

St. Mary's Academy
Employment Posting for Substitute School Nurse

Job Position: Substitute School Nurse

St. Mary's Academy Overview:

St. Mary's Academy, located in Englewood, Colorado is Metro Denver's premier Catholic, Independent school offering rigorous academics in its co-ed PreK-Grade 8, and all-girls High School. SMA offers a safe, yet innovative program that embraces all student backgrounds, and fosters character and moral development from Pre-Kindergarten to graduation.

SMA is a close community where faculty and staff serve as role models for the students with a mission to foster excellence in each child through academic achievement, spiritual development, and service. The qualities of a strong work ethic, desire for personal growth, and commitment to life-long learning that St. Mary's Academy expects of students is likewise an expectation for faculty and staff. Each day, too, is an opportunity to live the Loretto School Values of faith, community, justice, and respect.

SMA is committed to recruiting and retaining a diverse faculty and staff dedicated to their profession and the well-being and life of the St. Mary's Academy community. St. Mary's Academy does not discriminate on the basis of age, color, sex, disability, marital status, national or ethnic origin, race, sexual orientation or religion. This policy applies to all areas of student concerns: educational policies, admission policies (historically high school admission is open to women only), scholarship, and grant-in-aid programs, athletic and other school-administered programs as well as employee/personnel concerns. St. Mary's Academy is an equal-opportunity employer.

Job Description:

St. Mary's Academy is seeking a compassionate and dedicated Substitute School Nurse to support the health and well-being of our students when our full-time nurse is unavailable. As a vital part of our school community, the nurse provides not only medical care but also comfort, reassurance, and a sense of safety to students of all ages. This is an on-call, as-needed position serving our K-12 school.

Major Duties and Responsibilities:

- Provide first aid and emergency care to students and staff;
- Administer medications according to school policies;
- Monitor and manage student health conditions;
- Maintain accurate health records and documentation; and
- Communicate with parents, faculty, and administration regarding student health concerns;

Qualifications/Requirements:

Education and qualifications should include the following:

- LPN or RN license preferred
- Experience in school nursing, pediatrics, or a related field preferred
- CPR Training required - or ability to obtain training
- Strong assessment and communication skills.
- Ability to work independently and respond effectively to medical situations
- A sense of resonance with the St. Mary's Academy mission

Salary/Benefits:

This part-time position pays \$165 per day.

How to Apply:

Interested candidates should send a cover letter and resume to Courtney Boyd, School Nurse, at cboyd@smanet.org. No calls, please.