

Operations Committee Meeting

Monday, September 21, 2026

Generated by Jackie Reed on Tuesday, September 22, 2026

1. CALL TO ORDER

A. Meeting called to order at 4:02

Present: Mary Fay, Dr. Genelle Morris, Jenny Bilotta, Betty Burrows, Alex Calbi, Jen Mahar, Jackie Reed
Rene' Garrison arrived at 4:20 p.m.

2. AGENDA ITEMS

A. First Day of School Operations Recap

The opening of school went smoothly and as expected. Dr. Morris will provide a report on opening day to the BOE during her Superintendent's Report on 9/22/26.

B. Policy Review

Policy 7540 - Suicide - Mary Fay is recommending changes to include parent education and notification in the policy. Also, that parents be included in the post-intervention plan. Dr. Morris reviewed and made recommendations about the verbiage to be added.

Policy 7515 - Diapering and Toileting of Students in the District. This policy was recently required by NYSED, who has provided a clear plan and guidance for the policy and the regulation.

Discussion: The district has already been providing the required access and assistance to students who need Diapering and Toileting, but the state is now requiring it to be a policy.

This is a student-dependent, not building/district driven for equipment and supplies.

The District cannot require students to be potty-trained to be able to attend school.

Additional equipment/facilities expenses for these bathroom updates are included in the budget from the capital project.

Policy 3290 - Operation of Motor-Driven Vehicles on District Property. E1B Policy Services recommended that this policy be updated to include electric scooters and e-bikes.

Policy 7134 Safeguarding the Rights of Immigrant Students

The State requires that this policy be presented to the BOE. Dr. Morris certified the attestation for the State that the policy will be presented to the BOE on 9/22/26 and that since the NYS Education required adoption of the policies by 9/21/26, Dr. Morris has already certified the attestation on the NYSED portal.

The District has consulted with legal counsel and it is recommended that it be adopted to avoid penalties and withholding of financial aid to the district.

The District's current practice is for Dr. Morris to be notified immediately if any child is sought by a law enforcement agency in the District. Dr. Morris will then immediately consult the attorney for guidance. This approach will continue. Jen Mahar has been designated the District Immigrant Liaison, as required in the policy.

The Operations Committee is recommending that these new and updated policies all be presented to the BOE at the 9/22 meeting recommending adoption.

C. Headstart Agreement Renewals

Jen Mahar presented The Headstart Renewal MOA for renewal for the 26-27 school year.

Discussion: The agreement assures that the classrooms are in compliance with the same UPK, staffing and curriculum, age and residency, day and time requirements that the state requires.

Olean only accepts District Residents.

Dani Amore is the Headstart Director.

The District has three Headstart classrooms: EV, WW and Elm Street Headstart

Headstart programs provide wrap-around supports and other resources that are more home-connecting than district-run UPK programs, but they mesh well with the Olean classrooms.

Currently 88 students in Olean receive Headstart services, a decreased enrollment from previous years.

Student must be 4 by December 1st, but not yet 5.

Collaboration with any other Community Based organizations is expected to start next year (YMCA for example), but they must meet certain criteria before they can be part of state-funded programs.

Rene' Garrison was briefed on the meeting.

3. ADJOURNMENT

A. Adjournment at 4:29

The next meeting is scheduled for October 5, 2026 at 4:30 in the BOE Conference Room.