Eau Claire

High School

Student / Parent
Handbook
2026 - 2027

“Quality Instruction for Every Student, Every Day”

Name: _____

Address: _____

City: _____ ZIP: _____ Phone: _____

While every effort has been made to ensure the accuracy of this handbook, changes in policy may require adjustments in content. Students remain responsible for updates and changes in policy.

EAU CLAIRE HIGH SCHOOL

WELCOME

August 2026

Shamrock Family,

It is a pleasure and honor to serve as your principal of Eau Claire High School. I intend to continue the tradition of working with parents, teachers, and staff, to provide experiences and opportunities to prepare every student for today's society. During the 2026 – 2027 school year, we will focus on excelling in all areas. This includes academics, athletics, extra-curricular activities, and community initiatives. At Eau Claire High School, we will have a safe and caring environment where all students will have the opportunity to reach their greatest academic potential and to facilitate their growth as productive, responsible, and respectful members of society.

Our goal is to provide quality instruction, resources, and support to help students improve on high stakes testing such as the EOCEP (End of Course), STAR, SAT, ACT, WIN, ASVAB, and WIDA exams. We will also keep our students engaged, provide opportunities for success, emphasize the importance of attending school, and increase the graduation rate.
I look forward to building new relationships with all stakeholders and continuing a culture where the expectation is to lead with Truth, Honor and Loyalty and be the standard for others to follow.

Go Shamrocks!

Mr. Ekemam A. Montgomery, Principal

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Eau Claire High School Administrators

MR. EKEMAN MONTGOMERY, PRINCIPAL

Email: ekeman.montgomery@richlandone.org

School Leader, Communications, Personnel, Finance, Public Relations, Staff Development, Athletics, Chief Instructional Leader, Master Schedule, Teacher Evaluations, Classified Evaluations.

MS. SHALISE VEREEN, ASST. PRINCIPAL, 9th Grade

Email: shalise.wine@richlandone.org

Freshman Academy, 8.5 Transition Academy, Title 1 Admin., Attendance Recovery Admin., Credit and Content Recovery Admin., After-School Admin., Custodial/Monitors, Co-Classified Evaluator, Teacher Observations, School Newsletter/Social Media/Marquee, Special Projects Lead, Student Clubs Organizer, Textbooks, 9th Grade Discipline, 9th Grade SPED LEA, EOC and STAR Testing Lead. Social Studies/ESOL/World Languages Admin.

DR. EDWARD JOHNSON, ASST. PRINCIPAL, 10th Grade

Email: edward.johnson@richlandone.org

Principal Designee, Student Attendance Team Lead, Drop-Out Prevention, Young Men United/100 Black Men Lead, SIC Coordinator, Classified Evaluations, Teacher Evaluations, 10th Grade SPED LEA, 10th Grade Discipline, Student Activities, Building Rentals, Global Email Approver, Stronger Connections Lead, Student Handbook, SPED/Science/CTE Admin. Assistant EOC and WIN Testing Administrator.

MR. BRYANT ROBINSON, ASST. PRINCIPAL, 11th Grade

Email: bryant.robinson@richlandone.org

Building and Operations, Emergency Response Lead, MTSS Admin., Keys and Radios, CHAMPS/Volunteer Lead, Safety and Security, DLE/ID Lead, PSI Lead, Metal Detector Assignments, Morning/Lunch Duty Rosters, Parking Passes, SRO Contact, Teacher Observations, 11th Grade SPED LEA, 11th Gade Discipline, ASVAB Testing Lead. Assistant WIDA Test Administrator. Math/Related Arts Admin.

DR. COURTNEY FOSTER, ASST. PRINCIPAL, 12th Grade

Email: courtney.foster@richlandone.org

Assistant Principal of Instruction, Curriculum and Instruction, Visible Learning, AVID Admin., Student Transportation Lead, Bulletin Boards, Athletic Administrator, Staff PD/PLCs/PD Calendar, SC LEAD Evaluation, SLO and Teacher Certification Lead, Teacher Observation Calendar, School Counseling Department Admin., Grades/Gradebook, Graduation Rate Team Lead, 12th Grade SPED LEA, 12th Grade Discipline, WIN/SAT/ACT/ WIDA Testing Lead. English/Fine Arts Admin.

Calendar of events

August
06 **First Day of School for Students**
TBA **Eau Claire Open House**

September
07 **Labor Day Holiday (No School for Students and Staff)**
25 **Early Release for Students**

October
08 **End of 1st 9 Weeks**
08 **Early Release for Students-Parent Teacher Conferences**
09 **Teacher Workday - No School for Students**

November
03 **Election Day No School for Students and Teachers**
23-27 **Thanksgiving Break**

December
18 **End of Second Reporting Period/Early Release for Students**
21 **Winter Break – Thru 01/01/2027**

January
04 **Teacher Workday – No School for Students**
05 **Students Return from Winter Break**
15 **Early Release for Students- Teacher Professional Development**
18 **Dr. Martin Luther King, Jr. Holiday – No School**

February
12 **Teacher Professional Development – No School for students**
15 **President's Day Holiday- No School**

March
11 **End of 3rd 9 weeks**
12 **Teacher Workday – No school for students**
19 **Early Release for Students/Parent -Teacher Conferences**
22 **Spring Break – Thru March 29, 2027**

April
26 **No School For Students and Staff**

May
21 **End of 4th Quarter**
26 **Last Day for Students/Early Release**
27 **Teacher Workday (Last Day)**
31 **Memorial Day Holiday**

Bell Schedule
2026-2027
Regular Bell Schedule

8:00 - 9:30 First Block (1/2)
9:30 - 10:00 Enrichment
10:06 - 11:36 Second Block (3/4)
11:42 - 1:36 Third Block (5/6)
11:36 - 12:01 First Lunch / 1:11 - 1:36 Second Lunch
1:42 - 3:15 Fourth Block (7/8)

2 Hour Delay Schedule

10:00 - 11:05 First Block (1/2)
11:11 - 12:16 Second Block (3/4)
12:16 -1:52 Third Block (5/6)
12:16 -12:41 First Lunch / 1:27 - 1:52 Second Lunch
1:58 - 3:15 Fourth Block (7/8)

Advisement Bell Schedule

8:00 - 9:30 First Block (1/2)
9:30 - 10:00 Advisement
10:06 - 11:36 Second Block (3/4)
11:42 - 1:36 Third Block (5/6)
11:36 - 12:00 First Lunch / 1:11 - 1:36 Second Lunch
1:42 - 3:15 Fourth Block (7/8)

Early Release Schedule

8:00 - 9:30 First Block (1/2) or 3rd Block (5/6)
9:30 -10:00 Enrichment
10:06 - 11:30 Second Block (3/4) or 4th Block (7/8)

11:30 - 11:45 Lunch/Dismissal

Early Release Schedule W/Clubs

8:00 - 9:20 First Block (1/2) or 3rd Block (5/6)
9:26 – 10:40 Second Block (3/4) or 4th Block (7/8)
10:46 – 11:45 Club Session
11:45 Lunch/Dismissal

Regular Day Clubs

8:00 - 9:24 First Block (1/2)
9:30 - 11:00 Second Block (3/4)
11:06 - 1:10 Third Block (5/6)
11:00 - 11:25 First Lunch / 12:45 - 1:10 Second Lunch
1:16 - 2:24 Fourth Block (7/8)
2:30 - 3:15 Clubs

Assessment

8:00 - 9:12 First Block (1/2)
9:18 - 10:18 Advisory (Assessment)
10:24 - 11:36 Second Block (3/4)
11:42 - 1:36 Third Block (5/6)
11:42 - 12:06 First Lunch / 1:11 - 1:36 Second Lunch
1:42 - 3:15 Fourth Block (7/8)

Heyward Career Center Bell Schedules

2026-2027 BELL SCHEDULES

9TH – 12TH GRADE CLASSES REGULAR BELL SCHEDULE

8:05 am	Buses arrive for AM Classes
8:35 am	Morning Classes Begin
10:50 am	Lower Richland and Richland One Middle College Dismissed
11:05 am	Morning Classes End
11:05 – 12:05 pm	Lunch and Planning
12:05 pm	Buses Arrive for PM Classes
12:35 pm	Afternoon Classes Begin
2:40 pm	Lower Richland and Columbia High Students Dismissed
2:55 pm	Afternoon Classes End

9TH – 12TH GRADE CLASSES EARLY RELEASE BELL SCHEDULE*

8:05 am	Buses arrive for AM Classes
8:35 am	Morning Classes Begin (*See schedule below)
10:30 am	Morning Classes End

---

*SCHEDULE: On early release days, students will report to class as follows:

- September 25 (B Day) — Blocks 1-2 (Periods 1-4)
- October 8 (A Day) — Blocks 1-2 (Periods 1-4)
- December 18 (A Day) — Blocks 3-4 (Periods 5-8)
- January 15 (B Day) — Blocks 3-4 (Periods 5-8)
- March 19 (A Day) — Blocks 1-2 (Periods 1-4)
- May 26 (B Day) — Blocks 1-2 (Periods 1-4)

2026-2027 BELL SCHEDULES

9TH – 12TH GRADE CLASSES DELAYED START BELL SCHEDULE

10:05 am	Buses arrive for AM Classes
10:35 am	Morning Classes Begin
11:45 am	Morning Classes End
11:45 – 12:45 pm	Lunch and Planning
12:45 pm	Buses Arrive for PM Classes
1:20 pm	Afternoon Classes Begin
2:40 pm	Lower Richland and Columbia High Students Dismissed
2:55 pm	Afternoon Classes End

RICHLAND SCHOOL DISTRICT ONE
MISSION, VISION, BELIEFS, AND CREDO

DISTRICT MISSION

We are Richland One, a leader in transforming lives through education, empowering all students to achieve their potential and dreams.

DISTRICT VISION

Richland School District One, in collaboration with an engaged community, is committed to ensuring that all learners achieve

their potential in a safe, caring, academically challenging and diverse learning environment that will develop productive citizens for a changing world.

DISTRICT BELIEFS

We believe that…everyone learns; each person has immeasurable worth and needs to be valued; every person is responsible for his/her choices and actions; integrity governs our behavior; people are interdependent; change provides opportunity for growth; and excellence is attainable.

DISTRICT CREDO

We are Richland One. Rich with talent; full of potential yet discovered. Today, I am greater than my yesterday. And in my tomorrow our future is bright. I am rising. You are rising. We are rising…together!

EAU CLAIRE HIGH SCHOOL

MISSION STATEMENT

The Mission of Eau Claire High School is to provide all students with a high-quality education that leads to productive citizenship in a global society.

STANDARDS

One hundred percent of students will practice responsible participatory citizenship.

One hundred percent of students will demonstrate critical and creative thinking skills in the decision-making and problem-solving process.

One hundred percent of students will acquire academic skills that will enable them to successfully achieve their goals.

One hundred percent of students will demonstrate effective written and oral communication skills.

One hundred percent of students will acquire necessary knowledge and skills to pursue an appropriate career path.

SCHOOL BELIEFS

We Believe that ……

1. The student is our central focus.
2. A safe, caring, disciplined and highly organized environment is essential to a successful school.
3. Education is most successful when a partnership exists between teachers, students, and parents.
4. All students can learn and achieve excellence.
5. Students must be active participants in their own learning.
6. Self-discipline is vital to personal achievement.
7. Effort creates Ability.
8. Every individual has intrinsic worth.
9. The integration of arts education has a lasting impact on students' lives.

EAU CLAIRE ALMA MATER

To Thee our Alma Mater,
Our voices sing thy praise,
Our Eau Claire shines above the rest,
It will throughout our days.
From vic'try unto vic'try,
Our Shamrocks never die.
O'Green and White we love thee,
All hail to Eau Claire High.

Forever will we cherish,
The days we spent with thee,
Thy honor that's exalted shall,
Never cease to be.
The glory in eternity,
Beams on thee from the sky,
O'Green and White we love thee,
All hail to Eau Claire High.

MOTTO:
"Pride, Poise, and Dedication"

School COLORS:
Green, White, Orange

Policies and Procedures

STUDENT ARRIVAL

The building will open for student entry at 7:35 am. Students are to report to the cafeteria for breakfast 7:35 am - 7:50 am. At the 7:50 am bell, students will be released to proceed to 1st period classes.

*ALL CLASSES AT ECHS BEGIN AT 8:00 AM.

Walkers and Car Riders should enter the building through the main entrance facing Monticello Road.

Bus Riders should enter the building through the side entry

at the bus loop on Elliot Street.

Student Drivers are expected to be in the student parking lot by 7:45 am. All drivers must enter through the main entrance facing Monticello Road.

Breakfast

Breakfast will be served from 7:35 am to 7:50 am.
Before reporting to 1st period, **only** students arriving on a late bus will be allowed to receive a grab-and-go meal.

LATE ARRIVAL

If a student arrives after 8:00 am, he/she should report to the front office to receive a tardy pass. **If a student arrives at school after 8:30 am, a parent/guardian must sign them in, in the commons area with the ISS Coordinator. After 8:30 am, students cannot sign in without a parent/guardian.** (All students must have a parent/guardian to sign them in and out.) After arriving at school, students may not leave campus (by bus, car, or walking) without permission from administration and a parent/guardian. Any student arriving at school after 8:30 am must report to In School Suspension (ISS) and will be released at the ringing of the second period bell to proceed to class.
**Please see the Tardy Policy regarding excessive tardy consequences.*

STUDENT ATTENDANCE

SOUTH CAROLINA STATE LAW:

THE 1984 EDUCATION IMPROVEMENT ACT CALLED FOR A TIGHTENING OF ATTENDANCE REGULATIONS. THESE REGULATIONS ARE STATE LAW. PARENTS ARE REMINDED THAT VIOLATION OF THIS LAW MAY RESULT IN REFERRAL TO FAMILY COURT AND/OR NON-CREDIT IN EACH COURSE OR GRADE UNLESS EXCUSED BY SPECIAL PROVISIONS OF THE BOARD.

Richland One School Board Policy:
https://boardpolicyonline.com/?b=richland

Attendance for High School Credit

Attendance policy states that high school students exceeding three absences in a forty-five (45) day course or five absences in a ninety (90) day course may result in denial of course credit. These absences can be lawful, unlawful, medical, or a combination. Student attendance situations will be reviewed by the Principal and Attendance Team at Eau Claire High School.

Students who exceed the total number of absences allowed will be assigned a Failure Due to Attendance (FA) on their report card and transcript, which means failure to receive credit based on excessive absences.

*Students may complete seat time during Saturday School (TBA) and/or after school during after school tutoring Tuesday-Thursday.

In case of absence due to prolonged illness such as hospitalization, serious car accident, etc., the student may request a waiver of excessive absences by making an appeal to the school principal. In accordance with school board policy, the school principal will be responsible for approving

or disapproving excessive absences.

Homebound instruction and school-sponsored trips will not count as absences towards earned course credit. However, all other absences, (excused and unexcused) will count against earned course credits.

A. District One Policy

1. The Board expects each student to attend his/her assigned school every school day except in cases of illness, family emergency or other reasons specifically stated elsewhere in this policy. A student who fails to attend his/her assigned school when he/she is physically and circumstantially able to do so is truant. Such a student is in violation of the South Carolina Compulsory School Attendance Law for ages 6 through 16 (inclusive).
2. The Board expects each student to attend all scheduled classes and activities every day he/she is at school, except when excused by the principal or designee. A student who reports to his/her assigned school, but fails to attend all scheduled classes and activities, except when officially excused, is considered by the Board to be contributing to the potential disruption of the instructional program.

Lawful Absences:

3. No more than 10 days of excuses, with a note written by a parent/legal guardian, can be accepted for lawful absences during any school year. The district will consider students lawfully absent under the following circumstances:
   a. Cases of extended or chronic illnesses certified by a physician.
   b. Absences due to health-related conditions, approved by the principal or designee, i.e., medical, dental or clinic appointments or short-term illnesses that do not require the services of a medical practitioner;)
   c. Cases where attendance in school would endanger the health of the

student or the health of others as determined by the principal or designee (i.e., prevention of a flu epidemic);

d. Serious illness or death in the student's family (family includes spouse, children, parents, brother/sister, grandparents, uncle/aunt, cousin, niece/nephew, and any relative who lives in the student's home or for whom the parent has a bona fide responsibility). These absences are limited to five days unless approved by the principal or designee.
e. Absences due to recognized religious holidays.
f. School related activities approved by the principal or designee.
g. Suspension from school.

Any other type of absence not covered by the above (A-G) must be approved in advance by the principal or designee.

4. In all cases of lawful absences, the student shall be given an opportunity to make up any schoolwork missed. Make-up assignments for excused absences must be completed and submitted to the teacher within five consecutive calendar days after the student returns to class. In cases of extended illness, teachers may provide additional time for students to complete assignments. Teachers also may schedule make-up examinations beyond the five days normally allowed for make-up work. It shall be the **STUDENT'S** responsibility to contact the teacher for make-up assignments. Make-up assignments may, of necessity, vary from actual class work missed.

   The following are considered **unlawful absences:**

   a. Willful absences from school without acceptable cause, or without the knowledge of the student's parent.
   b. Absences from school without acceptable cause, or without the knowledge of the student's parent.
      Any absences not considered as lawful in the preceding section, A - 3, are judged to be lawful and unexcused for purposes of this rule.
   c. Students with excessive absences in a course will not earn credit for that course.

B. Excuses for Absences

1. For every absence from school or class, students must provide a written excuse to be turned into the attendance office (before school or during lunch).
2. Students who were absent due to long–term suspension must see the appropriate administrator for readmittance.
3. Parents/Legal guardians will be notified that written excuses will be required for each student absence and parents/legal guardians will be expected to provide the school with a written excuse within two days after each absence. In cases where excuses are not submitted within two school days after the student returns to school, the student's absence will be considered unexcused.

C. Early Dismissals

1. Parent/Guardian must come to the main/attendance office (in person) to sign students out of school.
    a. A person other than a parent/guardian who signs a student out must be authorized in PowerSchool and present a verified driver's license.
    b. **Contact must be made with a parent/guardian for early dismissals.** Parent notes must include a work or daytime phone number to enable the school to verify the information presented in the note.
2. If a student becomes ill during the school day, an attempt will be made by the nurse to contact the parent/guardian. **A parent or guardian must provide authorization before a student is permitted to sign out of school. This requirement applies to student drivers, students departing with another authorized adult, and those leaving independently.**

TRUANCY

Any student who has (3) consecutive or (5) cumulative unexcused absences at any point in the school year, is considered **TRUANT** from school.

An unexcused absence(s) is one for which an acceptable note has not been presented within five days of the absence.

a. The student and parent will be required to meet with the Attendance team to complete Attendance Intervention Plan (AIP).

b. Multi-Tiered Systems of Support (MTSS) Interventions and referral.

c. Continued truancy will result in a petition being filed with the Richland County Family Court by the School Social Worker.
   a. When this occurs, the parent will be notified by certified mail.

A second offense will result in a Contempt of Court Citation.

HOMEBOUND STUDENTS

Students who cannot attend school because of mental or physical illness, an accident, or pregnancy, should apply for homebound instruction. Absences will be excused only if all academic requirements are met. Questions regarding homebound instruction should be directed to the School Counseling Department and or the R1 Homebound office for clarification and application.

STUDENT PARTICIPATION IN SCHOOL ACTIVITES AND ATHLETIC EVENTS DURING AN ABSENCE

****STUDENTS WHO ARE ABSENT OR SUSPENDED ARE PROHIBITED FROM BEING ON SCHOOL PROPERTY AT ANY TIME DURING THEIR ABSENCE OR SUSPENSION. (This includes athletic events and/or school-day performances).**

***Note: If you are a student athlete and you do not attend school on game-day, you will not be permitted to participate in the sporting event, unless prior arrangements have been made and approved by school administration.**

BUS TRANSPORTATION

Bus transportation is available to all students in Richland County School District One and is provided to accommodate all special needs students. Students must conduct themselves according to the State and District transportation policies. Riding the school bus is a privilege and can be denied if rules are not followed.

TRANSPORTATION TO HEYWARD CAREER & TECHNOLOGY CENTER

A bus is provided for all students who attend classes at Heyward Career & Technology Center. A student may be permitted to drive to Heyward Career Center but must have prior approval from Eau Claire High School administration. Under no circumstances is a student permitted to drive another student to and from Heyward Career Center without prior approval from the administration.

SCHOOL BUS POLICY

Based on the "Regulations of Student Transportation" set forth by the State Department of Education and the South Carolina School Transportation laws, the following rules are to be adhered to:

• Each student must be seated on his assigned bus and remain seated until the bus reaches his/her stop.
• No one is to stand in the step well or aisle while the bus is in motion.
• No throwing of objects outside the window or fighting on the bus will be allowed.
• No student is to interfere with another person or another's property.
• No part of the body may extend from the windows.
• No littering or defacing the bus or seats will be tolerated.
• The rear exit is to be used for emergency use only.
• Each student is expected to be ready for the bus. The bus cannot wait for those who are late.
• Students must sit in their assigned seat, face the front of the bus and keep their feet out of the aisle.
• Tobacco, drugs, or any illegal substance cannot be brought onto the bus.
• The Bus Driver is a school official. Do not interfere with the bus driver's operation of the bus.
The driver shall be responsible for the conduct of the students while riding on the bus and shall report to school officials any misconduct.

*__**Article 3, Section 21-816 South Carolina School Transportation Laws.**__

STUDENT BEHAVIOR POLICIES AND PROCEDURES

When it is necessary to impose discipline, school administrators and teachers will follow a progressive discipline process. The Code of Conduct provides a systematic behavioral intervention process if students display negative choices. Disciplinary actions are designed to

teach students self-discipline and to help them substitute inappropriate behaviors with positive choices.

The following disciplinary actions may be imposed for any violation of this Code of Conduct:

- Loss of Privileges
- Parent Notification- phone call, text message, and/or email
- Parent Conference
- Parent Shadow
- Detention
- Temporary removal from class or activity
- In School Suspension (ISS)
- School Bus Referral
- Out of School Suspension (OSS)
- Referral to R1 District Hearing Office

Law Enforcement: South Carolina Law requires that certain acts of misconduct be referred to the appropriate law enforcement officials when school officials determine such referral to be necessary and/or appropriate.

****The infractions on the following page(s) do not encompass the entire R1 Student Code of Conduct nor its constant updates. See the R1 Student Code of Conduct via the District website for its most recent updates, explanations, and consequences. Links provided below.**

Richland One School District Student's Rights, Responsibilities and Character Development

- 2026-2027 R1 Student Code of Conduct
- 2026- 2027 R1 Student Code of Conduct (Spanish)

Inappropriate Choice	Corrective Action
ALCOHOL	*Possession, distribution, or consumption on campus or at any school related activity*: Minimum 10 days OSS, recommendation to hearing office and/or possible arrest. This includes: "Being u*nder the influence" at school or at any school-related activity*."
BOMB THREAT / FALSE FIRE ALARM	RECOMMENDATION FOR EXPULSION AND CRIMINAL PROSECUTION.
CHEATING	May be suspended. Parent notified. May result in a zero for the assignment.
CUTTING CLASS	ISS or OSS depending on progressive schedule and/or additional corrective actions possible
DISOBEDIENCE	Progressive discipline procedures according to R1 Code of Conduct.
DISRESPECT	*To Faculty or staff*: Minimum 1-5 days suspension and/or additional corrective actions possible.
DISRUPTIVE BEHAVIOR	1 – 5 day(s) OSS/ISS determined by the R1 Code of Conduct. At discretion of Principal or designee.
DRESS CODE VIOLATION	1st offense: Warning/Parent Notification/ISS until a change of clothes is provided. 2nd offense: Parent Notification/ISS 3rd offense: 1 day ISS 4th offense: 1 day OSS
FAILURE TO SERVE DETENTION	Minimum 1 day ISS/OSS possibly
FIGHTING	OSS and/or additional corrective actions possible, may be arrested, may be recommended to hearing office Dependent upon severity.
FOOD/GUM	(Eating, drinking, or chewing gum in classrooms) Detentions, possibly ISS or OSS
FORGERY	1–3-day suspension, Parent conference required upon return to school.
GAMBLING	Minimum 1 day OSS.
HARASSMENT/BULLYING	OSS, Possible recommendation to hearing office.
ILLEGAL SUBSTANCES	*Possession, distribution, or consumption on campus or at any school related activity*: Minimum 10 days OSS, recommendation to hearing office. Student may be arrested. This includes: "Being u*nder the influence" at school or at any school- related activity*."

LEAVING CLASS WITHOUT PERMISSION	R1 Progressive disciplinary procedures. Possibly ISS or OSS.
LOITERING	R1 Progressive disciplinary procedures. Possibly ISS or OSS.
LYING	To school personnel: 1-3 days OSS/ISS. Principals' discretion.
OFF-LIMITS/ UNAUTHORIZED AREA	10 Days OSS, Possible recommendation to hearing office
CELL PHONES ELECTRONIC COMMUNICATION	**Any student refusing to comply with directives regarding cell phone usage at the request of a teacher or administrator will face suspension.**
PORNOGRAPHY	OSS, possible recommendation to hearing office
PROFANITY	Inadvertent – Detention, possible ISS or OSS. Directed toward another individual: OSS Directed towards staff: 5 or more days OSS, possible recommendation to hearing office.
PUBLIC DISPLAY OF AFFECTION	ISS or OSS, additional corrective actions possible
SEXUAL OFFENSES	10 days suspension and recommended to hearing office.
THEFT	3-5 days suspension, may be recommended to hearing office, student may be arrested.
THREAT	*To other student*s: Minimum ISS, possibly OSS. *To school personnel:* OSS and recommended to hearing office. Student may be arrested.
TOBACCO/ VAPES/ E-CIGS	Possession or use of tobacco products (including Lighters and Electronic cigarettes) not allowed on campus or in view of the school – will be confiscated. Minimum 2 Days OSS. Student may be referred to hearing office.
TRASH/LITTERING	Detention, possibly ISS or OSS
VANDALISM	Minor – suspension and restitution. Major – suspension and restitution, recommendation to hearing office, student may be arrested
VERBAL CONFRONTATION	R1 Progressive disciplinary procedures. Possibly ISS or OSS.
WEAPONS	Illegal on school grounds – including in vehicle – OSS. RECOMMENDATION TO HEARING OFFICE AND ARREST.

TARDY POLICY AND PROCEDURES

Excessive Tardy Consequences

Tardies accumulate per nine weeks, not per class. Tardies start over each nine weeks.

Tardiness: Anytime a student enters the building and/or classroom after the ringing of the tardy bell.

1st Offense - Student receives warning and a tardy slip to class.

2nd Offense - Student receives a tardy slip and teacher/grade level administrator will contact a parent/guardian and makes a note in Simpldiscipline.

3rd Offense - Student receives a tardy slip and 1 day of ISS. Teacher/Grade Level Administrator makes a referral in Simpldiscipline. Teacher/designated administrator will contact a parent. *Parent meeting with the grade level administrator and/or building Principal.

4th Offense - Student receives a tardy slip and 1 day OSS. Teacher/Grade Level Administrator makes a referral in Simpldiscipline.. Administrator will contact parent.

5th Offense and Beyond- Student receives 2 days OSS and a tardy slip. Teacher/Grade Level Administrator makes a referral in Simpldiscipline.. Student will be placed on an attendance contract. The grade level administrator meets with a parent and student along with the School Social Worker and Attendance Secretary.

Eau Claire High School Sign-In Procedures

Students arriving between 8:00 am – 8:30 am

- Students sign in at front office and receive a tardy pass and proceed to assigned class.
- Teachers make sure that the tardies are recorded in PowerSchool.

Students arriving after 8:30 am

- The student and parent report to ISS Coordinator in the Commons Area to sign in.
- Student(s) will remain in ISS for the period and report to class at the ringing of the bell for the next period class.

FIGHTING

Students will be suspended and/or additional corrective actions are possible, including the possibility of a recommendation to the hearing office. Students caught videotaping altercations will also be suspended for material disruption.

VERBAL CONFRONTATIONS

All parties involved will receive a minimum of 1 day Out of School Suspension and/or possible additional corrective actions at Principal's discretion.

FIRE ALARMS

Any student found guilty of pulling a fire alarm or discharging a fire extinguisher will be criminally charged and brought before the hearing board of Richland School District One. Students may be charged up to

$500.00 per offense and may be arrested and charged by law enforcement.

HALL PASSES/AGENDAS

No student shall be in the hallways or on any part of the campus without an official pass or signed agenda book by the appropriate school personnel.

20-20 RULE

In order to maximize instructional time, it is imperative that students remain in the classroom during the entire class period. As a result, students are not to be dismissed from class for the first and last 20 minutes of class.

STUDENT ID

STUDENTS ARE REQUIRED TO WEAR THEIR SCHOOL ID CARDS AT ALL TIMES (Visible) (BEFORE, DURING AND AFTER SCHOOL). Identification badges will be replaced at a cost of $5.00. You will need your student ID for lunch, to get into special school events after school and during the school day. Students may obtain a temporary ID from the media center at a cost of $1.00 (x3). After three temporary replacements, 1 day of ISS will be assigned and parent notified by Grade Level Administrator.

***Student ID will be required to participate in/on any off-campus field experience! (No-Exceptions)**

STUDENT PARKING

The operation of a motor vehicle on campus is a privilege granted by Eau Claire High School. Vehicles requiring a state license are classified as motor vehicles including cars, trucks, mopeds and motorcycles. All vehicles driven on ECHS campus are subject to all local and state traffic laws. A student has full responsibility for the security and content of his or her vehicle. Students who operate or park a motor vehicle on ECHS campus are required to have a valid parking decal properly affixed to the vehicle. The issued parking decal is nontransferable.

The privilege of parking a vehicle on campus may be taken away due to violations pertaining to the R1 Code of Conduct or parking violations. Upon arriving at school, students must immediately vacate their cars and the parking lot and enter the school building. Students in the parking lot during the day without a pass will be subject to disciplinary action. Persons, including enrolled students at any school within the R1 School District, who are not authorized to be on school grounds after school hours, may be charged with trespass on the school grounds.

Parking Decals Required for Students Parking on ECHS Campus:

- Student motor vehicle must be registered with ECHS and display a valid parking decal to legally park on campus.
- Registration: Student must provide
    - A valid driver's license.
    - Motor vehicle registration.
    - Proof of liability insurance.
    - Proof of completion of the Live at 25 course.
    - Proof of payment of the $15 registration fee.
- Student may only park in designated student parking areas.
- Students **ARE NOT** to park in Faculty or Visitor parking spaces.
- Motor vehicles not displaying a valid ECHS decal will be towed at the owner's expense.

- **Decals must be displayed so that they are easily visible through the front windshield of the vehicle**.

Purchase of Parking Decal

Eligible students may purchase a parking decal for $15.00. Parking decals are only good for one school term. Parking decals for additional vehicles in the same household are $5.00 per vehicle per school year. Students will be required to complete a parking decal form, present a valid SC driver's license and vehicle registration, present valid proof of liability insurance and proof of completion of the "Live at 25" course. The student's driver's license and insurance must remain current at all times.

In the event that a vehicle is stolen, wrecked, or sold, the decal holder should immediately notify ECHS and update the automobile information. Replacement decals will be issued at the discretion of ECHS administration. Replacement decals can only be obtained from ECHS. If a replacement decal is issued, a service charge of $10 will be assessed.

Designation of Parking Places

Student parking is at the rear of the school below the New Gym and Auditorium. Students are not allowed to park in front of the school, on the bus loop, visitors' parking and on the side of the school campus.

Visitors Parking

A visitor is defined as a person(s) who has no official connection with Eau Claire High School. A student is not considered a visitor and may not park in a visitor's area, on class days between the hours of 7:00 AM and 4:00 PM regardless of the vehicle they are driving.
In order to ensure safety and security on campus and in the building, visitors are required to present their identification when entering the building and must sign in and receive a validated visitors pass. All visitors will be escorted while conducting business on campus.

Towing of Vehicles

Illegally parked vehicles or vehicles of students whose parking privilege has been revoked may be towed at the owner's expense. Eau Claire High School and Richland School District One will not be responsible for vehicles that have been towed.

Revocation of Parking Decals

A student's parking decal may be revoked when:

- Student is caught off campus without proper justification and authorization.
- Student attempts to leave campus without proper justification and authorization.
- Student purchases or attempts to purchase an additional decal for a false or fictitious purpose.
- Any other offenses as directed by Eau Claire High School administration.

The following consequences will be given to all students riding in the vehicle, not just the driver.

First Offense: Loss of parking privileges for 9 weeks.
Second Offense: Loss of parking privileges for one school calendar year.

Student(s) will be subject to any other consequences included in the Richland County School District One Code of Conduct and policies. Any infraction of state/local laws will be referred to the appropriate law enforcement agency.

STUDENT DRESS CODE

The principal or principal's designee shall reserve the right to determine whether any mode of dress, apparel, grooming, or use of emblems, insignias, badges, or other symbols result in such interference or disruption, as to violate this rule.
Students who violate the school's dress code will be given the opportunity to correct the problem. Parents will be contacted to assist in this endeavor.

Failure to correct will result in the student being disciplined per the district's Code of Conduct.

Dress Code will be defined as follows; a student shall not dress, groom, wear or use emblems, insignias, badges, or other symbols where the effect thereof is to distract unreasonably the attention of other students or otherwise to cause disruption or interference with the operation of the school.

Students should consistently adhere to the following guidelines:

• Attire must not be immodest, obscene, profane, lewd, vulgar, indecent, offensive, or promote drug/alcohol use, or violence.

**Do-rags, bonnets, satin caps, scarves, head wraps, ski masks are NOT allowed. ** No Exceptions.

• Lower garments should be of adequate length to assure modesty when the student is seated or engaged in school activities. Shorts and skirts should be within 3 inches above the knee (including slits). Students are permitted to wear jeans with slits with leggings.

- **Slits and holes in pants must not expose skin on the thigh, crotch or backside.**

• Pants must be worn at the natural waistline, and undergarments are not to be visible. If they do not fit properly, a belt must be worn to keep them in place.

• Shirts are a requirement for all students every day. Sleeveless attire cannot reveal undergarments. Shirts cannot be tight, low cut or show cleavage. Shirts should be loose fitting and fully cover the upper body. Tank tops, halter tops, shirts with spaghetti straps, and see-through shirts will not be allowed. **Shirts must have straps that cover the entire shoulder (no off the shoulder shirts will be allowed).**

• Clothing must cover waist, chest, shoulders and back with no skin showing between the top garment and bottom garment.

• No exposed undergarments.

• No transparent or mesh clothing without an appropriate shirt underneath.

• No apparel that is too revealing. (strapless tops, stomach exposed, spandex outfits or biking shorts, to include miniskirts)

• No clothing that is excessively form fitting (i.e. spandex, jeggings, and leggings).

• No sunglasses may be worn inside the buildings.

• No wallet chains or other type chains that may be dangerous or disruptive.

* No chocker/spiked neck jewelry are permitted.

• No removable dental jewelry - “grills”. (Chocking Hazzard)

Students may not continue to attend class wearing inappropriate clothing. Pajama tops or bottoms are not permitted at school.

Parents nor students will place the burden of enforcing the dress code solely on the school. Parents and students are expected to comply to ensure that a comfortable, safe, and non-confrontational environment is provided for all students.

Administrators and faculty members are expected to strictly enforce the dress code.

Violations of the dress code will result in the following:

- Student(s) will be required to return home and change into appropriate attire, or a parent can bring proper clothing to school, or student(s) will be sent to ISS.

- Repeated violations of this dress code shall be treated as disruptive behavior in violation of the Student Code of Conduct.

- ISS/OSS will be assigned if a dress code violation continues to occur.

Students are expected to wear clothes and shoes that show good taste, avoiding extreme designs and styles that may pose a safety problem.

The school will not be held responsible for any items that are damaged, lost or stolen.

- **Coats and Jackets** – Coats and jackets shall be the appropriate size for the wearer, shall not be overly baggy to distract or otherwise cause disruption or interference with the operation or safe conduct of the school. Coats and jackets should be worn in weather appropriate for the garment and generally should be removed and not worn while the student is in the classroom or in the school building. When not being worn, the garment should be stored or hung in a manner and place reasonably determined at

each school.

- **Shirts or Blouses** –Unacceptable attire includes clothing that expose the torso to include see through garments, halters, spaghetti straps, backless dresses, tube tops, tank tops (defined as a shirt that is sleeveless and does not cover the entire shoulder), or muscle shirts, bare midriff outfits, or shirts or blouses that are tied at or may rise above the waist.

- **Skirts, Shorts, Skirts and Dresses** – Skirts, shorts, and skorts must be fitted at the waist and should be fingertip length. This includes skirts and dresses and includes any opening, such as a slit that exposes the thigh above the knee area on all sides.

- **Pants and Shorts** – Pants and shorts, including athletic uniforms, must be fitted at the waist. They must not be baggy and must not be frayed at the bottom. Pants may not drag the floor. Unacceptable shorts include, but are not limited to, spandex-style "bicycle" shorts, cut-off jeans, cut-off sweatpants, short-shorts, running shorts, and see-through boxer-type shorts and jeans with holes above the knee. Tights must be worn under jeans with slits in their legs.

- **Belts and Straps** – Belts, if worn, must be secured at the waist and buckled. All straps must be fastened, and sashes must be tied.

- **Shoes** – Shoes should have a heel or a heel strap. Shoelaces should be tied. Bedroom or house slippers are not allowed. **Bear Claw/puffy slides or bedroom slides are not allowed. These items pose a safety concern.**

- **Sunshades -** and/or dark glasses will not be worn inside the school building unless prescribed by a physician or another person who is professionally qualified to make such recommendations.

*Students shall not wear clothing and/or accessories (shirts, caps, etc.) that will in any way promote or advertise the use of narcotics, alcoholic beverages, tobacco or stimulant drugs which are illegal for any such student to use.
*Suggestive, vulgar, or obscene pictures and/or language on clothing are forbidden.

LOST ITEMS

ECHS is not responsible for any books or personal belongings that are misplaced or stolen from any location on campus. Under no circumstances should a student leave valuable items unattended. Students should not bring large amounts of money to school except for what is necessary.

CELL PHONES AND UNATHORIZED ELECTRONIC DEVICES

All cellular phones and other unauthorized electronic devices are prohibited and should be out of sight and not visible during the instructional day. These devices can interrupt class time and are disruptive to fellow students and teachers. If a student's cellular device or unauthorized device interrupts class time, a consequence will be assigned for phone/device violation.

****SC Code 59-63-280 prohibits the use and possession of a cellular or wireless device during the instructional day. See the R1 Code of Conduct via the R1 School District website for further guidance. All cellular/wireless device violations will receive the consequence according to the R1 Code of Conduct.**

****Any student refusing to comply with directives regarding cell phone usage at the request of a teacher or administrator will face suspension.**

****Parents in case of an emergency may reach their student by calling the main number for ECHS: 803-735-7600.**

Cell Phone Violation Consequences

1st Offense: Warning. Teacher and/or Administrator will call the parent/guardian about the incident and document the offense in Simpldiscipline..
2nd Offense: Student will receive a discipline referral. Student will be assigned 1 day ISS. The Administrator will contact a parent/guardian about the incident.
3rd Offense: Student will receive a discipline referral. Administrator will assign 1 day OSS. The parent/guardian will be required to meet with administration before students return to school.
4th Offense: Student will receive a discipline referral for refusal to obey. Administrator will assign 2 days OSS. Possible recommendation to hearing board.

LOST AND FOUND

Any items found should be taken to the main office. Lost items may be reclaimed with proper identification.

STUDENT MESSAGES AND GIFTS

Gifts (flowers, cards, candy, balloons, etc.) will not be accepted by school personnel. Only Emergency Messages will be delivered to students as approved by administration.

ANNOUNCEMENTS AND BULLETINS

All announcements and bulletins must be approved by the administration. Announcements will be made via the public address system and Smart Panels. Some announcements will appear on bulletin boards and the electronic (LED) display board and monitors. Any sign or poster to be

displayed in the halls must have the approval of the assistant principal for student activities.

NURSE'S OFFICE

The nurse's office is located on the second floor. A school nurse is available for any student who feels ill or is injured during the school day. In such cases, the student must ask the teacher for a pass and report directly to the nurse for help. Under no circumstances should a student leave a classroom or an assigned area without a pass or leave the building without permission from the nurse.
If it becomes necessary to send a student home or elsewhere for medical attention, the student's parents will be contacted and should be prepared to provide transportation.

*****Students exhibiting COVID 19 symptoms should follow the current CDC procedures and remain home if a fever is present. If a student exhibits symptoms while on campus, they will be escorted to the nurse until a parent or guardian is able to pick them up from school. CDC Procedures will be followed when dealing with COVID19 symptoms and a doctor's note will be required to return to school.**
Prescription medications taken during school must have a written statement from the physician. All prescription medications **MUST** be brought to school in the original prescription container. All prescription medication and over-the-counter medication must be kept in the nurse/health office. Students are not permitted to carry medications of any kind in school on their person.

***Special exception**: Students who have asthma and use oral inhalers or use Epi-pens should consult the school nurse for permission to carry medication.

CHRONIC ILLNESS

Students who suffer from chronic illnesses or medical conditions that are being treated by a doctor should provide a physician's note at the

beginning of each school year, advising the school of the student's condition (i.e., asthma, diabètes, etc.). The note will be placed in the student's attendance file. Thereafter, if the student is absent due to this medical condition, a parent note referring to the doctor's note on file may be sent so that it will not be necessary to go to the doctor each time a relapse occurs.

MEDICATION

School personnel will not issue any medication to students. If it is necessary for a student to take any form of medication including aspirin and other over the counter medications at school, a signed note from a parent must be given to the nurse who will store medication during the school day.

INSURANCE

It is recommended that all students subscribe to the school accident insurance protection plan offered at the beginning of the year. Students participating in chemistry, extra-curricular activities, and all vocational courses are required to have this insurance. Students may also purchase 24-hour coverage. Students participating in interscholastic athletics must purchase athletic insurance through their perspective coach or see the school's athletic director. This insurance protection is separate from regular school accident insurance and is mandated by School Board Policy. Accidents should be reported immediately to the teacher or to the main office, and all claims must be filed within thirty days from the date of the accident. Students should see the bookkeeper for information in order to file a claim.

EMERGANCY TELEPHONE USE

All office telephones are for business use only. Students may be granted permission to use the main office phones in case of emergencies. **Students are not to be dismissed from class to use the telephone**

unless requested to do so by the office.

VISITORS

Visitors and guests must register **IMMEDIATELY** upon entering the front of the building at the front of the school on Monticello Road. Only visitors with legitimate business at ECHS are welcome. The principal is empowered to take appropriate action against non-students who enter the building, grounds, or other property. Such action will include the right to call in the Columbia Police Department and issues No Trespass Notices. At no time will students be allowed to bring a guest with them to attend classes or be on the campus during the school day without prior approval.

STUDENT COMMONS

For your convenience, you will find restrooms on both sides of the Canteen. The ramp that leads from the front door to the corridor MUST be clear of traffic at all times. Students are not to sit or climb on steps or railings in the Commons area. Show your pride by helping take good care of the Student Commons Areas at all times.

FERPA NOTIFICATION

Under the federal Family Educational Rights and Privacy ACT (FERPA), parents have certain rights involving their child's school records. If your child is more than 18 years old, these rights belong to him/her.

You have the right to look at and review these records within 45 days of submitting a written request to do so. You should write your child's principal, stating which records you wish to see. The principal will set up a place and time for you to do this.

If you find anything in these records you believe to be false or misleading, you may ask that it be changed. Parents should write the principal, stating what needs to be changed and why. If the district decides not to make the

changes requested, it will notify the parents of their right to a hearing on the matter and of the procedures for the hearing. Parents also have the right to give approval for the release of personally identifiable information in their child's records, although FERPA permits some information to be released without parental consent. For example, a school official may see a child's records if those officials need to, as part of his/her job.

Also, the district will release student records to another school district, without consent, if the child plans to or is trying to enroll in that district.

School Counseling Department

The School Counseling Department offers services designed to support the total educational process by addressing specific needs, problems, and concerns of all students. The goals of the School Counseling Department are:

1. To be available to talk in confidence with students concerning personal or school problems and to utilize appropriate referral services, if necessary.
2. To help students understand themselves better and to assist them in utilizing their interests and abilities to plan a high school curriculum leading to a successful and satisfying future.
3. To assist students and their parents in future educational and career planning, including assistance with applications for jobs and educational institutions, financial aid/scholarship information and applications, and job referrals and recommendations.
4. To set up and supervise the administration of testing programs and assist students and parents in understanding ambiguities in test scores.
5. To maintain comprehensive and accurate student records.

School Counselor's Student Caseload:

Students in grades 9th - 12th are assigned to School Counselors by

alphabetical order of students' last name.

Ms. Washington: A-E

Mrs. Downs: F-M

Mrs. Davis-Jackson: N-Z

Scheduling Appointments:

Appointments may be made with a School Counselor by emailing the counselor directly, submitting an online request form, or obtaining a conference request form from the School Counseling Department Registrar.

In emergency situations, students may see a School Counselor before school, during lunch, after school, or during class with a signed pass from his/her teacher (Teacher will notify school counselor/social worker of the student's need for a visit).

COURSE SELECTION AND REGISTRATION

During the winter and early spring, students are involved in the selection of courses for the following year as well as registration for those courses. This process is very important. Those involved in this process may include students, parents, teachers, school counselors, and school administration.

SCHEDULE CHANGE POLICY

Schedule change request will be accepted prior to schedule change deadline. Schools announce the schedule change deadline during registration. No preference changes are made after the schedule change deadline. Changes will be made if summer school, credit recovery and/or VirtualSC completion warrants a change.

Additionally, course changes can only be considered under the following conditions:

- The student has passed a class that is listed on the schedule.
- The student has not passed a prerequisite course for a class that is listed on the schedule.

- The student is a senior and does not have a course required for graduation listed on the schedule.

- A student requests a schedule change for health conditions. A doctor's statement must be provided prior to a change.

- A class is cancelled. When a request is made the student will follow the original schedule until changes are approved and a new schedule is received.

*If there is a need for an administrative change or approval, the principal or designee will follow the SCDE/R1 procedures for a schedule change after the approved window and an WF will be assigned to the transferring course.

TRANSFERRING OR WITHDRAWING FROM SCHOOL

a) Parents must complete proper forms for students withdrawing through the guidance office.
b) Books and other school property should be returned as appropriate.
c) Any student who withdraws during the school year is responsible for returning books and paying outstanding debts. No official transcripts or documents will be mailed prior to settling any outstanding debts.
d) Students are responsible for returning completed forms to the Guidance Secretary.

TRANSCRIPTS

Current High School Students: The procedures for transcripts are as follows: Students must set up a Parchment account to request their transcripts. Transcripts will be sent directly to a college, university, or employer as requested.

PROMOTION REQUIREMENTS

These are the high school promotion requirements as prescribed by Richland County School District One and the South Carolina Education Improvement Act.

To be assigned to the **tenth grade**, a student must have earned at least six (6) units of credit distributed as follows:

One unit in English
One unit in Math
Four additional units

To be assigned to the **eleventh grade**, a student must have earned at least twelve (12) units of credit distributed as follows:

Two units of English
Two units of Math
One unit in Science
One Unit in Social Studies
Six additional units

To be assigned to the **twelfth grade** and to be considered a senior, a student must have earned at least eighteen (18) units of credit and be enrolled in all courses required for graduation. Units must be distributed as follows:

Three units of English
Three units of Math
Two units of Science

Two units of Social Studies
Eight additional units

SOUTH CAROLINA HIGH SCHOOL DIPLOMA REQUIREMENTS

To be eligible to receive a state high school diploma, students must be actively enrolled at the high school issuing the diploma a semester prior to the graduation date except in the case of a bona fide change of residence. Based on State Law, requirements to receive a South Carolina High School Diploma (graduation requirements) for students in grades 9 - 12 are prescribed as follows:

Students are encouraged to exceed the minimum number of credits for graduation and take advantage of the many opportunities provided in each high school. Relevant curricular choices in the elective areas will prepare each student for postsecondary educational opportunities after graduation.

College and Career Readiness

College readiness refers to the set of skills, knowledge, and behaviors a high school student should have upon graduation and entering their freshmen year of college. Career Readiness focuses on the skills students need to succeed in real-world jobs.
Each student is responsible for obtaining a College and Career Readiness (CCR) point prior to graduating. To be considered College ready a student must meet one of the following requirements:

Score a 20 on the ACT- College Entrance Exam
Score 1020 on the SAT- College Entrance Exam
Score a 3 or higher on an AP exam- Advance Placement
Score a 4 or higher on an IB exam- International Baccalaureate
Make a C or higher in dual enrollment courses totaling at least 6 hours.

To be considered Career ready a student must meet one of the following requirements:

- Score at the Silver level on the WIN Assessment
    - Applied Mathematics (4), Reading for Information (4), Locating Information (4).
- Score a 31 or higher on the ASVAB.
- Complete a CATE pathway and pass the credentialing certification.
- Participate in an approved Work Based Learning Experience (40hrs) with an Evaluation of 3 or higher.

****Any 12th grade student that has not earned their CCR point will NOT be eligible for early release or late arrival.**

GRADUATION

1. All outstanding balances must be reconciled prior to the issuance of a diploma.
2. All students must complete the senior check out process in order to participate in the graduation ceremony.
3. No final transcript or evidence of graduation will be sent to colleges or employers for any student with an outstanding balance.

GRADING SCALE

The numerical breaks for letter grades, weightings for specified courses, and a conversion chart for computing grade point ratio are shown in the chart below:

Letter Grade	Numerical Grades
A	90-100
B	80- 89
C	70- 79
D	60- 69
F	59 and below

GRADING FLOOR:

Academic Accountability & Grading Policy (House Bill 5073)
To align with South Carolina state law, our school has eliminated all "grade floor" minimum practices. Teachers are no longer permitted to assign artificial minimum grades (such as an automatic 50%) for assignments, assessments, or marking periods.

- **Actual Performance Metrics:** Grades entered into the student information system will strictly reflect a student's earned academic performance. If a student fails to submit coursework or complete an assessment within the designated district makeup window, a grade of **zero (0%)** will be factored directly into their average.
- **GPA and Graduation Impact:** Because high school grades directly impact cumulative Grade Point Averages (GPA), class ranking, and graduation eligibility, consecutive missed assignments can severely threaten a student's track to graduation.
- **Credit & Content Recovery Eligibility:** Per state mandate, a student is **not eligible** to enroll in content or credit recovery programs for a failed class unless they have attempted and submitted all required initial coursework. Leaving work unsubmitted strips away the opportunity to recover the credit later.

- **Extracurricular and Athletic Eligibility:** Students must maintain passing earned grades to remain compliant with High School League and local district academic requirements for participation in sports, clubs, and arts programs

Important Grading Changes for Richland One Families Act 204 is the new South Carolina law for public schools. Act 204 took effect July 1, 2026, and it changes grading, content recovery, and credit recovery statewide. Please click on the following links for more information: Act 204 and New Grading Policy Overview

10 POINT GRADE CONVERSION

South Carolina Uniform Grading Scale Conversions				
Numerical Average	Letter Grade	College Prep Weighting	Honors Weighting	AP/IB/Dual Credit Weighting
100	A	5.000	5.500	6.000
99	A	4.900	5.400	5.900
98	A	4.800	5.300	5.800
97	A	4.700	5.200	5.700
96	A	4.600	5.100	5.600
95	A	4.500	5.000	5.500
94	A	4.400	4.900	5.400
93	A	4.300	4.800	5.300
92	A	4.200	4.700	5.200
91	A	4.100	4.600	5.100
90	A	4.000	4.500	5.000
89	B	3.900	4.400	4.900
88	B	3.800	4.300	4.800
87	B	3.700	4.200	4.700
86	B	3.600	4.100	4.600
85	B	3.500	4.000	4.500
84	B	3.400	3.900	4.400
83	B	3.300	3.800	4.300
82	B	3.200	3.700	4.200
81	B	3.100	3.600	4.100
80	B	3.000	3.500	4.000
79	C	2.900	3.400	3.900
78	C	2.800	3.300	3.800
77	C	2.700	3.200	3.700
76	C	2.600	3.100	3.600
75	C	2.500	3.000	3.500
74	C	2.400	2.900	3.400
73	C	2.300	2.800	3.300
72	C	2.200	2.700	3.200
71	C	2.100	2.600	3.100
70	C	2.000	2.500	3.000
69	D	1.900	2.400	2.900
68	D	1.800	2.300	2.800
67	D	1.700	2.200	2.700
66	D	1.600	2.100	2.600
65	D	1.500	2.000	2.500
64	D	1.400	1.900	2.400
63	D	1.300	1.800	2.300
62	D	1.200	1.700	2.200
61	D	1.100	1.600	2.100
60	D	1.000	1.500	2.000
59	F	0.900	1.400	1.900
58	F	0.800	1.300	1.800
57	F	0.700	1.200	1.700
56	F	0.600	1.100	1.600
55	F	0.500	1.000	1.500
54	F	0.400	0.900	1.400
53	F	0.300	0.800	1.300
52	F	0.200	0.700	1.200
51	F	0.100	0.600	1.100

MANUALLY COMPUTING GPA'S
(WORKSHEET FOR HIGH SCHOOL)

FORMULA= $\text{GPA} = \dfrac{\text{SUM (quality points X units)}}{\text{Sum of units take}}$

STEPS:

1. **Determine the type/weight of each course (College Prep; Tech Prep; AAP; AP/IB) taken.**
2. **Determine the Carnegie Unit for each course (1/2 unit; 1 unit; 2 units).**
3. **Multiply the quality points times units(s). Consult Grade Point Conversion Table.**
4. **Add up the quality points for all courses.**
5. **Divide the sum of quality points by the sum of the units taken. Quotient equals GPA.**

EXAMPLE

Subject	Average	Grade	Weight / QP's	Unit
English I	90	A	4.0	1
Algebra I	84	B	3.4	1
Biology I	75	C	2.5	1
World Geog.	85	B	3.5	1
Physical Ed. II	77	C	2.7	1/2
Spanish I	74	C	2.4	1

Computation:

4.0 X 1 = 4.00
3.4 X 1 = 3.4
2.5 X 1 = 2.5
3.5 X 1 = 3.50
2.7 X 1/2 = 1.35
2.4 X 1 = 2.4
QP unit 17.15 (SUM)

GPA= 17.15 (Sum)/ 5.5 (Total number of units) = 3.1

GENERAL INFORMATION

SHAMROCK TIME

Shamrock Time is an embedded intervention to assist students with academic support.
During this time, students may be doing the following:

- Working In learning groups for relearning and practice.
- Working on Intervention Lessons.
- Working on missed assignments to avoid zeroes, re-testing, taking quizzes, reviewing, and working on practice problems.
- Preparing for high stakes testing such as the EOC, ACT, SAT, AP, and WIN.
- Relearning through direct instruction (Re-teaching).

Here is what's required:

1. The teacher needs to review his or her grade book to identify students who need to make up work or receive assistance (re-teaching) in a certain area. Work needs to be pulled for these students.
2. The teacher needs to identify students who can potentially assist other students and pair them with students that could benefit. This needs to be monitored closely. If students are not working productively together, they need to be moved.
3. Students who may not need additional help can work on high stakes testing (EOC, ACT, SAT, AP, WIN, ALEKS, Progress Monitoring) or enrichment activities.
4. If the class needs extra help to be taught using different modalities, the teacher may decide to take a portion of the time to re-teach an objective.
5. The teacher needs to be up moving around monitoring the process and assisting students when necessary. This is a significant opportunity for us to support our students' increased mastery of the

standards.

When: Every Friday in every class for 60 minutes

Marking Period Grades

The grade assigned at the end of each interim and final marking period will represent learning and work completed during that period. Grades will be based on various assessments and assignments. Major projects, including written compositions or project-based learning assignments, will be a part of the marking period grade in which the projects were completed. Exam grades may be a part of the marking period in which the examinations are administered.

Students and parents have consistent and real-time access to their grades and attendance via PowerSchool Parent-Portal.

Starting in the 2024-2025 school year and beyond, interim and report cards will be sent electronically. A link to access these documents will automatically be emailed from the Richland One online server. Parents who prefer a printed version can request one by contacting the school.

CHEATING AND/OR PLAGIARIZING (AI/CHATGPT)

Eau Claire High School prohibits the use Artificial Intelligence (AI) for the purpose of cheating or plagiarizing. Consequences will be determined on a case-by-case basis.

COLLECTION OF DEBTS

Any debt to the school incurred by a student will be recorded as soon as the debt is incurred. Parents will be notified of debts by mail, School Messenger, and PowerSchool. The records and/or transcripts of a student will be held if the student has a debt to the school for lost or damaged textbooks, instructional materials, equipment, library materials, athletic

equipment, club or organization materials, fund raising merchandise or money; damages to school property or buildings; or any other debt deemed to be legitimate by the principal. All fines and fees will be paid to the bookkeeper or the principal designee.

STUDENT DEVICE

Student devices that are turned in late or not returned upon request of the DLE manager and/or school media specialist will be charged a $25.00 late fee. Damages to student devices that render a device beyond repair or are not covered by the warranty due to intentional neglect and/or damage will be charged to the students account of which the device is issued. A loaner device will not be issued to students who display a pattern (x2) of damaging school devices. An appeal may be made to the principal or his designee by the student's parent.

LUNCH

Students at ECHS may enjoy healthful, well-balanced meals under the school lunch program.

***Students are not allowed to have food delivered to the school by family/friends or food delivery businesses (DoorDash, Grubhub, etc). Food will be confiscated and kept in front office until the end of school.**

FUND RAISERS

Students are not allowed to sell any items during school hours. All unauthorized items will be confiscated. Fund raisers are to be approved by the principal or his designee.

CLUBS AND ORGANIZATIONS

Mock Trial	National Honor Society
Book Club	Cooking Club
Chorus	NJROTC
History Club	Orchestra
Color Guard	Rifle Team
Concert Band	Yearbook staff
Marching Band	Student Council
FBLA	FCCLA
International Club	Yearbook
Beta Club	Young Men United
100 Black Men	Shamrocketts

COMMUNITY INVOLVEMENT
PTSO (Parent, Teacher, Student Organization)

This organization, composed of students, parents, teachers, administrators, and friends of ECHS, vigorously promotes the educational objectives of the school.

SIC (School Improvement Council)

This council, formed in accordance with the Education Finance Act, is composed of parents, teachers, students, and others selected by the principal. The council's task is to give input to the principal in establishing goals, objectives and the evaluation of progress towards meeting those goals and objectives.

ECHS VOLUNTEER PROGRAM

Information pertaining to volunteering at ECHS can be obtained from the district office. The R1 Champs/Volunteer program is an approved group of trained volunteers composed of parents and friends who contribute to areas most needed at ECHS.

BAND BOOSTER CLUB

This is an organization of parents and friends of ECHS who work with the band instructor to promote and support the band. The members are mainly involved in fund raising, chaperoning, and morale boosting. All booster members are required to go through the R1 Volunteer training and be cleared by the R1 School District to participate in student activities.

EVENTS

In addition to the clubs and organizations offered at Eau Claire, a variety of very popular events are held annually. Some of the most anticipated events are Mr. And Miss Shamrock Pageant and Mr. And Miss Homecoming. Seniors look forward to Class Night and Commencement Ceremonies.

HOMECOMING COURT CANDIDATES
General Information

1. Miss and Mr. Homecoming are currently in their senior years and will be elected by the student body.
2. Each applicant must fill out an application to indicate interest.
3. Each nominee must participate in all practices, attend all meetings, and conduct herself/himself appropriately at all times.
4. With the exception of ninth grade students, all other applicants should have attended ECHS the previous year.

A. Procedures

1. Nominations received.
2. Votes tallied and nomination ballots were constructed.
3. The student body votes for Miss and Mr. Homecoming.

B. Academic Criteria

Standard: Applicants must have at least an overall 2.0 grade point average (grades 9-12) and have failed no major subjects at the interim of the marking period.

C. Social Criteria

Standard: Applicants must have a good disciplinary record as demonstrated by not having been suspended from school at any time during the last semester of the previous school year, and at any time during the 1st semester of the current school year. Applicants must not be in violation of the school attendance policy and be in good standing.

If an applicant incurs a disciplinary offense during the nomination period to the homecoming festivities, he or she may be removed from the homecoming court.

Mr. and Miss SHAMROCK PAGEANT

A. Academic Criteria

Standard: Applicants must have at least an overall 3.0 grade point average (grades 9-12) and have failed no major subjects for the 1st 9 weeks of the current school year. The academic standing of applicants will be considered prior to and during the preliminary judging.

B. Social Criteria

Standard: Applicants must have a good disciplinary record as

demonstrated by not having been suspended from school at any time during the 1st semester nor having served in In-School Suspension and Saturday detention. Applicants must not be in violation of the school attendance policy and be in good standing.

C. Talent Criteria

Standard: Each applicant must perform a talent selection during the preliminary judging for a panel of judges. Talent selection may be no longer than 2 minutes. In the event the talent selection exceeds 2 minutes, the contestant will be automatically eliminated.

D. Class Representation

Standard: Candidates will be selected based upon talent, application essay, interview, academics, and social criteria. In general, the pageant committee will attempt to include at least 4 freshmen, 4 sophomores, 4 juniors, and 5 seniors.

E. Application Fee

Each young lady chosen to participate in the pageant will pay a participation fee (TBD). Participation fees may be paid by the student, parents, community or business sponsors, or by a campus club or organization.

CO-CURRICULAR ACTIVITIES, CLUBS AND ORGANIZATIONS

The activities program is designed to offer opportunities for exploring, developing, and widening the student's range of interest, and to help the student develop leadership and poise. Participation in co-curricular activities enables students to learn how to plan and work with others.

The condition for participation in competitive co-curricular activities by students is a 2.0 GPA in the preceding semester. (All school sponsored, non-graded activities that meet before or after school

and where activities among schools result in the presentation of a rating, trophy or award, fall under this policy. For more information on the on the "C" Average Policy, refer to (Policy and Rule IDE and IDE-R revised June 13, 2000 and the worksheet for calculating GPA's are included in this agenda, see table of contents).

Involvement in organizations helps students develop skills in working together with other students toward a common interest or purpose and in the practical application of ideas and information gained in the classroom. Getting involved is one way to ensure that time spent at ECHS is as rewarding as it can possibly be.

All clubs must have on file a constitution, a list of officers, a working budget, and a membership roster. All projects and fundraising activities must be approved and scheduled in advance on the school calendar in the student activities office. The purpose of the activity period is to allow clubs to meet on a regularly scheduled basis.

Clubs may also meet during the lunch period and before or after school. No school club or group meeting may be announced without the approval of the faculty member in charge of the activity. No meeting will be held without the presence of a faculty advisor. This includes meetings, practices, decorating, clean up, or other group activities. As it relates to officers, no one may be President and/or Chief Officer of two clubs/organizations, simultaneously.

ACADEMIC ASSISTANCE PROGRAM

The Academic Assistance Program is an after-school tutoring service designed to meet the needs of all students. The goal of this program is to reduce student academic failure, expand communication with parents, encourage the spirit of individual and group responsibility and accountability for success, and demonstrate nurturing and caring for our students.

MULTI-TIERED SYSTEMS OF SUPPORT (MTSS) TEAM

The Multi-Tiered System of Supports (MTSS) Framework at its CORE allows for the creation of a sound high-quality instructional, behavioral, social - emotional, and attendance systems of support for each Eau Claire student. Supplemental (Tier 2) and Intensive (Tier 3) interventions are provided to support and intervene with students who need additional levels of support, based on group or individual needs. After collecting and analyzing student information, the MTSS team reviews concerns from all points of view, including the students', and identifies goals and solutions for student success.

THE HIGH SCHOOL SCHOLARS (HSS) PROGRAM

All students can participate in the Richland County School District One High School Scholars (HSS) Program. This program leads to a special diploma and is designed to encourage students to pursue academic excellence through a rigorous academic program. Any rising ninth grade student who has the ability and desire to excel in academics may apply to participate. Additional course requirements, advanced placement courses, participation in extracurricular activities, and maintenance of a high-grade point average are required of students in the HSS program. Additional information regarding the program is available from the School Counseling office.

PUBLICATIONS

THE CLARION is the official yearbook the ECHS. Students should ask to be enrolled in Journalism in order to take part in the organization.

MEDIA CENTER STAFF

Mrs. Cassandra Murdaugh, Librarian
Mrs. Dominique Prioleau, Media Assistant

MEDIA CENTER HOURS
8:00 AM - 3:15 PM

1. Students may come to the Media Center during their lunch without a pass.
2. Students must have a pass signed by their teacher to independently use the Media Center during class time.
3. ID's are required when checking out materials from the Media Center.

MISSION STATEMENT

The Eau Claire High School Library/Media Center provides services, resources and programs to support the curricula and personal interest information needs of students, faculty and community members. Information needs are met by providing an environment which supports the integration of information, literacy and technology to support personal and professional growth and development.

STUDENT OBLIGATIONS FOR MATERIALS

A student is responsible for materials checked out in his/her name. A student must pay for books, magazines, multimedia, or equipment items that are lost or damaged. A debt sheet for outstanding charges will remain in a student's file until paid and cleared.

MEDIA CENTER RULES

We expect students will:

- Read, Write, Study, Use Resources Appropriately.
- Return Materials to Their Proper Places.
- Eat and Drink in the Commons Area or Cafeteria.
- Throw trash in the proper receptacle and push in chairs.

CHECK OUT PROCEDURE

Students may check out books, magazines, videotapes, other non-print material and equipment. Parental permission forms are required before students may check out any equipment item. Loan periods are as follows: Books: Two weeks.

INTERNET ACCESS

Per Board policy, students may use the Internet for educational purposes. Students may not go online and use chat rooms or email except for Richland One issued email accounts. The Internet should be used as an educational resource supporting students' curricular, and educational and personal growth needs. Inappropriate use of the Internet or the computer network can result in loss of privileges. Student Internet usage is governed by RCSD1 Board of School Commissioners Policy, AUP, and the Student Code of Conduct.

PHYSICAL ACTIVITY

Students will be given opportunities to participate in physical activity during the school day through physical education classes, intramurals, physical activity breaks and integration of physical activity in the academic curriculum.

ATHLETICS

Mrs. Demetris Murray, Athletic Director

The mission of the Eau Claire Athletics Program is to provide safe, comprehensive, equitable and high-quality sports opportunities and experiences for all students through student-centered coaches, competitive sports programs and diverse community partnerships, while functioning as an integral part of the total curriculum. Students are offered numerous opportunities in which to excel athletically. We have 21 teams (varsity and junior varsity) participating in 11 different sports. Listed below are the competitive sports available for student participation. All questions regarding athletics can be directed to the Athletic Director 803-735-7609.

SPORTS/COACHES 2026 – 2027

Varsity Football:	Mr. Harry Curnell
Girls' Cross Country:	Mrs. Ashley Gilmore
Boys' Cross Country:	Mr. Corey Saunders
Volleyball:	Mr. Morondo Lewis
Girls' Tennis:	Mr. Jacob Laurie, Jr.
Cheerleading:	Mrs. Dominique Prioleau
Girls' Basketball:	Mrs. Ashley Gilmore
Boys' Basketball:	Mr. Jacob Laurie, Jr.
Wrestling:	Mr. Eugene Jacobs
Girls' Soccer:	Mr. Morondo Lewis
Boys' Soccer:	Mr. Jacob Laurie, Jr.
Softball:	Mr. Eric Redden
Baseball:	Mr. Aaron Trapp
Girls' Track:	Mr. Chris Greene
Boys' Track:	Mr. Harry Curnell
Certified Athletic Trainer:	Mr. Daniel "JC" Charles
Strength & Conditioning:	Mr. Torrence Daniel

Sexual Harassment

Peer sexual harassment is strictly forbidden at this school, on its premises and during its programs and activities. Peer sexual harassment is any unwelcome physical or verbal conduct of a sexual nature, such as touching or grabbing, sexual comments directed at a person because of his/her sex, that interferes with the ability of a student or students to receive an education.

Students are expected to always treat their fellow students with dignity and respect on school property and in school programs and activities. Disciplinary action may result from violations of this anti-harassment policy. Violations of this policy may be reported to teachers or administrators.

Eau Claire High School strongly encourages students to report sexual harassment immediately. The school will take prompt and fair action to investigate any report and to stop the sexual harassment.

BULLYING/INTIMIDATION

Bullying or other acts of intimidation are not allowed on campus at any time. It you experience bullying or other acts of intimidation, these should be reported to your teacher, supervisor, counselor, school resource officer, or administration when it occurs. All forms of bullying/intimidation are prohibited on campus.

Cyberbullying is a growing concern. Facebook, Snapchat, Instagram, and other internet social networks can also be considered grounds for bullying!

Examples of these acts include racial slurs, harassment, religious discrimination, and/or violence. Consequences for such behavior may range from office warning, counseling, parent conference, and community/school service to In-School Suspension, Out-of-School Suspension, Expulsion, and/or reporting to law enforcement.

Bullying normally occurs in unsupervised areas and non-instructional times. Often with no adult present, school officials only have one child's word against another child. Nevertheless, conferences are held, and consequences explained. Victims of bullying should record date, time, and location and what was said during the act.
Bullying will not be tolerated. If caught or evidence of patterns of involvement in disruptive behavior are documented, students and parents may be required to appear before the District Hearing Officer.

- ***False Reports: The school prohibits any person from falsely accusing another as a means of harassment, intimidation or bullying. The consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation or bullying may range from positive behavioral interventions up to and including suspensions or expulsion.***

STOPit SOLUTIONS™

In Richland One, we encourage you to report bullying if you experience or witness it on campus, on the bus, or at school events. The Richland One Board Policy Code JICFAA defines bullying as harassment, intimidation or bullying as a gesture, electronic communication or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following.:

- Harming a student physically or emotionally or damaging a student's property or placing a student in reasonable fear of personal harm or property damage.
- Insulting or demeaning a student or group of students causing substantial disruption in, or substantial interference with, the orderly operation of the school.
- Demonstrates motivation by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic.

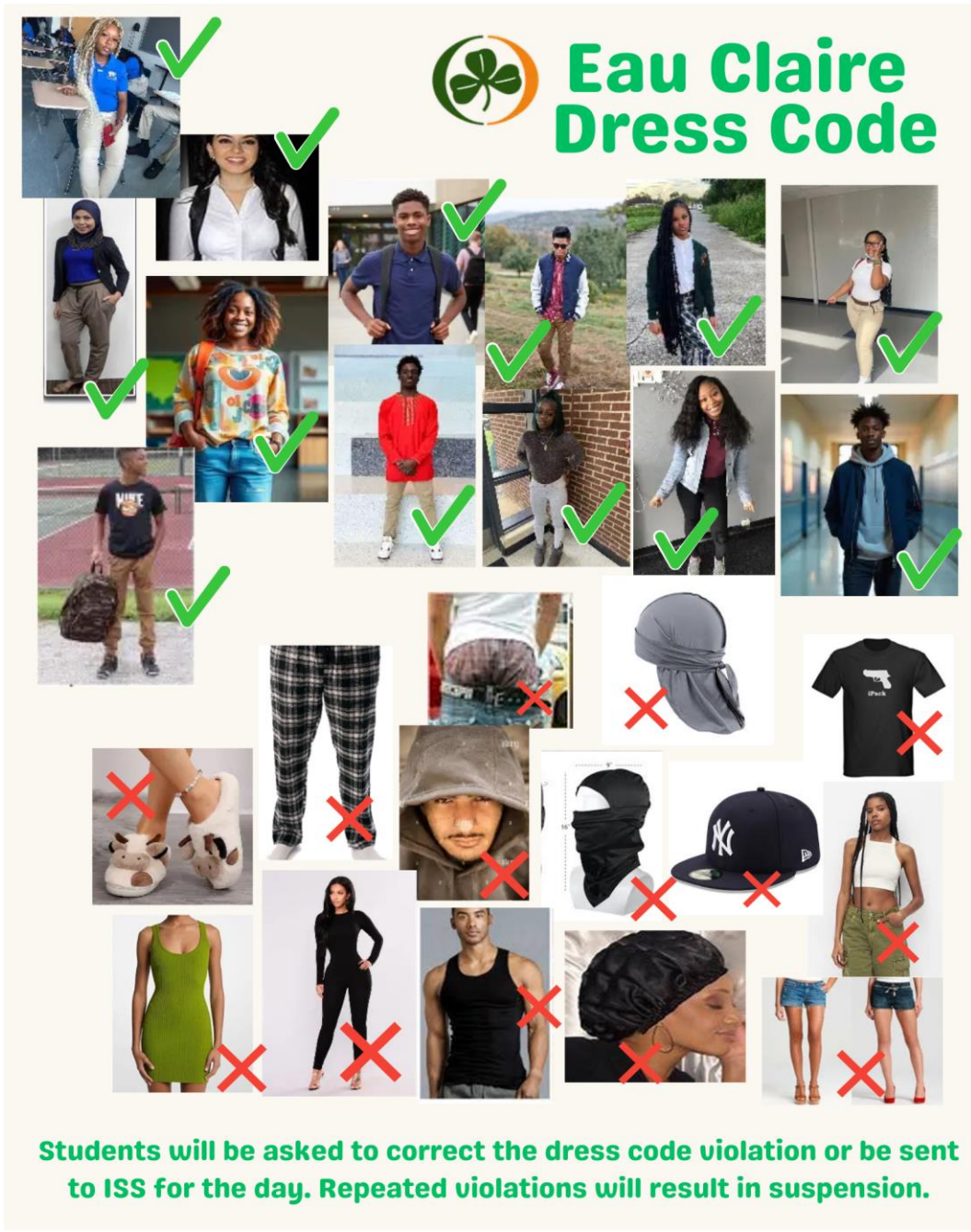
The "Safe School Climate Act" is to help us stay informed and help you or others report bullying by completing this QR form that will be submitted directly to administration.

"If You See Something Say Something!"

DON'T WASTE YOUR MONEY!!!



Or any other food delivery service is <u>NOT ALLOWED</u> AND <u>WILL NOT BE ACCEPTED</u>!


Eau Claire
Dress Code
Students will be asked to correct the dress code violation or be sent to ISS for the day. Repeated violations will result in suspension.

EAU CLAIRE HIGH SCHOOL
4800 Monticello Road
Columbia, South Carolina, 29203
Mr. Ekemam Montgomery, Principal

Student/Parent Handbook Acknowledgement Form

This is to acknowledge that I _____(Student) Have reviewed the Eau Claire High School, Student/Parent Handbook. The link leading to the ECHS 26-27 Student Handbook on the ECHS website was shared and viewed. I understand that I will be held accountable for the contents of the Eau Claire High School Student Handbook and can access it at any time online for review. We understand and acknowledge that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined within the handbook according to the Richland One School District Student Code of Conduct.

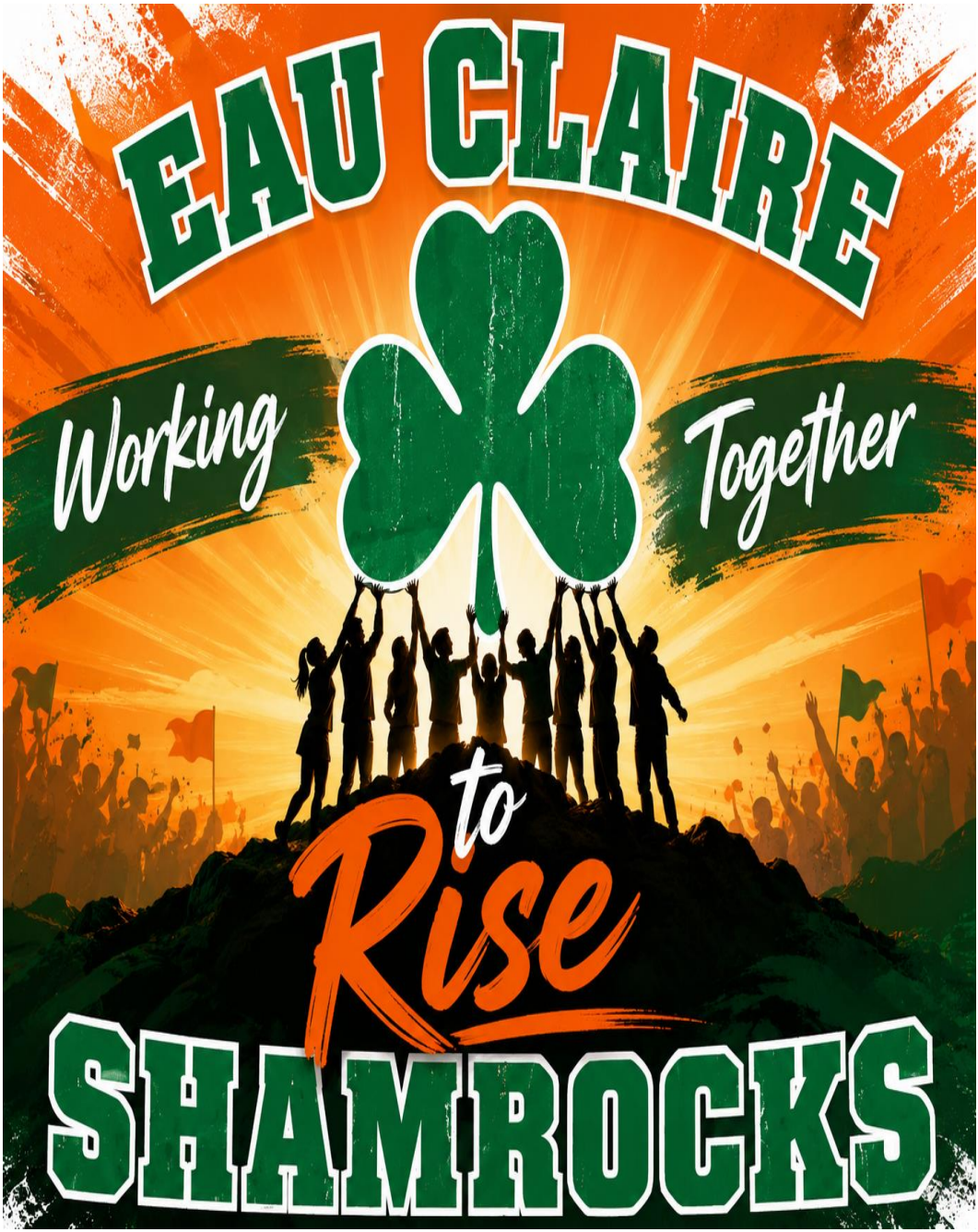
We acknowledge that my signature (parent/guardian) nor my student's signature affixed to this form implies that I or my student agree or disagree with the content of the student/parent handbook but simply that we have reviewed its content.

_____ _____
Printed Name of Student Grade

_____ _____
Signature of Student Date

_____ _____
Signature of Parent/Guardian Date

Please return the signed form to the Eau Claire High School Media Center by August 31, 2026


EAU CLAIRE
Working
Together
to
Rise
SHAMROCKS