



Carmin Bonanni, Jr.
Interim Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda

March 15, 2022

Board Goals

1. The board will develop a long-range facilities plan, which will include other stakeholders, to prioritize building needs.
2. The board will complete the board self-evaluation and the Superintendent Evaluation, in compliance with the deadline of July 1 for the Superintendent's evaluation.
3. The board will increase attendance at board, school and community events.
4. The board will take steps to begin an Education Foundation in the district.

District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand student success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering the high school grades are well prepared by their education in Port Republic.
3. The district will continue its program of community awareness that improves district communications through effective tools to be determined by the Superintendent.
4. The district will begin a long-range facilities plan, which will include other stakeholders, to prioritize building needs.

Goals Board approved on May 15, 2019

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **March 13, 2022.**

Pledge of Allegiance

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Roll Call

Member	Present	Absent
Joy Hooper, President		
Helen DeMario		
Alex Martin - Vice President		
Eric Stevenson		
Jill Yochim		
Carmine Bonanni, Jr. Interim Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of February 16, 2022.

February 16, 2022

Action Meeting

February 16, 2022

Executive Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. None at this time.

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2024 Race Across America Bike Race - Thank You

- A. **A HUGE THANK YOU** to Mr. Michael Trupkiewicz for participating in the Race Across America Bike Race and raising \$2,050.00 for the Port Republic School PREP Program.

Board President’s Report

- A. None at this time.

Board Committee Reports

- A. **Educational Policies Committee (DeMario, Yochim)**
 - 1. None at this time.
- B. **Fiscal Affairs Committee (DeMario, Stevenson)**
 - 1. None at this time.
- C. **Personnel Committee (Hooper, Martin)**
 - 1. None at this time.
- D. **Negotiations Committee (Hooper, Martin)**
 - 1. None at this time.
- E. **Buildings & Grounds Committee (Martin, Stevenson)**
 - 1. None at this time.

Superintendent’s Report

MOTION to approve all recommendations listed in items A through N of the Superintendent’s Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			

Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			

A. Monthly Report/District Flyers

1. Upcoming

- 3/24/22 Kindergarten Registration
- 4/14/22 12:40 pm EARLY DISMISSAL
- 4/14/22 PTS Easter Egg Hunt Preschool - 4th Grade
- 4/14/22 8th Grade Egg Drop
- 4/15/22 - 4/22/22 SCHOOL CLOSED - Spring Break
- 4/25/22 School Resumes

2. Student Enrollment as of March 15, 2022 is 106

3. Suspension Report

	In	Out
Monthly	0	0
Year Total	0	0

B. Harassment, Intimidation and Bullying (HIB) Incident Report

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A			

C. Safety and Security

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
1/28/22	10:25 am	Lockdown	16	100	1
2/10/22	12:50 pm	Evacuation - Off Site	20	105	1

2/25/22	10:15 am	Fire	17	106	1
3/8/22	10:00	Fire	19	94	2

D. Field Trips

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
N/A			

E. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
4/14/22 REVISED DATE & TIME	8:30 - 11:30 am	Fields	Easter Egg Hunt	PTS
5/2-5/6/22	8:30 - 3:30 pm	Multi Purpose Room	Scholastic Book Fair	PTS

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
Testing Coordinator	Robin Hess	\$1,000.00

G. Curriculum and Instruction

1. N/A

H. **Professional Development**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
N/A				\$0.00

I. **District Policies**

1. Reminder about Board Policy Updates.

J. **QSAC**

1. Nothing at this time.

K. **NJ Department of Education State Reports**

1. None at this time.

L. **Student Teacher Field Placement Requests**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. **Calendar Revisions**

1. None at this time

N. **Discussion Items**

1. Home school/Private School student participation in extracurricular activities.
2. Quality of Student Performance at Cedar Creek.
3. Educator of the Year - Nancy Kirner

O. **Correspondence**

1. Letters sent to Mayor Niki Giberson.
2. Letter received from Mayor Niki Giberson.

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through J of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending January 31, 2022.
Fund 10
Fund 20
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for January, 2022.
- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$21,000.00..
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of January 20,2022 through March 15, 2022 in the amount of \$300,300.40.
- F. **Contracts**
1. Motion to approve the 2022-2023 Joint Transportation Agreement with Atlantic County Special Services School District.
- G. **Brian London Leave Day Payout**
1. Motion to approve the Retirement Payout for Mr. Brian London in the amount of \$23,363.32.
- H. **Board of School Estimates**
1. Motion to appoint _____ and _____ to the Board of School Estimates for 2021-2022 school year. Additionally, appoint _____ as an alternate.
- I **Semi Waiver**

1. Resolved to waive out of the **NJDOE SEMI Program** for the 2022-2023 school year due to not meeting the minimum number of eligible students.

J. Audit

1. Resolved to approve the Comprehensive Annual Financial Report for the Port Republic School District for the fiscal year ending June 30, 2021.

The Board also understands that there are No findings and a corrective action plan with no findings shall be submitted.

BUDGET PRESENTATION

MOTION to approve all recommendations listed in item K.1 - K.3 - Budget Resolutions

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Alex Martin, Vice President			
Eric Stevenson			
Jill Yochim			

K. Budget Resolutions

1. Resolved to approve of the maximum travel budget for the 2022-2023 school year in the amount of \$5,000, as per NJ Administrative Code 6A:23A-7.3. This represents no increase from the 2021-2022 approved amount. Current travel expenditures for 2021-2022 equal \$0.
2. Resolved to approve the maximum dollar limits for 2022-2023 school year established prior to the budget preparation in accordance with 6A:23A-5-2:

Legal	\$30, 000
Audit	\$15, 000
Public Relations	\$1,800
Architect/Engineer	\$25,000
Purchased Services	\$75,000

3. Resolved to approve the Port Republic School District 2022-2023 Budget and authorize the Business Administrator to submit said budget to the Atlantic County Department of Education,

as summarized below and detailed in the attached Budget document.

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$2,983,097	\$2,076,984
Total Special Revenue Fund	\$51,344	0
Total Debt Service Fund	<u>0</u>	<u>0</u>
Totals	\$3,034,441	\$2,076,984

L. **Discussion Items**

1. Budget Hearing/BOSE Date and Time - 3/29/22

Old Business

- A. None at this time.

New Business

- A. None at this time

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be

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brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			
Time Closed			

Executive Session - IN

MOTION to go into Executive Session to discuss personnel, legal, contractual and negotiation issues.

After the Board closes executive session, any action taken will be conducted in the public session.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			

Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			
Time In			

Executive Session – CLOSE

Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			
Jill Yochim			
Time Out			

Adjournment

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Alex Martin - Vice President			
Eric Stevenson			

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Jill Yochim			
Time Adjourned at			