
RESOLVED, that the Port Republic Board of Education designate the following delegates/representatives from the membership of the Port Republic Board of Education:

ACSBA Delegate	
Alternate	
NJSBA Delegate	

- B. Appointments**
RESOLVED, that the Port Republic Board of Education approve the following committee appointments for the 2022-2023 school year:

Board of School Estimates	
Educational Policies Committee	
Fiscal Affairs Committee	
Negotiations Committee	
Building and Grounds Committee	
Personnel Committee	

- C. RESOLVED, that the Port Republic Board of Education appoint the following personnel for the indicated positions for the 2022-2023 school year:**

Affirmative Action Officer	Laura Erber
ADA Coordinator	Dennis Anderson
Asbestos Management Officer	William Wheatley
Auditing Firm	Ford-Scott Associates, LLC

Indoor Air Quality Designee	William Wheatley
Insurance Broker	Glenn Insurance
IPM Coordinator	William Wheatley
Right to Know Officer	Todd D’Anna
School Solicitor	Amy Houck-Elco, Cooper Levenson Attorneys at Law
Section 504 Officer	Laura Erber
Substance Awareness Coordinator	Laura Erber
Title IX Coordinator	Dennis Anderson

D. Bylaws, Policies and Regulations

RESOLVED, that the Port Republic Board of Education approves the bylaws, policies and regulations of the Board of Education as contained in the district policy book and documents issued by the Board and Superintendent for the 2022-2023 fiscal year.

E. Official Newspapers

RESOLVED, that the Port Republic Board of Education appoints the Atlantic City Press and the Current for the 2022-2023 fiscal year.

F. Depository of Funds

RESOLVED, that the Port Republic Board of Education appoints the following Depository of School Funds for the 2022-2023 fiscal year:

Ocean First Bank
NJ Cash Management Fund

G. Authorization to Sign Warrants (Checks)

RESOLVED, that the following lists those authorized to sign warrants on accounts:

General Fund	Two (2) 2 Live	Board President, Business Administrator, Board Vice President (Alternate)
Payroll	Two (2)	Board President, Business Administrator, Board Vice President (Alternate)
Payroll Agency	Two (2)	Board President, Business Administrator,

		Board Vice President (Alternate)
Student Activities	Two (2)	Interim Superintendent, Business Administrator

- H. Board of Education 2022-2023 Monthly Meeting Dates and Time**
RESOLVED, that the set date and time of the regular Port Republic Board of Education meetings are 5:00 pm on the third Wednesday of each month.
- I. 403 Providers**
RESOLVED, that the Port Republic Board of Education approve the following 403(b) providers:
- Ameriprise Financial
 - Franklin Templeton
 - Great American - Annuity Investors Life
 - Life Insurance Company of the South West
 - Oppenheimer
 - AXA Equitable
 - American General
 - Colonial Life
- J. Petty Cash**
RESOLVED, that the Port Republic Board of Education establish a petty cash fund of \$300 for the 2022-2023 fiscal year.
- K. Please note that Curriculum and Emergency Management Plan will be submitted at a later date for approval.**

At this time, the Board of Education will begin the Regular Monthly portion of the Board of Education Meeting.

- 1. Roll Call**
- 2. Approval of Minutes**
MOTION that the Board of Education approve the meeting minutes of April 27, 2022.

April 27, 2022 Action Meeting

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			

Kevin Wessler			
Jill Yochim			

3. Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. None at this time.

4. Board President's Report

A. None at this time.

5. Board Committee Reports

A. **Educational Policies Committee (DeMario, Yochim)**

1. None at this time.

B. **Fiscal Affairs Committee (DeMario, Stevenson)**

1. None at this time.

C. **Personnel Committee (Hooper)**

1. None at this time.

D. **Negotiations Committee (Hooper)**

1. None at this time.

E. **Buildings & Grounds Committee (Stevenson)**

1. None at this time.

6. Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Interim Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			

A. **Monthly Report/District Flyers**

1. Upcoming
 - 5/25/22 Canine Drill Presentation (State Police)
 - 6/1/22 8th Gr. Academic Excellence Luncheon

- 6/3/22 Field Day
- 6/7/22 8th Gr. Class Trip
- 6/9/22 Carnival Day
- 6/17/22 9:30 am Kindergarten Graduation
- 6/17/22 8th Grade Movie Night
- 6/20/22 4:00 pm 8th Grade Graduation

2. **Student Enrollment** as of May 18, 2022 is **109**.

3. **Suspension Report**

	In	Out
Monthly	0	4
Year Total	0	4

B. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
5/9/22	1:40 pm	Fire Drill	15	103	3

C. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location

D. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Certificated Staff positions for the 2022-2023 school year.

Position	Name	Step	Amount
Elementary School Teacher	Kristen Mull	BA -F	\$61,673
Elementary School Teacher	Heather LoBiondo	BA - L (20+longevity)	\$85,593
Elementary School Teacher	Elizabeth Torroni	BA-G	\$63,173
Elementary School Teacher	Erica Polito	MA - L	\$88,388

		(15+ longevity)	
Elementary School Teacher	Rebecca Platt	BA -H	\$67,773
Middle School Teacher	Tara Williams Smith	MA - J (0.785)	\$59,112
Middle School Teacher	Robin Hess	MA - F	\$65,435
Middle School Teacher	Jason Laning	MA - L (15+ longevity)	\$88,388
Special Education, Teacher	Nancy Kirner	MA - L	\$86,655
School Nurse	Laura Erber	BA + 15 - K	\$78,431
Special Ed/Basic Skills	Katie Goya	MA - B	\$63,287
Part Time Special Ed/Basic Skills	Stephanie Mauriello	BA - A (0.64)	\$38,046
STEAM/Spanish	Danielle Ricci	BA-B	\$59,468
Health & Physical Education	Helene Gross	BA - L (.80) (30+ longevity)	\$72,212
Speech Language Specialist	Catherine Muniz	MA - L (.40)	\$35,355

- RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve an additional \$500.00 for Robin Hess, Testing Coordinator.

E. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Non-Certificated Staff positions for the 2022-2023 school year.

Position	Name	Amount
Aide	Leslie Ale	\$25,255
Aide	Carlee Harrison	\$24,472
Part Time Custodian	William Wheatley	\$31,052
Part Time Custodian	Henry Acosta	\$18/hour
Secretary	Leslie Kurtz	\$35,356
Confidential Secretary to the Superintendent & Business Administrator	Linda Walk (20 + longevity)	\$53,910 (which includes \$1,000 Longevity)
2022-2023 Data Manager, NJSMART,	Linda Walk	\$1,300.00 Stipend

F. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the following Facilities use Requests.

Date	Time	Location	Event	Organization

G. Curriculum and Instruction

1. N/A.

H. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost

I. District Policies

1. RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the updated Policies (as reviewed).

J. QSAC

1. Nothing at this time.

K. NJ Department of Education State Reports

1. None at this time.

L. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

- **Academic Excellence Brunch**

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent,

approve Mr. Carmine C. Bonanni, Jr. to transport 4 students to the luncheon on Wednesday, June 1, 2022. Mr. Bonanni will provide all appropriate insurance information.

M. **Calendar**

1. None at the time.

N. **Discussion Items**

1. Summer Schedule (M - Th 8:00 - 3:00 pm, Closed on Fridays)

O. **New Business**

1. None at this time.

7. **School Business Administrator's Report**

MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			

A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending:

March 31, 2022
April 30, 2022

B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for:

Fund 10 March 31, 2022
Fund 20 March 31, 2022

Fund 10 April 30, 2022
Fund 20 April 30, 2022

C. **Budget Transfers:** Motion to approve the March Budget Transfers in the amount of.\$14,000.00

D. **Revenue Changes:** There are no revenue changes.

E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of April 28, 2022 through May 18, 2022 in the amount of \$203,065.33.

F. **Contracts**

1. Approve the Mullica Township School District Extended School Year Contract for 1 Special Education student, in the amount of \$2,300.00 for July 6, 2021 through August 5, 2021.
2. Motion to approve the renewal of the Delta Dental Contract for the 1 year period from July 1, 2022 through June 30, 2023 at the monthly rate of \$123.31 (2.01% Increase).

G. **Grants**

1. Approve the NJSIG safety grant in the amount of \$2,000.

H. **Discussion Items**

1. Food Service Update for 2022-2023 School Year

8. **Old Business**

A. None at this time.

9. **New Business**

A. None at this time.

10. **Public Comments – Open the meeting to the public.**

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			

Jill Yochim			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

11. Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			
Time Closed			

12. Executive Session - IN

MOTION to go into Executive Session to discuss personnel, legal, contractual and negotiation issues.

After the Board closes executive session, any action taken will be conducted in the public session.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute be rendered confidential.

- b. Matters dealing with Federal Funding
- c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
- d. Matters dealing with collective bargaining.
- e. Matters dealing with the sale or purchase of public land.
- f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			
Time In			

13. **Executive Session – CLOSE**
Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			
Time Out			

14. **Adjournment**
Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
--------	--------	-------------	------

Joy Hooper			
Helen DeMario			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			
Time Adjourned at			