



Poudre School District Board of Education

2407 Laporte Avenue, Fort Collins, CO 80521 • 970-490-3607

Meeting Minutes

Minutes from Board of Education Work Session
August 25, 2026

DINNER SESSION – 5:00 PM ITC Pikes Peak Conference Room

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Dr. Ozlem Gurkan, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler, Superintendent Brian Kingsley; Chief of Staff Dr. Lauren Hooten; Chief Finance Officer Dave Montoya, Chief Technology Officer Bud Hunt; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendent Dr. Insoon Olson; Assistant Superintendent Tobey Bassoff; Assistant Superintendent Dr. Julie Chaplain; and General Counsel Autumn Aspen

ABSENT: None

REMOTE: None

LATE: None

Dinner session began at 5:03 p.m.

1.0 District Information and Board Discussion Topics

- Board members discussed committee assignments. Current committee assignments are posted on the PSD website.

Dinner session ended at 5:29 p.m.

REGULAR BUSINESS MEETING (BOARDROOM) – 5:30 PM

PRESENT: President Jessica Zamora; Vice President Kevin Havelda; Directors Karla Baise, Dr. Ozlem Gurkan, Scott Schoenbauer, Dr. Andrew Spain, and Dr. Coronda Ziegler, Superintendent Brian Kingsley; Chief of Staff Dr. Lauren Hooten; Chief Finance Officer Dave Montoya, Chief Technology Officer Bud Hunt; Lead Assistant Superintendent Dr. Traci Gile; Assistant Superintendent Dr. Insoon Olson; Assistant Superintendent Tobey Bassoff; Assistant Superintendent Dr. Julie Chaplain; and General Counsel Autumn Aspen

ABSENT: None

REMOTE: None

LATE: None

1.0 CALL TO ORDER

President Zamora called the regular business meeting to order at 5:41 p.m.

2.0 APPROVAL OF AGENDA

Vice President Havelda moved to amend the agenda to include an action item on a letter of support for a local Tobacco Retail Licensing ordinance. This item was added as Action Item 7.2.

Director Baise seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Dr. Ozlem Gurkan, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

3.0 SUPERINTENDENT REPORT

Superintendent Kingsley provided an update on topics of interest in the district.

4.0 COMMUNITY COMMENT

- Sabrina Herrick encouraged the board to consider policy language specific to School Resource Officer interactions with students and the use of tasers.
- Eric Sutherland shared concerns over tax revenue provided to the Town of Timnath.
- M.L. Johnson noted that the U.S. Forest Service is indicating it will open an office in Fort Collins in 2027, potentially bringing jobs and new residents with children to the region.
- Reggie Johnson spoke in support of LGBTQ+ students.
- Kasey Reyling shared concerns about morale in the district and the accelerated timeline and communication related to comprehensive planning.

5.0 BOARD TOPICS AND COMMITTEE REPORTS

- Director Schoenbauer spoke to community questions about heat in classrooms, the school year calendar, and the implementation of the district's heat protocol.
- Vice President Havelda spoke about the district's heat protocol, the requirements for developing a school year calendar, and the time and resources required for air conditioning installation in district buildings.
- Director Spain and Director Baise will be hosting listening sessions on August 30, 2026 at 8:30am at Rolland Moore Park (East Side) and on September 1, 2026 at 6:00pm at O'Dell Brewing Company.
- Director Spain shared that the Board's legislative subcommittee will meet biweekly at Noon on Fridays beginning in January 2027.

- Director Ziegler shared concerns about school consolidation/closures and requested a district communication be distributed with more information about the rationale for considering closures/consolidations at this time.

6.0 CONSENT AGENDA

6.1 Personnel Action

6.2 Board Consideration of Revisions to District Policy DGA/DGB – Authorized Signatures on District Checks (Second Reading)

6.3 Drop Out Prevention Programming Expenditures

Vice President Havelda pulled item 6.1 Personnel Action from the consent agenda. This item was added as Action Item 7.3.

Vice President Havelda moved that the Board approve and adopt the recommended actions for the items remaining on the Consent Agenda.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Dr. Ozlem Gurkan, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

7.0 ACTION ITEMS

7.1 Discussion of Legislative Priorities and CASB Resolutions

The Board discussed its legislative priorities and CASB Resolutions.

Director Baise moved that the Board support the CASB resolutions as presented and authorize the Board's CASB delegate to represent the Board's position at the CASB Delegate Assembly.

Vice President Havelda seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Dr. Ozlem Gurkan, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

7.2 Letter of Support for Local Tobacco Retail Licensing Ordinance

Director Baise moved that the Board support the letters to Fort Collins City Council and Larimer County Board of County Commissioners supporting the adoption of a local Tobacco Retail Licensing ordinance and authorize the Board President to sign the letters.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Dr. Ozlem Gurkan, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, and Jessica Zamora

Those voting NO: Dr. Coronda Ziegler

Motion passed: 6-1

7.3 Personnel Action

Vice President Havelda moved that the Board approve the attached personnel actions, excluding the action for Evan King.

Director Spain seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Dr. Ozlem Gurkan, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

8.0 INFORMATION/DISCUSSION ITEMS

8.1 Summer Construction Update

Chief Finance Officer Dave Montoya shared an update on summer construction projects completed during Summer 2026.

9.0 EXECUTIVE SESSION

9.1 Executive Session

Director Spain moved that the Board enter into executive session pursuant to C.R.S. 24-6-402(4)(e)(I) to determine positions relative to matters that may be subject to negotiations, develop the strategy for negotiations, and instruct

negotiators regarding a potential Sixth Amendment to Real Estate Exchange Agreement between Poudre School District and Montava Partners.

Individuals invited to join the Board in executive session are Superintendent Brian Kingsley, Chief of Staff Dr. Lauren Hooten, Chief Finance Officer Dave Montoya, Senior Planner Javier Chavez, and General Counsel Autumn Aspen.

Vice President Havelda seconded the motion.

The voting was as follows:

Those voting AYE: Directors Karla Baise, Dr. Ozlem Gurkan, Kevin Havelda, Scott Schoenbauer, Dr. Andrew Spain, Jessica Zamora, and Dr. Coronda Ziegler

Those voting NO: None

Motion passed: 7-0

Executive session began at 8:39 p.m.

Executive session ended at 9:25 p.m.

10.0 ADJOURNMENT

The meeting was adjourned at 9:27 p.m. on August 25, 2026.

Respectfully submitted,

Cassandra Phelps
Assistant Board Secretary