



Brian Z. London
Superintendent

PORT REPUBLIC SCHOOL DISTRICT 137

Pomona Avenue Port • Republic, NJ 08241

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Board Goals

Todd D'Anna

Business Administrator

Action Meeting Agenda

August 18, 2021

1. The board will develop a long-range facilities plan, which will include other stakeholders, to prioritize building needs.
2. The board will complete the board self-evaluation and the Superintendent Evaluation, in compliance with the deadline of July 1 for the Superintendent's evaluation.
3. The board will increase attendance at board, school and community events.
4. The board will take steps to begin an Education Foundation in the district.

District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand student success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering the high school grades are well prepared by their education in Port Republic.
3. The district will continue its program of community awareness that improves district communications through effective tools to be determined by the Superintendent.
4. The district will begin a long-range facilities plan, which will include other stakeholders, to prioritize building needs.

Goals Board approved on May 15, 2019

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **August 16, 2021.**

Pledge of Allegiance

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Roll Call

Member	Present	Absent
Joy Hooper, President		
Helen DeMario		
Monica Giberson		
Alex Martin - Vice President		
Eric Stevenson		
Brian Z. London, Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of June 23, 2021.

June 23, 2021 Action Meeting

June 23, 2021 Executive Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin - Vice President			

MOTION that the Board of Education approve the meeting minutes of July 21, 2021 and July 28, 2021

July 21, 2021 Action Meeting
July 28, 2021 Action Meeting
July 28, 2021 Executive Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			

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Helen DeMario			
Monica Giberson			
Alex Martin - Vice President			
Eric Stevenson			

Correspondence

A, Letter of Resignation received from Monica Giberson, Board of Education Member, upon when a replacement is appointed.

Presentations – *unless otherwise stated, all presentations will be held during the Action*

Meeting. A. None at this time.

Board President's Report

A. None at this time.

Board Committee Reports

A. **Educational Policies Committee (Giberson, DeMario)**

1. None at this time.

B. **Fiscal Affairs Committee (DeMario)**

1. None at this time.

C. **Personnel/s Committee (DeMario)**

1. None at this time.

D. **Negotiations Committee (Hooper, Martin)**

1. None at this time.

E. Buildings & Grounds Committee (Giberson, Martin)

1. None at this time.

Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			

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Helen DeMario			
Monica Giberson			
Alex Martin - Vice President			
Eric Stevenson			

A. Monthly Report/[District Flyers](#)

1. Upcoming
 - 9/1/21 & 9/2/21 SCHOOL CLOSED Teacher In Service
 - 9/3/21 SCHOOL CLOSED
 - 9/6/21 SCHOOL CLOSED - Labor Day
 - 9/7/21 First Day of School 12:40 pm EARLY DISMISSAL for students • 9/8/21 First FULL DAY of School

2. **Student Enrollment as of August 18, 2021 is 109.**

3. Suspension Report

	In	Out
Monthly	0	0
Year Total	0	0

B. Harassment, Intimidation and Bullying (HIB) Incident Report

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A			

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C. Safety and Security

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present

D. Field Trips

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
N/A			

E. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests, pending the availability of evening staffing.

Date	Time	Location	Event	Organization
9/29/21	3:30 pm	Classroom	Executive Committee Meeting	PTS
10/6/21	6:30 pm	Multipurpose Room or Classroom	Regular Member Planning Meeting	PTS
10/18 - 10/22/21	8:30 - 3:00 pm	Multipurpose Room	Scholastic Book Fair	PTS
10/22/21	6:00 - 8:00 pm	Multipurpose Room	Scarecrow Making Event	PTS

12/1/21	3:30 pm	Multipurpose Room or Classroom	Regular Member Planning Meeting	PTS
12/10/21	8:30 - 3:00 pm	Multipurpose Room	School Holiday Fair	PTS
12/17/21	6:00 - 8:00 pm	Multipurpose Room	Cookies with Santa	PTS
1/5/22	3:30 pm	Classroom	Executive Committee Meeting	PTS
2/2/22	6:30 pm	Multipurpose	Regular Member Planning	PTS

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		Room or Classroom	Meeting	
4/6/22	3:30 pm	Multipurpose Room or Classroom	Regular Member Planning Meeting	PTS
4/8/22	8:30 - 3:00 pm	Multipurpose Room and Field	Annual Easter Egg Hunt	PTS
5/6/22	8:30 - 3:00 pm	Field	Annual Mother's Day Flower Sale	PTS

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
Anti Bully Specialist	Helene Gross	N/A
Anti Bullying Coordinator	Erica Polito	N/A

- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the [2021-2022 Port Republic School Substitute List](#).
- RECOMMEND that the Board of Education, on the recommendation of the Superintendent, to

accept the resignation of Rebecca Weis, STEAM/Special Education Teacher, on or before October 5, 2021.

G. Curriculum and Instruction

1. N/A

H. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
6/23/21	Laura Erber	Applied Educational Neuroscience	Villas, NJ	\$870.00

I. District Policies

1. None at this time.

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J. QSAC

1. Nothing at this time.

K. NJ Department of Education State Reports

1. SSDS - School Safety Data System.
2. NJSMART - Course Roster, SID, State, Special Ed.

L. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. Calendar Revisions

1. None at this time

N. Discussion Items

1. None at this time.

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Eric Stevenson			

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A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending June 30, 2021.

B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for June, 2021.

Fund 10

Fund 20

C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$6,000 for Fund 10, and the amount of \$36.91 for fund 95.

D. **Revenue Changes:** There are no revenue changes.

E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of July 1, 2021 through August 5, 2021, in the amount of \$35,774.11.

F. **Contracts**

1. Resolved to approve Ford Scott and Associates as the auditor of record for the 2021-2022 school year, not to exceed the amount of \$11,500.00.

G. **Grants**

1. None at this time.

H. **Discussion Items**

1. None at this time.

Old Business

A. None at this time.

New Business

A. [Executive Order #251 - Mandatory Masking in Schools](#)

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			

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Monica Giberson			
Alex Martin			
Eric Stevenson			
Time Opened			

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Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			

Monica Giberson			
Alex Martin			
Eric Stevenson			
Time Closed			

Executive Session - IN

MOTION to go into Executive Session to discuss personnel, legal, contractual and negotiation issues. After the Board closes executive session, any action taken will be conducted in the public session.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion

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that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			

Eric Stevenson			
Time In			

Executive Session – CLOSE

Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Eric Stevenson			
Time Out			

Adjournment

Motion to adjourn the Board of Education Regular meeting.

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Member	Motion	Seconded by	Vote
Joy Hooper, President			
Helen DeMario			
Monica Giberson			
Alex Martin			
Eric Stevenson			
Time Adjourned at			

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