

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
August 26, 2026
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Ashley Raywood, BOE President, presided and voiced the call to order at 7:05 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2025-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Raywood	Present
Mrs. Gill	Present
Dr. Giardina	Absent
Mrs. Kovacs	Present
Dr. Semko	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. FLAG SALUTE

V. VACANCY APPOINTMENT

A. Administer the Oath

VI. APPROVAL OF AGENDA

Dr. Semko made a motion, with a second by Mrs. Gill, that VI.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for August 26, 2026.

Roll Call

Yes

Dr. Semko, Mrs. Gill,
Mr. Goldberg, Mrs. Kovacs,
Mr. Stepnowski, Mrs. Raywood
None
Dr. Giardina

No

Absent

VII. BOARD OF EDUCATION COMMITTEE REPORTS

Finance Committee - COPS grant, moving things around.

VIII. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

New Teacher Orientation

Bell to Bell Parent Meeting

Student Schedules to be released on August 28, 2026

7th Grade Orientation to be held on August 27, 2026

Pre-K, Kindergarten, and 1st Grade Orientations to be held on September 2, 2026

Staff returns September 1, 2026, and September 3, 2026, is the first day of school for students. First two days are half days.

Huge thanks to our custodians, office staff, teachers, and Board members for all the hard work that went into opening the schools.

IX. PRESENTATIONS/AWARDS

A. BOE Goals

B. District Goals

X. PUBLIC COMMENT ON AGENDA ITEMS - Open at 7:36 p.m. - Closed at 7:36 p.m.

None

XI. SUPERINTENDENT'S AGENDA

Mrs. Gill made a motion, with a second by Mrs. Kovacs that A.1. - A.6. be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for August 26, 2026, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend ratification of the transferring of funds, for the period ending June 30, 2026.

3. Recommend approval of the Board Secretary's Report and the Cash Reconciliation Report, for the period ending June 30, 2026.
4. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of June 30, 2026, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
5. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of June 30, 2026, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
6. Recommend approval for Plumsted Township School District to enter into a shared educational service agreement with Manchester Township School District for a Physical Therapist from September 1, 2026 through June 30, 2027, not to exceed \$52,000.00.

Roll Call

Yes

Mrs. Gill, Mrs. Kovacs
Dr. Semko, Mr. Stepnowski,
Mrs. Raywood

No

None

Absent

Dr. Giardina

Abstain

Mr. Goldberg

B. Personnel Motions

Dr. Semko made a motion, with a second by Mrs. Gill that B.1. - B.8. be approved:

1. Recommend acceptance of the resignation of Valerie Cruz, a Preschool Paraprofessional at the New Egypt Primary School, effective August 31, 2026, with regrets.
2. Recommend the acceptance of the resignation of Vanessa Cassandra, a Paraprofessional at the New Egypt High School, effective September 23, 2026, with regrets.
3. Recommend approval of Danielle Dolci as a Business Administrator/Board Secretary for the Plumsted Township School District effective December 1, 2026 through June 30, 2027, at a prorated salary of \$165,000.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law and pending approval by the Executive County Superintendent of Schools.
4. Recommend approval of Alexis Asay as a Registered Behavior Technician, at the New Egypt Primary School, effective September 16, 2026, at a prorated salary of \$37,100.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
5. Recommend approval of Kaylea Croxford as a Paraprofessional, at the New Egypt High School, effective September 16, 2026, at a prorated salary of \$20,028.00, equal to Para Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the

Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.

6. Recommend ratification of approval of staff transfers/position changes, [as per the attached](#):
7. Recommend ratification of approval of the 2026 summer special education staff and their rates of pay, [as per the attached](#):
8. Recommend ratification of approval for staff to perform additional duties beyond their contractual day, as [per the attached](#):

Roll Call

Yes

Dr. Semko, Mrs. Gill,
Mrs. Kovacs, Mr. Stepnowski,
Mrs. Raywood

No

None

Absent

Dr. Giardina

Abstain

Mr. Goldberg

C. Policy

Dr. Semko made a motion, with a second by Mrs. Kovacs that C.1. - C.3. be approved:

1. Recommend approval of the second reading of [Policy 1643](#), Family Leave, M.
2. Recommend approval of the second reading of [Policy 5516](#), Student Use of Internet-Enabled Devices, M.
3. Recommend approval of the second reading of [Regulation 5516](#), Student Use of Internet-Enabled Devices, M.

Roll Call

Yes

Dr. Semko, Mrs. Kovacs,
Mr. Stepnowski, Mrs. Gill,
Mrs. Raywood

No

None

Absent

Dr. Giardina

Abstain

Mr. Goldberg

D. Other Motions

Dr. Semko made a motion, with a second by Mrs. Kovacs that D.1. - D.5. be approved:

1. Recommend approval of the Board Goals for the 2026 - 2027 school year, [as per the attached](#):
2. Recommend approval of the District Goals for the 2026 - 2027 school year, [as per the attached](#):
3. Recommend approval of the tuition settlement agreement between Plumsted Township Board of Education and the parents of student 203752, for the school years 2026 - 2027, and 2027 - 2028.
4. Recommend that the Board accept a donation from Mr. Hank Bechler, a New Egypt resident, to the New Egypt High School Band Program, at an estimated cost of \$3,870.00.

5. Recommend approval of the 2026 - 2027 Student Handbooks for the New Egypt Primary School, the Dr. Gerald H. Woehr Elementary School and the New Egypt High School.

Roll Call

Yes

Dr. Semko, Mrs. Kovacs,
Mr. Goldberg, Mr. Stepnowski,
Mrs. Gill, Mrs. Raywood

No

None

Absent

Dr. Giardina

- E. Facilities
None

- XII. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - Open at 7:38 p.m. - Closed at 7:43 p.m.
April Eder, 176 Brynmore Road, New Egypt, NJ 08533 - Question about 8th grade self-contained class.

- XIII. NEW BUSINESS
Mr. Supsie - Stated that Dr. Giardina announced his retirement as a Board of Education member effective August 26, 2026.

- XIV. OLD BUSINESS

- XV. EXECUTIVE SESSION

Request resolution for Executive Session at this point in the meeting of the Plumsted Township Board of Education on _____ for the purpose of discussing _____.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, pursuant to the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

- XVI. ADJOURNMENT

Dr. Semko made a motion to adjourn at 7:44 p.m.
Seconded by Mrs. Gill, passed unanimously.



Sean Gately
Business Administrator/Board Secretary