



**SDMC Meeting
HAIS, Main Office Conference Room
September 16, 2026, 330-430pm**

Attendance: (see sign in sheet)

Roll was called and signatures of all members present were collected.

I. Opening and Meeting Norms

The Principal called the meeting to order and reviewed established meeting norms. Members were reminded to begin and end on time, silence cell phones, ensure all voices are heard, and ask questions whenever clarification is needed.

The Principal emphasized the importance of stakeholder participation and encouraged members to provide feedback and ask questions throughout the meeting.

II. Magnet Update

This Year's Application Process and Enrollment

Ms. Alderete provided an update regarding the current magnet application process and enrollment. Discussion focused on maintaining strong enrollment, increasing awareness of HAIS among prospective students and families, and clearly communicating the opportunities available through the school's early college and international studies model noting the changes since the transition to an 1882 campus. Alderete shared some recruitment materials with the committee for review and feedback.

Stakeholder Feedback:

Principal: Emphasized that recruitment and enrollment remain important campus priorities. Continued outreach will be necessary to ensure prospective families understand the academic opportunities and unique learning environment available at HAIS.

Gomez: Discussed the importance of maintaining recruitment efforts throughout the year and using multiple opportunities to introduce prospective students and families to the campus.

SDMC: Recommended continuing to highlight the qualities that distinguish HAIS, including its established early college model, international studies focus, small-campus environment, and opportunities for students to participate in college coursework on the HCC campus vs the other ECHS.

Rashmi B: Shared that current parents and students can provide prospective families with an authentic perspective on the HAIS experience. The parent encouraged the school to continue creating opportunities for prospective families to hear directly from the school community.

Sarah F: Recommended providing clear information about the application process, important deadlines, academic expectations, and the supports available to students once enrolled.

Ms Rogers: Encouraged the school to continue using community partnerships and outreach opportunities to increase awareness of HAIS and its programs, noting that there were programs she didn't know about as a new parent to HAIS.

III. Budget 2026–2027

The Principal reported that the **2026–2027 campus budget remains pending** with the district and explained that budget funds will be distributed to the campus monthly.

Members discussed how 1882 distributions may affect purchasing, planning, and prioritization of campus needs.

Stakeholder Feedback:

Principal: Explained that campus leadership will need to monitor allocations carefully and prioritize expenditures as funding becomes available.

Gomez: Recommended continuing to align expenditures with the Campus Improvement Plan and the school's highest-priority instructional and operational needs.

Williams: Asked that instructional materials, classroom resources, and student learning needs remain priorities as funding decisions are made.

Leos: Noted that operational and office needs should also be considered because these resources directly support students, families, teachers, and the daily operation of the campus.

Members agreed that budget information should continue to be reviewed as monthly allocations are received.

IV. Staffing

The Principal reported that there are currently **no staffing changes and no vacancies**.

Members discussed the positive impact of staffing stability on campus operations, instruction, and student support.

Stakeholder Feedback:

Davis: Shared that staffing stability supports collaboration among teachers and provides greater consistency for students.

Williams: Added that maintaining a fully staffed campus allows greater attention to be placed on instruction, student achievement, and implementation of campus priorities.

V. Attendance Update

The Principal provided an attendance update. Members discussed the importance of regular student attendance and the need for continued communication and intervention when attendance concerns arise. The campus is currently at 997% attendance.

Stakeholder Feedback:

Gomez: Discussed the impact absences can have on students' ability to keep pace with instruction, particularly given the rigor and pace of dual-enrollment coursework.

Leos: Recommended identifying attendance concerns early and communicating with families before patterns of absences significantly affect student progress.

Sarah: Shared that timely and specific communication is helpful to families and encouraged the campus to clearly explain concerns when contacting parents.

The group supported continued monitoring of attendance, proactive communication with families, and early intervention when concerns are identified.

VI. Campus Improvement Plan – Action Plan Review

The committee reviewed the current **2026–2027 Campus Improvement Plan (CIP) Action Plan**. Members received the accompanying handout and discussed the **six key indicators** included in the plan.

The Principal emphasized that the action plan should guide ongoing campus improvement efforts and be reviewed throughout the year.

Stakeholder Feedback:

Principal: Discussed the importance of using the CIP as an active planning and monitoring tool and regularly reviewing progress toward identified campus priorities.

Gomez: Recommended regularly examining evidence associated with each key indicator to determine whether planned strategies are being implemented and producing the intended results.

Williams: Discussed how she and Yockey Lopez are connecting campus initiatives, professional development, and resource allocation to the priorities identified within the action plan.

Teacher 1: Recommended ensuring teachers understand how instructional practices and campus initiatives connect to the six key indicators.

Teacher 2: Shared that periodic progress updates would help staff understand where the campus is demonstrating progress and where additional attention may be needed.

Parent 1: Recommended communicating major campus goals and progress to families in clear, accessible language.

Community Member: Encouraged the campus to consider ways community partners can support appropriate components of the action plan.

The committee supported continued monitoring of the six key indicators and periodic review of progress throughout the 2026–2027 school year.

VII. Planning for HAIS TIA and Teacher Evaluation Projected Timeline

The committee reviewed the provided handout outlining the projected timeline for **HAIS TIA and teacher evaluation planning**.

Discussion focused on the importance of clear expectations, consistent communication, and providing teachers with sufficient information as planning and implementation continue.

Stakeholder Feedback:

Teacher 1: Requested continued clarity regarding timelines, expectations, and how various components of the process relate to teacher evaluation.

Teacher 2: Emphasized the importance of communicating expectations early and providing opportunities for teachers to ask questions as the process moves forward.

Other School Leader 1: Discussed the importance of maintaining consistent communication so that staff members receive the same information regarding timelines and expectations.

Principal: Reinforced the importance of following established guidance and keeping staff informed as additional information becomes available.

The group agreed that ongoing communication and opportunities for clarification will be important throughout the planning process.

VIII. Professional Development

September 21 Professional Development Day

The committee discussed the **September 21 Professional Development Day** and the importance of connecting professional learning to campus instructional priorities and identified areas of need.

IX. Upcoming Events

PTO Market Day – Saturday, September 26

The committee discussed the upcoming PTO Market Day and the importance of encouraging participation from students, families, staff, and community members.

Rashmi: Shared that events such as Market Day provide an opportunity to strengthen relationships among families and the school community. She noted the last two parent/guardian monthly coffee meet ups.

Hispanic Heritage Celebration – October 16 at 12:30 p.m., HCC Auditorium

Members reviewed information regarding the Hispanic Heritage Celebration scheduled for **October 16 at 12:30 p.m. at the HCC Auditorium.**

X. Closing Discussion and Next Steps

The Principal opened the floor for final questions and comments to ensure members had an opportunity to provide additional feedback.

Based on the meeting discussion, the committee identified the following areas for continued attention:

- Continue magnet recruitment and enrollment outreach.
- Monitor monthly budget allocations and prioritize expenditures based on campus needs and CIP goals.
- Maintain current staffing stability.
- Monitor student attendance and provide timely family communication and intervention.
- Continue implementation and monitoring of the six CIP key indicators.
- Provide clear communication regarding TIA and teacher evaluation planning and timelines.
- Align professional development with campus and instructional priorities.
- Promote participation in PTO Market Day and the Hispanic Heritage Celebration.

The Principal thanked the members present for their participation, questions, and feedback.

Meeting Adjourned: On time, in accordance with established meeting norms.