



Dennis J. Anderson
Interim Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *September 21, 2022*

2022 - 2023 Board Goals

1. The board will resurrect the LEAP Grant and engage in the process of grant implementation, and consider and evaluate recommendations therein for future action.
2. The board will complete a self-evaluation and a superintendent evaluation, in compliance with code, by June 30.
3. The board will develop strategies to increase attendance at board, school, and community events.
4. The board will seek opportunities to expand shared services arrangements with relevant agencies and schools.

2022 - 2023 District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering high school are well prepared by the education they receive in Port Republic.
3. The district will continue its program of community awareness that improves district communications through effective tools determined by the Superintendent.
4. The district will, in consultation with key stakeholders, update the existing long range facilities plan in accord with acceptable LEAP Grant recommendations.

Goals Board approved on April 27, 2022

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on **September 19, 2022.**

Pride Respect Success

Pledge of Allegiance

Roll Call

Member	Present	Absent
Joy Hooper, President		
Kathryn Cox		
Eric Stevenson, Vice President		
Kevin Wessler		
Jill Yochim		
Dennis J. Anderson, Interim Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of August 24, 2022.

August 24, 2022

Action Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Eric Stevenson, Vice President			
Kevin Wessler			
Jill Yochim			

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

Pride Respect Success

Board President's Report

- A. None at this time.

Board Committee Reports

- A. **Fiscal Affairs (Stevenson, Wessler)**
1. None at this time
- B. **Educational Affairs (Cox, Yochim)**
1. None at this time.
- C. **Budget (Cox, Stevenson)**
1. None at this time
- D. **Negotiations Committee (Hooper, Yochim)**
1. None at this time.
- E. **Special Committees (Ad Hoc as needed)**
1. None at this time.

Superintendent's Report

MOTION to approve all recommendations listed in items A through R of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Eric Stevenson, Vice President			
Kevin Wessler			
Jill Yochim			

A. **Monthly Report/District Flyers**

1. Upcoming

- 10/7/22 SCHOOL CLOSED for STUDENTS Teacher InService
- 10/10/22 SCHOOL CLOSED Columbus Day

2. **Student Enrollment** as of **September 21, 2022** is **108**.

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
9/15/22	10:15 am	Fire	20	104	2
9/21/22	1:19 pm	Lockdown	21	104	0

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
11/14/22	6:45 - 8:15 pm	Multi Purpose Room	Port Republic Green Team Meetings	Port Republic Green Team
12/12/22	6:45 - 8:15 pm	Multi Purpose Room	Port Republic Green Team Meetings	Port Republic Green Team
1/9/23	6:45 - 8:15 pm	Multi Purpose Room	Port Republic Green Team Meetings	Port Republic Green Team
2/13/23	6:45 - 8:15 pm	Multi Purpose Room	Port Republic Green Team Meetings	Port Republic Green Team
3/13/23	6:45 - 8:15 pm	Multi Purpose Room	Port Republic Green Team Meetings	Port Republic Green Team
5/8/23	6:45 - 8:15 pm	Multi Purpose Room	Port Republic Green Team Meetings	Port Republic Green Team
6/12/23	6:45 - 8:15 pm	Multi Purpose Room	Port Republic Green Team Meetings	Port Republic Green Team
10/6/22	3:30 - 4:30 pm	5 rooms	PREP Classes	PRS Ed. Foundation
10/13/22	3:30 - 4:30 pm	5 rooms	PREP Classes	PRS Ed. Foundation
10/20/22	3:30 - 4:30 pm	5 rooms	PREP Classes	PRS Ed. Foundation
10/27/22	3:30 - 4:30 pm	5 rooms	PREP Classes	PRS Ed. Foundation
11/3/22	3:30 - 4:30 pm	5 rooms	PREP Classes	PRS Ed. Foundation
11/17/22	3:30 - 4:30 pm	5 rooms	PREP Classes	PRS Ed. Foundation

F. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following positions.

Position	Name	Amount
Substitute Secretary	Billie Jean Mahieu	\$17.00 per hour
Garden Club	Tara Williams - Smith	\$500.00
STEAM	Danielle Ricci	\$59,468 to \$59,648 (corrected) BA-B
PRS Ed Foundation, Certificated Staff	Tara Williams - Smith	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS Ed Foundation, Certificated Staff	Erica Polito	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS Ed Foundation, Certificated Staff	Helene Gross	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS Ed Foundation, Certificated Staff	Barbara Kirner	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS Ed Foundation, Certificated Staff	Katie Goya	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS Ed Foundation, Certificated Staff	Kristen Mull	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”

1. RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, to remove Ms. Danille Ricci as the Garden Club Co Advisor.

G. Curriculum and Instruction

1. RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Curriculum.

Curriculum	Grade
Math	K - 8
ELA	K - 8
Spanish	K - 8
Health and PE	K - 8
Science	K - 8
Social Studies	K - 8
Visual and Performing Arts	K - 8

H. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
N/A				\$0.00

I. District Policies:

Policy Number	Policy
5131.1	HARASSMENT, INTIMIDATION AND BULLYING Legal Reference (page 17) Reporting Incident Forms Updated - for LEA'S Parents, Caregivers

J. QSAC

1. DIP (District Improvement Plan) submitted.
2. Letter received in regards to QSAC Visitation in February 2023.

K. NJ Department of Education State Reports

1. Gifted and Talented Report.
2. Professional Development Plan and Mentoring Statement of Assurance
3. NJDOE School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2021-2022 school year.
4. CDS Reporting System
5. Port Republic School Virtual/Remote Instruction Plan 2022-2023
6. Safe Reopening Plan Update
7. NJS MART

L. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. Calendar Revisions

1. None at this time.

N. 2022-2023 Virtual/Remote Instruction Plan

1. RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2022-2023 Virtual/Remote Instruction Plan.

O. 2022 - 2023 Safe Reopening Plan

1. RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2022-2023 Safe Return Plan.

P. NJDOE School Self Assessment for Determining Grades

1. RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, to submit the NJDOE School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2021-2022 school year.

Q. **Gifted and Talented**

1. RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, to submit the Gifted and Talented Report on or before October 1, 2022.

R. **Discussion Items:**

1. None at this time.

BSR-Treasurer Training - Todd D'Anna

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through H of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Eric Stevenson			
Kevin Wessler			
Jill Yochim			

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending July 31, 2022.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for July 31, 2022.
Fund 10
Fund 20
- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$49,600.00.
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period of September 1, 2022 through September 30, 2022 in the amount of \$54,917.82

F. **Contracts**

1. Motion to approve the 2022-2023 Special Education Tuition Contract with Galloway Township Public Schools for 1 Pre-School student in the amount of:

\$22,539.60	PRS Program Tuition
\$ 1,050.00	BCBA Services
<u>\$ 1,300.00</u>	Related Services
\$24,889.60	TOTAL

2. Motion to approve the 2022-2023 Special Education Tuition Contract with Galloway Township Public Schools for 1 Kindergarten student in the amount of:

\$25,196.4	MD Tuition
\$ 2,239.68	ESY Tuition
\$ 200.00	BCBA Services
\$ 4,300.00	Related Services
\$37,548.00	1:1 Aide
<u>\$38,342.79</u>	1:1 Benefits/FICA
\$107,826.87	TOTAL

3. Motion to approve the 2022-2023 Special Education Tuition Contract with Galloway Public Schools for 1 Kindergarten student in the amount of:

\$25,196.40	MD Tuition
\$ 2,299.68	ESY Tuition
<u>\$ 7,200.00</u>	Related Services
\$34,636.08	TOTAL

4. Motion to approve the 2022-2023 Special Education Tuition Contract with Galloway Public Schools for 1 Kindergarten student in the amount of:

\$25,196.40	MD Tuition
<u>\$ 4,600.00</u>	Related Services
\$29,996.40	TOTAL

5. Motion to approve the 2022-2023 Special Education Tuition Contract with Galloway Public Schools for 1 Fifth Grade student in the amount of:

\$16,182.00	ICR Tuition
<u>\$ 400.00</u>	Related Services
\$16,582.00	TOTAL

6. Motion to approve the 2022-2023 Tuition Contract with Atlantic County Vocational School in the amount of **\$24,757.00**.

7. Motion to approve the 2022-2023 **Joint Transportation Agreement with Absecon School** District ABSC-PILGRIM in the amount of \$11,804.10, to transport 11 Pilgrim Academy students.
8. Motion to approve the renewal of the 2022-2023 Contracted Transportation Routes with Integrity Transportation with GEHRHSD as listed below:

Renewal Contract	Description	Amount
CM10A	Cedar Creek High School	\$18,543.60
CM19J	Port Republic School	\$28,454.40
CM20A	Smithville Elementary School	\$ 6,062.16
CM20A	Additional Mileage	\$2,160.00
CM21V	Smithville Elementary School	\$27,331.20
TOTAL		\$82,331.20

G. **Grants**

1. None at this time.

H. **Discussion Items**

1. Special Education/Transport/Facility Expense Update

Old Business

- A. BOE Training

New Business

A. Strauss-Esmay Policy Update Service

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Eric Stevenson, Vice President			
Kevin Wessler			
Jill Yochim			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Eric Stevenson, Vice President			
Kevin Wessler			
Jill Yochim			
Time Closed			

Executive Session - IN

MOTION to go into Executive Session to discuss personnel issues. After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 20 minutes and action will be taken after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cos			
Eric Stevenson, Vice President			
Kevin Wessler			
Jill Yochim			
Time In			

Executive Session – CLOSE**Motion to close the Executive Session.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Eric Stevenson, Vice President			
Kevin Wessler			
Jill Yochim			
Time Out			

Adjournment**Motion to adjourn the Board of Education Regular meeting.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Eric Stevenson, Vice President			
Kevin Wessler			
Jill Yochim			
Time Adjourned at			