

**Board of Education
Town of Windsor Locks
Regular Meeting - Minutes
September 24, 2026 6:00 pm
Windsor Locks High School Library Media Center**

These minutes are not official until approved at a subsequent meeting.

Members Present: Alba Osorio, Amber Mortensen-Hurdle, Lindsay Cutler and Dennis Gragnolati

Administrators: Shawn Parkhurst

Others: Members of the community (in person and online)

Call to Order: Chairwoman Osorio called the meeting to order at 6:01 pm in the Windsor Locks High School Library Media Center.

Roll Call: Superintendent Parkhurst conducted roll call with four (4) Board members present at the time of roll call.

Pledge of Allegiance: All stood for the Pledge of Allegiance.

Board of Education and Superintendent Communications:

Amber Mortensen-Hurdle commented on the girls soccer team and the football game that she recently attended. She further shared the upcoming Homecoming Soccer events to be held at Vets with Food Trucks on October 2, 2026. Alba Osorio commented on her attendance at the PMA and HS Parent Information Nights, as well as the Volleyball game, Swimming and Soccer that she recently attended. Lindsay Cutler shared the upcoming Dollars for Scholars Music Bingo to be held on October 3, 2026. Superintendent Parkhurst shared and congratulated the buildings on successful Parent Information Nights with the elementary nights coming up next week, highlighting fall sports are well underway and thanked Amber Mortensen-Hurdle for her work behind the scenes to make sure that the upcoming Homecoming events are well planned. He further shared how heavy the summer budget and narratives that were portrayed about our schools and staff are weighing on the climate throughout the buildings. He complimented the incredible work that our staff are doing; often doing more with less but yet the feeling is one of defeat and deflated. He shared that he and Dr. Bissonnette along with the leadership team will be discussing this but felt it was important for the Board to know that the impact of the summer budget and community narrative has had a long-lasting impact.

Student Board Representative(s): None

Public Audience (only on Agenda Items): None

Staff Recognition: Retirement: Superintendent Parkhurst acknowledged and thanked Deb Foster for her 21 years of service to Windsor Locks Public Schools.

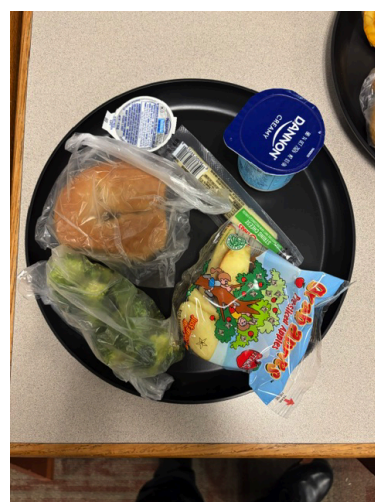
Approval of Minutes:

- September 8, 2026 Special Meeting: Motion was made by Lindsay Cutler; second by Amber Mortensen-Hurdle; passed unanimously.

2027 Board of Education Meeting Calendar: Superintendent Parkhurst reviewed the proposed calendar and after discussion the Board reached consensus to review the calendar and bring this back to the next meeting for a vote.

Athletic Funds Review: Superintendent Parkhurst presented a 51 page review of accounts. After discussion, the Board decided to take the packet to review and provide their questions to the members of the Board Finance Subcommittee

PreK Food and Menu: Hunter Merrill and Dawn Carr from Whitson's review the guidelines for PreK food and menu planning. They also highlighted the menu for PreK at North Street School. Additionally, they shared typical food plates for lunch:



Fundraiser Request / Use of School Facilities: Superintendent Parkhurst outlined the request and the board discussed and asked questions of the parent. After discussion, the board took no action as the parent withdrew the request.

Old Business

- A. Pay to Participate Update
 - 1. Superintendent Parkhurst provided an update on funds collected by sport to date.
- B. Community Wellness & Athletic Complex - CIF Update
 - 1. Superintendent Parkhurst highlighted that the next important meeting on planning for the use will be on October 15, 2026.
- C. Challenging Behavior Data
 - 1. A review of the monthly and year to date data took place.
- D. Long Term Educational and Facilities Planning Task Force

1. Superintendent Parkhurst outlined the task force membership and the agenda for the first meeting to be held on September 30, 2026.

Public Audience (only on Agenda Items): None

Adjourn Meeting: Motion was made by Dennis Gragnolati; second by Lindsay Cutler, passed unanimously; meeting adjourned at 7:32 pm.

Respectfully submitted,
Shawn Parkhurst
Superintendent of Schools