

Carriage Drive School Site Council Agenda and Minutes

Date: 8/31/26

Time: 2:30-3:30

Location: Office

Agenda Item	Notes
Call to Order	Called to order at: 2:32pm
Roll Call	Members present: Casey Alfonso, Kayla Olsen, Joana Comstock, Nicole Jones, Dr. Rob Reyes, Nellie Dame II, Brenna Lesley, Silvia Vasquez, Renee Nicholson, Malbry Saylor Members not present: Guests:
Meeting Expectations	• Bring multiple perspectives • Share openly & honestly • Assume positive intent • Respect commitment of role: Attend all meetings, arrive on time, come prepared.
Approval of Minutes	
Reports	Chair: Joana Comstock Secretary: Nicole Jones Parent Reports: none Principal: (New Business): see below
Unfinished Business	• Introductions of members • Vote on new roles and positions
New Business	• Review Purpose of SSC: the purpose of SSC is to develop a school plan and SPSA to decide how best to spend funds (Title 1 funding, LCFF, district funds, prop 28, etc) for the school. • Review Protocols of SSC: ○ 10 people minimum on SSC. It must be made up of 1/2 parent or community members and 1/2 principal, teachers or other staff at the school. ○ We must also have a sign in process demonstrating quorum, compliance and composition. As well as, an agenda and minutes reflecting decisions, topics discussed and votes. • Elect Chair and Secretary:

	○ Motion to swear in Joana Comstock as Chair and Nicole Jones as Secretary ■ Motion: Dr. Reyes ■ 2nd: Casey Alfonso ● Review SPSA Goals from last year's SPSA: ● Review Goals for the Year: ○ Growing caring community ○ Strengthen PBIS practices and implementation ○ Increase our instructional data conversations: staff have agreed to meet every 6-8 weeks to look at ELA and math and evaluate how it's working. ○ Extra time for instruction ● Review data and discuss Safety Plan: ○ Changes made: ■ Buddy rooms and reset areas for students have been added this year. ■ SCIA is working with the attendance clerk parent liaison on attendance ■ PBIS supported and continued to grow and strengthen campus wide. ■ STORM: an outside community resource will be helping at the school to support staff and students. ■ Monday Morning Whole School Meeting continues. Friday celebratory announcements are starting. ■ Equity on campus: school district equity manager, our school and our school equity liaison have continued to meet to ensure equity around our school. ■ Suspension rates decreased 2% last year school wide. Students with disabilities suspension rate decreased 3.2% last year from the 2024-2025 school year. This supports our tier 1 and tier 2 support is working (i.e. SCIA and support staff, PBIS) ● Sarah Gunderson, the attendance clerk, is looking at where problems lie and how to help ● Also increasing after school
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	programs, clubs and family events as it has shown that when kids feel connected to school the suspension rate drops. • Staff have discussed majorism behaviors and looking into motives for the behaviors to become solution oriented. ■ 1/4 of carriage students is 10% or more of education. Some solutions carriage is adding are: • Increasing VAPA experiences • Provide monthly rewards for attendance • Increase attendance clerk's days to 3 full days to support SWIS data. • Providing after school clubs and activities. • Clerks and SCIA are working together to support families with chronic absenteeism. • Starting mid-September attendance will be looked at bi weekly chronic absence reports and trying to figure out solutions. • Proposed: Renee Nicholson will clean up the safety plan and deadline data and share again for approval by SSC members.
Public Comment	No comment made
Future Business	Next School Site Council Meeting: 9/21/26 @ 2:30pm
Adjourn at 3:10pm	Motion to adjourn: Dr. Reyes 2nd: Malby Saylor