

October Agenda

School: Esther Jackson Elementary School

Date: 10/01/2026

Time: 3:00 PM

Location: FLEX Space

SGC Members:

Kim Kapella, (Principal) Jill Vitagliano (Teacher - Chair), Katelyn Bivins (Teacher – Vice - Chair), Avery Sather (Appointed Staff), Lisa Stubbs (Appointed Staff), Lisa Russo (Parent - Parliamentarian), Margaret Gunter (Parent), Kristen Robbins (Parent), Gabi Benitez (Community Member) Stephanie Christiansen Butler (Community Member)

3:00PM Call to Order (*Jill Vitagliano*)

3:02PM Action Item: Approve Agenda (*Jill Vitagliano*)

3:05PM Action Item: Approve April Minutes (*Jill Vitagliano*)

3:06PM Action Item: Approve August Minutes (*Jill Vitagliano*)

3:08PM Discussion Item: Determine SY26-27 Council Norms (*All Members*)

3:10PM *Public Comment*

3:15PM Discussion Item: SY26-27 Council Initiatives* (*All Members*)

3:20PM Discussion Item: Review SGC Website for Compliance** (*All Members*)

3:25PM Informational Item: Principal's Update (*Kim Kapella*)

3:40PM Discussion Item: Strategic Plan Update/Review (*All Members*)

3:50PM Discussion Item: Charter Dollar Expenditure Proposals (*All Members*)

4:00PM Action Item: Approve Charter Dollar Expenditure Proposals (*Jill Vitagliano*)

4:05PM Discussion Item: Draft Next Meeting's Agenda (*All Members*)

4:10PM Action Item: Meeting Adjournment (*Jill Vitagliano*)

Meeting Norms: Silence Phones, Be Respectful of Others' Opinions, Work for the good of all Students

Notes and Reminders

*** SY26-27 Council Initiatives:** Begin discussions to determine the focus of the council's upcoming work. Lean on your school's Semester Action Plan to ensure the work of the council is aligned with the goals and initiatives being targeted by the school leaders. Task the council with prioritizing 1 – 2 initiatives the SGC could lead or support throughout the year.

****SGC Website Audits**

Each school year, the Governance & Flexibility Team periodically performs website audits to ensure all School Governance Councils throughout the district are in compliance with Georgia Open Records and Meetings laws. These audits require councils to post information related, but not limited to the following:

- Date, Time, Place/Access Instructions for all Meetings
- Council Documentation (Minutes, Agendas, Summaries of Action)
- Council Roster, Term-End Dates, FCS E-mail Addresses
- Officer and Committee Information

The Governance & Flexibility Team will be completing website audits for all schools at the end of the month. For a list of SGC website requirements, please review the SGC [Website Audit Form](#).