



Amanda Redrow
Superintendent

Todd D'Anna
Business Administrator

Action Meeting Minutes *April 27, 2026*

2025-2026 Board Goals

1. The Board will support the Superintendent in the development and implementation of a district strategic plan in the areas of education/professional development, finance, community.
2. The Board will continue to develop and improve avenues of communication at all levels including Superintendent and Board, committee, member, staff, community.
3. The Board will continue to support high student achievement and citizenship including increased review and monitoring of educational data.
4. The Board will be actively involved in long-term finance and facility planning with the end goal offering a high quality education to our students, achieving financial sustainability, and continual awareness of community impact.

2025-2026 District Goals

1. The District will continue to support a comprehensive and rigorous K-8 curricular program while enhancing academic and intervention opportunities that promote ambitious teaching and learning, that all Port Republic students are well prepared for success in high school and beyond.
2. The District will continue its program of community awareness and input that improves district communication through effective tools as determined by the Superintendent and the Board.
3. The District will, in consultation with key stakeholders, update strategic planning to include long-range educational, finance and facility planning.

Goals Board approved on August 26, 2025

Pride Respect Success

Call Meeting to Order

I, **Joy Hooper**, President, call this meeting to order under the Open Public Meeting Act at **5:00 pm.**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of this act, the Port Republic Board of Education has caused adequate notice of this meeting to be given by having the date, time and place published on the District's website.

Pledge of Allegiance

Roll Call

Member	Present	Absent
Joy Hooper, President	X	
Kathryn Cox	X	
Brenda Crema	X	
Kristina Hanselman	X	
Brian Hartmann	X	
Eric Stevenson		X
Kevin Wessler	X	
Jennifer Williams	X	
Jill Yochim, Vice President		X
Amanda Redrow, Superintendent	X	
Todd D'Anna, Business Administrator	X	
Amy Houck-Elco, Board Solicitor		X
A quorum was/was not established.	was	

Approval of Minutes**MOTION that the Board of Education approve the meeting minutes of March 26, 2026.**

March 2026 Minutes

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman		X	X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler	X		X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT

Presentations – *unless otherwise stated, all presentations will be held during the Action Meeting.***Board Committee Reports**

- A. **Educational Committee (Cox, Stevenson, Yochim)**
- B. **Finance Committee (Crema, Stevenson, Wessler, Yochim)**
- C. **Facilities Committee (Hartmann, Wessler, Williams)**
- D. **Personnel Committee (Hanselman, Hooper, Yochim)**
- E. **Policy Committee (Crema, Hanselman, Hartmann)**

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Superintendent's Report

MOTION to approve all recommendations listed in items A through N of the Superintendent's Report.

Mr. D'Anna indicates that the BOE will not be voting on John Hansen's 2026-207 contract and that will be tabled until the June Meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman		X	X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler	X		X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT

A. Monthly Report

1. Upcoming

- May 01, 2026 - Teacher of the Year Luncheon (Seaview) - Mrs. Platt
- May 04 - May 08, 2026 - Teacher Appreciation
- May 04 - May 08, 2026 - NJSLA Testing (Week 2)
- May 06, 2026 - National Nurses Day
- May 08, 2026 - PTS Flower Sale - School blacktop
- May 11, 2026 - K-2 Cape May Zoo (Rain date 5/12)
- May 14, 2026 - 7th grade visit to CCHS
- May 18, 2026 - 3rd - 5th Edelman Fossil Museum
- May 19, 2026 - Academic Excellence Lunch - Seaview
- May 21, 2026 - Cedar Creek Theatre II performance at PRS
- May 22, 2026 - 12:40pm Dismissal
- May 25, 2026 - School Closed - Memorial Day
- May 27, 2026 - Spring Band Concert - PRS Multi-purpose Room 2pm
- May 29, 2026 - Field Day

2. Student Enrollment as of April 27, 2026 is 107.

3. Suspension Report

	In	Out
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Monthly	0	0
Year Total	1	1

B. Harassment, Intimidation and Bullying (HIB) Incident Report

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent's decisions associated with the harassment, intimidation and bullying (HIB) incidents.

Date Reported to Superintendent	Case Number	Result	Action
N/A	0	0	0

C. Safety and Security

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Safety and Security Drills.

Date	Time	Type	# of Staff Present	# of Students Present	# of Visitors Present
4/15/26	1:00pm	Fire Drill	19	105	0
4/12/26	1:00pm	Shelter in Place	17	104	2

D. Field Trips

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Field Trips.

Date	Grade(s)	Teacher(s)	Location
6/11/26	6-8	Laning, Jaindl, Rymas	Tuckerton Seaport, 120 W. Main St., Tuckerton

E. Facilities Use

RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Facilities Use Requests.

Date	Time	Location	Event	Organization
5/21/26	8:45am - 11:00am	MPR	CCHS Theatre II	Cedar Creek High School Theatre - Maria Lampe

5/27/26	2:00 pm	MPR	Spring Concert	Mrs. Kathy Bridge
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F. **Personnel**

1. RECOMMEND that the Board of Education on the recommendation of the Superintendent, approve the following Certificated Staff positions for the **2026-2027 school year**.

POSITION	NAME	AMOUNT
Elementary School Teacher	Kristen Mull	Step J-BA
Elementary School Teacher	Heather LoBiondo	Step L-BA
Elementary School Teacher	Elizabeth Torroni	Step K-BA
Elementary School Teacher	Erica Polito	Step L-MA+30
Elementary School Teacher	Rebecca Platt	Step L-BA
Middle School Teacher	Robin Jaindl	Step J-MA
Middle School Teacher	Jason Laning	Step L-MA
Part Time Middle School Teacher ELA	Tricia Rymas	Step D-MA
Special Ed	Mary Crosson	Step B-BA+15
Part Time Special Ed/Basic Skills	Stephanie Mauriello	Step E-BA
STEAM/Spanish	Danielle Romanelli	Step F-BA
Speech Language Specialist	Catherine Muniz	Step L-MA
Health & Physical Education	Helene Gross	Step L-BA

2. RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Non-Certificated Staff positions for the **2026-2027 school year**.

Position	Name	Amount
Aide	Leslie Ale	TBD
Aide	Ashley Danieli	TBD
Part Time Custodian	William Wheatley	TBD

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Part Time Custodian	Billie Jean Mahieu	TBD
Part Time Custodian	Richard Harris	TBD
Confidential Secretary to the Superintendent	Leslie Kurtz	TBD
Part Time Confidential Secretary to the Business Administrator	Jonathon Cianfrani	TBD
Part Time Confidential Secretary	Rose Klotz	TBD

Position	Name	Amount
Substitute Superintendent	Mr. James Burke	\$200/day
Substitute School Nurse	Mrs. Amy Vernon (pending paperwork)	TBD
Additional Recess Duty (As Needed)	Heather, LoBiondo, Kristen Mull, Katie Goya, Elizabeth Torroni, Erica Polito, Danielle Romanelli, Becca Platt	\$47.50/hour
After School Detention Proctor (As Needed)	Becca Platt, Erica Polito, Helene Gross, Danielle Romanelli, Robin Jaendl, Heather LoBiondo	\$47.50/hour
Lunch/Recess Detention Proctor (As Needed)	Katie Goya, Elizabeth Torroni, Danielle Romanelli, Erica Polito, Robin Jaendl, Heather LoBiondo	\$47.50/hour
Homebound Instructor	All Certified Teaching Staff, as needed and available. Not to exceed June 30, 2026	\$47.50/hour

3. Resolved to approve Mr. John Hansen as the Business Administrator/Board Secretary for the **2025-2026** school year at the daily rate of \$550.00, as per the approval letter and contract below.

Approval Letter Interim BA
John Hansen Interim Contract

G. Curriculum Writer

Position	Name	Amount

H. Curriculum and Instruction

1. N/A

I. Professional Development

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following Professional Development opportunities.

Date	Staff Member	Workshop	Location	Cost
May 13-15, 2026	Amanda Redrow	NJASA NJAPSA Spring Leadership Conference '26	Caesars Atlantic City	n/a

J. District Policies:

Policy Number	Policy

K. QSAC

1. None at this time.

L. NJ Department of Education State Reports

1. None at this time.

M. Student Teacher Field Placement Requests

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve the following student teaching placements.

Grade Level Assignment	Name	Length of Assignment
N/A		

N. **Calendar**

1. 2026/2027 District Calendar - Tentative

O. **Discussion Items:**

1. None at this time.

School Business Administrator's Report

MOTION to approve all recommendations listed in items A through L of the School Business Administrator's Report.

Mr. D'Anna explains that 3 resolutions are being added (Items J, K, L). He explains each with no objection.

Member	Motion	Seconded by	Vote
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler	X		X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT

- A. **Cash Report of Board:** Motion to accept the Report of School Monies for the months ending February 28, 2026 and March 31, 2026.

- B. **Board Secretary's Reports:** Motion to accept the Financial Reports of the Board Secretary for February and March, 2026.

Fund 10

Fund 10 Feb 2026

Fund 10 Mar 2026

Fund 20

Fund 20 Feb 2026

Fund 20 Mar 2026

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C. **Budget Transfers:** Motion to accept the attached budget transfers in the amount of \$75,350.00 for February.

D. **Revenue Changes:** There are no revenue changes.

E. **Bill List:** Motion to approve the Board Secretary's Bill List in the amount of \$174,029.74

F. **Contracts**

1. **APPROVE** the 2025-2026 Preschool Tuition contract with Mullica Township School District for 1 student (#2110785509) in the annual amount of \$15,655, plus related service costs of \$2,787.

2. Resolved to approve the 2026-2027 shared service agreement with Folsom School District for Child Study Team and Counseling Services for 2 days per week at an annual cost of \$46,360, as per the CST Shared Service Agreement and CST Shared Cost.

G. **Grants**

1. Approve application for Funding for Optimal Comprehensive Universal Screeners cohort 1 (FOCUS) Continuation - 26-TL06-G03 for the amount of \$368.00.

H. **Discussion Items**

1. None at this time.

I. **Outstanding Checks**

1. WHEREAS, the School Business Administrator/Board Secretary has reported that there are outstanding checks in the General, Payroll, Agency and Student Activity Account that have been outstanding for more than one year and are considered stale-dated.

BE IT RESOLVED, that the Port Republic Board of Education authorizes the School Business Administrator/Board Secretary to cancel the following outstanding checks and return the funds to the appropriate balance.

Date	Check #	Vendor	Amount	Bank Account
6/29/2022	05423	Diane Vekteris	\$500.00	General Fund
9/21/2022	05518	Reboot for Schools	\$200.00	General Fund
1/18/2023	05706	Gold Medal Environmental	\$312.81	General Fund
4/21/2023	05856	County of Atlantic	\$1,038.45	General Fund

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10/18/2023	06094	Elizabeth Torroni	\$180.00	General Fund
10/18/2023	06130	Laura Erber	\$118.00	General Fund
11/29/2023	06168	Public Employees' Retirement System	\$6,794.11	General Fund
2/20/2024	06263	Carlee Harrison	\$75.00	General Fund
6/30/2024	06477	Winsupply of Absecon	\$220.38	General Fund
6/14/2023	15101	Payroll Check	\$1,328.42	Payroll
6/14/2023	15102	Payroll Check	\$787.34	Payroll
12/15/2023	15109	Payroll Check	\$3,124.79	Payroll
1/12/2024	15116	Payroll Check	\$108.40	Payroll
11/30/2021	01373	American General - Agency	\$0.30	Agency
9/30/2023	01447	TSA Consulting Group	\$2,000.00	Agency
6/7/2023	01520	Marie Kurtz	\$100.00	Student Activity

J. Approve the Disposal of the following list of District technology assets:

- 7- Computers
- 2 - laserjet printers
- 2 - monitors
- 1 - server battery backup
- 1 - 3D printer

K. Approve the sale of the following district technology assets to the outgoing business administrator at the current used “fair market value”.

Dell 16 Pro Laptop - \$541.00
 Iphone 15 - \$200.00

L. Approve the bank resolutions from Ocean First bank identifying and authorizing the signators on each Ocean First bank account.

Old Business

A. Financial Disclosures

New Business

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- A. None at this time.

BUDGET PUBLIC HEARING

- A. Presentation on the 2026-2027 Advertised Budget and Public Hearing Notice
Mr. D'Anna indicates there was no change from the March approval.

Public Comments - BUDGET ONLY - Open the meeting to the public.

Motion to open the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler		X	X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT

No Comment from the public.

Public Comments - BUDGET ONLY - Close the meeting to the public.

Motion to close the meeting to the public.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X

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Eric Stevenson			ABSENT
Kevin Wessler		X	X
Jennifer Williams			X
Jill Yochim, Vice President			

Public Hearing Budget Resolution

Resolved to approve the Port Republic School District 2026-2027 Budget as approved by the Board on March 26, 2026, submitted and approved by the Atlantic County Department of Education and advertised as per State Law with no changes:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$4,129,721	\$2,782,746
Total Special Revenue Fund	\$ 56,189	\$ 0
<u>Total Debt Service Fund</u>	<u>\$ 0</u>	<u>\$ 0</u>
Totals	\$4,185,910	\$2,782,746

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler		X	X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT

Public Comments – Open the meeting to the public.**Motion to open the meeting to the public.**

Member	Motion	Seconded by	Vote
	X		X
Joy Hooper, President			X
Kathryn Cox		X	X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			ABSENT
Eric Stevenson			X
Kevin Wessler			X
Jennifer Williams			ABSENT
Jill Yochim, Vice President			X
Time Opened	5:24		

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to 5 minutes in length.

No comments from the public.

Public Comments – Close the meeting to the public.**Motion to close the meeting to the public.**

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X

Eric Stevenson			ABSENT
Kevin Wessler		X	X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT
Time Closed	5:25		

No Executive Session

Adjournment

Motion to adjourn the Board of Education Regular meeting.

Member	Motion	Seconded by	Vote
Joy Hooper, President	X		X
Kathryn Cox			X
Brenda Crema			X
Kristina Hanselman			X
Brian Hartmann			X
Eric Stevenson			ABSENT
Kevin Wessler		X	X
Jennifer Williams			X
Jill Yochim, Vice President			ABSENT
Time Adjourned at	5:26		