Regional School Unit 5
Durham · Freeport · Pownal

"Empower and equip every learner with skills, curiosity, character, and purpose to thrive and live fulfilling lives in an ever changing world"

Tom Gray, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Mandy Lewis, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Finance Committee Minutes
Wednesday, September 23, 2026
5:00 p.m. - Freeport High School Library

Committee Members Present: Kelly Sink, Michelle Ritcheson, Christopher Savaiano
Committee Members Absent:
Administrators: Tom Gray, Kelly Wentworth

Minutes

Meeting called to order at 5:13 p.m.

1. Election of Chair -
    a. Michelle Ritcheson nominated Chris Savaiano; Kelly Sink seconded nomination. All voted in favor.
2. FY26 Budget Transfer Warrant -
    a. Director Wentworth reported that we needed to transfer a total of $139,000 from Article 1- Regular Instruction, Article 5- Student & Staff Support, Article 9-Facilities to Article 6 - System Administration. The three month overlap of Superintendent salaries and benefits and unexpected legal fees required the need for the transfer.
3. Establish Norms for how the Finance Committee will direct its work to the District Strategic Plan
    a. The Finance Committee discussed the need to create norms. Committee members will bring suggested norms to our next meeting to discuss.
4. Establish FY27 Meeting Topics -
    a. Director Wentworth presented the workplan for the Finance Committee's review. Minor adjustments were made..
5. FY28 Budget Process Update -
    a. Superintendent Gray reported that he will continue to seek staff input in the FY28 Budget process. This will be done by both sending a staff survey and conducting listening sessions within the Schools & Departments.
6. Other -
    a. Director Wentworth reported that the Auditors would be in the district Sept 30, Oct 1 & 2, 8, 13 & 14 to conduct an audit of the FY26 financials.
    b. Next meeting of the Finance Committee, October 21, 2026 @ PES

Meeting adjourned at 5:54 P.M.