

**Citizen Oversight Committee – Measures O & L
San Mateo Union High School District
Meeting Minutes**

Meeting Date: May 19, 2026
Place: Bayshore Office, 1350 Old Bayshore Hwy, Suite 150, Burlingame
Time: 5:30 pm
Prepared by: Jasmine Andrade, Facilities Specialist

Citizen Oversight Committee members in attendance:

Erica Lyons (EL) Simon Mazzola (SM)
Mike Kennedy (MK) Wanda Horton (WH)
Tara Pratt (TP)

SMUHSD Staff and Board of Trustees members in attendance:

Yancy Hawkins, Associate Superintendent, Chief Business Officer (YH)
Charlie Royce, Director of Facilities & Construction (CR)
Jasmine Andrade, Facilities Specialist (JA)
Teri Chavez, Board Trustee (TC)

Members not in attendance:

Neal Kaufman (NK)
Mike Loy (ML)

NOTES:

Meeting was called to order at 5:39 P.M.

1. Introductions were made. CR introduced two members from the public in attendance Michelle and Brian, both of whom are here considering joining the Committee.
2. No Public Comments were made.
3. SM made a motion to approve the minutes from the March 17, 2026 meeting. WH motions and EL seconds the motion. Motion passes 5-0.
4. YH informed the Committee that NK has contacted him to inform him that he is moving out of the area and will be resigning from his position on this Committee.
5. CR asked if there were any nominations for the Committee President and Vice President. The question was asked about what the job entails. CR responded that the President's role is to oversee the meetings in the same manner as SM currently does, and that the Vice President would fill in for the President's duties as needed.
6. WH nominates SM for President, and MK seconds the nomination. 4 Ayes. SM nominates TP for Vice President, and the Committee votes 4 Ayes. YH adds that if the Board approves additional Committee members in the near future, he would like to bring in Bond counsel to provide training on the Committee's role.

7. CR shared the Bond video from the communications department that has been shared with the community. He proceeded to present the construction update, including completed projects, projects under construction or slated for summer 2026, and projects in design, which will be presented to the Board at the June 11, 2026, Board meeting.
8. The Committee set meeting dates for the 2026-2027 school year. Next year's meetings will occur on 9/15/26, 1/12/27, 3/16/27, and 5/18/27. JA is to follow up with a proposed date to hold the annual construction tour.

f. Adjournment - Meeting adjourned at 7:10 pm

END OF MEETING MINUTES