



HCPA Governance Committee Meeting Agenda and Minutes

8/20/2026 and 3:30

HCPA BOARD APPROVED

Name of Place where meeting will take place

SEP 23 2026

ORIGINAL DOCUMENT

[Yearly Roles and Responsibilities](#)

[Committee's Charter Revisit Yearly](#)

Committee Calendar 2026-2027

School Board Calendar 2026-2027

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** at

II. **Roll Call – Open Session:**

Here	No	Name, title and year started
x		Kiersten Sloneker: Governance Committee Co-Chair/Admin Liaison (June 2024)
x		David Thompson: Governance Committee Co-Chair (June 2024)
x		Alex Maurer: Governance Committee Member/Secretary (2025)
x		Susan Vang: Board Chair/Legal Liaison (2024)
x		Daniel Schmidt: Governance Committee Member/Board Member (2024)
	x	Joseph Norby-White: Governance Committee Member/Board Member Liaison (2023)
x		Matilyn Croce: Governance Committee Member (October 2025)
	x	Myrna Gininwa: Governance Committee Member (October 2025)
x		Karen Frank: Governance Committee Member New (November 2025)
x		Kaethe Eltawely: Governance Committee Member (2024)
Guests:		

Welcome: LEAD: Kiersten Sloneker

All that a school should be.



Agenda Item:	Welcome everyone at 3:11 p.m. • Approve agenda
Notes:	•
Motion:	Motion to approve agenda; David, Kaethe
Voted Yea: 8 Nay: 0 Abstain: 0	Kiersten, Karen, Susan, Matti, Alex, Daniel, David,
Action:	Approved the new agenda.

BOARD UPDATES-LEAD: Joseph Norby-White

Agenda Item:	• Joseph presents updates from the School Board July Meeting
Notes:	• Board trainings be done during board meetings

RETURN FROM Board:

Items:	- The Board requested an update on the Board Retreat. The proposed date of October 15 was shared and confirmed. Susan has compiled a list of required Board training topics, so whoever is coordinating the retreat should connect with her to intentionally incorporate those trainings into the agenda. - Who can own this?
Notes:	- Board Retreat Liaisons: Karen and Susan - With support from Kiersten

ACTION #1: 2026-2027 Governance Committee Calendar

Agenda Item:	• Review Calendar
Notes:	• October 15 will be board retreat day. You will not be needed for <i>all</i> of it, but be ready to balance role of Governance Committee with your role as a teacher in training that day.
Motion:	Motion to approve year long calendar; David T, Daniel S
Voted Yea: 8 Nay: 0 Abstain: 0	susan, dan
Action:	approved

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ACTION #2: Review & Re-Elect

All that a school should be.



Agenda Item:	• Reelection of Officers ◦ Open Positions: Chair, Secretary, Recruitment Liaison
Notes:	• If multiple candidates for position, candidates will give a verbal speech, and committee will take a vote. • If multiple votes take place, duplicate action
Motion:	
Voted Yea: Nay: Abstain:	
Action:	

ACTION #3: Finalize Committee Roles & Responsibilities

Agenda Item:	• Finalize Officers to send to Board • Yearly Roles and Responsibilities
Notes:	<i>List positions here</i> • Chair: Kiersten Sloneker • Chair: Matilyn Croce • Secretary: Alex Mauer • Secretary: Karen Frank •
Motion:	Motion to approve matty susan
Voted Yea: 8 Nay: 0 Abstain: 0	
Action:	

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FURTHER ACTIONS TO BRING TO:

Name: Board Chair	
Items to send to Legal:	• List any policies or questions that need to be sent to legal
Name: Committee Board Liaison	
Items to send to School Board:	• List all policies and any actions that need to go to the board ◦ New Positions ◦

All that a school should be.



Name: Co-Chair/Admin Liaison

Items to bring to Admin:	List all questions for admin here
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ADJOURN- ACTION: LEAD:

Agenda Item:	•
Notes:	•
Motion:	
Voted Yea: Nay: Abstain:	
Action:	

Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)

Board (Items from or to the board)

Passed by Board (Items that the board have passed)

Legal (Items from or to legal)

Review (Sent back came from board/legal)

Tabled

Revisit Tabled Items

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The policy format the Governance Committee has agreed on is:

Will be placed at the top of each policy; have more room to add notes.	Level 1: I, II, III... left aligned at 0" text indent at 0.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"
Adopted: Reviewed: January 26, 2022 Board Approved: January 26, 2025	Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"

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