Amanda Weers <aweers@isd221.net>

Public Records Request: Emmett Independent School District 221 Purchase Orders FR:129765

Sunlight Access <records@sunlightaccess.com> Fri, Aug 14, 2026 at 3:50 AM
To: aweers@isd221.net

Dear Records Officer,

I hope you are doing well. Thank you for your time and for the work you do.

Pursuant to the Idaho Public Records Act (Idaho Code § 74-101 et seq.), I am requesting an electronic summary of purchase orders (not the individual purchase orders themselves) issued by Emmett Independent School District 221 from March 1, 2026 to July 31, 2026.

This report may also be referred to as an accounts payable summary, check summary, check register, bill or claims report, or vendor analysis report. Any spreadsheet or report that lists vendor names and amounts paid would be fully responsive to this request.

If available, please include:

-Vendor name
-Description of purchase or payment
-Total price or amount paid

If vendor names are coded, please include the code key if it's easily available. We're happy to accept whatever form this data is already maintained in — raw exports or standard reports (Excel, CSV, or PDF) are perfectly fine. We will accept partial data if you do not have a document with each of the above components or the entire timeframe requested.

If another department is better suited to handle this request, I'd appreciate it if you could forward it to them or share their contact information.

If any part of this request is withheld, please provide the specific statutory exemption and release all non-exempt portions.

To ensure prompt follow-up, please send any correspondence regarding clarifications, extensions, online portal access, and response letters through email only to records@sunlightaccess.com and reference: FR:129765

Reference #: FR:129765

Oshea Smith
215 N Payne St STE 33025
Alexandria, VA 22314
www.sunlightaccess.com

Emmett Independent School District 221, ID.pdf
523K

Emmett Independent School District #221

COMMUNITY RELATIONS **4260F**

District Record Request Form

Request for Public Records

I request: ☐ to examine ☐ to copy ☑ to receive an electronic copy of

the following records (please be as specific as possible):

Please see attached Page

Date Records Requested Were Created:

Beginning: March 1, 2026

Ending: July 31, 2026

Oshea Smith

Name (Please Print)

Mailing Address:

215 N Payne St STE 33025

Alexandria, VA 22314

8/14/2026

Date of Request

Daytime Phone Number

Received By: _____

Date Received: _____

Public Agency _____

_____ Initial if Applicable: More than three working days are needed to locate or retrieve the requested records. A response shall be provided within ten working days of the request.

Payment received for _____ copies _____

Amount Received: _____

Payment received for _____labor _____

Amount Received: _____

_____

Receipt Number

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