

MINUTES

North Beach School District No. 64
REGULAR BOARD OF DIRECTOR'S MEETING
North Beach Junior/Senior High and via Zoom
August 18, 2026

CALL TO ORDER

President Don Dowie called the meeting to order at 6:00 p.m.

MEMBERS PRESENT

Members in attendance were Joshua "Josh" Cooper; Donald "Don" Dowie; Rebekah "Beckie" Fruh (via Zoom); John Millan; and Halvar Olstead.

OTHERS PRESENT

Others present were Richard Zimmerman, Superintendent; Shelese McConnell, Interim Business Manager (via Zoom); and Patrice Timpson, Executive Assistant.

FLAG SALUTE

The Pledge of Allegiance was recited.

CHANGES OR ADDITIONS TO AGENDA - None

RECOGNITION

Volunteer Awards – Volunteers that weren't able to attend the meeting in June to receive recognition were in attendance tonight.

Pacific Beach Elementary recognized Tamae Moriyasu with the Elementary Impact Award for making an impact on their building with consistent volunteerism, direct student support, and meaningful classroom engagement; and Dave Stasiak received acknowledgement for his extensive volunteer support through groundskeeping, maintaining school spaces, and his significant contributions to greenhouse development and maintenance.

North Beach Junior/Senior High School recognized Jerry Knaak with the Secondary Impact Award in appreciation of his outstanding service and commitment to student-athletes and the community of North Beach.

Donation – James and Nancy Hale donated \$353.45 toward outstanding lunch/milk balances of students.

Completion of Fundamental Course of Study – Ella Johnson, Library Program Coordinator at Ocean Shores Elementary completed the required Fundamental Course of Study (FCS).

STAFF/STUDENT SHOWCASE - None

DISCUSSION

North Beach Junior/Senior High Activities – Director Millan reported that the Seniors painted their parking spaces. They have been very creative.

District-Wide Curriculum – President Dowie requested a report or review of District-wide curriculum being used.

BUDGET STATUS

Interim Business Manager Shelese McConnell reported the month ending July, 2026.

General Fund Balance	\$494,636
Total Revenue Received	\$1,422,221
Apportionment	\$1,319,055
Levy (Local)	\$14,465
Other	\$89,701
Expenditures	\$1,215,554
Excess/Deficit in Revenues	\$206,666

Discussion was conducted with the Board inquiring about the increase in insurance costs; the number of employees impacted needing to reimburse the District due to overpayments and underpayments; the status of the outstanding IRS payment; and if the costs of hiring an investigator comes out of the Board budget.

BOARD REPORT

Board Committee Updates – Budget Oversight - Director Cooper reported on the General Fund projection through the end of August and noted that both Capital Projects, and the General Fund are approaching their respective budget authorities. He also reported that an IRS underpayment obligation will be paid from the current year's budget. A new bus was purchased and delivered during the summer. Going forward, there will be an increased focus on the General Fund and identifying areas where budget reductions may be necessary. Ms. McConnell will provide a Budget Calendar outlining the budget development timeline, which generally runs from January through August. Based on current projections, there is a possibility that the District may not need to borrow funds in January. Director Cooper and Director Fruh will continue to monitor the budget and financial outlook.

Policy and Procedure Oversight Committee – President Dowie and Director Millan have divided up the policies. The idea is to present back to Board members policies that we may not be following or may need to be revised.

Design Advisory Committee (DAC) – Director Olstead reported that they have a meeting scheduled for tomorrow at 10:30 a.m.

Safety Committee – Director Olstead reported that they have not yet had a meeting, but noted that he served on the Ocean Shores Elementary Committee last year. He stated that several of the concerns identified by that committee have since been addressed. Director Olstead, also noted that he viewed the Emergency Evacuation Plan, and that the new Police Chief and Fire Chief have differing perspectives regarding fire drills. These concerns and proposed approaches will need to be discussed with the Safety Committee, with participation from both the Fire Chief and Police Chief.

SUPERINTENDENT'S REPORT

Superintendent Richard Zimmerman reported:

Preparing for the 2026-2027 School Year - August was focused on preparing the District for the upcoming school year. New Employee Orientation is scheduled for August 20th, followed by an All District Staff Day on August 21st.

Financial Update – Financial work has continued throughout the summer, including strengthening financial systems and internal controls, addressing prior accounting and payroll issues, and preparing the budget. Restrictions on conference attendance, non-essential travel, and non-essential purchases remain in place as the District works to stabilize its financial position. Building-level budgets have been established, and the Board will receive regular financial updates. Negotiations with NBEA (North Beach Education Association) have concluded, and the District is working to schedule an initial meeting with PSE (Public School Employees).

Facilities and Capital Projects – Facilities and capital projects continue to move forward, including planning for the replacement of Pacific Beach Elementary School on higher ground, long-term planning for North Beach Junior/Senior High School and an integrated vertical evacuation structure, and continued work on Ocean Shores Elementary Vertical Evacuation Structure.

Preparing our Schools - District maintenance, custodial, technology, transportation, and food services teams have worked throughout the summer to prepare all three schools for the start of the school year. At North Beach Junior/Senior High School, the gym bleacher project and, new kitchen hood installation has been completed. The District is on track to have all schools ready to welcome staff and students.

Looking Ahead – The District will remain focused on fiscal responsibility, improving student attendance and achievement, strengthening communication and trust, supporting employees, and building partnerships with families and the community.

CORRESPONDENCE

Quinault Indian Nation – The Quinault Business Committee awarded \$4,000.00 to the Heritage Initiative and Catalytic Culture Program. This is funded by the Quinault Indian Nation 1% Charity Funds. Chelsea Capoeman, Indian Education Coordinator submitted the application on behalf of the District.

Office of the Superintendent of Public Instruction (OSPI) – We received final determination on Safety Net funding for the 2025-2026 school year as follows: State Safety Net Funding - \$158,888; and Federal Safety Net Funding - \$2,598.

Public Records Requests – We received the following Public Records Requests: Katie Craven for a transcript; CT Mills Public Info Access LLC for District phone numbers; Joe DeVore for meeting minutes; Angela Foust for budget documents, staffing information, minutes, performance data and homeschool information; Michael Hensley for a transcript; Woo Park for purchase orders, invoices and RRP documents; and Ryan Porter for employee information.

AUDIENCE COMMENTS - None

CONSENT AGENDA

Director Cooper made a motion to approve the Consent Agenda. Director Olstead seconded. Discussion was conducted. The motion passed; all were in favor.

The Minutes of the July 21, 2026 Budget Hearing and Regular Board Meeting.

The following vouchers as audited and certified by the auditing office as required by RCW 42.24.808, and those expense reimbursement claims certified, as required by RCW 42.24.909, have been recorded on a listing which has been made available to the Board:

Transportation Vehicle Fund number 586095 dated August 18, 2026 for \$211,325.21.

Capital Projects Fund numbers 586096-586099 dated August 18, 2026 for \$75,633.96.

General Fund numbers 586100-585853 dated August 18, 2026 for \$147,923.33.

Payroll Warrant numbers 586041-586065/Direct Deposit numbers 900024621-900024750 dated July 31, 2026 for \$1,048,278.61; and Warrant numbers 586066-586071/Direct Deposit numbers 900024751-900024754 dated August 18, 2026 for \$6,913.92.

The void/reissues of General Fund number 586072 dated August 18, 2026 for \$1,054.27 due to the check being lost; and Payroll Direct Deposit number 900024583 date June 30, 2026 due to ACH being closed.

The resignations of Kiona Dycus as Paraeducator at Pacific Beach Elementary (6.5 hours per day); and Dustin Wittstruck as Senior High Assistant Track Coach.

The new hires of Cassie Henderson as a .50 Special Education Teacher at North Beach Junior/Senior High; and Brittany Howlett as ECEAP Program Facilitator at Ocean Shores Elementary (7.5 hours per day).

The Conditional Certificate for Paul Schultz, CTE Conditional Certificate # 553881D, Careers in Education (V200212).

NEW BUSINESS

Approval of Ocean Shores Elementary – Vertical Evacuation Tower – Additional Service Request – Geotechnical Scope – Robert Musial and Andrew Twyman with ESD 113 Construction Group discussed the services that this will cover. *On a motion by Director Olstead and seconded by Director Cooper, the Board approved Haley Aldrich with the additional geotechnical work for the Tsunami Vertical Evacuation Structure at Ocean Shores Elementary School; all were in favor.*

Approval of Ocean Shores Elementary – Vertical Evacuation Tower – Additional Service Request – MEP Scope – Discussion was conducted. *On a motion by Director Olstead and seconded by Director Cooper, the Board approved Degenkolb Engineers for additional MEP Design Services for the Ocean Shores Elementary School Tsunami Evacuation Tower; all were in favor.*

Approval of Ocean Shores Elementary – Vertical Evacuation Tower – 3rd Party Inspections – Discussion was conducted on the scope of this work. *On a motion by Director Olstead and seconded by Director Cooper, the Board approved the Agreement with Materials Testing and Consulting, Inc., for the Ocean Shores Elementary Vertical Evacuation Tower Inspection; all were in favor.*

Approval of Ocean Shores Elementary – Vertical Evacuation Tower – Resolution 26-18 – Recommending Bid Award – Discussion was conducted. *Director Olstead made the motion to award the bid of the General Construction Contract for the construction of the Ocean Shores Elementary Vertical Evacuation Structure to Construct, Inc. Director Cooper seconded. More discussion was conducted. The motion passed; all were in favor.*

Approval of North Beach School District – OSPI – Study and Survey – Discussion was conducted. *On a motion by Director Olstead and seconded by Director Cooper, the Board approved the Agreement with TCF Architecture to do the Study and Survey of the North Beach School District; all were in favor.*

Awarding of Bids – Bread – *Director Cooper made the motion to continue using US Foods through our membership with Puget Sound Joint Cooperative to purchase our bread products. Director Millan seconded. Discussion followed. The motion passed; all were in favor.*

Food Products and Commodities – *On a motion by Director Olstead and seconded by Director Millan, the Board approved purchasing food products and commodities from US Foods through our membership with Puget Sound Joint Cooperative; all were in favor.*

Fuel – *On a motion by Director Olstead and seconded by Director Cooper, the Board approved awarding the bid for Fuel to Petro Card, all were in favor.*

Propane – *On a motion by Director Olstead and seconded by Director Cooper, the Board awarded the bid for propane to Peak Propane; all were in favor.*

Approval of Adult Lunch and Breakfast Prices – *Director Cooper made the motion to increase the Adult Meal price to \$5.50 and Adult Breakfast Meal price to \$3.00. Director Olstead seconded. Discussion followed. The motion passed.*

Approval of 2026-2027 MOA with Quinault Indian Nation TANF Program – *On a motion by Director Cooper and seconded by Director Olstead, the Board approved the 2026-2027 MOA with Quinault Indian Nation TANF Program; all were in favor.*

Approval of Resolution 26-16 – Contract with Independent Investigator – Discussion was conducted regarding the need for an independent investigator, as the Board continues to have questions regarding how the District reached its current position and how similar circumstances can be prevented in the future. President Dowie reviewed information regarding three companies he contacted. Approval of a contract with the selected company will be presented to the Board at a later time for consideration and vote. *On a motion by Director Cooper and seconded by Director Millan, the Board approved Resolution 26-16, Contract with Independent Investigator; all were in favor.*

Approval of Resolution 26-17 – Use of Emergency Substitute Teachers for the 2026-2027 SY – *On a motion by Director Olstead and seconded by Director Cooper, the Board approved Resolution 26-17 – Use of Emergency Substitute Teachers for the 2026-2027 SY; all were in favor.*

UNFINISHED BUSINESS

Second Reading – On a motion by Director Olstead and seconded by Director Millan, the Board approved the following policies: Policy 1320 - Suspension of a Policy; Policy 1321 - Retirement of a Policy; Policy 1400 - Meeting Conduct, Order of Business, and Quorum; Policy 1420 - Proposed Agenda and Consent Agenda; Policy 1732 - Board Member Insurance; Policy 2022 - Electronic Resources and Internet Safety; Policy 2100 - Educational Opportunities for Students with a Parent in the Military; Policy 2161 - Special Education and Related Services for Eligible Students; Policy 2230 - Transition to Kindergarten Program; Policy 2410 - High School Graduation Requirements; Policy 31145 - Students Experiencing Homelessness - Enrollment Rights and Services; Policy 3120 - Enrollment; Policy 3122 - Excused and Unexcused Absences; Policy 3124 - Removal-Release of Student During School Hours; Policy 3246 - Restraint and Isolation; Policy 3418 - Response to Student Injury or Illness; Policy 3535 - Financial Aid Advising Day; Policy 4110 - Citizen Advisory Committees and Task Forces; Policy 4300 - Limiting Immigration Enforcement in Schools; Policy 5004 - Infection Control Program; Policy 5280 - Separation from Employment; Policy 5401 - Sick Leave; Policy 5406 - Leave Sharing; Policy 6020 - System of Funds and Accounts; Policy 6100 - Revenues From Local, State and Federal Sources; Policy 6530 - Insurance; and Policy 6910 - Construction Financing.

The following policies were retired: Policy 3242 – Closed Campus; and Policy 4020 – Confidential Communications.

NEXT MEETING DATE

Regular Board Meeting, September 15, 2026, 6:00 p.m., at North Beach Junior/Senior High School.

EXECUTIVE SESSION

At 7:47 p.m., President Dowie called for an Executive Session for the following: To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency (*Per RCW 420.30.110 (1)(i)*) with no action to follow; and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee (*Per RCW 42.300.110 (1)(g)*) with no action to follow; and a Closed Session for consideration of a quasi-judicial matter between named parties, as distinguished from a matter having a general effect on the public or a class or group (*Per Policy 1410*) with no action to follow. He stated the session should last approximately thirty minutes.

At 8:05 p.m., the Board went into Executive Session.

At 8:24 p.m., the Board reconvened into Public Session.

ADJOURNMENT

As there was no further business, the meeting was adjourned at 8:24 p.m.

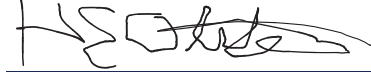


John Millan, Director District 1


Joshua "Josh" Cooper, Director District 2



Rebekah "Beckie" Fruh, Director District 3



Halvar Olstead, Director District 4



Donald "Don" Dowie, President/Director District 5

Attested to:



Secretary to the Board/Superintendent

(Minutes prepared by Patrice Timpson)