

Biglerville Elementary School PTO Meeting Agenda

Tuesday, September 15th, 2026

Attendance: Brittany Bretzman, Abi Miller, Kelly Pelc, Erin Wilt, Jamie Kerstetter, Missy Carey, Maribel Alvarez, Keri Peterson

Minutes available on www.UpperAdams.org > Biglerville EI > PTO Information

Biglerville Elementary PTO Direct link: <https://www.upperadams.org/Domain/877>

1. Principal Jamie Kerstetter Reports

- a. List of new students was provided for Spirit Wear
- b. Confirmed that picture day volunteers get a discount
- c. Artists in Residents
 - i. Circus
 - ii. Oct. 7-28
 - iii. Evening Program for 3rd graders on Oct. 28 @ 7:00
- d. 2nd Grade Field Trips to Strawberry Hill @ Oct. 1 & 8
- e. Kinder Field Trips to Hollabaughs @ Oct. 20-22

2. Officer Reports

- a. President (Brittany Bretzman) - Open Meeting
- b. Vice President (Sara Hoch)
- c. Treasurer (Abi Miller)
 - i. Current Account Balance
 - 1. Savings \$10,017.45 - Transferred \$5000 to savings
 - 2. Checking \$28,587.60
 - ii. Getting kindergarten and new students Spirit Wear prior to Race
- d. Secretary (Keri Peterson)

3. Old Business

4. New Business

- a. Book nook request for \$400 or 500
 - i. 1st Motion - Keri
 - ii. 2nd Motion - Kelly
 - iii. 4 votes in favor and 1 absent - passed
- b. Spirit wear new teacher discount (10%)
 - i. 1st Motion - Abi
 - ii. 2nd Motion - Brittany
 - iii. 3 votes in favor, 1 abstain for conflict of interest, 1 absent - passed
- c. Parents night out 11/14 - Gettysburg Best

5. Teacher requests

- a. 2nd Grade Dino Show/Assembly in late Feb. for \$400
 - i. 1st Motion - Keri
 - ii. 2nd Motion - Abi
 - iii. 3 votes in favor, 1 abstain for conflict of interest, 1 absent - passed
- b. Canners photo booth background
 - i. Concerns for storage space
 - ii. Kelly is going to research cost

6. Committees

- a. **Book Fair/ Scholastic Dollars** (OPEN)
 - i. In need of a person to chair this committee
 - ii. Book fair for the fall will be in line with the Parent/Teacher Conference.
- b. **Picture Days** - Brittany Bretzman
 - i. Fall Picture Day - Thursday, Sept. 17
 - ii. See Volunteer note in Jamie's report
- c. **Race for Education** - Erin Henderson
 - i. All mailers were folded
 - ii. Already at over \$3,000 from online donations
- d. **Reading is Fundamental** (OPEN)
 - i. In need of a person to chair this committee
 - ii. Ordered new book, waiting for arrival to sort
- e. **Santa's Visit** - Brianna Kettermann - Dec. 18th
- f. **School Store** - Sara Hoch
 - i. Sara suggested Oct., Nov., and Dec via email to PTO board
 - ii. Jamie requested not to be in Nov. or Dec. due to short months and busy schedules
 - iii. Jamie requested that Sara reach out to him directly to get dates on the calendar
- g. **Shopper Savings** - Abi Miller
 - i. Not sending out a boxtop flyer
 - ii. Trying to find/create a boxtop video to post on FB
 - iii. Weis - Pity check for \$200
- h. **Spirit Wear** - Brittany Bretzman, Abi Miller
 - i. Back to school sale of S, M, & L t-shirts will be on sale for \$10 per shirts
 - ii. Skorts were requested for teacher sale
 - iii. See Spirit wear new teacher discount note in New Business
- i. **Teacher Appreciation Week** - Erin Wilt

j. **Teacher Conference Meals** - Kate McGlaughlin

k. **Yearbook** - Kristen Herr

i. Teachers and staff- Please upload photos on Google Drive for editing.

7. **Next Meeting – Tuesday, October, 20th at 6pm**

8. **Brittany adjourns meeting**