



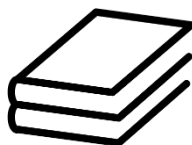
After School!

Stay 'n Play



WELCOME

Everything we do is focused on your child's well-being.



At the BHS After School Programme, we provide a positive environment with warm, caring staff. Providing a variety of activities that help children develop responsibility, build self-esteem and enjoy the time they spend in our care. The girls have the opportunity to go outdoors for play, project time, do their homework and build friendships outside of the classroom.

Programme Hours

The BHS ASC Programme operates from school dismissal until 5:30pm each day, Monday through Friday. The programme begins on the first day of school through the last day of school. We will follow the school's calendar and adjust for holidays and early release days.

Student Registration

Every student will need to be registered for the programme through our online system. Once Stay 'n Play term registration is open, the link will be sent through the Parent Connection.

ASC Stay 'n Play Fees

Fees are processed through the BHS Business Office and will be invoiced at the beginning of each term or throughout the term for Drop In students.

- Full Week: \$85 per week
- Daily rate: \$25 per day
- Drop in (Occasional Care): \$30/day
- Late Pick-Up Fees: \$2 per minute for the first 15 mins, \$5 per min after 15 mins (paid in cash)

After School Stay 'n Play closes promptly at 5:30pm. All students are expected to be picked up on time. If you are unable to pick them up on time, it is your responsibility to notify the ASC Supervisor that you will be late or sending an alternate to pick them up.

Absences and Drop Ins

The Stay 'n Play Supervisor is responsible for reporting and recording absences and drop ins. Please inform the supervisor by email if your daughter is OR is not attending After School Care: BHSHolidayCare@bhs.bm.

LET'S HAVE FUN!

The Team



ASC Supervisor
Robyn Dickinson
Adderley



ASC Staff
Saphyre Hunt



ASC Staff
Dara Palmer



ASC Staff
Kyla Simmons



ASC Staff
Sarah Marshall

NEW: Before School Care

Due to popular demand, we are now offering Before School Care. Beginning at 7:30am until 8:00am, students will come to the Courtyard where a staff member will be waiting for them. They will be able to have breakfast brought from home, read, do their homework or an activity provided by our staff. A registration link will be provided through the weekly Parent Connection. Cost is \$5 per day, charged through the Business Office at the end of each month.

Daily Activities

Stay 'n Play offers a variety of experiences and opportunities for children during their time with us. The ASC Supervisor and the ASC staff, plan a regular daily routine of activities to provide the security of a predictable day. There are times provided for snack and homework, as well as crafts, reading, music, games, and physical play. Please be sure to send your daughter with a wide-brimmed hat, sunscreen, an extra snack and a rain jacket.

Health & Safety

Medication: The BHS After School Stay 'n Play will dispense prescription and non-prescription medication only when the written permission of the child's parent or guardian is on file. All medication administered by the staff of the After School Programme must be current and in a pharmacy labeled container.

Illness: Staff will notify the parent/guardian immediately if their daughter becomes ill. An adult must pick her up within 30 minutes.

Incidents: Each accident will be reported to the parent/guardian either by phone, email or at pick up. In the event of an accident or acute illness, every effort will be made to notify the child's parents prior to treatment. In a life-threatening emergency or urgent situation, staff will call 911 before making any attempt to contact parents.

Allergies: It is the parent/guardian's responsibility to make sure the ASC staff are aware of any known allergies for their student. Please make sure you have communicated with staff any steps to be taken in case of an allergic reaction.

Holiday Camps

Stay 'n Play offer camps for BHS students in EYP through Year 6 during the following school breaks:

- October Mid-Term Break
- Winter Break
- February Mid-Term Break
- April Break (2 Weeks)
- Summer Break (Four Weeks in July only)

Our camp operating hours run from 8:00am to 5:15pm, and explore a wide range of themes through crafts, activities, special experiences and outings.

Parent Responsibilities & Programme Expectations

At our programme, we believe strong communication and partnership with families helps create a safe, positive, and supportive environment for all children.

Parent/Guardian Responsibilities

We ask parents/guardians to keep us informed of any changes to:

- Address or telephone number
- Emergency contacts
- Custody arrangements
- Medical information or allergies

Please also notify the programme whenever your child will be absent.

Only authorised adults listed on registration forms may collect children. Photo identification may be requested at any time to ensure child safety.

Families will be contacted promptly in the event of any injury, illness, or medical emergency involving their child.

Child Protection

All staff are mandated reporters and are legally required to report any suspected abuse or neglect to the appropriate authorities.

Behavioural Expectations

We support children in learning and growing by setting clear and consistent expectations. Children are expected to:

- Treat others with respect
- Follow staff directions
- Use appropriate language
- Respect people, property, and materials
- Participate safely in all activities

We use positive guidance strategies, including:

- Encouragement and praise
- Problem-solving and conflict resolution
- Clear expectations
- Age-appropriate consequences

Serious Behaviour Concerns

While we always aim to support positive outcomes, the following behaviours may require parent contact and may result in suspension or dismissal. In all cases, parents will be contacted, and our primary focus is always the safety of all children and staff:

- Physical aggression
- Bullying or threatening behaviour
- Repeated disruption
- Destruction of property
- Unsafe behaviour

Parent Partnership

We value respectful and open communication. Parents and guardians are expected to:

- Keep contact information up to date
- Inform staff of schedule changes
- Read programme communications
- Respond promptly when contacted
- Treat staff, children, and families with respect
- Support programme policies and expectations

Technology & Personal Items Policy

To support a focused and safe environment, personal electronic devices and toys from home are not permitted during programme hours.

The programme is not responsible for lost, stolen, or damaged personal items, toys, or electronic devices.

Questions, Concerns & Grievances

We welcome questions and believe concerns are best resolved through open communication. Families are encouraged to:

1. Speak directly with programme staff
2. Request a meeting with the Programme Supervisor if needed
3. Follow formal grievance procedures when necessary

Thank you for being an important part of our community and for working with us to support every child's success.