



Amanda Redrow
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Agenda **December 16, 2025**

2025-2026 Board Goals

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.
2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.
3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.
4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

Call Meeting to Order

I, Joy Hooper, President, call this meeting to order under the Open Public Meeting Act at 5:00 pm.

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published in the Press of Atlantic City on December 13, 2025.

Pledge of Allegiance

Roll Call

Member	Present	Absent
Joy Hooper, President	X	
Kathryn Cox	X	

Pride Respect Success

Brenda Crema	X	
Kristina Hanselman		ABSENT
Brian Hartmann		ABSENT
Eric Stevenson	X	
Kevin Wessler	X	
Jennifer Williams	X	
Jill Yochim, Vice President		ABSENT
Amanda Redrow, Superintendent	X	
Todd D'Anna, Business Administrator	X	
Amy Houck-Elco, Board Solicitor		
	was	was not
A quorum was/was not established.	X	

Approval of Minutes

MOTION that the Board of Education approve the meeting minutes of November 18, 2025.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox	X		X
Brenda Crema			X
Kristina Hanselman			ABSENT
Brian Hartmann			ABSENT
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams		X	X
Jill Yochim, Vice President			ABSENT

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.*

Pride Respect Success

Board Committee Reports

- A. **Educational Committee (Cox, Stevenson, Yochim)**
None.
- B. **Finance Committee (Crema, Stevenson, Wessler, Yochim)**
None - Shared service meeting tomorrow.
- C. **Facilities Committee (Hartmann, Wessler, Williams)**
Mr. Wessler indicates that we met to review the updated facility schedule. We will be meeting again in the near future to finalize and move forward.
- D. **Personnel Committee (Hanselman, Hooper, Yochim)**
None.
- E. **Policy Committee (Crema, Hanselman, Hartmann)**
Ms. Crema discusses the FCA policy and possible teacher stipend. The committee will be reviewing these items in more detail at the next meeting

Late policy issue as well.

Superintendent's Report

MOTION to approve all recommendations listed in items A through D of the Superintendent's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			X
Kristina Hanselman			ABSENT
Brian Hartmann			ABSENT
Eric Stevenson			X
Kevin Wessler	X		X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT

A. Monthly Report

1. Upcoming

- January 13, 2026 - CCHS visit to PRS - 8th grade Presentation

Pride Respect Success

- January 16, 2026 - EARLY DISMISSAL
- January 19, 2026 - SCHOOL CLOSED
- January 22, 2026 - Family BINGO Night
- January 29, 2026 - 8th grade visit to CCHS
- January 30, 2026 - 8th grade High School Scheduling

2. **Student Enrollment** as of **December 16, 2025** is **107**.

3. **Suspension Report**

	In	Out
Monthly	0	0
Year Total	1	1

B. **Harassment, Intimidation and Bullying (HIB) Incident Report**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2024-2025 school year. The report was completed in June 2025.

C. **Safety and Security**

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
12/9/25	11:20am 11:50am	Lockdown (ES lunch) Lockdown (MS lunch)	3 3	47 50	Trooper Nelson
12/15/25	9:00am	Tabletop - Security Meeting	6	0	Trooper Nelson
12/16/25	11:10am	Bus Drill	TBD	TBD	TBD

D. **Field Trips**

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
10/16/25	5-8	Laning Rymas Romanelli Polito	Cedar Creek High School Holiday Show

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through E of the School Business Administrator's Report.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			ABSENT
Brian Hartmann			ABSENT
Eric Stevenson		X	X
Kevin Wessler	X		X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the month ending November 30, 2025.
- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for November 30, 2025.
Fund 10
Fund 20
- C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$6,500.
- D. **Revenue Changes:** There are no revenue changes.
- E. **Bill List:** Motion to approve the Board Secretary's Bill List. (To be distributed at meeting)
Dec 1-31, 2025

Pride Respect Success

Old Business

A. None at this time.

New Business

A. None at this time.

Public Comments – Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			ABSENT
Brian Hartmann			ABSENT
Eric Stevenson		X	X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT
Time Opened	5:23		

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

Ms. Jaindl thanks Ms. Romanelli for the work in decorating the building. The BOE also thanks her for the effort and states the building looks great.

Public Comments – Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox		X	X
Brenda Crema			X
Kristina Hanselman			ABSENT
Brian Hartmann			ABSENT
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT
Time Closed	5:24		

Executive Session - IN

MOTION to go into Executive Session to discuss student matters and personnel issues. After the Board closes the executive session, any action taken will be conducted in the public session. The Board will be in executive for approximately 10 minutes and NO action will take action after.

It is recommended that the Board of Education, by resolution, adjourn to Executive Session, from which the general public is excluded, to discuss student placement, personnel, litigation, negotiations, or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached, if permitted by law.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and whereas, this public body is of the opinion that such circumstance presently exist. Now, therefore, be it resolved by the Port Republic Board of Education, County of Atlantic, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.

- f. Discussion of any pending or anticipated litigation or contract negotiation.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema		X	X
Kristina Hanselman			ABSENT
Brian Hartmann			ABSENT
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT
Time In	5:27		

Executive Session – CLOSE

Motion to close the Executive Session.

Member	Motion	Seconded by	Vote
Joy Hooper, President		X	X
Kathryn Cox			X
Brenda Crema	X		X
Kristina Hanselman			ABSENT
Brian Hartmann			X
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT
Time Out	6:03		

Pride Respect Success

Adjournment**Motion to adjourn the Board of Education Regular meeting.**

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			ABSENT
Brian Hartmann			ABSENT
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT
Time Adjourned at	6:09		