FORT BEND INDEPENDENT SCHOOL DISTRICT
AGRICULTURE CENTER USE AGREEMENT

FBISD Agriculture Centers exist to encourage, promote, and expand agricultural education within the district. These facilities are an extension of the classroom and are provided to support student Supervised Agricultural Experience (SAE) projects and learning experiences. The success of each facility requires the cooperative support of students, teachers, and district personnel.

Housing animals at an Agriculture Center is a privilege granted by the district. Facility use is determined for each feeding period and is subject to space availability and compliance with facility requirements.

FALL FEEDING PERIOD: ***September 24, 2026 – March 17, 2027***. All payments for rental agreements will be collected online at the following web address: https://fortbendisd.revtrak.net/departments-group/adm-ag-barn/#/list

- ***Rental Application Period: September 17 – October 19, 2026.*** Applications and payments will not be accepted outside of this timeframe. Rental pen assignments will be issued to students by the Ag Facilities Supervisor once a *completed* and *notarized* rental agreement has been submitted to cte.agassets@fortbendisd.gov, online payment is verified, and a mandatory facility meeting has been attended.
- ***Rental Agreement Assignment and Occupancy Date:*** Rental pen assignments will be issued on multiple dates throughout the application period to accommodate species needs. Rental pens are distributed in accordance with the established assignment order.

1st Application Deadline: September 21, 2026	***1st Move-In Date:*** September 24, 2026
2nd Application Deadline: October 5, 2026	***2nd Move-In Date:*** October 8, 2026
3rd Application Deadline: October 19, 2026	***3rd Move-In Date:*** October 22, 2026

- ***Rental Agreement End Date: March 17, 2027.*** Students must remove animal projects from the facility on or before this date.
- ***Mandatory Facility Cleaning: March 18–27, 2027.*** Students must clean rental and common areas during or before this timeframe. Failure to adhere to cleaning requirements will result in a $100 fee and placement on a campus fines and fees list if not paid.
- ***Facility Access Times*****:** Each Agriculture Center is accessible from 5:00 am - 9:00 pm daily. Access to the facility outside of these hours is prohibited unless prior approval is obtained from the appropriate Agriculture teacher or the Ag Facilities Supervisor.
- ***Approved Shows***: Fort Bend County Fair, Houston Livestock Show and Rodeo, and San Antonio Stock Show and Rodeo.

MANDATORY FACILITY MEETING: A mandatory meeting is scheduled for each feeding season to train barn patrons on the individual specifications of each facility. Attendance is required and will be recorded for all participating students, parents or guardians, and campus Agriculture teachers.

- ***Ronnie Davis Ag Center Meeting :*** Wednesday, September 23, 2026; 6:00 pm
- ***Jimmy Klemstein Ag Center Meeting:*** Wednesday, October 7, 2026; 6:00 pm
- ***Bonnie Beard Ag Center Meeting:*** Wednesday, October 21, 2026; 6:00 pm

Students who are unable to attend the meeting at their designated facility will be allowed to attend at a different location if available. *Students may not access an Agriculture Center until the required facility meeting has been attended.*

STUDENT ELIGIBILITY AND SPACE ASSIGNMENT

Fort Bend Agriculture Centers are provided for FFA SAE projects. Animal projects are classified according to their approved show destination as either County Fair or Major Show. County Fair projects are those designated for the Fort Bend County Fair. Major Show projects are those designated for the Houston Livestock Show and Rodeo or San Antonio Stock Show and Rodeo.

Only district-sanctioned animals raised for approved shows are allowed at FBISD Agriculture Centers. Approved animal projects include steers, commercial heifers, pigs, lambs, goats, poultry, and rabbits. *Commercial heifers must have a terminal show destination of the Fort Bend County Fair.*

4-H projects may not be housed at FBISD Agriculture Centers.

Eligibility for facility rental requires active FFA or Junior FFA membership. Active FFA members must be enrolled in an Agriculture class to use an Agriculture Center. Junior FFA membership is open to enrolled FBISD students within their district-determined school feeder pattern. Rental assignments are limited to space availability and will be assigned in the following order:

1. County Fair single-animal projects: County Fair projects are assigned first, with one single-animal choice available to all high school FFA students.
2. Major Show single-animal projects: Single-animal projects for approved Major Shows are assigned next and are available to all high school FFA students.
3. Multiple-animal projects: Multiple-animal projects for high school FFA students are assigned after all single-animal projects have been assigned and as pen availability allows.
4. Junior FFA single-animal projects.

STUDENT RESPONSIBILITIES

The Jimmy Klemstein, Ronnie Davis, and Bonnie Beard Agriculture Centers are shared by several schools. The following policies and procedures are established to help ensure the safety, efficiency, and effectiveness of each Agriculture Center.

Students are expected to follow all facility rules and procedures, demonstrate appropriate behavior, and comply with directions from Agriculture teachers, the Ag Facilities Supervisor, and other district personnel. Respect for teachers and staff, other parents and students, and all SAE animal projects is expected.

All applicable Fort Bend ISD policies, procedures, and the Student Code of Conduct apply while students are participating in activities at an Agriculture Center. Student misconduct will be addressed in accordance with applicable campus and district procedures. This Facility Use Agreement does not establish a separate student disciplinary process or replace the Student Code of Conduct.

CARE OF ANIMALS

Students are responsible for the daily care and welfare of their assigned animal project. Failure to provide required care, including appropriate feeding, watering, and sanitation will result in intervention by the Agriculture teacher and may result in removal of the animal from the facility.

- Animal projects must be fed, watered, and cared for daily by the student.
- All animals may only occupy an approved and purchased pen space. Empty pens may not be used for additional storage or space unless approved and rented.
- Each SAE project is limited to one animal per rental pen.
- Any suspected animal abuse, neglect, or intentional harm must be reported immediately to the Agriculture teacher or Ag Facilities Supervisor.

- Students are responsible for ensuring that their animals receive appropriate healthcare. Medical procedures such as castration and dehorning must be performed by a veterinarian or trained professional. All medical expenses are the responsibility of the student and parents or guardians.
- Students must notify their Agriculture teacher before administering any medication to an SAE project.
- Students and their parents or guardians are responsible for all risks associated with the loss, care, and financial investment of their animal project. Students are encouraged to obtain mortality insurance to help protect against potential financial loss. The District, CTE Department, and district employees are not responsible for the loss of an animal, or any financial losses associated with an SAE project.
- In the event of an animal death, the student must immediately notify their Agriculture teacher or the Ag Facilities Supervisor and follow district procedures for removal and disposal.
- Students and their parents or guardians are responsible for the transport, disposal and associated costs of a deceased animal.
- Deceased animals cannot be disposed of on Fort Bend ISD property or in district waste containers.
- Students and their parents or guardians are responsible for arranging the transport of animals and securing a buyer or other appropriate outlet for sifted animals following terminal shows.

CARE OF FACILITIES

Housing an animal at an FBISD Agriculture Center is a privilege granted by the district and is not guaranteed. Failure to comply with this agreement or facility procedures may result in restriction, suspension, or loss of facility privileges.

When facility privileges are lost, the student/parent or guardian will be responsible for removing the animal project from the facility within the timeframe established by the Ag Facilities Supervisor and for arranging appropriate alternate housing. Removal from the facility does not relieve the student or parent/guardian of any financial, care, or other responsibilities associated with the animal project.

- Facility use is at your own risk. FBISD is not liable for acts of nature or accidents in which patrons are at fault.
- Rental pens, common facility areas, and surrounding grounds must be kept neat and clean by the student.
- As a safety precaution, locks may not be attached to an animal's pen.
- Manure is disposed of in designated areas only. Feed sacks and trash are not allowed in manure piles or dumpsters.
- Feed must be stored in an enclosed container to prevent pest and rodent problems.
- Rental pens may not be decorated except for one small identifying plaque.
- Student provided materials including feed, rakes, shovels, and buckets must be kept in rental pens or areas approved by the Ag Facilities Supervisor.
- Facility tools and equipment such as wheelbarrows, brooms, shovels, hoses, blowers, scales, and chutes are to be used with care and placed in the proper location after use.
- Facility power equipment, including power washers and tractors, is not for individual student or parent use. These items may not be operated or moved by barn patrons.
- Alterations of the rental pens or facility are not allowed.
- Heat and tanning lamps or air conditioners are not allowed except in poultry and rabbit facilities.
    - *Jimmy Klemstein:* Two fans are permitted for steer or commercial heifer pens. One fan is permitted for pig, goat and lamb pens.
    - *Bonnie Beard and Ronnie Davis Center:* Fans for rental pens are not allowed without prior approval from the Ag Facilities Supervisor. Facility heating and cooling equipment may not be moved or altered by parents and students.

- Facility keys, key cards, and gate codes are to be kept confidential for the safety of students, parents and SAE projects.
- All students will participate in required facility cleanings scheduled by their Ag Teacher or the Facilities Supervisor to ensure that pens and common areas are cleaned appropriately.
- Animals must be removed from the facility at the end of the rental agreement.
- Facility concerns are to be reported to a student's Agriculture teacher who will then notify the Agriculture Facilities Supervisor. All patrons must adhere to the communication chain of command to ensure that concerns are properly addressed.
- Students and parents may not sublease, share, transfer, or otherwise allow another person to use an assigned pen space. Only the person assigned to the pen may use the space.

FACILITY EXPECTATIONS

- Guests are limited to immediate family members. All other visitors are prohibited from entering the facility unless prior approval is obtained from an appropriate Ag teacher or the Ag Facilities Supervisor for each visit.
- Pets are not allowed within any facility.
- Alcohol, drugs, tobacco, and vaping products are prohibited at Agriculture Centers.
- Students must comply with district dress code. Flip-flops are not permitted at any Agriculture Center.
- Parking is allowed in designated areas only. Access roads and gates must not be blocked.
- Personal vehicles and trailers may not remain at an Agriculture Center. Vehicles and trailers may be towed at the owner's expense.
- Students and parents may not handle, alter, move, or interfere with another patron's animal, equipment, feed, tack, or supplies without permission from the owner. Violations may result in restriction, suspension, or loss of facility privileges and/or action under applicable district policies and procedures.
- Students may not change the species of an animal project without prior approval from the Ag Facilities Supervisor and submission of a new notarized rental agreement.
- Facility events, including barn shows and other organized activities, must receive prior approval from the CTE Department and the Ag Facilities Supervisor before they may be scheduled or conducted at an Agriculture Center.
- Agriculture teachers and district representatives cannot guarantee a student any opportunity to show or sell animals.

REMOVAL PROCESS

Student disciplinary matters will be addressed in accordance with applicable campus and district policies and procedures.

When a student fails to comply with Agriculture Center policies, procedures, or animal care requirements, the Agriculture teacher will address the concern with the student and provide an opportunity for the student to correct the issue.

If the concern is not corrected or continues to occur, the Agriculture teacher will communicate the concern with the parent or guardian and consult with the campus administrator to determine next steps, which may include campus actions or facility consequences. The student and parent or guardian will be notified when removal of an animal project is required and will be responsible for removing the project at their expense.

In some cases, the district may take immediate action, including restriction, suspension, loss of facility access, or removal of an animal project when the nature or severity of the concern warrants such action.

FBISD CTE
Career & Technical Education

AGRICULTURE CENTER RENTAL FEES

District-Approved Show Animals	Rental Agreement Length	Ag Center Pen Rental Amount
Steer	1-12 months	$500
Commercial Heifer	1-12 months	$500
Pig*	1-6 months	$200
Sheep*	1-6 months	$200
Goat*	1-6 months	$200
Poultry*	1-2 months	$125
Rabbit*	1-2 months	$60 per cage

***Rental Agreement Effective Until March 17, 2027**

- Agriculture facility fees are non-refundable and will not be prorated due to date of move-in.
- Forfeiture of a rental pen or removal from the facility may affect eligibility for future facility use.
- A completed online application, notarized Agriculture Center Use Agreement, RevTrak payment, and an attended barn meeting must be verified by the Ag Facilities Supervisor before a pen can be issued. Animals will not enter any FBISD Agriculture Center without all items completed.
- Only scanned or original documents may be submitted. Photographed copies are not accepted.
- Only animals indicated in this agreement may be housed in an approved rental space for a district-approved show.
- Students are required to vacate the facility at the end of the rental agreement period or if found in violation of the agreement.
- Subleasing a pen rental space or substituting an animal project is prohibited.
- Use of any unassigned or vacant space is at the discretion of the CTE Department and may remain unused.
- Students will pay a $10.00 fee for replacement of a lost key card assigned for access to a FBISD Agriculture Center. Failure to pay fee or return key cards at the end of the rental period will result in placement on a campus fines and fees list.

****** THE APPLICATION FOR FACILITY USE IS ONLY AVAILABLE FOR COMPLETION ONLINE ******

To request a pen space in an FBISD Agriculture Center, students and parents must:

- Submit a payment for rental space via RevTrak at: *https://fortbendisd.revtrak.net/departments-group/adm-ag-barn/#/list*
- Submit a scanned copy of the notarized *FBISD Agriculture Center Use Agreement Signature Page* to: *cte.agassets@fortbendisd.gov*
- Complete and submit the online application at: https://forms.cloud.microsoft/r/YKkMeN0wrc - *or - by scanning this QR code:*

The application for facility use is only available online. Incomplete or missing applications will result in denial of rental request.

FORT BEND INDEPENDENT SCHOOL DISTRICT
AGRICULTURE CENTER USE AGREEMENT SIGNATURE PAGE

By signing below, students and parents agree that they have read, discussed, and will adhere to all terms of the FBISD Agriculture Center Use Agreement. Failure to follow outlined policies and procedures may result in district disciplinary action as well as removal from the facility. Please submit this signed and notarized page to: CTE.AgAssets@forbendisd.gov

Student Signature	Printed Name	Date
Parent/Guardian Signature	Printed Name	Date
Notary Signature	Printed Name	Date

Notary Seal:

Career and Technical Education Public Notification of Nondiscrimination

It is the policy of Fort Bend ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

If you suspect discrimination relating to the delivery of Career and Technical Education please contact Crystal Mills, Assistant Director at (281) 634-4745 or at 12300 University Blvd., Sugar Land, TX 77479.

The application for facility use is only available online. Incomplete or missing applications will result in denial of rental request.

FORT BEND ISD AGRICULTURE CENTER RENTAL CHECKLIST

The following steps will help ensure that patrons complete the application process.
Please proceed with the order listed below.

1. Start the process early.
2. Notify your Agriculture teacher that you plan to raise an animal project.
3. Review the *FBISD Agriculture Center Use Agreement*. Your Agriculture teacher will provide you with a link to the document. Read the entire document carefully, paying particular attention to deadlines and mandatory barn meetings.
4. Attend a mandatory barn meeting with a parent or guardian. The meeting scheduled for your assigned Agriculture Center is preferred; however, you can meet the requirement by attending any of the three scheduled meetings.
5. Pay the Agriculture Center rental fee through RevTrak.
6. Complete the notarized signature page and email a scanned copy to *cte.agassets@fortbendisd.gov*.
7. Complete the online *FBISD Agriculture Center Use Application*. The application cannot be completed until the required steps above have been completed. A QR code to the application is provided in the *Agriculture Center Use Agreement* document.
8. Email your Agriculture teacher to let them know you have completed all required steps.
9. Wait for your pen assignment from your Agriculture teacher.

The application for facility use is only available online. Incomplete or missing applications will result in denial of rental request.