



HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, August 26, 2026

Type of Meeting: Board Meeting

Start Time: 5:30PM

Adjourned: 7:16PM

Location: Hmong College Prep Academy Board Room

Minute Taker: Mai Zer Vang

Facilitator: Susan Vang

HCPA BOARD APPROVED

SEP 23 2026

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Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
x		Daniel Schmidt – Board Member (arrived at 6:15PM)
x		Sonya Zuker - Board Vice Chair
x		Ge Vang - Board Treasurer (arrived at 5:34PM)
x		Christine Smith - Board Member
x		Joseph Norby-White - Board Secretary
x		Tou Yang - Board Member
	x	Danijela Duvnjak – HCPA Chief Academic Officer
	x	David Kloskin – HCPA Chief Financial Officer
x		Dao Lor - HCPA Director of Family Engagement
x		Tu Nguyen - NEO Representative
x		Elizabeth Johnson - HCPA Director of Teaching and Learning

OPENING ITEMS

Agenda Item:	Approve Agenda
Notes:	
Motion:	Motion to approve the 8.26.26 Board Meeting Agenda

All that a school should be.



Made by:	1 st : Sonya Zuker	2 nd : Joseph Norby-White
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang	
Action:	Motion passed.	

DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board Members reviewed the Agenda and Declared NO Conflict of Interest

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to approve the Minutes and Contracts	
Made by:	1 st : Sonya Zuker	2 nd : Joseph Norby-White
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang	
Action:	Motion passed.	

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SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	- August has been a busy month dedicated to the beginning of the school year. We are excited for students and teachers to be back - Instructional coaches have been reviewing policies such as the Grading Policy 2.0 - Health Office has been working hard on immunizations of students - Orientation packets were condensed and has been made available digitally - Enrollment team has been working hard to increase Kindergarten enrollment. Other grade levels are doing well. 5th and 8th grades are at its max. - The Food Dept has been working on food applications. SNP was just approved this week. - We completed 3 year fire inspection with the city inspector. - Successfully installed new serving lines in the lunchrooms. - Transportation is currently managing 56 bus routes and 21 van routes - HR has been working hard to onboard new staff. They have gained 31 new staff members. - A new social worker has been added to the team who will help support our students. - The Special Education instructional leadership team has been developing special education teacher cluster long-range plans.

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SCHOOL ADMINISTRATION

Agenda Item:	Grading Policy	
Notes:	The grading policy was revisited to clarify expectations and support consistent implementation across classrooms. A team of teachers, academic leadership and administrators were brought together to relook at the grading policy. They worked over the semester to see if the policy was still the best practice. Here are some points that were updated: Changes to Grading Guidelines, including clarifying how standards should be assessed and removing benchmark language. Benchmarks should be used as a data point rather than as a student's grade. Changed language around re-takes. Updated what goes into summative assessments and formative assessments. Updated the homework section. Wanted to put some language around classroom integration with homework.	
Motion:	Motion to approve the Grading Policy	
Made by:	1 st : Joseph Norby-White	2 nd : Ge Vang
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang	
Action:	Motion passed.	

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GOVERNANCE COMMITTEE

Agenda Item:	Board Member Event Report	
Notes:	- Board members liked the purple polos - The student orientation was busy	

GOVERNANCE COMMITTEE

Agenda Item:	Governance Committee New Roles & Responsibilities	
Notes:	Need to double-check whether this requires a vote and confirm whether any changes have been made.	
Motion:	Motion to table the Governance Committee New Roles & Responsibilities	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang	

All that a school should be.



Action:	Motion passed.
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GOVERNANCE COMMITTEE

Agenda Item:	Governance Committee New Board Officers	
Notes:	Committee Chair: Kiersten Sloneker & Matilyn Croce Committee Secretary: Alex Maurer Committee Board Liaison: Susan Vang Committee Communications Liaison: Mai Zer Vang Committee Legal Liaison: Susan Vang Committee Timekeeper: Daniel Schmidt	
Motion:	Motion to approve the Governance Committee New Board Officers	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang	
Action:	Motion passed.	

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review		SEP 23 2026
Notes:	ADM Overview: Revised Budget: 2,465 Actual ADM: 2,456.95, 2714.52 PU Variance from Actual to Budget: - 2.48 PU Key Indicator Updates: Days' Cash on Hand: 250 days (minimum is 90 days) The FY26 Revised budget that was approved in June 2026 is included within these statements.		ORIGINAL DOCUMENT
Motion:	Motion to approve the monthly financial review		
Made by:	1 st : Ge Vang	2 nd : Christine Smith	
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang, Daniel Schmidt		
Action:	Motion passed.		

FINANCE COMMITTEE

Agenda Item:	Loffler Lease	
Notes:		
Motion:	Motion to approve the Loffler Lease	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang, Daniel Schmidt	
Action:	Motion passed.	

FINANCE COMMITTEE

Agenda Item:	Annual Designations 26-27	
Notes:	Need to update the dates for the election officers. Designation of Depositories is now the Associated Bank (formerly American National Bank). The MDE Identified Official with Authority (IOWA) is Danijela Duvnjak, Superintendent	
Motion:	Motion to approve the Annual Designations 26-27	
Made by:	1 st : Sonya Zuker	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang, Daniel Schmidt	
Action:	Motion passed.	

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FINANCE COMMITTEE

Agenda Item:	Employee Handbook 26-27	
Notes:	Updates made to bereavement leave, personal conduct, substitute plans, mandated reporter and dress code.	
Motion:	Motion to approve the Employee Handbook 26-27	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang, Daniel Schmidt	
Action:	Motion passed.	



NEW BUSINESS

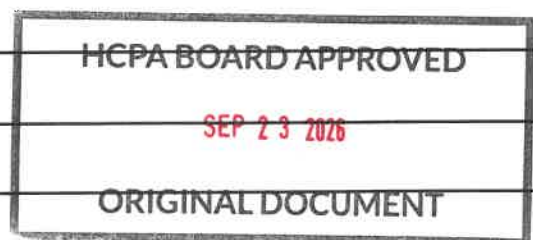
Agenda Item:	HCPA Board Services Proposal	
Notes:	The proposal will continue our partnership with CharterSource. Will still have board chair coaching and have board self-assessment which can analyze our results and board management system.	
Motion:	Motion to approve the HCPA Board Services Proposal	
Made by:	1 st : Josephy Norby-White	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang, Daniel Schmidt	
Action:	Motion passed.	

BOARD TRAINING

Agenda Item:	Performance Monitoring	
Notes:	Training provided by Tu Nguyen - NEO representative The training included: - Quick overview of the School Authorizer Contract - Looked through the <i>Performance Framework</i> of HCPA - Looked at the academic pieces of the performance framework such as MCA Math & Reading Goals, ACCESS Goals, Exiting EL Programming Goals, Fastbridge Math & Reading Goals, Graduation Rate and etc. - Questions were addressed, and discussions took place during this time.	

ADJOURN

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to Adjourn Board meeting at 7:16PM	
Made by:	1 st : Sonya Zuker	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Joseph Norby-White, Christine Smith, Tou Yang, Ge Vang, Daniel Schmidt	
Action:	Motion passed.	



The Board Meeting Adjourned at 7:16 PM.