

LONG BEACH ISLAND BOARD OF EDUCATION
BOARD MEETING MINUTES
August 18, 2026
Long Beach Township Municipal Building
Executive (Closed) Session 6:15 PM – Regular (Public) Session 6:30 PM

1. **CALL TO ORDER:** The Board of Education of the Long Beach Island School District, Ocean County, met at the Long Beach Township Municipal Building, 6805 Long Beach Blvd, Long Beach Township, NJ on August 18, 2026. Board President, Mrs. Southwick called the meeting to order at 6:30 PM.

OPEN PUBLIC MEETINGS ACT: Adequate and electronic notice of this meeting was provided in accordance with the Open Public Meetings Act. The notice has been posted in the Long Beach Island Elementary School building, and on the district website. The notice was also mailed to *The Press of Atlantic City* and *The Sandpaper*, and filed with the Municipal Clerks of Barnegat Light, Harvey Cedars, Surf City, Ship Bottom and Long Beach Township."

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

Present: Dr. Costello, Mrs. Hoffacker, Mr. Wright, Ms. Hagler, Mrs. Southwick

Absent: Dr. Chung, Mr. Fluehr, Mrs. Linkewich, Mrs. Raber

Also Present: Dr. Peter Kopack, Superintendent
Meghan Lee, Business Administrator/Board Secretary
Frank Birney, Principal/CST Director

4. **REPORT OF THE PRESIDENT:** Mrs. Southwick thanked everyone for coming.

5. **REPORT OF THE SUPERINTENDENT:** Dr. Kopack discussed substitute training and the upcoming curriculum meeting.

6. **REPORT OF THE PRINCIPAL:** Mr. Birney provided an update regarding the wellness committee.

7. **PUBLIC COMMENT – AGENDA ITEMS ONLY:** None

8. **BOARD CORRESPONDENCE:** None

9. **COMMITTEE REPORTS**

- Building/Grounds/Transportation/Finance: Mrs. Southwick provided an update on construction.

10. **PERSONNEL**

A. Stipend Positions

Motion to approve stipend/XCOMP positions for the 2026-2027 school year with approved timesheets:

- Curriculum Committee: 5 teachers, up to 5 hrs. each @\$55/hour: Janelle Gosline, Megan Kraus, Lauren Rothstein, Jackie Ramilo, Shelley Smith
- SciP/DEAC Committee: 4 teachers, 5 hrs. each @ \$55/hr.: Karen Beetel, Jackie Ramilo, Megan Kraus, and Julia Townsend

B. Substitute Personnel

Motion to approve the employment of substitute personnel for the 2026-2027 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Jack Fried	Teacher
Sarah Hazell	Teacher
Jennifer Leek	Paraprofessional

Andie Purks Teacher
Sayma Rahman Teacher

C. Substitute Rates

Motion to approve substitute rates for the 2026-2027 school year as follows:

Teacher	\$130/day
	\$160 (long-term substitute)
Nurse	\$210/day
Aides/Secretaries	\$17/hour
Custodian	\$19/hour
Bus Driver	\$20/hour

D. KidsCare Aides

Motion to approve the employment of KidsCare Aides for the 2026-2027 school year at the hourly rate of \$18.65 as follows: Benefits are not included.

Kathleen McClellan
Debra Cifone
Linda Mohalley (substitute)
Joanne Miller (substitute)
Kate Shaw (substitute)
Amy Aurelio (substitute)

E. Substitute Personnel

Motion to approve substitute personnel for the 2026-2027 school year as listed below pending receipt of required paperwork and completion of required substitute orientation:

Teacher/Aide (Classroom/transportation/Kids Care)	School Nurse	Aide (classroom/transportation)
Olivia Aizen	Holly Gallagher	Lisa Caretta
Gail Cragg	Michelle Wallace	Debra Cifone
Sharon Davis	Amanda Zitner	Jennifer Hendrickson
Donna Fiore		Eileen Milacek
Jan Gartland		Joanne Miller
Anne Jordan	Subclerical	Linda Mohalley
Sophia Klein	Anne Jordan	Patty Pogorzelski
Eve Lehrer	Jamie Terman	Kate Shaw
Kathleen McClellan		
Mary Mirisola	Bus Driver	
Charlie Purks	William Baker	
Ellen Reilly	Elizabeth Dolly	
Kathleen Reilly		

Edward Ronk		
Christine Smith		
Susan Tatto		
Jamie Terman		
Trish Verdi		

F. Clinical 1 Placement Request

Motion to approve an Elementary Education Clinical I Placement Request (175 hours) for Sophia Klein, The College of New Jersey student, with Katherine Holloway, 2nd Grade Teacher from September 8, 2026 through December 4, 2026.

Motion by Mrs. Hoffacker, Seconded by Ms. Hagler

Upon a roll call vote, motion carried:

Ayes: Dr. Costello, Mrs. Hoffacker, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

11. BUILDING/GROUNDS/TRANSPORTATION/FINANCE

A. Financial Reports

1. Financial Reports of the Secretary to the Board of Education

Motion to approve financial reports for the month of July 2026.

- a. Report of the Secretary dated July 31, 2026
- b. Report of the Treasurer dated July 31, 2026

2. Statement of Cash Balances

Motion to accept the Statement of Cash Balances for the month of July 2026 which are reconciled with the Board Secretary's Reports by fund for that month.

3. SBA Certification

Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of July 2026 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (b).


_____, 8/19, 2026
Meghan Lee, School Business Administrator

B. Transfers

Motion to approve the July 2026 transfer report.

C. Bills List

Motion to approve the August 2026 Bills List, totaling \$1,087,706.17

D. Travel and Training

Motion to approve the following travel/training expenses.

Date	Name	Position	Workshop	Location	Cost
9/18/2026	Peter	Superintendent	Ocean County	Ocean County	\$125
10/9/2026	Kopack			College	membership fee

11/20/2026 12/8/2026 1/8/2027 2/19/2027 3/19/2027 4/16/2027 6/4/2027			Curriculum Consortium Monthly Meetings		Mileage
10/1/2026 12/3/2026 2/4/2027 3/4/2027 4/28/2027	Frank Birney	Principal	Ocean County School Boards Association Meetings	Various locations and virtual	No cost
10/10/2026 11/10/2026 12/8/2026 1/12/2027 2/19/2027 3/9/2027 4/13/2027 5/11/2027	Frank Birney	Principal	Ocean County Association of Directors of Special Education Roundtable Meetings	Various locations	No cost
Dates TBD	Natalie Ostermann	School Counselor	Ocean County School Counselors Association	Various locations and virtual	\$90 membership fee Mileage

E. Use of Facilities

Motion to approve use of facilities as follows, pending receipt of certificate of insurance:

1. PTA Meetings (10/15/26, 12/17/26, 2/18/27, 4/15/27, 6/10/27)

Motion by Mrs. Hoffacker, Seconded by Ms. Hagler

Upon a roll call vote, motion carried:

Ayes: Dr. Costello, Mrs. Hoffacker, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

12. ANNUAL APPROVALS/CONTRACTS

A. Professional Development Plan

Motion to adopt the Long Beach Island School District's Professional Development Plan for the 2026-2027 school year as presented.

B. Mentoring Plan

Motion to adopt the Long Beach Island School District's Mentoring Plan for the 2026-2027 school year as presented.

C. District Appointments

Motion to approve the following appointments for the 2026-2027 school year:

Name	Position
Peter Kopack	Homeless & Child Welfare Liaison 504 Officer NJSLA Testing Coordinator
Frank Birney	Anti-Bullying (HIB) Coordinator Intervention and Referral Services (I&RS) Title IX Coordinator Civil Rights Coordinator

- D. Emergency AED Action Plan
Motion to approve the Long Beach Island School District's Emergency AED Action Plan for the 2026-2027 school year as presented.
- E. Exposure Control Plan (Bloodborne Pathogens)
Motion to approve the Long Beach Island School District's Exposure Control Plan (Bloodborne Pathogens) for the 2026-2027 school year as presented.
- F. Standing Orders
Motion to approve the Authorization for Standing Orders 2026-2027 (approved medical supplies) as presented.
- G. Committees
Motion to approve committees for the 2026-2027 school year as follows:

- **Safety Committee/School Threat Assessment Team**

Peter Kopack	Frank Birney	
Denise Lake	Mark Bish	Brooke Mandarakas
Colette Southwick	Meghan Lee	Jackie Ramilo
Police Department Representatives		

- **Wellness Committee**

Peter Kopack	Frank Birney	Denise Lake
Bianca Aniski	James La Marco	Sarah Esarey
Maschio's Representative	Parent Representative	Student Representative

- **I&RS Team**

Frank Birney - Coordinator	Peter Kopack	Kim Maschi
Suzanne D'Arcangelo	Stephanie Ivancich	Jackie Ramilo
Kelly Scotto di Carlo	Health Office Representative	Natalie Ostermann

- **School Climate Team**

Frank Birney - Coordinator	Danni Hagler	Janelle Gosline
Natalie Ostermann		

- **504 Team**

Peter Kopack - Coordinator	Frank Birney	Kim Maschi
Suzanne D'Arcangelo	Stephanie Ivancich	Jackie Ramilo
Health Office Representative		

- H. School Resource Officer
Motion to approve an agreement with Tri-Shield Security for Armed Security Officer services beginning September 1, 2026 at a rate of \$45 per hour.

Motion by Mrs. Hoffacker, Seconded by Ms. Hagler

Upon a roll call vote, motion carried:

Ayes: Dr. Costello, Mrs. Hoffacker, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

13. EDUCATIONAL

- A. Special Education
Motion to approve the request to eliminate a special education program that no longer operates in the district. The program is no longer being utilized to provide services to students and there is no current enrollment or educational need requiring its continuation.

Motion by Mrs. Hoffacker, Seconded by Mr. Wright

Upon a roll call vote, motion carried:

Ayes: Dr. Costello, Mrs. Hoffacker, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

14. UNFINISHED/NEW BUSINESS

- A. Board Goals
Motion to approve the 2026-2027 Board of Education goals.
- B. Amended Site Improvements Proposal
Motion to approve an amended agreement with Spiezle Architectural Group for architectural services related to site improvements at the Long Beach Island Elementary School

Motion by Mrs. Hoffacker, Seconded by Ms. Hagler

Upon a roll call vote, motion carried:

Ayes: Dr. Costello, Mrs. Hoffacker, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays: None
Abstain: None

15. ANNOUNCEMENTS

- A. Dates to Remember
- | | |
|-----------|--|
| Sept. 1: | Student Orientation PK & K @ 10am, Grades 1-6 @ 12pm |
| Sept. 8: | First day of school and early dismissal |
| Sept. 16: | Back to School Night |
| Sept. 17: | PTA Meeting - Terrace Tavern 6pm |
| Sept. 22: | School Picture Day |
| Sept. 22: | Board of Education Meeting |

16. PUBLIC COMMENT: None

- 17. RESOLUTION:** Resolved that the Board of Education will open its next scheduled meeting (Executive Session) on September 22, 2026, at 6:00 p.m. in the Gymnasium of the Long Beach Island Elementary School, 200 South Barnegat Avenue, Surf City, NJ for matters of Attorney/Client Privilege, Negotiations, Student Issues, and Personnel and will suspend opening activities, including the Pledge of Allegiance and

reading of Adequate Notice of Meeting, until the Board opens in Public Session at 6:30 p.m. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., as amended by P.L.2020, c.11, and Section 8, c. 34 (N.J.S.A. 52:27D-18.11) the Board may conduct a public meeting remotely by electronic means during a state of emergency so long as reasonable public notice and provision for public input is made under the circumstances.

Motion by Mrs. Hoffacker, Seconded by Mr. Wright

Upon a roll call vote, motion carried:

Ayes:	Dr. Costello, Mrs. Hoffacker, Mr. Wright, Ms. Hagler, Mrs. Southwick
Nays:	None
Abstain:	None

18. EXECUTIVE SESSION #2: N/A

19. ADJOURNMENT: Motion to adjourn the meeting at 6:37 pm.

Motion by Mrs. Hoffacker, Seconded by Ms. Hagler. All in favor.

Respectfully Submitted,

Meghan Lee
Business Administrator/Board Secretary