



Dennis J. Anderson
Interim Superintendent

PORT REPUBLIC SCHOOL DISTRICT 137

Pomona Avenue Port • Republic, NJ 08241 **Phone:**
(609) 652-7377 **Fax:** (609) 652-3664

September 20, 2023

2023-2024 Board Goals

Todd D'Anna

Business Administrator

Action Meeting Agenda

- 1. The BOE will continue to explore Budget issues with the Intention of being solvent and increasing programs for all students.**
- 2. The BOE will evaluate the recommendations from the LEAP Committee and proceed with future actions.**
- 3. The BOE will complete a self-evaluation and Superintendent Evaluation , in compliance with code by June 30.**
- 4. The board will develop strategies to increase attendance at board, school, and community events.**
- 5. The board will seek opportunities to expand shared services arrangements with relevant agencies and schools.**

2023-2024 District Goals

- 1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand success through rigorous academic and intervention programs.**
- 2. The district will ensure that Port Republic students entering high school are well prepared by the education they receive in Port Republic.**
- 3. The district will continue its program of community awareness that improves district communications through effective tools determined by the Superintendent.**
- 4. The district will, in consultation with key stakeholders, update the existing long range facilities plan in accord with acceptable LEAP Grant recommendations.**

Goals Board approved on August 16, 2023

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest as discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and

place published in the Press of Atlantic City on **September 16, 2023..**

Pride Respect Success

1

Pledge of Allegiance

Roll Call

Member	Present	Absent
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson, Vice President		
Kevin Wessler		
Jennifer Williams		
Jill Yochim		
Dennis J. Anderson, Interim Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of August 16,

2023. August 16, 2023 Action Meeting

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			

Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			

Pride Respect Success

2

Kevin Wessler			
Jennifer Williams			
Jill Yochim			

Presentations – *unless otherwise stated, all presentations will be held during the Action*

Meeting. **Board President's Report**

A.

Board Committee Reports

A. **Educational Committee (Cox, Yochim, Hartmann)**

B. **Finance Committee (Stevenson, Wessler, Crema)**

C. **Facilities Committee (Wessler, Stevenson, Williams)**

D. **Personnel Committee (Yochim, Cox, Hanselman)**

E. **Policy Committee (Williams, Hartmann)**

F. **Special Committees/Ad Hoc (Wessler, Yochim, Cox, Hartmann)**

G. **LEAP GRANT ((Hooper, Stevenson, Yochim)**

1. LEAP Report.
2. LEAP Committee District Comparison Chart

Superintendent's Report

Pride Respect Success

MOTION to approve all recommendations listed in items A through V of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			
Kevin Wessler			
Jennifer Williams			
Jill Yochim			

A. **Monthly Report/District Flyers**

1. Upcoming

- 10/4/23 8:40 - 2:50 pm Family Visitation Day
- 10/6/23 SCHOOL CLOSED Teacher in Service
- 10/9/23 SCHOOL CLOSED Columbus Day
- 10/31/23 1:30 pm Halloween Parade

2. **Student Enrollment** as of **September 20, 2023** is **111**.

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. Harassment, Intimidation and Bullying (HIB) Incident Report

Pride Respect Success

4

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the New Jersey Department of Education School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2022-2023 School Year.

C. Safety and Security

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
9/14/23	10:30 am	Fire Drill	22	108	2
9/19/23	9:30 am	Shelter in Place	21	105	1

D. Field Trips

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location

E. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
10/16/23	8:30 - 3:00 pm	Multi Purpose Room	PTS Book Fair	PTS
10/19/23	3:00 - 4:00 pm	Multi Purpose Room & 4 Classrooms	PREP Class	Port Republic Ed. Foundation
10/26/23	3:00 - 4:00 pm	Multi Purpose Room		Port Republic Ed. Foundation

Pride Respect Success

5

		& 4 Classrooms		
11/2/23	3:00 - 4:00 pm	Multi Purpose Room & 4 Classrooms	PREP Class	Port Republic Ed. Foundation
11/16/23	3:00 - 4:00 pm	Multi Purpose Room & 4 Classrooms	PREP Class	Port Republic Ed. Foundation
11/30/23	3:00 - 4:00 pm	Multi Purpose Room & 4 Classrooms	PREP Class	Port Republic Ed. Foundation
12/7/23	3:00 - 4:00 pm	Multi Purpose Room & 4 Classrooms	PREP Class	Port Republic Ed. Foundation
10/6/23	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
10/20/23	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
11/3/23	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
11/17/23	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
12/1/23	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
12/15/23	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
1/5/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
1/19/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
2/2/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club

2/16/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
3/11/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
3/15/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
4/12/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
4/26/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
5/3/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club
5/17/24	3:00 - 4:15 pm	Science Room	FCA Club	FCA Club

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the Education Foundation Pilot Student Instrumental Music Program for the 4th, 5th and 6th grades with dates and times to be determined during the 2023-2024 school year.

F. Personnel

Pride Respect Success

6

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following positions.

Position	Name	Amount
Mentor	Robin Jaindl to mentor Kayleigh Friend	\$1,000
Confidential Secretary to the Superintendent & Business Administrator, Business Office, BOE Support	Linda Walk (20 + longevity)	\$56,215 (which includes \$1,500 corrected longevity)
Part Time ELA (FTE 0.785)	Tricia Rymas	MA-A \$49,967.60 (corrected from \$47,634.00)
Homework Club	Robin Jaindl	\$1,000 Stipend (ESSER III Funds)
Homework Club	Katie Goya	\$1,000 Stipend (ESSER III Funds)
Homework Club Dates 10/3, 10/4, 10/10, 10/11, 19/17, 10/18. 10/24, 10/25	Robin Jaindl & Katie Goyva	
Cooking Club Date 10/30	Robin Jaindl & Katie Goyva	

PRS PRS Ed Foundation, Certificated Staff	Kayleigh Friend	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS PRS Ed Foundation, Certificated Staff - Alternative	Kristen Mull	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS PRS Ed Foundation, Certificated Staff	Heather LoBiondo	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS PRS Ed Foundation, Certificated Staff	Danielle Romanelli	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
PRS PRS Ed Foundation, Certificated Staff	Helene Gross	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”

Pride Respect Success

7

PRS PRS Ed Foundation, Certificated Staff - Alternative	Katie Goya	At the negotiated teacher rate of \$47.50 per hour, per teachers contract. Paid with “ ESSER After School Funds”
--	------------	--

RECOMMEND that the Board of Education on the recommendation of the Interim Superintendent, approve the Maternity Leave for Mrs. Leslie Ale, Classroom Aide from November 1, 2023 through January 2, 2024.

G. Curriculum and Instruction

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2023-2024 Port Republic School Curriculum.

H. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
10/18/23	Lauren Bakker	Intervention and Referral Services	ETTC	5 ETTC hours

I. District Policies:

Policy Number	Policy
<u>3542.2</u>	PRS School Meal Arrears 2nd Reading
<u>4151.1</u>	Personal Illness and Injury Health and Hardship - Amended
<u>5131.2</u>	Harassment, Intimidation and Bullying - Amended
<u>6142.2</u>	ESL - English as a Second Language, Bilingual Procedures - Amended

J. 2023 - 2024 School Board Policy Manual

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2023-2024 School Board Policy Manual.

K QSAC

1. Met with Devan Blackwell from the County Office on 8/23/23.

Pride Respect Success

8

L. State Police Emergency Response Template Report

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the State Police Emergency Response Template (ERT)..

M. NJ Department of Education State Reports

1. NJSMART SID, SMID
2. HIB School Self Assessment for 23-24
3. Gifted and Talented
4. ESEA Consolidated Application

N. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

O. School Teams

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the following 2023-2024 School Team Members:

Position	Name
School Safety Team	Laura Erber, School Nurse Bill Wheatley Heather LoBiondo Jason Laning Leslie Kurtz Kathy Turcotte, CST Dennis Anderson, Interim Superintendent Trooper Kerry Nelson
School Safety Specialist	Laura Erber
Student Threat Assessment Team	Laura Erber, School Nurse Bill Wheatley Heather LoBiondo Jason Laning Leslie Kurtz Kathy Turcotte, CST Dennis Anderson, Interim Superintendent Trooper Kerry Nelson

Pride Respect Success

SCIP Team (School Improvement Panel)	Dennis Anderson, Interim Superintendent Erica Polito Kristen Mull Robin Jaendl
School Safety Climate Team/HIB	Erica Polito Helene Gross Dennis Anderson Lauren Bakker

P. 2023-2024 Staff Handbook

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2023-2024 Staff Handbook.

Q. 2023-2024 Student Handbook/Code of Conduct

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2023-2024 Student Handbook which includes the Code of Conduct,

R. 2023-2024 Safe Schools Training

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2023-2024 Safe Schools Training

S. 2023-2024 Curriculum and Textbook List

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, approve the 2023-2024 Curriculum and Textbook List.

T. NJ Holocaust Education Mandate Survey

RECOMMEND that the Board of Education, on the recommendation of the Interim Superintendent, the submittal of the NJ Holocaust Education Mandate Survey. This report will be submitted to the NJDOE by October 16, 2023.

U. Correspondence Received

1. Letter received from parent regarding Port Republic Bridge Opening and Safety Concerns

V. Discussion Items:

1. None at this time.

Pride Respect Success

10

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through I of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			

Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			
Kevin Wessler			
Jennifer Williams			
Jill Yochim			

A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending:

June 2023

July 2023

August 2023

B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for

June 2023 Fund 10

June 2023 Fund 20

July 2023 Fund 10

July 2023 Fund 20

August 2023 Fund 10

August 2023 Fund 20

C. **Budget Transfers:**

June 1, 2023 to June 30, 2023 in the amount of \$61,644.16 for Fund 10

June 1, 2023 to June 30, 2023 in the amount of \$2,582.00 for Fund 20

Pride Respect Success

July 1, 2023 to July 30, 2023 in the amount of: \$3,650.00 for Fund 10

11

D. **Revenue Changes:** There are no revenue changes.

E. **Bill List:** Motion to approve the Board Secretary's Bill List:

1. Motion to accept the cash transfer in the amount of \$18,848.29 on June 30, 2023 from fund 10 to fund 20, using check #N0435.

2. Motion to approve the July 2023 Bill List in the amount of \$123,161.68
3. Motion to approve the August 2023 bills list (To be distributed)

F. Contracts

1. Motion to approve the 2023-2024 **Joint Transportation Agreement with Absecon School** District ABSC-PILGRIM in the amount of \$13,455.75, to transport 12 Pilgrim Academy students.
2. Motion to approve the 2023-2024 Tuition Contract with **Atlantic County Vocational School** in the amount of \$3,200.

\$6,000 Tuition
-\$2,800 Credit
 \$3,200 Due to ACIT

3. Motion to approve the renewal of the 2023-2024 Contracted Transportation Routes with Integrity Transportation with GEHRHSD as listed below:

Renewal Contract	Description	Amount
CRS1	Cedar Creek High School	\$ 31,261.23
PORT3	Port Republic School	\$ 34,200.00
CM20	Smithville Elementary School	\$ 6,845.04

Pride Respect Success

12

CM20A Smithville Elementary School

Additional Contract Cost	G. Grants \$ 3,060.00
--------------------------	---------------------------------

1. NJ Learning Acceleration Program - High Impact Tutoring Grant

Motion to approve the submittal of the NJ Learning Acceleration Program - High Impact Tutoring Application Grant.

H. Port Republic School Education Foundation

1. Motion to approve the Education Foundation Wiffle Ball Tournament at the Port Republic Municipal Field on October 8, 2023 as a school sanctioned event that will be held to support the educational program of the Port Republic School.

I. Discussion Items

1. CDK Anywhere

Old Business

A. None at this time.

New Business

A. None at this time.

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			
Kevin Wessler			

Pride Respect Success

Jennifer Williams			
Jill Yochim			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Public Comments – Close the meeting to the public.**Motion to close the meeting to the public.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			
Kevin Wessler			
Jennifer Williams			
Jill Yochim			
Time Closed			

Executive Session - IN

MOTION to go into Executive Session to discuss personnel issues. After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 20 minutes and action may be taken after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Pride Respect Success

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of

the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:

- a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
- b. Matters dealing with Federal Funding
- c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
- d. Matters dealing with collective bargaining.
- e. Matters dealing with the sale or purchase of public land.
- f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cos			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			
Kevin Wessler			
Jennifer Williams			
Jill Yochim			
Time In			

Executive Session – CLOSE

Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			

Pride Respect Success

Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			
Kevin Wessler			
Jennifer Williams			
Jill Yochim			
Time Out			

Adjournment

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson, Vice President			
Kevin Wessler			
Jennifer Williams			
Jill Yochim			
Time Adjourned at			

Pride Respect Success