



PORT REPUBLIC SCHOOL DISTRICT

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Amanda Redrow
Superintendent

Todd D'Anna
Business Administrator

Minutes of Action Meeting August 26, 2025

2024-2025 Board Goals

1. The BOE will continue to support high quality educational services for all students through maintenance and expansion of rigorous academic programming at the elementary and high school level.
2. The BOE will continue to expand partnerships with parents and community to increase involvement and input towards maintaining and improving high quality educational services and community service opportunities.
3. The BOE will update its strategic plan for long term educational and fiscal management including long-range educational, financial, and facility planning with input from key stakeholders.
4. The BOE will continue to seek opportunities to expand shared service arrangements with relevant agencies and schools.
5. The BOE will complete the Board self-evaluation and the superintendent evaluation in compliance with code by June 30, 2025.

2024-2025 District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering high school are well prepared by the education they receive in Port Republic.
3. The district will continue its program of community awareness and input that improves district communication through effective tools as determined by the superintendent and the Board.
4. The district will, in consultation with key stakeholders, update strategic plan including long-range educational, finance and facility planning.

Goals Board approved on May 6, 2024

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Call Meeting to Order

I, **Joy Hooper**, President, call this meeting to order under the Open Public Meeting Act at **5:00 pm.**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on August 23, 2025.

Pledge of Allegiance**Roll Call**

Member	Present	Absent
Joy Hooper, President	X	
Kathryn Cox	X	
Brenda Crema	X	
Kristina Hanselman	X	
Brian Hartmann	X	
Eric Stevenson	X	
Kevin Wessler	X	
Jennifer Williams	X	
Jill Yochim, Vice President	X	
Amanda Redrow, Superintendent	X	
Todd D'Anna, Business Administrator	X	
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.	X	

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of July 15 , 2025.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

Board Committee Reports

- A. **Educational Committee (Cox, Stevenson, Yochim)**
 - **Meeting Minutes 7/28/2025**
- B. **Finance Committee (Crema, Stevenson, Wessler, Yochim)**
- C. **Facilities Committee (Hartmann, Wessler, Williams)**
- D. **Personnel Committee (Hanselman, Hooper, Yochim)**
- E. **Policy Committee (Crema, Hanselman, Hartmann)**
 - **Meeting Minutes 7/30/2025**

Old Business

- A. Board Training

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New Business

Motion to approve the following Board and District Goals for the 2025-2026 School Year.

Member	Motion	Seconded by	Vote
Joy Hooper, President		X	X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

A. Board Goals

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.
2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.
3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.
4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

B. District Goals

1. The District will continue to support a comprehensive and rigorous K-8 curricular program while enhancing academic and intervention opportunities that promote ambitious teaching and learning, that all Port Republic students are well prepared for success in high school and beyond.
2. The District will continue its program of community awareness and input that improves district communication through effective tools as determined by the Superintendent and the Board.
3. The District will, in consultation with key stakeholders, update strategic planning to include long-range educational, finance and facility planning.

Superintendent's Report

MOTION to approve all recommendations listed in items A through P of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

A. Monthly Report/District Flyers

1. Upcoming

- 8/27/25 & 8/28/25 Teacher Orientation
- 9/01/25 SCHOOL CLOSED
- 9/02/25 12:40 pm **EARLY DISMISSAL** Teacher Articulation
- 9/16/25 12:40 pm **EARLY DISMISSAL** Back to School Night
5:30 - 6:00 pm Refreshments
6:00 - 7:00 pm Program
- 9/23/25 5:00 pm BOE Meeting

2. Student Enrollment as of August 28, 2025 is 106.

3. Suspension Report

	In	Out
Monthly	0	0
Year Total	0	0

B. Harassment, Intimidation and Bullying (HIB) Incident Report

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

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Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

C. Safety and Security

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
8/20/25					
TBD					

D. Field Trips

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location

E. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization

F. Personnel

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following personnel items for the **2025-2026 school year**.

Position	Name	Amount
Teacher of Special Education	Mary Crosson	Step A \$62,742
Classroom Aide/Paraprofessional	AshleyDanieli	\$26,500 10-Month Annual

Substitute Teacher	Joseph Barrett	Current rate - Teacher Certified
Part Time Confidential Secretary	Heather Strickland	12-Month (5.5 hours per day/5 days per week), \$25,500, effective on or about October 1, 2025.

- G.** RECOMMEND that the Board of Education, on recommendation of the Superintendent, accept the resignation of Carlee Harrison, Classroom Aide, as of June 30, 2025.
- H.** Rescind the approval of Kenneth McCord, who was approved as Long Term Substitute on July 28, 2025 due to the applicant accepting a position in another District..

I. STIPENDS

Position	Name	Amount
Garden Club	Katie Goya	\$500.00
Cooking Club	Katie Goya Robin Jaendl	\$250.00 \$250.00
8th Grade Advisor	Jason Laning	\$ 800.00
Sports Club	Helene Gross	\$47.50/hour

J. Curriculum Writer

Position	Name	Amount

K. Curriculum and Instruction

1. N/A

L. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
10/16/25	Amanda Redrow	NJPSA/FEA/NJASCD	Ocean Casino Resort	\$485

10/17/25		Fall Conference		

M. District Policies:

Policy Updates	Policy
Updates	3220 State Funds, Federal Funds
	5141.21 Administering Medication
	6142.11 Artificial Intelligence (1st Reading) New Policy
	9200 Orientation and Training of Board Members

N. QSAC

1. None at this time.

O. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

P. Calendar Revisions

1. None at this time.

Q. Emergency Management Plan

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the 2025/2026 Port Republic School Emergency Management Plan.

R. Discussion Items:

1. None at this time.

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through G of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending June 30, 2025.

B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for June 30, 2025.

Fund 10

Fund 20

C. **Budget Transfers:** Motion to accept the attached budget transfers for June 2025 in the amount of \$35,833.58 (Fund 10) and \$768.25 (Fund 20).

D. **Revenue Changes:** There are no revenue changes.

E. **Bill List:** Motion to approve the Board Secretary's Bill List for July, 2025 in the amount of \$198,930.53.

F. **Contracts**

1. Motion to approve the 2025-2026 Special Education Contract with Galloway Township Public Schools for 1 Grade PSD-4 yr. old student in the amount of:

\$ 23,919.00 Tuition

\$ 1,200.00 Related Services

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\$ 25,119.00 TOTAL

2. Motion to approve the 2025-2026 Special Education Contract with Galloway Township Public Schools for 1 Grade 3 MD student in the amount of:

\$ 26,738.00	Tuition
\$ 2,970.80	Extended School Year Tuition
\$ 6,400.00	Related Services
\$ 36,108.80	TOTAL

3. Motion to approve the 2025-2026 Special Education Contract with Galloway Township Public Schools for 1 Grade 3 MD student in the amount of:

\$ 26,738.00	Tuition
\$ 75,000.00	1:1 Aide
\$ 2,970.80	Extended School Year Tuition
\$ 2,700.00	Extended School Year 1:1 Aide
\$ 3,700.00	Related Services
\$111,108.80	TOTAL

4. Motion to approve the 2025-2026 Special Education Contract with Galloway Township Public Schools for 1 Grade 4 MD student in the amount of:

\$ 26,738.00	Tuition
\$ 2,970.80	Extended School Year Tuition
\$ 4,400.00	Related Services
\$ 34,108.80	TOTAL

G. Grants

1. Motion to accept the STEAM Grant from the American Council of Engineering Companies (ACEC) Program in the amount of \$2,500.

H. Discussion Items

1. The BOE discusses the resolution from City Council requesting that the school not accept the Tax levy increase. The BOE will reach out to determine if any legal mechanism to entertain the request and will reach back out to the City Council prior to September 9, 2025 prior to their next meeting.

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X

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Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President		X	X
Time Opened	5:19 pm		

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Ms. Giberson thanks Ms. Cox for representing the school well at the council meeting.

Annual Heritage Day is October 4th. Ms. Redrow indicates that we are going to be involved; schedule to be determined.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President		X	X
Time Closed	5:22		

Executive Session - IN

MOTION to go into Executive Session to discuss personnel issues. After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 20 minutes and action will take action after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time In			

Executive Session – CLOSE**Motion to close the Executive Session.**

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time Out			

Adjournment**Motion to adjourn the Board of Education Regular meeting.**

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema		X	X
Kristina Hanselman			X

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Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President			X
Time Adjourned at	5:37		