

LONG BEACH ISLAND BOARD OF EDUCATION
BOARD MEETING MINUTES
July 22, 2026
Long Beach Island Elementary School Gymnasium
Executive (Closed) Session 6:00 PM – Regular (Public) Session 6:30 PM

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met in the gymnasium of the Long Beach Island Elementary School, 200 South Barnegat Avenue, Surf City, New Jersey on July 22, 2026. Board President, Mrs. Southwick called the meeting to order at 6:30 PM.

OPEN PUBLIC MEETINGS ACT: Adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Long Beach Island Elementary School building, and on the district website. The notice was also mailed to *The Press of Atlantic City* and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township.”

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
Mrs. Southwick

Absent: Mrs. Hoffacker, Mrs. Raber

Also Present: Dr. Peter Kopack, Superintendent
Meghan Lee, Business Administrator/Board Secretary

4. **REPORT OF THE PRESIDENT:** Mrs. Southwick discussed construction, Kidscare, and the school calendar.
5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack discussed the school calendar, upcoming PTA meeting, and curriculum writing.
6. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None
7. **BOARD CORRESPONDENCE:** None
8. **APPROVAL OF MINUTES**
RESOLVED, THAT THE BOARD OF EDUCATION APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:

June 22, 2026: Regular and Closed Session

Minutes of the closed session meeting will be released to the public when the reasons for nondisclosure no longer exist.

Motion by Ms. Hagler, Seconded by Mrs. Linkewich

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
Mrs. Southwick

Nays: None

Abstain: None

9. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Colette Southwick
- PTA Liaison: Danielle Hagler

10. **PERSONNEL**

- A. Summer Positions
Motion to approve summer 2026 stipend/XCOMP employment, pending enrollment if applicable follows (Submission of approved timesheets required.):
- **Curriculum Review:** To review/write curriculum for a total of \$275 per subject/grade level/grade cluster: Laura Daly
- B. School Business Administrator Contract
Motion to approve the employment contract of Meghan Lee, School Business Administrator/Board Secretary, at the annual salary of \$136,321 for the period of July 1, 2026, to June 30, 2027, as approved by the Executive County Superintendent.
- C. Special Education Teacher
Motion to approve the employment of Laureana Bautista, Special Education teacher, beginning September 1, 2026, for the 2026-2027 school year at the annual salary of \$71,029. Pending receipt of required paperwork.
- D. Part-time School Counselor
Motion to approve the employment of Natalie Ostermann, School Counselor, three days per week beginning September 1, 2026, for the 2026-2027 school year at the annual salary of \$43,697. Pending receipt of required paperwork.

Motion by Dr. Chung, Seconded by Ms. Hagler

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
Mrs. Southwick
Nays: None
Abstain: None

11. POLICY

a. N.J.A.C. 6A:8 – Standards and Assessment

P 1230	Superintendent's Duties (M) (Revised)
P 2200	Curriculum (M) (Revised)
R 2200	Curriculum Content (M) (Abolished)
P 2411	Career Education and Academic Counseling (M) (Revised)
R 2411	Guidance Counseling (M) (Abolished)

b. General Policy and Regulation Guide Updates

P 0162	Notice of Board Meetings (Revised)
P 0162.01	Legal Notices (M) (New)
P 1643	Family Leave (M) (Revised)
P 2260	Equity in School and Classroom Practices (M) (Revised)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (Abolished)
P & R 5111.13	Eligibility of Resident/Nonresident Students – Choice School District (M) (New)
P 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)
	(Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (Revised)
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (Revised)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)

P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

Motion by Ms. Hagler, Seconded by Mrs. Linkewich

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
Mrs. Southwick
Nays: None
Abstain: None

12. BUILDING/GROUNDS/TRANSPORTATION/FINANCE

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of June 2026.

- A. Report of the Secretary dated June 30, 2026
- B. Report of the Treasurer dated May 31, 2026
- C. Report of the Treasurer dated June 30, 2026

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of June 2026 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of June 2026 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


_____, 7/23, 2026
Meghan Lee, School Business Administrator

B. Transfers

Motion to approve the June 2026 transfer report.

C. Bills List

Motion to approve the June 2026 Supplemental Bills Lists, totaling \$86,114.34

Motion to approve the July 2026 Bills List, totaling \$666,601.38

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
7/28/26	Frank Birney	Principal	School Law Boot Camp for School Administrators	Virtual	7 ETTC Credits
9/30, 10/28, 11/18, 12/16, 1/27, 2/24, 4/28, 5/26, 6/30	Mark Bish	Facilities Manager	NJSBGA Monthly Meetings	TBD	Mileage

Motion by Ms. Hagler, Seconded by Mrs. Linkewich

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
 Mrs. Southwick
 Nays: None
 Abstain: None

13. ANNUAL APPROVALS/CONTRACTS

- A. Insurance Coverages: Worker's Comp, Property, General Liability, Automobile, Bond
 Motion to approve renewal of insurance coverages detailed below for the 2026-2027 School Year at the premiums shown, through the subject to adjustment for updated appraisal values and changes in vehicle counts or enrollments; and, that payments be made when bills are received based upon the terms, conditions, and endorsements or the policies, as shown:

Workers Comp	\$73,049
Supplemental Workers Comp	\$2,447
Property Package (Property, EIL, Crime)	\$65,799
Liability (including general and auto)	\$24,189
School Leaders Professional Liability	\$14,488
Employee Bond Renewal	\$1,040
Total Insurance	\$181,012.00

- B. Student Insurance
 Motion to approve Student Basic Accident and Catastrophic Student Insurance policy for the period July 1, 2026 through June 30, 2027 for a premium of \$3,000. This policy is through Bob McCloskey Insurance.
- C. Commission for the Blind and Visually Impaired Contract
 Motion to approve a contract with the NJDHS Commission for the Blind and Visually Impaired for the 2026-2027 school year in the amount of \$2,668.00.
- D. Kids' Care Program
 Motion to authorize the continuation of the Long Beach Island School District's Kids Care Program at the Long Beach Island Elementary School for the 2026-2027 school year.
- E. Kids Care
 Motion to approve the use of Kids Care services by district employees for district-approved workshops, meetings, etc. at no cost to the employee as long as Kids Care personnel have previously been scheduled.
- F. SFA Consolidation of School Nutrition Program
 Motion to approve the Agreement for School Food Authority (SFA) Consolidation of School Nutrition Programs with Stafford Township Board of Education for the 2026-2027 school year.
- G. IDEA Grant Application
 BE IT RESOLVED by the Long Beach Island Board of Education to accept the 2026-2027 Individuals with Disabilities Education Act (IDEA) Grant as follows and approve the submission of the application to the NJDOE for use of funds:

Basic	\$67,338
Preschool	<u>\$4,318</u>

Total	\$71,656
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H. ESSA Grant Application

BE IT RESOLVED BY THE Long Beach Island Board of Education to authorize the submission of the Every Student Succeeds Act (ESSA) application for Fiscal Year 2027 and to accept the grant award of these funds upon the subsequent approval of the FY27 ESSA application.

Title II Part A	\$3,268
Title IV Part A	<u>\$10,000</u>
Total	\$13,268

Motion by Ms. Hagler, Seconded by Mrs. Linkewich

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
Mrs. Southwick
Nays: None
Abstain: Dr. Costello (Item F only), Mrs. Linkewich (Item F only)

14. **EDUCATIONAL**

A. 2026-2027 School Calendar Revision

Motion to approve revisions to the 2026-2027 school calendar.

Motion by Ms. Hagler, Seconded by Mrs. Linkewich

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
Mrs. Southwick
Nays: None
Abstain: None

15. **UNFINISHED/NEW BUSINESS**

A. Board of Education Goals 2026-2027

The Board engaged in a discussion regarding its goals and priorities for the 2026-2027 school year.

B. Shorelands Construction Change Order

Motion to approve a change order for additional construction work including classroom cabinetry, lights, and ceilings at a total cost of \$267,499.96.

Motion by Ms. Hagler, Seconded by Mrs. Linkewich

Upon a roll call vote, motion carried:

Ayes: Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler,
Mrs. Southwick
Nays: None
Abstain: None

16. **ANNOUNCEMENTS**

A. School Board Election 2026

The following seats will be available in the fall: Danielle Hagler, Long Beach Township, Stephanie Chung, Ship Bottom, and Kelly Linkewich, Surf City. The deadline for filing petitions is Monday, July 27, 2026, at 4 p.m. at the Office of the County Clerk. The Annual School Election will be held on November 3, 2026.

B. Dates to Remember

August 18: Board of Education Meeting, 6:30pm

17. **PUBLIC COMMENT:** Comments were made in relation to the Kidscare program and November break.
18. **RESOLUTION:** Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on August 18, 2026, at 6:00 p.m. in the Gymnasium of the Long Beach Island Elementary School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Motion by Ms. Hagler, Seconded by Mrs. Linkewich

Upon a roll call vote, motion carried:

Ayes:	Dr. Chung, Dr. Costello, Mr. Fluehr, Mrs. Linkewich, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays:	None
Abstain:	None

19. **EXECUTIVE SESSION #2 (If Needed):** N/A
20. **ADJOURNMENT:** Motion to adjourn the meeting at 7:01 pm.

Motion by Mrs. Linkewich, Seconded by Ms. Hagler. All in favor.

Respectfully Submitted,

Meghan Lee
Business Administrator/Board Secretary