



1. ATTENDANCE

A. Roll Call

Members Present: Elizabeth Burrows, Alex Calbi, Rene' Garrison, Kevin Stevens, Catharine Young, Mary Fay, Stephen Carlson, Simran Chahal (Student BOE Member)

Members Excused: Aubree Malick

Members Unexcused: Lee Filbert

Others Present: Dr. Genelle Morris, Superintendent; Jenny Bilotta, Business Administrator; Jackie Reed, District Clerk

Guests: Maureen DiCerbo, Mike Martel

2. OPENING ITEMS

A. Call to Order at 6:31 p.m.

B. Pledge of Allegiance led by Kevin Stevens

C. Silent Prayer or Moment of Personal Reflection

D. Approve the Agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda as presented or amended.

Motion by Alex Calbi, second by Kevin Stevens.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

3. COMMUNICATIONS, COMMENDATIONS AND WELCOME

A. Communications - None

B. Commendations - None

C. Introduction of New Employees

4. PUBLIC COMMENT

A. Public Comments - None

B. OTA Comments - None

5. STUDENT MEMBER'S REPORT

A. Simran Chahal - Oath of Office

6. BOARD REPORT

A. None

7. SUPERINTENDENT'S REPORT

A. Highmark Conference / Jenny Bilotta's Presentation

The Inaugural WNY Super Summit, sponsored by Highmark, was held on August 19th. Jenny Bilotta was a panelist for the presentation of "Leading Through Complexity, Mental Health and Well-Being for School Leaders". The Summit offered shared resources for the upcoming school year.

B. Opening of School

This week, events were held for 8th Grade Orientation and New Teacher Orientation.

Opening Day/Professional Development begins next week.

School opens on September 8th.

8. DISCUSSION ITEMS

A. None

9. COMMITTEE CHAIR REPORTS

A. Audit & Finance - Kevin Stevens

Kevin Stevens shared the highlights from the August 20, 2026 Audit & Finance meeting.

Discussion was held at Audit & Finance about using the reserve to lower taxes. The District can fund things that can reduce the amount of taxes, but cannot use the reserve to reduce taxes.

Discussion about OCS D paying for school supplies for students.

Olean has eliminated several items on the supply list, and partner with many organizations locally to supplement supplies.

Olean provides teachers with supplies for the classroom, but the student lists are for their own use (i.e., pencils, pens, crayons, folders)

Suggestion were discussed for possible grants or coordination with other community organizations to help fund the supplies.

Currently many of the supply drives are well-advertised on ParentSquare.

Cathy Young would like further discussion and consideration of purchasing student supplies in the future.

10. CONSENT AGENDA

A. Meeting Minutes

B. Claims Auditor Reports - June and July 2026

C. Warrant Reports - June and July 2026

D. Surplus Item

The following items were declared as surplus:

- 4-well drop in hot food warmer 2017
- Refrigerator: EV – Asset tag #A00140786
- Refrigerator: OIMS – Asset tag #A01132835
- International Bus Vin # 4DRBUC8N7HB695037
- Curriculum & Instruction Materials:
- McGraw Hill Earth & Space Science 2017 -- Student Editions -- 133
- McGraw Hill Earth & Space Science 2017 Teacher Editions -- 5
- McGraw Hill Life Science 2017 Student Editions -- 125
- McGraw Hill Life Science 2017 Teacher Editions -- 5
- McGraw Hill Physical Science 2017 Student Editions -- 138
- McGraw Hill Physical Science 2017 Teacher Editions -- 5
- McGraw Hill Integrated Science 2017 Student Editions -- 140
- McGraw Hill Integrated Science 2017 Teacher Editions -- 5

E. Substitute List

<i>SUBSTITUTES FOR BOARD APPROVAL - August 25, 2026</i>			
POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
CERTIFIED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Aiello, Aaron	Social Studies 7-12	Yes
NON-CERTIFIED SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	Greene, Emily	Associates	Yes
SUBSTITUTE TEACHER	Lounsbury, Dawn	Masters	Yes
SUBSTITUTE TEACHER	Wells, Theresa	Bachelors	Yes
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	Button, Emily	n/a	Yes
SUBSTITUTE TEACHER AIDE	Greene, David	n/a	
SUBSTITUTE NURSES			
SUBSTITUTE NURSE	Hammond, Desiree	LPN	Yes

F. Approval of Consent Agenda

Upon the recommendation Dr. Genelle Morris, Superintendent of Schools, to approve items A-E of the Consent Agenda.

Motion by Rene' Garrison, second by Mary Fay.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

11. NEW BUSINESS

A. Approve Tax Warrant 26-27

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Tax Warrant for the 2026-27 school year.

Motion by Elizabeth Burrows, second by Kevin Stevens.

Final Resolution: Motion Carried

Roll Call Vote:

Elizabeth Burrows - Yes

Alex Calbi - Yes

Rene' Garrison - Yes

Kevin Stevens - Yes

Catharine Young - Yes

Mary Fay - Yes

Stephen Carlson - Yes

Aubree Malick - Absent

Lee Filbert - Absent

B. Approve 26-27 Transportation Contracts with Portville

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Transportation Contract with Portville Central School District for the 26-27 school year.

Motion by Kevin Stevens, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

C. Electricity Bid Co-Op Resolution WFL 27-12

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the 26-27 Electricity Bid Coop Resolution WLF 27-12.

WHEREAS, The Board of Education, Olean City School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, Olean City School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Olean City School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Olean City School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, Olean City School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education, Olean City School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education Olean City School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That Genelle Morris, on behalf of the Board of Education, Olean City School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number

of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Motion by Rene' Garrison, second by Mary Fay.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

D. Approve the Internal 25-26 Internal Audit and Corrective Action Plan

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to accept the 25-26 Internal Audit Results and Corrective Action Plan completed and presented by Buffamante, Whipple, Buttafaro.

Motion by Alex Calbi, second by Stephen Carlson.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

E. Approve the Creation of a Title 1 Teaching Position

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to create one (1) full-time teaching position for Title 1 Math for the 2026-27 school year, in accordance with the terms of the Olean Teachers' Association Bargaining Agreement.

Motion by Rene' Garrison, second by Elizabeth Burrows.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

F. Approve Twin Valley PT Contracts 26-27

Upon the recommendation of Dr. Genelle Morris, to approve the contract with Twin Valley PT for Physical Therapy Services for IEP students for the 26-27 school year.

Motion by Mary Fay, second by Rene' Garrison.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

G. Approve Intermunicipal Transportation Agreement with Otto-Eldred School District

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Intermunicipal Agreement with Otto-Eldred School District.

Motion by Rene' Garrison, second by Elizabeth Burrows.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

H. Approve Volunteer Applications

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the volunteer applications for Ashlie Flanigan, Jessica Parks, Elizabeth Palumbo, Gregory Sassone, and Kristy Sassone to volunteer at East View Elementary. Thomas Kennedy as a Volunteer Soccer Coach, and Sophia Renaud to volunteer coach for Girls Volleyball and Girls Softball, for the 26-27 school year.

Motion by Alex Calbi, second by Stephen Carlson.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

I. Approve the 26-27 Mentor List

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the 26-27 Mentor List.

Motion by Rene' Garrison, second by Mary Fay.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

12. PERSONNEL

A. Personnel Consent Agenda

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Personnel Consent Agenda:

25-Aug-26										
Resignations:										
	Last Name	First Name	Position	Effective				Comments		
1	Howard	Brionna	Library Media Specialist	8/28/2026				Resignation		
2	Graham	Mindy	Teacher Aide	8/14/2026				Resignation		
3	Butler	Linda	Teacher Aide	9/1/2026				Resignation		
4	Havers	Jessica	Teacher Aide	8/17/2026				Resignation		
5	Eshbaugh	Amber	Teacher Aide	8/19/2026				Resignation		
6										
Leave of Absence:										
	Last Name	First Name	Position	Effective				Comments	Building	
1	Mancuso	Megan	OESPA Teacher Aide					Supporting district needs as a Long-Term Substitute for the 26-27 school year	EV	
2	Wirth	Nathan	OESPA Teacher Aide					Supporting district needs as a Long-Term Substitute for the 26-27 school year	OIMS	
Classified Appointments:										
	Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Building	
1	Morrison	Kristina	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	OIMS	
2	Maine	Sonya	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	WW	
3	White	Laila	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	WW	
4	Katcher	Cassidy	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	EV	
5	Dawley	Autumn	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	OIMS	
6	Barroqueiro	Brianna	CSE Keyboard Specialist - 11 months	8/24/2026	7.5 hours	\$18.12/hour		Probationary	District	
7	Chase	Felicia	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	EV	
8	Hemphill	Jasey-Hannah	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	EV	
9	Peters	Richard	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	OIMS	
10	Otto	Kim	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	OHS	
11	Kruse	Kimberly	Teacher Aide	9/1/2026	7.5 *increasing from 7 hours			Permanent	OHS	
12	Miller	Bonnie	Teacher Aide	9/1/2026	7.5 *increasing from 6.5 hours			Permanent	OIMS	

13	Devling	Pamela	Teacher Aide	9/1/2026	7.5 *increasing from 6 hours			Permanent	EV	
14	Clemons	Joseph	Teacher Aide	9/1/2026	7.5 *increasing from 7 hours			Permanent	OHS	
15	Burrows	Terry	Full-Time Substitute	9/1/2026	7.5 hours	\$185/day		Probationary Appointment	OHS	
16	Finefrock	Breeanna	Full-Time Substitute	9/1/2026	7.5 hours	\$185/day		Probationary Appointment	OIMS	
17	Vanderhoef	Kailyn	Full-Time Substitute	9/1/2025	7.5 hours	\$185/day		Probationary Appointment	WW	
18	Lauber	Fawn	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	EV	
19	Gardner	Lindsay	Teacher Aide	9/1/2026	5.75 hours	17.52/hour		Probationary	OIMS	
20	Mays	Courtney	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	OIMS	
21	Pietrkiewicz	Edie	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	OIMS	
22	Windnagle	Tricia	Teacher Aide	9/1/2026	5.75 hours	\$17.52/hour		Probationary	OIMS	
23	Tanner	Sabrina	COTA - 10 month	9/1/2026	7.5 hours	\$27.54/hour	Natalie McDowell	Probationary	EV	
24	Sisson	Joshua	Cleaner - 2nd Shift	8/24/2026	8 hours	\$17.91/hour	Paula Bronson	Probationary	WW	
25	Williams	Caitlin	Keyboard Specialist Attendance - 10-months	8/26/2026	7 hours	\$21.05/hour	Tiffany Morgan	Probationary	OIMS	
26	Bailey	Amber	Teacher Aide	5/7/2026	5.57 hours		Rescinded resignation		EV	
27	Haines	Christopher	Custodian: Buildings & Grounds	9/2/2026	8 hours	\$19.90/hour	Cody Lampack	Probationary Appointment	WW	
	Certified Appointments:									
	Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Tenure Area/Date	
1	Campbell	Tiffany	Long-Term Substitute Special Education Teacher (12:1:1) OIMS	7/1/2026		Step 7	Current LT Substitute	Certification in Progress	Non-Probationary Appointment to the Long-Term Substitute Special Education Teacher position effective July 1, 2026 - June 30, 2027. Employee shall be paid at the annual salary as outlined in the OTA Collective Bargaining Agreement.	**update from July 21, 2026 Board Meeting

2	Dundon	William	OHS Physical Education Teacher	8/12/2026		Step 1	Rhonda Callahan	Physical Education, Initial Certificate	Probationary Appointment to the Physical Education tenure area effective August 26, 2026 - August 25, 2030. Mr. Dundon will be eligible for tenure at the end of the probationary period of 4 years.	
Coaching and Extra-Curricular Appointments:										
	Last Name	First Name	Address	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	
1	Munson	Jessica		Assistant Girls Tennis Coach			\$763 (20% Index of Head Coach)			

Motion by Rene' Garrison, second by Mary Fay.

Final Resolution: Motion Carried

Aye: Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

Abstain: Elizabeth Burrows

13. INFORMATIONAL MEETINGS

A. Upcoming Meetings

9/1/26	Buildings & Grounds	4:00	BOE Conference Room
9/14/26	BOE Retreat	Has been cancelled.	
9/10/26	Audit & Finance	4:00	BOE Conference Room
9/21/22	Operations Committee	4:00	BOE Conference Room
9/22/26	OHS Building Tour	5:30	Meet in the Boardroom
9/22/26	Regular BOE Meeting	6:30	BOE Conference Room

14. EXECUTIVE SESSION

A. Exit meeting to go into Executive Session

Upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to exit the regular session at 7:02 to enter Executive Session for the purposes of Item #8. No one will be invited to join the session.

Motion by Rene' Garrison, second by Mary Fay.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

B. Exit executive session at 7:12 p.m. to reconvene to Regular Board meeting

Motion by Rene' Garrison, second by Kevin Stevens.

Final Resolution: Motion Carried

Aye: Elizabeth Burrows, Alex Calbi, Stephen Carlson, Mary Fay, Rene' Garrison, Kevin Stevens, Catharine Young

15. ADJOURNMENT

A. Adjourn from Regular Meeting at 7:46 p.m.

Respectfully submitted,

Jacqueline Reed
District Clerk