

CHARTER SCHOOLS: OPTIONS FOR COMPLETING FLORIDA TEACHER CERTIFICATION EXAM (FTCE) REQUIREMENTS

Refer to [Guide to Help Temporary Certificate Holders](#) for available resources to assist you in completing certification requirements.

EXAM	OPTIONS	NEXT STEPS
Subject Area Exam (SAE)	OPTION 1: A master's degree or higher that matches the area of certification shown on the FL certificate satisfies the SAE, except if certified in Educational Leadership, Reading K-12, School Counseling, School Psychologist and Speech-Language Impaired. OPTION 2: Take and pass the SAE.	Review chart provided by FL Department of Education (FLDOE) to verify if your master's degree or higher satisfies the Mastery of Subject Area Knowledge by Master's or Higher Submit official transcript for master's degree or higher directly to FLDOE at https://www.fldoe.org/teaching/certification/staff-contact/ Official Score Report sent directly to the FLDOE by the testing agency. No action required.
Professional Education Test (PET)	OPTION 1: Three years of overall evaluations with an Effective or Highly Effective rating earned during the validity period of the current temporary certificate can waive the PET, providing all requirements outlined in the Statement of Status of Eligibility Letter (SOE) are on file with the FLDOE. (Ratings do not have to be for consecutive years.) NOTE: FL Statute does not allow this option if: they completed an in or out-of-State teacher education college program; used college teaching experience to qualify for the temporary certificate; or qualified for the temporary certificate via the STEM Pathway. Rule Amendment 6A-4.004 F.A.C. waives the professional preparation courses and PET requirements for media specialist, school counseling, school psychologist, school social work and speech language impaired. OPTION 2: If participating in the district's ACE program, earn a Highly Effective Summary Evaluation from the previous school year of completing the ACE Program. OPTION 3: Take and pass the PET.	Before the charter school administration emails the CT 135 PET waiver from their charter school location number email directly to FLDOE's email, the educator must show proof to the charter school administration on the FLDOE Quick Start Menu under 'Documents' that an upgrade application/fee is on file indicating teaching experience so a CT 113 Verification of Teaching Form will not be required. Must also confirm the CT 118 Professional Education Competence (PEC) as a result of charter school completing a Competency Demonstration Checklist (CDC) and an official transcript with completed professional preparation courses noting one year of teaching can satisfy one course except for the limited English proficiency and reading (only if an elementary or reading teacher) are on file with FLDOE. After all requirements noted above are on file with FLDOE, the charter school administration needs to email the CT 135 PET waiver directly to FLDOE's email. Do NOT email CT waiver forms to certificationrequests@browardschools.com. Official Score Report sent directly to the FLDOE by the testing agency. No action required.
General Knowledge Test (GKT)	OPTION 1: A master's degree or higher in any subject area satisfies the GKT. OPTION 2: Take and pass the GKT. OPTION 3: Must have a first failed GKT attempt and then have earned after this first failed GKT attempt three final consecutive years of an Effective and/or Highly Effective evaluations during the validity period of the current temporary certificate to qualify to waive the GKT. Must obtain a copy of Florida Teacher Certification Exam (FTCE) score report showing 1st failed GKT attempt. NOTE: Final evaluations from the previous year are issued in the November/December of the following school year once school grades are issued. This could delay the submission of CT 134 GKT waiver.	Submit official transcript for master's degree or higher to the FLDOE. Official Score Report sent directly to the FLDOE by the testing agency. No action required. If charter school confirms that the educator met the requirements for the GKT waiver by obtaining a copy of Florida Teacher Certification Exam (FTCE) score report showing 1st failed GKT attempt, the charter school administration needs to email from their charter school location number email directly to FLDOE's email the CT 134 GKT waiver. Do NOT email CT waiver forms to certificationrequests@browardschools.com.