

CASS SCHOOL DISTRICT 63

8502 Bailey Road • Darien, Illinois 60561-5333

Board of Education Meeting Minutes

Tuesday, August 18, 2026

Minutes of the Meeting of the Board of Education of Cass School District 63, DuPage County, Illinois; held at Cass Junior High School at 7:00 P.M. on the 18th Day of August, 2026.

I. Welcome and Call to Order

The meeting was called to order at 7:00 p.m.

A. Pledge of Allegiance

B. Roll Call

Upon roll being called, the following members answered present: President Lana Johnson, Vice President Rinku Patel, Secretary Urszula Tanouye and Members Chris Green, Fiyaz Khan, Katie Marinelli, and Steve Wyent.

Also in attendance: Superintendent Dr. Travis McGuire, Principal Christine Marcinkewicz, Principal Katie Doyle, and Board Recording Secretary Gayle Wilson.

C. Recognition of Audience, Announcements and Correspondence

President Johnson welcomed attendees and noted a FOIA request from Judiciocracy, and 10 requests from The Data Branch.

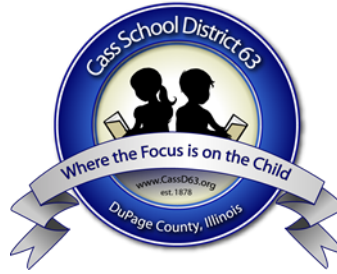
D. Student and Staff Spotlight – Introduction of New Faculty and Staff

Dr. McGuire highlighted the new staff and their mentors and then invited Principals Marcinkewicz and Doyle to introduce the new staff in attendance.

E. Public Comments

Teacher Kristina Patrey shared that Orientation went well and that it was great to see some Cass alumni who accompanied their younger siblings.

Teacher Sarah Mueller shared that she heard a lot of compliments about the improvements at Concord.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, August 18, 2026

II. Consent Agenda

- A. Approval of the August 18, 2026 Meeting Agenda**
- B. Approval of the June 16, 2026 Meeting Minutes**
- C. Approval of the July 16, 2026 Finance Committee Meeting Minutes**
- D. Approval of Personnel Recommendations**
- E. Approval of Monthly Financial Reports**
- F. Approval of the District Bills**

Dr. McGuire presented personnel recommendations:

Hire: Concord Elementary teacher assistant Cheryl Allaire, Cass Junior High teacher assistant Katelyn Finley, and Cass Junior High evening custodian John Williams.

Long Term Substitute: Julie Bartell, long-term substitute Concord Elementary Assistant Principal for planned leave.

Resignations: Concord teacher assistants Maria Raush and Danielle Moring, as well as Cass Junior High teacher assistant Elona Hitaj.

Open Positions: Half-year teacher assistant at Cass Junior High and full-time teacher assistant at Concord Elementary.

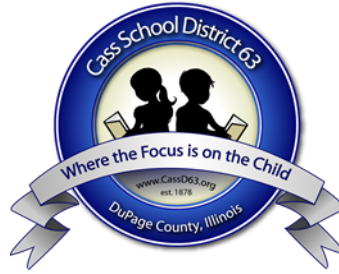
Member Wyent moved and Vice President Patel seconded a motion to approve the Consent Agenda.

Roll Call Vote – Aye: Member Wyent, Vice President Patel, Member Green, Member Khan, Member Marinelli, Secretary Tanouye, and President Johnson. Nay: None. Motion carried 7 to 0.

III. Reports, Updates and Informational Items

A. Administrative Reports

Dr. McGuire reported that he and the administrators attended Align to Lead Summit in July, which was successful, resulting in the new "One Voice.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, August 18, 2026

Endless Possibilities." vision for the administrative team, and shared that the first institute day and orientation went well. He also noted that the district now utilizes the Student Data Privacy Consortium to comply with the Student Online Personal Protection Act (SOPPA).

Mrs. Marcinkewicz gave a brief update on Cass Junior High highlighting work on the new ELA material and the beginning stages of the review of math curriculum. She noted that staff will be working on high school readiness in academics and with executive functioning skills.

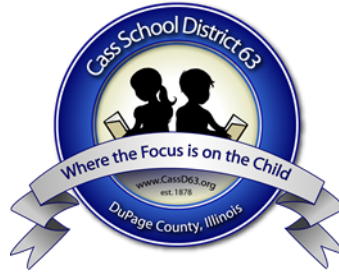
Mrs. Doyle noted that Concord is also working on the new ELA curriculum and beginning to review math, noting that Illinois has come out with a new numeracy plan to consider. Staff will be focused on engagement with students, the community, and looking to add a team of teachers to assist with this endeavor.

B. Presentation of Fiscal Year 2027 Tentative Budget

Dr. McGuire reviewed the tentative fiscal year 2027 budget, which has a total deficit of just under \$727,000, excluding the use of Capital Project funds for planned capital improvements as the District continues to execute its facilities plan. This follows a healthy surplus in the final FY26 fiscal year, as the school District has continued to build its fund balances and improve our financial standing over the last several years. Thanks to strong financial stewardship and strategic spending in FY27, our estimated ending reserves remain healthy at \$10,028,845, the second highest only to FY26 in more than nine years.

C. First Reading of Recommended Board Policy Updates

Dr. McGuire noted that this round of recommended Board Policy updates are largely five year reviews or date changes. He is recommending a minor addition to policy 5:30 Hiring Process. The Board will be asked to consider approval of these recommendations at the September Board of Education meeting.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, August 18, 2026

D. Annual Report of Contracts Exceeding \$25,000

Dr. McGuire explained that in accordance with statutory requirements, a school district must annually list on its website a report of all contracts exceeding \$25,000, as well as any contract that the Board of Education enters into with an exclusive bargaining representative.

E. Annual Report of Salary, Compensation, and Benefits

Dr. McGuire explained that in accordance with the state statute, a school district must annually list on its website all administrator, teacher, and certain IMRF employee salaries and benefits.

F. Update Regarding Summer 2026 Phase III Facility Projects

Dr. McGuire reviewed the status of the facility projects to date noting that most of the work is complete with a few outstanding items still to be finalized over the next couple of weeks.

IV. Closed Session

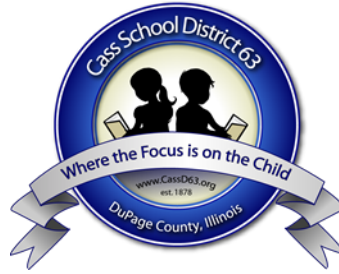
Member Marinelli moved and Secretary Tanouye seconded a motion to enter into Closed Session for the purpose of review and consideration of release of Closed Session Minutes from January 20, 2026, February 17, 2026, and March 24, 2026 with exceptions as noted when the need for confidentiality remains.

Roll Call Vote – Aye: Member Marinelli, Secretary Tanouye, Member Green, Member Khan, Member Wyent, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

V. Recommended Action Items

A. Approval of Fiscal Year 2027 Tentative Budget

Member Wyent moved and Vice President Patel seconded a motion to approve the Fiscal Year 2027 Tentative Budget.



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, August 18, 2026

Roll Call Vote – Aye: Member Wyent, Vice President Patel, Member Green, Member Khan, Member Marinelli, Secretary Tanouye, and President Johnson. Nay: None. Motion carried 7 to 0.

B. Approval of Date, Time, and Location for the FY27 Public Budget Hearing

Member Khan moved and Member Wyent seconded a motion to approve September 22, 2026 at 7:00 p.m. in the District Community Room to hold the fiscal year 2027 Public Budget Hearing.

Roll Call Vote – Aye: Member Khan, Member Wyent, Member Green, Member Marinelli, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

C. Approval of Behavioral Threat Risk Assessment Procedures and Team

Member Marinelli moved and Member Green seconded a motion to approve the Behavioral Threat Risk Assessment Procedures and Team.

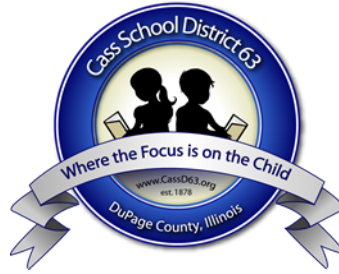
Roll Call Vote – Aye: Member Marinelli, Member Green, Member Khan, Member Wyent, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

D. Approval to Move the March 2027 Board of Education Meeting

Member Marinelli moved and Member Khan seconded a motion to approve to move the March, 2027 Board meeting from March 16 to March 23, 2027.

Roll Call Vote – Aye: Member Marinelli, Member Khan, Member Green, Member Wyent, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

E. Approval to Release Closed Session Minutes with Exceptions as Noted



CASS SCHOOL DISTRICT 63

Board of Education Meeting Minutes

Tuesday, August 18, 2026

Member Wyent moved and Member Khan seconded a motion to approve the release of closed session minutes from January 20, 2026, February 17, 2026, and March 24, 2026 with exceptions as noted.

Roll Call Vote – Aye: Member Wyent, Member Khan, Member Green, Member Marinelli, Secretary Tanouye, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

F. Authorization of Destruction of Verbatim Audio Records from Closed Sessions Held Prior to January 1, 2025 per the Illinois Open Meetings Act, 5 ILCS 120

Secretary Tanouye moved and Member Khan seconded a motion to approve the destruction of verbatim audio records from closed sessions held prior to January 1, 2025.

Roll Call Vote – Aye: Secretary Tanouye, Member Khan, Member Green, Member Marinelli, Member Wyent, Vice President Patel, and President Johnson. Nay: None. Motion carried 7 to 0.

VI. Conclusion

A. Public Comments

There was no public comment.

B. Board Member Comments

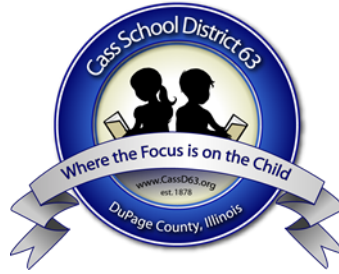
Mr. Wyent noted how much he enjoys the start of a new school year.

Dr. Patel welcomed Dr. McGuire.

Mrs. Johnson welcomed Dr. McGuire adding her appreciation for his focus on leadership.

Mr. Khan commented on how nice it was to see all the staff in the same t-shirts to welcome families to Orientation.

C. Adjournment



CASS SCHOOL DISTRICT 63
Board of Education Meeting Minutes
Tuesday, August 18, 2026

Member Wyent moved and Vice President Patel seconded a motion to adjourn this Board of Education Meeting of August 18, 2026 at 7:56 p.m.

Voice Vote – Aye: Member Wyent, Vice President Patel, Member Green, Member Khan, Member Marinelli, Secretary Tanouye, and President Johnson. Nay: None. Motion carried 7 to 0.

Lana Johnson, Board of Education President

Attest: _____
Urszula Tanouye, Board of Education Secretary