



Amanda Redrow
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *July 15, 2025*

2024-2025 Board Goals

1. The BOE will continue to support high quality educational services for all students through maintenance and expansion of rigorous academic programming at the elementary and high school level.
2. The BOE will continue to expand partnerships with parents and community to increase involvement and input towards maintaining and improving high quality educational services and community service opportunities.
3. The BOE will update its strategic plan for long term educational and fiscal management including long-range educational, financial, and facility planning with input from key stakeholders.
4. The BOE will continue to seek opportunities to expand shared service arrangements with relevant agencies and schools.
5. The BOE will complete the Board self-evaluation and the superintendent evaluation in compliance with code by June 30, 2025.

2024-2025 District Goals

1. The district will continue to support a comprehensive curricular program with new opportunities and experiences for ambitious teaching and learning that increase and expand success through rigorous academic and intervention programs.
2. The district will ensure that Port Republic students entering high school are well prepared by the education they receive in Port Republic.
3. The district will continue its program of community awareness and input that improves district communication through effective tools as determined by the superintendent and the Board.
4. The district will, in consultation with key stakeholders, update strategic plan including long-range educational, finance and facility planning.

Goals Board approved on May 6, 2024

Pride Respect Success

Call Meeting to Order

I, **Joy Hooper**, President, call this meeting to order under the Open Public Meeting Act at **5:09 pm.**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on July 12, 2025.

Pledge of Allegiance**Roll Call**

Member	Present	Absent
Joy Hooper, President	X	
Kathryn Cox		X
Brenda Crema	X	
Kristina Hanselman	X	
Brian Hartmann	X	
Eric Stevenson	X	
Kevin Wessler	X	
Jennifer Williams		X
Jill Yochim, Vice President	X	
Amanda Redrow, Superintendent	X	
Todd D'Anna, Business Administrator	X	
Amy Houck-Elco, Board Solicitor		X
	was	was not
A quorum was/was not established.	X	

Approval of Minutes

MOTION that the Board of Education approve the regular and executive meeting minutes of June 17, 2025.

Pride Respect Success

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			X
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson	X		
Kevin Wessler		X	
Jennifer Williams			X
Jill Yochim, Vice President			

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

Board Committee Reports

- A. **Educational Committee (Cox, Stevenson, Yochim)**

- B. **Finance Committee (Crema, Stevenson, Wessler, Yochim)**
Met at 4:30

- C. **Facilities Committee (Hartmann, Wessler, Williams)**
Met at 4:00

- D. **Personnel Committee (Hanselman, Hooper, Yochim)**
None

- E. **Policy Committee (Crema, Hanselman, Hartmann)**
None

Superintendent's Report**MOTION to approve all recommendations listed in items A through D of the Superintendent's Report.**

Member	Motion	Seconded by	Vote
Joy Hooper, President		X	X
Kathryn Cox			ABSENT
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

A. Monthly Report**1. Upcoming**

- August 21, 2025 - Kindergarten Orientation - 10:00am

2. Student Enrollment as of July 15, 2025 is 103.**3. Suspension Report**

	In	Out
Monthly	0	0
Year Total	0	0

B. Harassment, Intimidation and Bullying (HIB) Incident Report

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

Pride Respect Success

C. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the 2025-2026 Contract for Todd D’Anna, School Business Administrator/Board Secretary, in the amount of \$47,277, as per the attached contract and County Approval Letter.

BA Contract 2025-2026
NJDOE County Approval

D. **2025/2026 DOE Reports**

1. 2025/2026 Emergency Response Template
2. 2025/2026 Virtual - Remote Learning Plan and LEA Checklist

School Business Administrator’s Report

MOTION to approve all recommendations listed in item A of the School Business Administrator’s Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President		X	X
Kathryn Cox			ABSENT
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

- A. **Bill List:** Motion to approve the Board Secretary’s Bill List for June 30, 2025 in the amount of \$60,568.73.

Old Business

- A. Election Petition Reminder

Pride Respect Success

New Business

A. None at this time.

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time Opened			

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

NO PUBLIC PRESENT

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President			
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			

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Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President			
Time Closed			

Executive Session - IN

MOTION to go into Executive Session to discuss personnel issues. After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 30 minutes and the Board will not take action after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			ABSENT
Brenda Crema			X
Kristina Hanselman			X

Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President		X	X
Time In	5:40		

Executive Session – CLOSE

Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			ABSENT
Brenda Crema		X	X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			ABSENT
Jennifer Williams			X
Jill Yochim, Vice President			X
Time Out	6:09		

Adjournment

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			ABSENT
Brenda Crema		X	X

Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President			X
Time Adjourned at	6:10		