

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES
AUGUST 12, 2026**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. **Call to Order:** Lucinda Arntson called the meeting to order at 5:00 P.M.

B. **ROLL CALL:**

MEMBERS PRESENT:	Lucinda Arntson, Board President/Clerk Kathy Finley, Board Member
MEMBERS ABSENT:	J. Beau Cseri, Board Member
ADMIN PRESENT:	Kelly Baas, Superintendent Kathleen McKenzie, Asst. Superintendent

C. **Approval of Minutes**

Motion to approve the Minutes of the June 24th Regular Meeting

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

D. **Adoption of Agenda**

Motion to adopt the agenda.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

II. PUBLIC COMMUNICATION: None

III. REPORT SECTION – Oral

A. Superintendent/Principal Report

- Today was the final day of Jump Start Summer School, with 15–20 students attending each day. Students had a short academic portion at the start of the school day focused on “being pizza, not bread,” school-day expectations, and expectations for different locations on campus.
- Dana Pederson contacted the District about adding something representing Spencer Valley School to the time capsule at the Town Square. A mulberry tree round stamped with the Spencer Valley logo and a yearbook were added. A speech was given about Spencer Valley School on July 4 during the time capsule dedication.
- The District is currently in the process of hiring Lenore Reese as the social worker and special education teacher. She previously worked with the District as a social work intern and is pursuing her special education credential through an intern program. Support will be provided by Jana Hegg and Stephanie Rupp with IEPs and instructional supports.
- A full day is planned for staff tomorrow. Beginning-of-the-school-year business will be addressed in the morning, followed by work with Steffanie Rupp on Positive Behavior Supports for all students and management strategies for classrooms, recess, and other unstructured settings. Steffanie will continue working with staff throughout the school year.

- Binders will be distributed to all staff on Thursday. They contain relevant information needed for the start of the school year and will serve as a resource throughout the year.
- Individual meetings with most classified staff are scheduled for Friday. Staff will receive draft job descriptions and evaluations to begin discussions regarding job responsibilities and whether items need to be added or revised. Following staff input, the job descriptions will be brought to the Board for possible approval and posted on the website once approved.
- All staff completed training on either August 7 or August 10 on *The 7 Habits of Highly Effective People*. This is the beginning of training for the Leader in Me program, which will be implemented over the next three years.
- The joint professional development day for Spencer Valley and Julian Union Elementary staff has been finalized. The day will focus on Core 1 and implementation of Leader in Me in schools.
- The first week of school begins next week. Time throughout the week will be dedicated to reviewing school expectations with all students.
- On Friday, August 21, all new students will spin to determine their House. New T-shirts will also be distributed, and new photos will be taken for the app that will be used this school year.
- All teachers will be asked to use the RCA House App as the primary method of communication with parents. The app includes a texting feature that allows families and teachers to communicate directly.
- The website has been updated.

B. Enrollment

- Fifty-one students are enrolled in TK-8 to start the school year
- The preschool has five students enrolled with 3-4 more awaiting their 3rd birthdays.

C. Curriculum and Instruction

- New Math curriculum was ordered and has arrived. This includes updated CPM and California Math Curriculum through i-Ready.

D. Facility Update

- The hardware on the Creative Arts room door has been replaced.
- A flood light (not on a motion sensor) was installed over the basketball court
- The wall outside the ball closet was repaired where the old drinking fountain was removed. Sockets have been updated.

E. Business Report

- Working on closing the books for the 25-26 year.

IV. INFORMATION AND STUDY

A. Board Policies and Administrative Regulations – First Read

The Board reviewed the following updated Board Policies and Administrative Regulations:

BP 1240	AR 4112	AR 5131.4
AR 1240	AR 4112.5/4212.5/4312.5	BP 5141.4
AR 1312.4	E(1) 4112.5/4212.5/4312.5	AR 5141.4
E(1) 1312.4	AR 4112.6/4212.6/4312.6	E(1) 5145.6
E(2) 1312.4	BP 4112.9/4212.9/4312.9	BP 5148

BP 2110	E(1) 4112.9/4212.9/4312.9	AR 5148
AR 3517	BP 4200	BP 5148.3
E(1) 3517	AR 4212	AR 5148.3
add E(2) 3517	BP 4300	BP 7110
BP 4100	AR 4300	BB 9200
BP 4111/4211/4311	BP 5131.4	

V. DISCUSSION ITEMS

A. Consideration of Fees for Non-School Day Program Participation

A discussion was held regarding families who register their children for ELOP non-school day camps but do not attend as scheduled. The discussion included how no-shows affect program planning, including staffing levels, budgeting, food and supply purchases, and the planning and cost of field trips and other activities. Also discussed was the District's ability to charge fees to families who do not qualify for free or reduced-price meals (FRPM). Possible approaches to reducing no-shows included contacting registered families shortly before each camp to confirm attendance and establishing a fee for non-FRPM families who fail to attend without cancelling at least 24 hours in advance.

VI. CONSENT ITEMS

Business Services

- Approve June 24 to June 30, 2026 Commercial Warrants.
- Approve July Commercial Warrants
- Approve MOU between the Julian Union Elementary School District (JUESD) and Spencer Valley to provide Field Trip Transportation services
- Approve Maintenance and Monitoring Agreement with McCarley Underground, Inc. for the Supplemental Treatment System (Annex Septic).
- Approve Contract with Securly for the 26-27 School Year
- Approve Every Student Succeeds Act (ESSA) Transportation Cost-Sharing Memorandum of Agreement Amendment 03
- Approve Disposal of Obsolete Instructional Materials per Ed Code 60510 - Everyday Math and CPM Math

Human Resources

- Approve personnel appointments, changes of status, and resignations (changes are italicized).

1. New Appointments

Employee	Position/Hours/Position #	Previous Salary	New Salary	Effective Date
Susko, Janel	Food Manager Stipend	NA	\$100/month	8/1/2026
Susko, Janel	Food Operations Lead/1 hour per week/10366801	NA	Grade 2/Step16/ \$34.03 per hour	8/1/2026

2. Change in Status

Employee	Position/Hours/Position #	Previous Salary	New Salary	Effective Date
NA				

3. Resignations

Employee	Position	Reason	Effective Date
1. Pamela Villalobos	Special Education Teacher	Resignation	06/30/2026

Motion to approve the consent items.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

Superintendent

A. Approve Leader in Me Agreement

Motion to approve the Leader in Me Agreement for the 26-27, 27-28 and 28-29 school years.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

B. Approve Declaration of Need for Fully Qualified Educators

Motion to approve the Declaration of Need for Fully Qualified Educators.

Motion by Kathy Finley, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

C. Approve Parsec Real Platform Agreement

Motion to approve the Agreement with Parsec for the Real platform for the 26-27 school year.

Motion by Kathy Finley, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

Business Services

D. Approve 2025-26 Proposition 28 Annual Report

Motion to approve the 25-26 Prop 28 Annual Report.

Motion by Lucinda Arntson, second by Kathy Finley

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

E. Approve MOU for Desktop Support with SDCOE

Motion to approve the MOU for Desktop Support with SDCOE for the 2026-27 school year.

Motion by Kathy Finley, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

F. Approve 2026-27 45-Day Budget Revisions

Motion to approve the 45-day budget revisions.

Motion by Lucinda Arntson, second by Kathy Finley
Final Resolution: Motion Carries
Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

G. Approve Contract with Infinity Communications and Consulting for E-Rate Services

Motion to approve the contract with Infinity Communications & Consulting for E-Rate services.

Motion by Kathy Finley, second by Lucinda Arntson
Final Resolution: Motion Carries
Yea: Lucinda Arntson, Kathy Finley; Absent: J. Beau Cseri

VIII. ADJOURNMENT

**The Board adjourned at 5:56 P.M.
The next regularly scheduled meeting will be:
September 9, 2026 at 5:00 P.M. at Spencer Valley School**