



Amanda Redrow
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *November 18, 2025*

2025-2026 Board Goals

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.
2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.
3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.
4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

2025-2026 District Goals

1. The District will continue to support a comprehensive and rigorous K-8 curricular program while enhancing academic and intervention opportunities that promote ambitious teaching and learning, that all Port Republic students are well prepared for success in high school and beyond.
2. The District will continue its program of community awareness and input that improves district communication through effective tools as determined by the Superintendent and the Board.
3. The District will, in consultation with key stakeholders, update strategic planning to include long-range educational, finance and facility planning.

Goals Board approved on August 26, 2025

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on November 15, 2025.

Pledge of Allegiance

Roll Call

Member	Present	Absent
Joy Hooper, President		
Kathryn Cox		
Brenda Crema		
Kristina Hanselman		
Brian Hartmann		
Eric Stevenson		
Kevin Wessler		
Jennifer Williams		
Jill Yochim, Vice President		
Amanda Redrow, Superintendent		
Todd D'Anna, Business Administrator		
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.		

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of October 28,2025 .

Minutes of the October 28,2025 Action Meeting

Pride Respect Success

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

Board Committee Reports

- A. **Educational Committee (Cox, Stevenson, Yochim)**
- B. **Finance Committee (Crema, Stevenson, Wessler, Yochim)**
- C. **Facilities Committee (Hartmann, Wessler, Williams)**
- D. **Personnel Committee (Hanselman, Hooper, Yochim)**
- E. **Policy Committee (Crema, Hanselman, Hartmann)**

Superintendent's Report

MOTION to approve all recommendations listed in items A through M of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			

A. Monthly Report

1. Upcoming

- December 04, 2025 - Port Republic Annual Tree Lighting 6:00pm
K-8 Student will perform holiday songs
- December 05, 2025 - Holiday Fair
- December 16, 2025 - Cedar Creek Band & Choir Holiday Show
5th - 8th grade students invited
- December 22, 2025 - PRS Holiday Show 9:30am
- December 23, 2025 - 12:40pm Dismissal
- December 24, 2025 - January 2, 2026 - PRS Closed - Winter Break

2. Student Enrollment as of **November 18, 2025** is **107**.

3. Suspension Report

	In	Out
Monthly	0	0
Year Total	1	1

B. Harassment, Intimidation and Bullying (HIB) Incident Report

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation

Pride Respect Success

and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
11/4/25	1:00pm	Fire Drill	21	98	0
11/11/25	10:30pm	Shelter in Place	21	99	

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization

F. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following personnel items for the **2025-2026 school year**.

Position	Name	Amount
Testing Coordinator	Robin Jandl	\$1,250.00

G. Teaching Staff for Student Support & After-School Testing

Approve all certificated teaching staff, as needed and at the discretion of the Superintendent, to provide after-school testing or additional student support, compensated per the negotiated agreement of \$47.50 an hour.

H. Curriculum and Instruction

1. N/A

I. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
12/4/25	Amanda Redrow Jason Laning	Greater Egg Harbor Articulation Meeting	Absegami High School	n/a

J. District Policies:

Policy Number	Policy

K. QSAC

1. None at this time.

L. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

M. Calendar Revisions

1. None at this time.

N. Discussion Items:

School Business Administrator's Report

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MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending October 31, 2025.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for October 31, 2025.
Fund 10
Fund 20
- C. **Budget Transfers:** Motion to accept the attached budget transfers for October 2025.
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List. (To be distributed at meeting)
- F. **Contracts**
1. Motion to approve the contract for 2025-2026 Nursing Service Plan with CHOP.
2025-2026 Nursing Service Plan for Port Republic School District
- G. **Comprehensive Maintenance Plan**
1. Motion to approve the 2024-2025 Comprehensive Maintenance Plan, Annual Maintenance Budget Worksheet, and 3 year Maintenance Plan.
Comprehensive Maintenance Plan/ M1 Budget

H. Discussion Items

1. None at this time.

Old Business

- A. BOE Training

New Business

- A. Election Results

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time Closed			

Executive Session - IN

MOTION to go into Executive Session to discuss personnel issues. After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 20 minutes and action will take action after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time In			

Executive Session – CLOSE**Motion to close the Executive Session.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time Out			

Adjournment**Motion to adjourn the Board of Education Regular meeting.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time Adjourned at			