Pam Thoren
Purchasing Manager
900 Kenyon St., Medford OR 97501
Pam.Thoren@medford.k12.or.us
541-842-1118

September 24, 2026

Engage Electric, LLC
4706 Table Rock Road, Unit C
Central Point, OR 97502

Re: ITB # 27-00-01 Camera Installation

Robert,

Please consider this as a notice of intent to award your firm the above-mentioned project. Upon return of the signed contract and receipt of your Performance & Payment/Materials Bonds, we will issue you a purchase order for the Camera Installation project in the amount of $103,500.00. You will also need to provide proof of insurance, your company drug testing policy, and a list of the employees that will be working at the schools.

In the meantime, someone from our Network Services Department will be contacting you to arrange a preconstruction meeting.

We look forward to working with your firm and bringing this project to a successful conclusion.

Thank you,

Jonathan Brabham
Infrastructure & Network Service Manager
Medford School District 549C