

CAPITAL AREA INTERMEDIATE UNIT

55 Miller Street, Enola, PA 17025

August 27, 2026**MINUTES**

The Capital Area Intermediate Unit Board of Directors held its regular monthly meeting on Thursday, August 27, 2026, at the Capital Area Intermediate Unit at the Enola Office.

REGULAR BOARD MEETING At 8:00 a.m., the Regular Meeting of the Capital Area Intermediate Unit Board of Directors was called to order by President, Dr. Joshua Cysyk.

Pledge of Allegiance All stood and pledged allegiance to the flag of the United States of America.

Roll Call	CAIU Board Members	Present	Absent
	1. Dr. Brian Allen, Cumberland Valley SD		X
	2. Mr. Michael Alsher, East Pennsboro SD	X	
	3. Ms. Sue Bower, Carlisle Area SD		X
	4. Mrs. Gabrielle Brandt, West Perry SD	X	
	5. Dr. Joshua Cysyk, Derry Twp SD	X	
	6. Mr. Thomas Garlic, Central Dauphin SD	X	
	7. Ms. Sidney Gray, Millersburg Area SD		X
	8. Ms. Tameka Hatcher, Susquehanna Twp SD		X
	9. Mrs. Emily Hoffman, Halifax SD		X
	10. Ms. Jaime Johnsen, Harrisburg SD	X	
	11. Mr. Chris Kambic, West Shore SD	X	
	12. Mr. John Kaschak, Lower Dauphin SD		X
	13. Dr. Michael Lyman, Shippensburg SD	X	
	14. Ms. Marianne Moore, Middletown Area SD		X
	15. Mr. Will Sagle, Greenwood SD	X	
	16. Mr. Rick Rovegno, South Middleton SD	X	
	17. Mr. Gerald Schville, Northern York County SD	X	
	18. Mr. Pat Shull, Newport SD	X	
	19. Mrs. Morgan Strehlow, Mechanicsburg SD	X	
		(12)	(7)

Non-Voting Members in attendance were: Dr. Andria Saia, CAIU Executive Director; Rennie Gibson, CAIU Board Secretary; Daren Moran, CAIU Board Treasurer; Leigh Dalton, CAIU Solicitor.

Staff/Public in attendance were: Dr. Kevin Roberts, CAIU; Dr. Andrew McCrea, CAIU; Blake Wise, CAIU; David Martin, CAIU; Deana Raymer, CAIU; Jeremy Freeland, CAIU, Matt Wardecker and Eric Lowes, Schneider Electric.

Recognition of the Public/Public Comment The Board welcomed the public and asked if there was any public comment on specific agenda items. There was no public comment.

WORK SESSION

Reports/Updates

Board Presentation - Replacement of Fire Suppression System ~ Schneider Electric Dr. Saia provided some background information about the need for a replacement fire suppression system, the selection of Schneider Electric, and on the joint Superintendent and Board committee meeting that was held on August 4. Eric Lowes and Matt Wardecker from Schneider Electric provided a report on the Fire Suppression Replacement Project for the CAIU Enola Building.

Announcement of CAIU Retirees The CAIU Board of Directors would like to take a moment at this month's Board meeting to announce the following July and August 2026 CAIU retirees: **Michelle Davis**, Program Assistant, retirement with 8 years of dedicated service to the CAIU; **Cheryl Park**, Teacher, retirement with 36 years of dedicated service to the CAIU.

Board Committee Report(s)

Proposed 26-27 Board Committees Proposed 26-27 Board Committees were available for the Board's review.

Board Finance & Buildings & Grounds Committee Report Dr. Andria Saia reported that there was a joint Superintendent and Board Finance & Buildings & Grounds Committee meeting held on August 4 to discuss the replacement of the fire suppression system.

Executive Director's Report/All-in! Newsletter – August 2026 Dr. Andria Saia reported that the *All-in! Newsletter* was available for the Board's review.

President's Report – August 2026	There was no President's Report for August 2026.
Board Member's Report/Sharing of Information	- Board Member Pat Shull, Newport SD, shared an invitation to an upcoming Public Safety Day focused on search and rescue. The event will be held on September 17, 11am-1pm at Strawberry Square. He would encourage at least one representative or student group from your district to attend. - Board Member, Rick Rovegno, South Middleton SD, shared that he continues to have an invested interest in AI and would appreciate it if the other members could share any pertinent information from their districts.
Discussion of Board Meeting Agenda Items	There was no discussion of Board Meeting agenda items.
Topics for Future Discussion	There were no topics of interest for future board presentations.
CAIU Information Items	- CAIU Early Intervention got recognized in the 2026 Village Awards on <i>Macaroni Kid</i>, a common digital platform for local news / articles from the community. - Daren Moran reported on the 30th Annual Champions for Children Golf Tournament/Fundraiser that was held on July 30.
Consent Agenda	Patrick Shull moved, seconded by Jaime Johnsen, “that the following Consent Agenda items be approved:
Ratification and Approval of Action Items - July 23, 2026 Board Meeting	
Approval of Minutes	Approval of Minutes - 6.25.26 Board Meeting Minutes
Treasurer's Report – June 2026	
Treasurer's Report – June 2026	Treasurer's Report for June 2026 – a total of \$5,723,800.08 in receipts and \$17,800,335.09 in expenses.

Payment of Bills – June 2026	June 2026 Payment of Bills.
Summary of Operations – June 2026	Summary of Operations for June 2026 showing revenues of \$135,257,060.36 and \$133,504,783.00 in expenses.
Other Business Items	Board Contracts - July 2026
Personnel Report & Addendum - July 2026	
Resignations	MARISSA BACHU, Inclusion Consultant, Early Intervention Program, effective July 23, 2026. Reason: Personal. ABBEY BOYLAN, Educational Paraprofessional, Multiple Disabilities Support Program, effective July 30, 2026. Reason: Employee accepted a position with Harrisburg School District. SONJA DASH, Cafeteria Worker, Food Services Program, effective June 3, 2026. Reason: Personal. MICHELE DEPMSEY, Speech and Language Pathologist, Early Intervention Program, effective July 23, 2026. Reason: Personal. LAUREN GROSS, Marketing and Communications Specialist, Administrative Team - Communications, effective August 7, 2026. Reason: Personal. JENNIFER KRAUS, Mental Health Worker, Emotional Support Program, effective June 3, 2026. Reason: Personal. CHELSIE MOSS, Speech and Language Pathologist, Early Intervention Program, effective July 23, 2026. Reason: Personal. DAMIAN SALGADO, Application Architect, Technology Team, effective August 14, 2026. Reason: Personal.
Recommended for Employment	EGYPT CESAR, Paraeducator, effective August 17, 2026. Assignment: Personal Care Assistant, Emotional Support Program with base salary of Tier 2, \$31,160 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Hill Top Academy budget. ALEXIS GOULD, Professional, effective date to be determined. Assignment: Occupational Therapist, Early Intervention Program with base salary of Masters, Step 3, \$62,577 for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets. THEODORE GRIFFIN, Paraeducator, effective August 17, 2026. Assignment: Mental Health Worker, Emotional Support and Capital Area Mental-health Programs with base salary of MHW/COTA Bachelors, Step 4, \$37,567 for 190 days of service with additional new hire days as required. This is a new position funded through the Emotional Support and Capital Area Mental-health budgets. BRIDGET KANE, Professional, effective August 17, 2026. Assignment: Occupational Therapist, Early Intervention Program with base salary of Masters+45, Step 1, \$65,701 for 190 days of service will be prorated for a total of 177 days with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets.

JESSICA OVER, Professional, effective date to be determined. Assignment: Part-time Speech and Language Pathologist, Early Intervention Program with base salary of Masters+45, Step 14, \$84,041 for full-time 190 days of service and will be prorated based on the number of days/hours worked with additional new hire days as required. This is a new position funded through the Early Intervention budgets.

STEVE ROSS, Paraeducator, effective August 17, 2026. Assignment: Personal Care Assistant, Emotional Support Program with base salary of Tier 1, \$28,880 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Hill Top Academy budget.

ALYSSA RUFO, Temporary Professional, effective August 17, 2026. Assignment: Teacher, Blind and Visually Impaired Program with base salary of Bachelors, Step 4, \$60,054 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Blind and Visually Impaired budget.

LINDSAY SLACK, Temporary Professional, effective August 17, 2026. Assignment: Teacher, Autism Support Program with base salary of Masters, Step 1, \$61,577 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Autism Support budget.

CHANGES OF STATUS:

BETHANY DAVIS, Mental Health Worker, ELECT Program, change from part-time to full-time status, effective August 17, 2026.

ERIN PETERS, from Communication Facilitator to Teacher, Deaf and Hard of Hearing Program effective August 17, 2026. Change of status results in a change of salary to \$58,554 which is based on a Bachelor's, Step 1 placement on the current salary scale. This is based on 190 days of service.

Approval of Minutes

There are no meeting minutes to approve - the July 23, 2026 Board Meeting was cancelled.

Treasurer's Report

Treasurer's Report – July 2026 Treasurer's Report for July 2026 – a total of \$6,351,973.87 in receipts and \$7,629,647.40 in expenses.

Payment of Bills – July 2026 July 2026 Payment of Bills.

Summary of Operations – June 2026 as of 8/13/26 Summary of Operations for June 2026 as of 8/13/26 showing revenues of \$142,272,862.85 and \$141,226,397.37 in expenses.

Summary of Operations – July 2026 Summary of Operations for July 2026 showing revenues of \$4,723,628.70 and \$5,225,278.65 in expenses.

Budget

Administration Items

Proposed 2025-26 Original Budget Proposed 2025-26 Original Budget - Title IIA-Improving Teacher Quality

Proposed 2026-27 Budget Revision The following proposed 2026-27 Budget Revisions:

- LYDC State
- LYDC Title ID

Proposed 26-27 Original Budgets The following proposed 26-27 Original Budgets:

- Title I, Part A - Improving Basic Programs
- Title III, Part A - English Language Acquisition

Other Fiscal Matters There were no Other Fiscal Matters.

Other Business Items

Contracts – August 2026 Contracts – August 2026.

Policies & Programs There were no policy or program items.

Personnel Report & Addendum

Resignations

- **IKIKE AKPE**, Floater Teacher, Early Intervention Program, effective July 23, 2026. Reason: Personal.
- **MELINDA BIGGS**, Educational Paraprofessional, Early Intervention Program, effective January 15, 2027. Reason: Retirement after 40 years of continuous CAIU service.
- **DEIRDRE CIBAK**, Educational Paraprofessional, Early Intervention Program, effective August 17, 2026. Reason: Personal.
- **MARY FAIR**, Floater Teacher, Early Intervention Program, effective January 20, 2027. Reason: Retirement after more than 19 years of continuous CAIU service
- **JESSE KILLINGER**, Maintenance/Facilities Technician, Administrative Team - Operations, effective September 15, 2026. Reason: Personal.
- **BARBARA KLINE**, Occupational Therapist, Early Intervention Program, effective August 20, 2026. Reason: Retirement after more than 30 years of continuous CAIU service.
- **REBECCA RALEY**, Teacher, ESL Program, effective May 27, 2026. Reason: Personal.

	• AURYAUNA SALLEY, Educational Paraprofessional, Multiple Disabilities Support Program, effective June 3, 2026. Reason: Personal. • TRACY SHANK, Program Assistant, Educational Services Team effective December 1, 2026. Reason: Retirement after more than 23 years of continuous CAIU service.
Termination	• JALESSA SHEARER, Personal Care Assistant, Emotional Support Program, effective June 3, 2026, due to job abandonment/failure to respond to communication and return to work.
Recommended for Employment or Contract	• CAIN DOWELL, Paraeducator, effective August 17, 2026. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of Tier 1, \$28,880 for 190 days of service and will be prorated for a total of 177 days with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets. • KRISTEN GARDNER, Professional, effective date to be determined through December 18, 2026. Assignment: Long Term Substitute School Counselor, ANPS Program with base salary of Masters+30, Step 11, \$76,701 for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the ANPS budget. • KAYLEE GAROSI, Paraeducator, effective August 17, 2026. Assignment: Personal Care Assistant, Autism Support Program with base salary of Tier 2, \$31,160 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Autism Support budget. • DAVID MCCLUSKEY, Temporary Professional, effective date to be determined. Assignment: Teacher, Loysville Youth Development Center with base salary of Bachelors, Step 1, \$58,554 for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a new position funded through the Loysville Youth Development budget. • STEPHANIE NEWTON, Paraeducator, effective September 1, 2026. Assignment: Personal Care Assistant, Emotional Support Program with base salary of Tier 2, \$31,160 for 190 days of service and will be prorated for a total of 180 days with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.

- **DA'JA SPEAKS**, Professional, effective date to be determined. Assignment: Inclusion Consultant, Early Intervention Program with base salary of Bachelors, Step 4, \$60,054 for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a new position funded through the Early Intervention budgets.
- **SHAWN STEBLETON**, Paraeducator, effective August 17, 2026. Assignment: Personal Care Assistant, Emotional Support Program with base salary of Tier 2, \$31,160 for 190 days of service with additional new hire days as required. This is a replacement position funded through the Emotional Support budget.

Change of Status

- **KRISTIE FOLCKEMER**, from Educational Paraprofessional to Floater Teacher, effective August 17, 2026. Change of status results in a change of salary to 80% of Bachelors, Step 1, \$46,843.20 for 190 days of service.
- **MALIEK HALL**, from Personal Care Assistant to Registered Behavior Technician, Emotional Support Program, effective August 17, 2026 Change of status results in payment of an annual \$2,950 stipend.
- **REBECCA LAIRD**, from Teacher to Floater Teacher, effective August 17, 2026. Change of status results in a change of salary to 80% of Masters, Step 8, \$54,872.80 for 190 days of service and will be prorated for a total of 177 days in the 2026-2027 school year.
- **CHRISTINE LYNCH**, from Program Assistant to Department Coordinator on the Educational Services Team, effective August 3, 2026. Change of status results in a change of salary to \$53,130. This is due to a change in duties and supervisor and will be prorated for a total of 237 days in the current school year.
- **NICOLE WILLI**, Speech and Language Pathologist, Early Intervention Program, change from full-time to part-time status, effective August 31, 2026.
- **SARAH WOODWARD**, Inclusion Consultant, Early Intervention Program, change from full-time to part-time status, effective August 17, 2026.

Leave of Absence

- **ALISABETH CHERNOV**, Personal Care Assistant, Emotional Support Program, unpaid leave of absence effective August 17, 2026 – March 1, 2027. Leave is requested in order to complete her Occupational Therapy Assistant internship.
- **JENNIFER FOSTER**, Part-time School Counselor, ANPS Program, emergency leave of absence effective August 17, 2026 – January 3, 2027. This leave is requested in accordance with Board Policy #339 – Uncompensated Leave.

Job Description

First Reading, The following Revised Position Description was approved for First Reading - Creative
 Revised Position Services Specialist (formerly Graphic Designer)"
 Description

**Motion to approve
 Consent Agenda**

Motion to approve Consent Agenda passed with a roll call vote:

CAIU Board Members	Present	Absent
1. Mr. Michael Alsher , East Pennsboro SD	X	
2. Mrs. Gabrielle Brandt , West Perry SD	X	
3. Dr. Joshua Cysyk , Derry Twp SD	X	
4. Mr. Thomas Garlic , Central Dauphin SD	X	
5. Ms. Jaime Johnsen , Harrisburg SD	X	
6. Mr. Chris Kambic , West Shore SD	X	
7. Dr. Michael Lyman , Shippensburg SD	X	
8. Mr. Will Sagle , Greenwood SD	X	
9. Mr. Rick Rovegno , South Middleton SD	X	
10. Mr. Gerald Schwill , Northern York County SD	X	
11. Mr. Pat Shull , Newport SD	X	
12. Mrs. Morgan Strehlow , Mechanicsburg SD	X	
	(12)	(7)

**Other Business/
 Public Comment on
 Items Not Specific
 to Agenda**

There were no comments.

**Next Board Meeting
 Date**

The next regular meeting of the Capital Area Intermediate Unit Board of Directors will be held on Thursday, September 24, 2026, at 8:00 a.m., Board Room, CAIU Enola Office.

Adjournment

Patrick Shull moved, seconded by Thomas Garlic, that the meeting is adjourned."

Motion passed with a roll call vote as all members present voting in the affirmative unless otherwise noted. The vote was unanimous.

At 8:57 a.m., the Regular Meeting adjourned.

Executive Session

At 8:57 a.m., the Board entered into an Executive Session to discuss Personnel Matters.

Rennie Gibson,
 Board Secretary