Hillsboro Community Unit School District #3 Board of Education

Regular Meeting Minutes

August 18, 2026

1) A regular meeting of the Board of Education was called to order by President Matt Lentz, at the Hillsboro Unit Office at 7:00 p.m. The following board members were present: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby.

2) Agenda Item 2.0. Good News Reports

   Administrators introduced their new employees to the board.

3) Agenda Item 3.0 Presentation of Tentative FY27 Budget

   Superintendent McBrain presented the tentative FY27 Budget. The beginning fund balance for FY27 is $22,634,266 which could change slightly once the audit is complete. Corporate Personal Property Replacement Tax and Evidence Based Funding are both showing an increase totaling $871,116 for the district. The district is still looking at a balanced budget, taking tort out of the equation. The budget summary is available for viewing at the Unit Office.

   3.1 Set Budget Hearing Date

   Motion made by Nathan Kirby, seconded by Kassie Greenwood to set the budget hearing date for September 22, 2026 at 7 p.m. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

4) Agenda Item 4.0 Consent Agenda

   4.1 Approval of Regular Session Minutes from July 14, 2026

   President Lentz asked for additions or corrections to the July 14, 2026, Regular Meeting Minutes. There were none.

   4.2 Approval of Executive Session Minutes from July 14, 2026

   President Lentz asked for additions or corrections to the July 14, 2026, Executive Session Meeting Minutes. There were none.

   4.3 Approval of Personnel and Policy Committee Meeting Minutes from July 30, 2026

   President Lentz asked for additions or corrections to the July 30, 2026 Personnel and Policy Committee Meeting Minutes. There were none.

   4.4 Review and Approval of Payables

   President Lentz asked for questions or comments.

4.5 Financial Report

President Lentz asked for questions or comments. There were none.

4.6 Consideration and Approval of Joint Agreement with Okaw Area Vocational Center

Curriculum Director Autumn Amling updated the board on the current fall enrollment and program offerings at Okaw. Superintendent McBrain is recommending renewal.

Consent Agenda Vote.

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve all items on the consent agenda as presented. On roll call the following voted yes:. Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

5) Agenda Item 5.0 Recognition of Audience

Alysia Seeley asked to address the board in regards to the random drug testing policy. She believes the policy language falls short and could be a concern legally and medically. The legal precedent to allow schools to perform drug tests are supported by four specific frameworks: Privacy, intrusion, confidentiality and efficacy. She spoke in detail on each framework and presented the board with a folder of supportive information.

6) Agenda Item 6.0 Old Business

6.1 Update of Summer Facility Projects

Summer projects included:

Beckemeyer

- New parking lot
- New turf on the playground
- Roof on the east side (will be complete once metal siding arrives)
- Basketball court nearing completion

Junior High

- Rip rap removed and new storm drain added
- Old gym ceiling painted
- Marquee
- New conference room

High School

- Parking lot
- Landscaping
- Marquee

Superintendent McBrain praised the custodial staff for the phenomenal work they were able to do in house. Once the summer projects are complete the custodians will return to HCCDC with the hope be opening in the fall. Board member Patton questioned if two new bridges were going in between the high school and junior high. Superintendent

McBrain stated she planned on proposing them this fall. The bridge currently in place needs replaced and then possibly adding a bridge closer to Fairground Ave.

6.2 Discussion of Girl's Wrestling Coach

Discussion was held briefly at the personnel/policy committee meeting on July 30th. Wrestling head coach Garrett Young was present and is requesting the addition of a girls wrestling coach. IHSA has separated boys and girls into two seasons creating multiple scheduling conflicts. Mr. Young stated the boys and girls are able to still practice together. The issue is having a coach available to take them to their matches.

7) Agenda Item 7.0 New Business

7.1 Discussion and Approval of Contract Renewal Rates with Cima Energy

Cima Energy is the districts natural gas supplier. The current contract rate ending later this month is $4.57 per unit. Superintendent McBrain is recommending a one-year renewal at the proposed rate of $4.25 per unit.

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the one-year contract with Cima Energy. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby.

7.2 Approval of District Auditor

Superintendent McBrain is recommending approval of the contract with auditing firm Scheffel Boyle.

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the contract with Scheffel Boyle in the amount of $21,200. On roll call the following voted yes:. Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby.

7.3 Presentation of FY26 Administrator and Teacher Salary and Benefits Report

Superintendent McBrain the FY26 Administrator and Teacher Salary and Benefit Report. The report will also be posted on the website. There were no questions.

7.4 First Reading of PRESS Policy Revisions 121 and 122

Superintendent McBrain summarized PRESS Policy updates on Issues 121 and 122. Board will review policies. Second reading and action will be taken at the September meeting.

7.5 Consideration of Changes to Coaching Handbook Regarding Volunteer Coaches

Discussion held at the personnel/policy committee meeting on July 30th. Superintendent McBrain is proposing the following handbook revisions be approved.

To prevent potential conflicts of interest and reduce coaching turnover, parents of current students participating in the program may not serve as volunteer coaches unless there is an exceptional need identified by the head coach and receive approval from the Board of

Education. All volunteer coaches must satisfy District requirements and receive annual approval from the Board of Education. ~~However, parents who have volunteered for at least three consecutive years prior to their child's participation may continue in their volunteer role. Additionally, volunteer coaches approved prior to December 9, 2025 are permitted to continue serving until they resign or are removed from the program.~~

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the handbook changes as presented. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

8) Agenda Item 8.0 Communication

There was none.

9) Agenda Item 9.0 Executive Session

Motion made by Nathan Kirby, seconded by Kassie Greenwood to move into Executive Session at 8:07 p.m. for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Voice vote. Motion carried.

Motion by Nathan Kirby, seconded by Kassie Greenwood to move out of Executive session at 9:21 p.m. Voice Vote. Motion carried 7-0.

10) Agenda Item 10.0 Action Items

10.1 Employment of Custodian

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the employment of Matt Shipley as a Custodian. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

10.2 Resignation of Cook

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the resignation of Jolene Notter as Cook. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

10.3 Employment of Cook

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the employment of Morgan Thrasher as a Cook. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

10.4 Employment of Junior High Assistant Baseball Coach

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve Matt Burke as Junior High Assistant Baseball Coach. On roll call the following voted yes:

Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

10.5 Employment of Junior High Assistant Softball Coach

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the employment of Carly Boden as Junior High Assistant Softball Coach. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

10.6 Employment of High School Boys Assistant Basketball Coach

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the employment of Jake Wilkinson as High School Boys Assistant Basketball Coach. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

10.7 Employment of Junior High Teaching Assistant

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve the employment of Teaching Assistants Nichole Young and Bryce Kell. On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

10.8 Approval of Volunteer Coaches

Motion made by Nathan Kirby, seconded by Kassie Greenwood to approve Volunteer Coaches Chris Wygal (High School Baseball), Makenzie Paden (High School Volleyball) and Mike Rodriguez (High School Boys Soccer). On roll call the following voted yes: Matt Lentz, Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti, and Nathan Kirby. Motion carried 7-0.

11) 11.0 Adjournment.

Motion by Nathan Kirby, seconded by Kassie Greenwood to adjourn the meeting at 9:23 p.m. Voice vote. Motion carried.

Matt Lentz, President
Board of Education

Kassie Greenwood, Secretary
Board of Education

September 22, 2026
Date