



PORT REPUBLIC SCHOOL DISTRICT
137 Pomona Avenue Port • Republic, NJ 08241
Phone: (609) 652-7377 **Fax:** (609) 652-3664

John Davis
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *March 27, 2017*

1. Call Meeting to Order

I, **Joy Hooper**, President, call this meeting to order under the Open Public Meeting Act at **6:30 pm.**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **March 23, 2017.**

2. Pledge of Allegiance

3. Roll Call

Member	Present	Absent
Joy Hooper, President		
Monica Giberson		
Thomas Kurtz		
Alex Martin		
Jeff Ropiecki, Vice President		
John Davis, Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

4. **Approval of Minutes**

MOTION that the Board of Education approve the meeting minutes of January 18, February 21, and March 8, 2017.

January 18, 2017	Action Meeting	(click to view Minutes folder - BOE only)
February 21, 2017	Budget Meeting	(click to view Minutes folder - BOE only)
March 8, 2017 *	Action Meeting	(click to view Minutes folder - BOE only)

***rescheduled from February 15, 2017**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			
Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			

5. **Executive Session - IN**

MOTION to go into Executive Session to discuss personnel, legal, contractual and negotiation issues. After the Board closes executive session, any action taken will be conducted in the public session.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			
Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			
Time In			

6. **Executive Session – CLOSE**
Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			
Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Out			

7. **Presentations** – *unless otherwise stated, all presentations will be held during the Action Meeting.*

A. None at this time.

8. **Board President's Report**

A. None at this time.

9. **Board Committee Reports**

A. **Educational Policies Committee (Giberson, Ropiecki)**

1. None at this time.

B. **Fiscal Affairs Committee (Kurtz, Ropiecki)**

1. None at this time.

C. **Personnel/Negotiations Committee (Hooper, Martin)**

1. None at this time.

D. **Buildings & Grounds Committee (Kurtz, Martin)**

1. None at this time.

10. **Superintendent's Report**

MOTION to approve all recommendations listed in items A through K of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			
Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			

A. **Monthly Report**

1. Upcoming

- PTS Meeting 4/4/17 3:30 pm
- Faculty Meeting 4/5/17 3:15 pm
- 4/12/17 12:30 pm dismissal Easter Egg Hunt & 8th Grade Egg Drop
- School Closed 4/13 through 4/17/17
- School Resumes 4/18/17
- BOE Meeting 4/19/17 5:00 pm
- PTS Father/Daughter, Mother/Son dance 4/21/17 7:00 - 9:00 pm
- PTS Book Fair 4/24 through 4/28/17

2. **Student Enrollment** as of 3/17/17 is **119**.

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A			

C. Safety and Security

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
3/30/17		Fire Drill			
3/31/17		Evacuation			

D. Field Trips

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade	Teacher(s)	Location	Cost to Student	Cost to District	Cost to PTS
6/5/17	8	Albright & Paulowsky	Great Adventure Jackson, NJ	\$662.44 (fundraiser)	\$485.91	\$0.00
6/5/17	K & 1	Lilly & LoBiondo	Port Beach Port Republic, NJ	\$0.00	\$0.00	\$0.00

E. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
N/A				

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
N/A		

G. **Curriculum and Instruction**

1. N/A

H. **Professional Development**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
4/3/17	Elizabeth Carpino & Amy Nass	Multi Tiered System of Support for Future Ready Students	Monroe Township, NJ	\$44.14

I. **2016-2017 Revised Yearly School Calendar**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the Revised 2016-2017 Yearly School Calendar,

J. **Continuance of Education**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, allow student #4633678760 to remain at the Port Republic School for the remainder of the 2016-2017 school year, due to a transfer out of district. (click to view Superintendent's folder).

K. **NJ Department of Education State Reports**

1. None at this time

L. **Discussion Items**

1. edTPA - Teacher Candidate

11. **School Business Administrator's Report**

MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			
Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending February 28, 2017 (click to view School Business Administrator's Financial Reports folder).
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for the month of February, 2017 (click to view see School Business Administrator's Financial Reports folder).
- C. **Budget Transfers:** Motion to accept the Budget Transfers in the amount of \$30,800 (click to view School Business Administrator's Budget Transfers folder).
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of March 9 to March 27, 2017 (click to view School Business Administrator's Bills List folder).
- F. **Contracts**
 - 1. Motion to approve the transportation contract with Atlantic County Special Services School District for the following routes (click to view School Business Administrator's Contracts folder):

Pilgrim Academy	\$6,188.00
Assumption	\$5,304.00

G. **Grants**

- 1. None at this time.

H. **Discussion Items**

- 1. ACIA financing option for the roof.

12. **Old Business**

- A. None at this time.

13. **New Business**

- A. BUDGET HEARING PRESENTATION.

14. **Public Comments – Open the meeting to the public.**

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			

Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

15. Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			
Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			
Time Closed			

16. Adjournment

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Monica Giberson			
Thomas Kurtz			
Alex Martin			
Jeff Ropiecki, Vice President			

Time Adjourned at	
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