



Amanda Redrow
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda *September 23, 2025*

2025-2026 Board Goals

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.
2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.
3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.
4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

2025-2026 District Goals

1. The District will continue to support a comprehensive and rigorous K-8 curricular program while enhancing academic and intervention opportunities that promote ambitious teaching and learning, that all Port Republic students are well prepared for success in high school and beyond.
2. The District will continue its program of community awareness and input that improves district communication through effective tools as determined by the Superintendent and the Board.
3. The District will, in consultation with key stakeholders, update strategic planning to include long-range educational, finance and facility planning.

Goals Board approved on August 26, 2025

Call Meeting to Order

I, **Joy Hooper**, President, call this meeting to order under the Open Public Meeting Act at **5:04 pm.**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on September 20, 2025.

Pledge of Allegiance

Roll Call

Member	Present	Absent
Joy Hooper, President	X	
Kathryn Cox	X	
Brenda Crema		X
Kristina Hanselman	X	
Brian Hartmann	X	
Eric Stevenson		X
Kevin Wessler	X	
Jennifer Williams	X	
Jill Yochim, Vice President	X	
Amanda Redrow, Superintendent		X
Todd D'Anna, Business Administrator	X	
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.	X	

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of August 26, 2025.

August 26, 2025

Action Meeting

Pride Respect Success

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			ABSENT
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

Board President's Report

NJSBA CONVENTION -

Board Committee Reports

- A. **Educational Committee (Cox, Stevenson, Yochim)**
- B. **Finance Committee (Crema, Stevenson, Wessler, Yochim)**
- C. **Facilities Committee (Hartmann, Wessler, Williams)**
- D. **Personnel Committee (Hanselman, Hooper, Yochim)**
- E. **Policy Committee (Crema, Hanselman, Hartmann)**

Superintendent's Report

MOTION to approve all recommendations listed in items A through N of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President		X	X
Kathryn Cox			X
Brenda Crema			ABSENT
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

A. Monthly Report/District Flyers

1. Upcoming

- **Friday, October 10, 2025** - Teacher In-Service (No Students)
- **Monday, October 13, 2025** - School Closed
- **Monday, October 20, 2025 - Friday, October 24, 2025** - Spring Book Fair
- **Friday, October 31, 2025** - Annual Halloween Parade and Class parties

2. Student Enrollment as of September 23, 2025 is 108.

3. Suspension Report

	In	Out
Monthly	0	0
Year Total	0	0

B. Harassment, Intimidation and Bullying (HIB) Incident Report

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

C. Safety and Security

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
9/5/25	10:30am	Fire Drill	19	107	0
9/11/25	10:30am	Shelter in Place	22	106	1

D. Field Trips

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location

E. **Facilities Use**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
Oct. 17 and Oct 20-24, 2025	17-afternoon 20-24-all day	Gym	Scholastic Book Fair	PTS
Dec. 4-5, 2025	4-afternoon 5-all day	Gym	Holiday Fair	PTS
Apr. 1 or 2, 2026	Morning		Egg Hunt	PTS
Apr. 17 and April 20-24, 2026	17-afternoon 20-24-all day	Gym	Scholastic Book Fair	PTS
May 8, 2026	All Day	Blacktop	Flower Sale Fundraiser	PTS
9/29/25, 11/17/25, 1/26/26, 3/23/26, 5/18/26	3:15 p.m.	Classroom	PTS Meetings (Dates are flexible)	PTS

F. **Personnel**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following positions.

Position	Name	Amount
Long Term Substitute (Math/Algebra I)	Joseph Barrett	\$340.00 per day

G. **Stipend Position**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, Approve the following position.

Position	Name	Amount
Yearbook Advisor	Carla Stetser	\$1,000

H. **Curriculum and Instruction**

1. None at this time.

I. **Professional Development**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
10/1/25	Liz Torroni	Science of Reading: 2nd Grade	SRI&ETTC, Galloway, NJ	4 ETTC Hours

J. **District Policies:**

Policy Number	Policy

K. **QSAC**

1. None at this time.

L. **NJ Department of Education State Reports**

- 1.

M. **Student Teacher Field Placement Requests**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

N. **Discussion Items:**

1. None at this time.

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through H of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			ABSENT
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President	X		X

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending July 31, 2025.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for July 2025.
Fund 10
Fund 20
- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$55,777.00.
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List for the period 9-1-2025 through 9-19-2025, in the amount of \$79,230.74 and from the period of 9-20-2025 through 9-23-2025 in the amount of \$23,834.99.

F. Contracts

1. Motion to approve 2025-2026 Tuition Contracts with Atlantic County Vocational School District for 2 students in the amount of \$6,400 plus Tuition Adjustment of \$1,038.
2. Motion to approve the 2025-2026 Joint Transportation Agreement with Absecon Public Schools for Pilgrim Academy busing in the amount of \$9,886.80.
3. Motion to approve the 2025-2026 Itinerant/Shared Services Agreement with Atlantic County Special Services School District per charges listed.
4. Motion to approve E-Rate Consulting Master Agreement and NJSBA Procurement Agreement.
5. Motion to approve the Resolution for Participation in Joint Transportation Agreements with Atlantic County Special Services School District for the 2025-2026 school year.
6. Motion to approve the Agreement with The Children's Hospital of Philadelphia for the Medical Inspector Services for School Year 2025-2026.
7. Motion to approve the Software License Agreement with LinkIt! For Data Warehousing and Online Reporting.

G. Grants

1. Motion to approve the submission of the 2025-2026 IDEA Basic grant in the amount of \$32,576 and IDEA Preschool in the amount of \$1,562 to support out-of-district tuition.
2. Motion to approve the 2025-2026 ESEA application as delineated below:

Title IA: \$19,149
Title IIA: \$2,795
Title IVA: \$10,000

H. Discussion Items - None

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X

Brenda Crema			ABSENT
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President		X	X
Time Opened	5:38		

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Mayor Giberson discusses the updating of the town robocall and understands the frustration with updating the emergency information.

- Town cleanup is on Saturday
- Fall fest on October 25th. Anyone interested in trunk or treat can sign up. A movie and food truck will be there as well.

PTS Update - Ms. Wessler

- Port privateers merchandise sale and is on the instagram site.
- PTS meeting on Monday in a class.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			ABSENT
Kristina Hanselman			X
Brian Hartmann			X

Eric Stevenson			ABSENT
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President		X	X
Time Closed	5:43 pm		

Adjournment

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		
Kathryn Cox			
Brenda Crema			
Kristina Hanselman			
Brian Hartmann			
Eric Stevenson			
Kevin Wessler			
Jennifer Williams			
Jill Yochim, Vice President		X	
Time Adjourned at	5:44		