



Carmin Bonanni, Jr.
Interim Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *April 27, 2022*

Board Goals

1. The board will develop a long-range facilities plan, which will include other stakeholders, to prioritize building needs.
2. The board will complete the board self-evaluation and the Superintendent Evaluation, in compliance with the deadline of July 1 for the Superintendent's evaluation.
3. The board will increase attendance at board, school and community events.
4. The board will take steps to begin an Education Foundation in the district.

District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand student success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering the high school grades are well prepared by their education in Port Republic.
3. The district will continue its program of community awareness that improves district communications through effective tools to be determined by the Superintendent.
4. The district will begin a long-range facilities plan, which will include other stakeholders, to prioritize building needs.

Goals Board approved on May 15, 2019

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **April 25, 2022.**

Pledge of Allegiance

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Roll Call

Member	Present	Absent
Joy Hooper - President		
Helen DeMario		
Alex Martin - Vice President		
Eric Stevenson		
Jill Yochim		
Carmine Bonanni, Jr. Interim Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of March 29, 2022.

March 29, 2022 Action Meeting
March 29, 2022 Executive Meeting

Member	Motion	Seconded by	Vote
Joy Hoope - President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. **2024 Race Across America Bike Race - Thank You**

A HUGE THANK YOU to Mr. Michael Trupkiewicz. He is in training for the 2024 Bike Race Across

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America and raised \$2,050.00 during his training for the Port Republic School PREP Program.

Board President's Report

- A. Letter of Resignation received from Helen DeMario, Board of Education Member, upon when a replacement is appointed.

Board Committee Reports

- A. **Educational Policies Committee (DeMario, Yochim)**
1. All policies under review for approval at the May Board meeting..
- B. **Fiscal Affairs Committee (DeMario, Stevenson)**
1. None at this time.
- C. **Personnel Committee (Hooper, Martin)**
1. None at this time.
- D. **Negotiations Committee (Hooper, Martin)**
1. None at this time.
- E. **Buildings & Grounds Committee (Martin, Stevenson)**
1. None at this time.

Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper - President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			

A. Monthly Report/District Flyers

1. Upcoming
- 5/2 - 5/6/22 PTS Book Fair 8:30 - 3:30 pm
 - 5/20/22 8th Grade Pancake Breakfast 7:30 - 9:00 am
 - 5/24/22 Teacher of the Year Luncheon

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2. **Student Enrollment** as of **April 27, 2022** is **108**.

3. **Suspension Report**

	In	Out
Monthly	0	3
Year Total	0	3

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
3/25/22	2	Investigations	Suspensions issued matter resolved

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
3/29/22	2:23 pm	Fire	18	104	2
4/11/22	2:22pm	Fire	13	103	2
4/26/22	1:27 pm	Fire	17	103	2

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
6/7/22	8	Albright,	Six Flags Great Adventure

		Laning	
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E. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount

- RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, to regrettfully accept the resignation of Madeline Albright, Middle School Mathematics Teacher. effective June 30, 2022.

G. Curriculum and Instruction

- N/A

H. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost

I. District Policies

Date	Policy Number	Policy
4/22/22	5141	Health
4/22/22	3542.2	School Meal Program_Arrears
4/22/22	5131	Conduct Discipline
4/22/22	5113	Attendance, Absences and Excuses
4/22/22	5141.4	Missing, Abused and Neglected Children
4/22/22	5141.10	Face Coverings
4/22/22	5141.21	Administering Medication
4/22/22	2224.1	Title IX - Sex Based Discrimination
4/22/22	1330	Use of School Facilities
4/22/22	4111.1, 4211.1	Nondiscrimination/Affirmative Action
4/22/22	5134	Pregnant Pupils
4/22/22	4111.2, 4211.2	Domestic Violence
4/22/22	6140	Curriculum Adoption Update
4/22/22	6161.1	Evaluation and Selection of Instructional Materials
4/22/22	6171.2	Gifted and Talented

J. QSAC

1. Nothing at this time.

K. NJ Department of Education State Reports

1. 2022-2023 Comprehensive Equity Plan Statement of Assurance.

L. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. **Calendar**

1. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the 2022-2023 Port Republic School Yearly Calendar.

N. **Mission Statement, District Goals and School Goals**

1. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the 2022-2023 Port Republic School Mission Statement, District Goals and Board Goals.

O. **Discussion Items**

1. None at this time.

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through I of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper - President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending February 28, 2022.

- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for February 2022.

Fund 10
Fund 20

- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$170.00.

- D. **Revenue Changes:** There are no revenue changes.

- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of xxxxxxxx, in the amount

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of (will be distributed at the BOE meeting).

F. Contracts

1. Resolved to approve the Interim Superintendent Contract for Mr. Dennis Anderson. effective July 1, 2022 through June 30, 2023, at \$475.00 per diem, pending all paperwork received.
2. Resolved to approve Ford Scott and Associates as the auditor of record for the 2022-2023 school year, not to exceed the amount of \$13,500.00.

G. Dual Use

1. Resolved to approve the Dual Use of the Resource Room.

Application
Room sketch

H Grants

1. Approve the extension of the LEAP Grant Agreement IS-2021-2022-04 until June 30, 2023 as per the attached extension addendum.

WHEREAS, the Port Republic School District has experienced a series of unforeseen circumstances that have substantially delayed beginning of grant activities, including COVID-19 financial and operational issues, staff turnover and family difficulties; and

WHEREAS, the Port Republic School District has requested an extension to the term period of the grant and remains committed to continuing to identify and achieve greater efficiencies and enhancing the quality of services within its borders.

NOW, THEREFORE, BE IT RESOLVED, the Director has determined to extend the term of the grant period to June 30, 2023.

I. Discussion Items

1. None at this time.

Old Business

- A. None at this time.

New Business

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A. None at this time

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper - President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper - President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			

Time Closed	
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Adjournment

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper - President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			
Time Adjourned at			