

Ontario-Montclair School District

Account-code Structure Breakdown



The Structure

The account-code structure is a 26-digit code, broken into eight fields. Each field indicates how the program is being run and how the money is being spent.

Fund FU	Resource RS	Project Year YR	Goal GO	Function FN	Object OB	School SC	Management MG
XX	XXXX	X	XXXX	XXXX	XXXX	XXX	XXXX

Fund (FU)

Fund 01 represents the general operation fund for school agencies. This is the fund that is used for all site activity except for preschool (FU 12) and various capital-outlay project funds.

Resource (RS) – Funding Agency

The resource code identifies the agency that is providing the funding to the district (i.e. federal, state, or local)

Project Year (YR)

This field is always 0.

Goal (GO) – Instructional Program Setting

The goal defines the instructional setting and/or subject matter or what group of students is receiving the goods or services (i.e. special education, regular education, or bilingual)

Function (FN) – Departments and Divisions

The function defines the type of services or activity that is being provided.

Object (OB) – Expenditure Classification or Type

The object code identifies the expenditure classification of goods purchased or services provided.

School (SC) – School Site Identification

The school code identifies the school (or department) site.

Management (MG) – Program Identification

The management code identifies the program being funded, which is *directly linked* to the resource code.

Example:

Fund FU	Resource RS	Project Year YR	Goal GO	Function FN	Object OB	School SC	Management MG
01	3010	0	1110	1000	4310	065	0912

This example indicates that fund 01 expenditures are for general education (GO) instructional (FN) supplies (OB) being purchased for the classroom, by Kingsley (SC) using federal (RS) Title I funds (RS & MG).

Resource and Management

The following is a sample of some of the most frequently used resource and management combinations. If the resource and management do not agree with each other, the account number cannot be linked.

Program	Resource	Management
After School Education & Safety (ASES)	6010	0834
After School Sports	0921	0301
Cafeteria ⁵	5310	0004
CCSPP – California Community Schools Partnership Pgm	6332	0000
Child Development State Preschool ⁴	6105	0852
City of Montclair Case Manager Reimbursement	9010	0835
Donations	0000	0520
ELOP – Expanded Learning Opportunities Program	2600	ELOP
EPSDT	9011	0926
Home-to-School Transportation ¹	0000	0265
Lottery - Prop 20	6300	790A
McKinney Vento	5630	0919
MediCal	9010	0901
Mental Health	6546	600H
Middle School Counselors	0000	0887
Music	0921	0304
One-on-one (Certificated and Classified)	6500	0651
Physical Education	0921	0303
Prevention and Early Intervention (PEI)	9010	0858
Proctors	0000	0504
Prop 28: Arts and Music in Schools	6770	P028
Regular Education Teacher	0000	0460
RSP	6500	0645
Saturday School	0000	0467
School-site Discretionary	0000	0505
SDC (M/M)	6500	0630
SDC (M/S)	6500	0641
SDC-OH (Moreno)	6500	0635
SDC-OH (Serrano)	6500	0636
SDC-SH (Lincoln)	6500	0640
Special Education Transportation ²	0000	0265
Substitute Teachers (Site Allocation)	0000	0470
Title I – Part A	3010	0912
Title II, Part A - Teacher Quality	4035	0910
Title III - Limited English Proficiency ³	4203	0977
Title IV - 21st Century	4124	0909
Title IV – Part A, Student Support	4127	0000

¹The goal (GO) will always be 0000 for this program

²The goal (GO) will always be 5001 for this program

³The goal (GO) will always be 4760 for this program

⁴The fund (FU) for this program is 12

⁵The fund (FU) for this program is 13

Goal and Function

The following is a sample of some of the most frequently used goal and function combinations. If the goal and function do not agree with each other, as well as with the object, the account number cannot be linked.

Purpose	Goal	Function
Supplies/Services		
Health	0000	3140
Instructional	1110	1000
Office	0000	2700

Certificated Positions		
Counselor	0000	3110
Nurse	0000	3140
Outreach Consultant	0000	3130
Principal, AP, EA	0000	2700
Speech Language & Hearing Spec	5760	1190
Teacher (General education)	1110	1000
Teacher (RSP)	5760	1120
Teacher (SDC M/M)	5760	1110
Teacher (SDC M/S)	5760	1110
Teacher (SDC PreK)	5730	1110

Classified Positions		
Attendance Tech	0000	2700
Campus Safety Officer	0000	8310
Custodian	0000	8211
Health Assistant	0000	3140
IA – Computer	1110	2420
Instructional Aide	1110	1000
Library-media Assistant	1110	2420
Office Clerk / Manager	0000	2700
RSP Aide	5760	1120
SDC Aide M/M	5760	1110
SDC Aide M/S	5760	1110
SDC Aide PreK	5730	1110
One-on-One Aide (SPED)	5760	1110
Outreach Assistant	0000	3130
Proctor	1110	1000
Student Mentor & Campus Asst	1110	1000

Object

Salary and Wages

Certificated

11--	12--	13--	19--
Speech Language & Hearing Specialist	Nurse	Assistant Principal	Counselor/ORC
Teacher	Psychologist	Assistant Superintendent	Data Coach
Teacher on Assignment	School Counselor	Director	OMTA President
Teacher Permit Preschool		Director II	Outreach & Assessment Coordinator
		Early Childhood Develop Admin.	Outreach Consultant
		Elementary Administrator	Technology Support Provider
		Family Services Coordinator	
		Health, Family, & Collaborative Services Coordinator	
		Principal	
		Principal on Assignment	
		Program Specialist	
		Project Administrator	
		Project Administrator	
		Superintendent	

--11 Contracted

--20 Hourly, STRS

--40 Subs

Object

Classified

21--	22--	23--	24--	29--
Early Childhood Ed Assistant	Bus Driver	Accounting Supervisor	Accounting Technician	Campus Security
IA-Behavior Intervention	Bus Driver Scheduler/Dispatcher	Assistant Director	Admin Assistant	Proctors
IA-Bilingual	Bus Mechanic	Behavioral Health Records Assistant	Attendance Tech	Student Mentor and Campus Assistant
IA-Computer	Car Driver	Behavioral Health Therapist	Behavioral Health Lead Office Specialist	
IA-Learning Needs	Carpenter	Central Kitchen Manager	Behavioral Health Office Specialist	
IA-Preschool Inclusion	Custodian	Certified Occupational Therapist Assistant	Benefits Technician	
IA-Resource Center	Data-Media Assistant	Classified Training Development Specialist	Budget Analyst	
IA-Special Orthopedic Needs	Delivery Driver	Clinical Supervisor of Behavioral Health	Business Office Technician	
IA-Speech Therapy	Electrician	Coordinator	Buyer	
Instructional Assistant	Environmental Assistant	Data Warehouse Administrator	Car Driver - SOAR	
Physical Ed Assistant	Environmental Technician	Deputy Superintendent: Admin Services	Certified Occupational Therapist Assistant	
Sign Language Interpreter	Fleet Maintenance Technician	Director	Child Development Eligibility Specialist	
Special Needs Program Asst	Food Production Equipment Maintenance Assistant	Executive Fiscal Director/CFO	Executive Assistant	
Student Assessment Asst	Food Service Asst	Family Services Case Manager	Facility Plan Technician	
Technology Training Assistant	Ground Maintenance Worker	Manager of Transportation	Family Support Partner	
	Head Custodian	Network Administrator	Fiscal Services Assistant	
	Health Service Assistant	Network Engineer	Fiscal Services Specialist	
	HVAC Technician	Nutritionist	Fiscal Services Technician	
	Insurance/Enrollment Specialist	Occupational Therapist	Food Service Meal Application Specialist	
	Intervention Specialist	Operations Supervisor	Human Resources Analyst	
	Irrigation Technician	Payroll Manager	Human Resources Assistant	
	Lead Athletics & Activities Trainer	Program and Operations Manager Food & Nutrition Services	Human Resources Technician	
	Lead Bus Mechanic	Program Manager Behavioral Health	IS Database Specialist	
	Lead Carpenter	Resource Development Administrator	IS Software Support Tech	

--12 Contracted
--20 Hourly, Non-PERS
--22 Hourly, PERS
--33 Overtime
--40 Subs

21--	22--	23--	24--	29--
	Lead Custodian	Supervisor of Transportation Safety & Training	IS Systems Support Tech	
	Lead Electrician	Supervisor of Warehouse	Lead Reprographics Technician	
	Lead Fleet Maintenance Technician	Support Staff Supervisor	Medical Billing Technician	
	Lead Food Service Assistant	Technology Planning Coordinator	Nutrition Services Technology Specialist	
	Lead Grounds Maint. Worker		Office Assistant	
	Lead HVAC Technician		Payroll Technician	
	Lead Locksmith		Purchasing Assistant	
	Lead Painter		Reprographic Technician	
	Lead Plumber		School Admin Assistant	
	Lead Utility Maintenance Worker		School Office Assistant	
	Library Media Technician		Senior Assistant to Superintendent	
	Library-Media Assistant		Senior Office Assistant	
	Painter		Senior Purchasing Assistant	
	Plumber		Senior Translator	
	School Family Outreach Asst		Student Records Assistant	
	Skilled Trades Technician		Substitute Program Technician	
	Speech Language Pathologist Assistant		Switchboard Operator/Reception Mail Services Assistant	
	Sr. Warehouse Worker		Technology Equipment Repair Technician	
	Stationary Engineer		Technology Training Assistant	
	Technology Training Assistant		Translator	
	User Support Technician		User Support Technician	--12 Contracted
	Utility Maintenance Worker		Webmaster	--20 Hourly, Non-PERS
	Warehouse Worker		Workers Comp Technician	--22 Hourly, PERS
				--33 Overtime
				--40 Subs

Object

Goods and Services (not a comprehensive listing)

Non-taggable	Taggable	Services
Consumable, single items Less than \$1,500 after tax	Single items Between \$1,500 and \$15,000 after tax	
4200-4330 <i>Instructional Materials and Supplies</i> 4210 – Books (non-textbooks) 4310 – Instructional materials 4311 – Periodicals/Subscriptions 4312 – Testing supplies 4313 – Library book processing 4314 – A/V materials and multi-media 4319 - Reserves/contingency 4330 – Snacks and supplies for meetings	4400-4409 <i>Non-capital Inventory Equipment</i> 4410 – Instructional Inventory Items	5200-5245 <i>Conferences</i> 5210 – Mileage 5221 – Conference Charges (Registration, Hotel, etc.) 5224 – Teacher Initiated Conference 5226 – Classified Prof. Development
4340-4349 <i>Computer Software and Related</i> 4340 – Computer software and related	4440-4449 <i>Computer/Technology Inventory Items</i> 4440 – Computer/technology inventory items	5310 5310 – Dues and memberships
4350-4352 <i>Office Supplies</i> 4350 – Office supplies 4352 – Copier supplies	4450-4459 <i>Office Inventory Items</i> 4450 – Office inventory items	5620-5630 <i>Rentals and Leases</i> 5620 – Rentals and leases 5630 – Maintenance agreements
4370-4379 <i>Custodial/Operations Supplies</i> 4371 – Custodial supplies 4372 – Grounds supplies	4470-4479 <i>Custodial/Operations Inventory Items</i> 4470 – Custodial/operations inventory items	5710-5777 – District Services 5710 – Printing charges 5714 – Laminating charges 5722 – Information Services charges 5730 – Field trips (OMSD buses) 5732 – Field trips (vendor buses) 5745 – Work orders 5777 – Food & Nutrition charges
4390-4399 <i>Other Supplies</i> 4390 – Other supplies/furniture 4391 – Health supplies 4392 – Supplies/small misc. equipment 4395 – Warehouse damaged/broken items	4490-4499 <i>Other Inventory Items</i> 4490 – Other inventory items/furniture	5802-5950 <i>Miscellaneous Services</i> 5802 – Tuition Reimbursement 5803 – Other services (customized) 5811 – Field trips (admission) 5840 – Web-based online subscriptions 5850 – Consultants/Independent contractors 5860 – Fingerprinting, exams, X-ray and other 5940 – Internet provider services 5950 - Postage