

MEETING MINUTES

CHITTICK PTA MEETING

Date: September 22, 2026 **Location:** East Brunswick Library

Call to Order: 6:33pm Meeting called to order by: Margie Gomez, President

Board Members Present: Margie Gomez, Latisha Ortiz, Jorge Medina, Michelle Renner, Danielle Queen, Jennifer Medina (Virtual)

In Person Attendance: Meredith Levine, Heidy Jrizarry, Raquel Roxas, Zorawar Singh, Danielle DiNinno, Chastity Davis, Jamie Rothenberg

Virtual Attendance: Barbara Stockton, Jessie DiBiasi, Melissa Alives, Neveen Abelmessih, Ahilya Das-Alezeb, Cheryl Grzanakowski, Agnes Lazar, Michelle Lanzillotti, Jeffrey Sze

Standing Rules

- Everyone was provided a copy via email prior to the meeting
- Financial Review and events will be reviewed at every meeting
- Duties were adjusted to share responsibilities between the Secretary and the new Vice President position
- No objections were raised by virtual or in-person attendees: **the Standing Rules were approved.**

PTA Enrollment

- PTA enrollment and teacher registrations have both increased compared to the previous year

Yearbook

- 2026 yearbooks were completed and distributed home or to HUES for the Principal to distribute
- 2027 yearbooks
 - Additional volunteers are needed
 - Option to hire the Entourage (yearbook company) for \$660 to assemble it using provided pictures
 - Softcover books will cost around \$18, which is cheaper and preferred by families

Back to School Bash

- Financial and overall success
- Feedback on events always welcome, please email Chittick PTA (chittickpta@gmail.com)
- A parent raised concern regarding the lack of an ingredient list for food items like ices due to allergy considerations.
- **All agreed that providing an ingredient list is necessary for future events**

School Store

- First school store was a success generating \$462 in sales; highest sales total for a single Friday in quite some time
- Gift certificates are available via Givebacks or by emailing the chittickschoolstore@gmail.com directly for holidays and birthdays.

Spiritwear

- Spiritwear sales have been strong with only a few adult and children's shirts available from the summer order
- Pre-ordered forms for hoodies and t-shirts went out this week

Monster Bash

- Event Date: October 16th
- Flyer will be sent/posted shortly with Google Form to register vehicles
- Candy donations needed; donations can also be made through Chittick Amazon Wishlist
 - **Action: Post the Amazon Wishlist on social**
- Confirmed Chick-fil-A will be at the event and donating 10% of the sales
- Any ideas you would like to suggest please email the PTA
- Concern was raised about not having enough lighting
 - If parents have floodlights, we can borrow for the night to please let us know
- **Action: Contact the fire department to see if they can attend our event**

Zelle vs Givebacks

- Zelle will be implemented through the bank since NJPTA permits it.
- Givebacks program automatically generates hundreds of dollars
- **Givebacks is still the preferred method of payment**

Treasurers Report – Presented by Jorge Medina

- Profited on Spiritwear
- Collecting \$10 per student for class parties to cover the 4 parties in a year; collected \$700 to date
- Field Day shirts are budgeted for this year
- Full Budget Tracking below:



PTA Budget.xlsx

4th Grade Committee – Presented by Jennifer Medina

- Mums sale - flyers going out this week
- Pumpkin carving contest during conference week
- Encouraged fourth-grade parents to join the PTA and committee
- Reminder to parents that dues can be paid via cash, check, or Givebacks
- 4th Grade Theme was voted on: **To 4th Grade and Beyond**
- T-shirt design will be voted on
- 4th grader baby pictures are being collected for the yearbook

Class Parties

- Email to all coordinators will go out this week
 - Coordinators will select a uniform activity or craft, ensuring consistency across classes while coordinating with teachers

Other PTA Meetings

- DiNinno recommend PTA meetings during school after dropoff
 - Agreed to one day meeting with the next meeting in November at Chittick
- Some meetings are scheduled in the HUES cafeteria

Additional Fundraisers

- Winter social
- International Night scheduled for February 25th and a giveback
- June 16th ice cream social will be a giveback
- Tea Social a giveback

Meeting Adjourned: 7:12pm