

Professional Personnel**Exhibit - Unsatisfactory Performance Report for Substitute Teachers**

To be submitted to the Building Principal. Please print.

Substitute Teacher's Name

ID #

School

Assignment

Classroom/Teacher's Name

Date(s) of substitution

Explanation of area(s) of concern:

Reported by: ☐ Student ☐ Staff ☐ Both

In the future, please do not assign this substitute to:

☐ Classroom/Teacher's Name

☐ Grade Level

☐ Building

☐ Any Position

Reporter's Name (printed)

Reporter's Signature

Date

DATE : May 2017
REVIEWED: September 24, 2026
REVISED: