Application: Mott Hall Charter School

Francine Cruz - mhcscompliance@motthallcs.org
2024-2025 Annual Report

Entry 1 – School Information and Cover Page

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2024-2025 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2025)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

Mott Hall Charter School

b. Unofficial or Popular School Name

(No response)

c. CHARTER AUTHORIZER (As of June 30th, 2025)

Please select the correct authorizer as of June 30, 2025 or you may not be assigned the correct tasks.

BOARD OF REGENTS

c. School Unionized

Is your charter school unionized?

No

d. District/CSD of Location

New York City Community School District # 9

e. Date of Approved Initial Charter

Dec 1 2010

f. Date School First Opened for Instruction

Jul 5 2012

g. Approved School Mission

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

The mission of the Mott Hall Charter School is to prepare our scholars in mind, body, and character to succeed in top high schools, colleges, and careers by becoming inquisitive, open-minded, and compassionate citizens of the world.

h. Approved Key Design Elements

(Regents, NYCDOE, and Buffalo BOE-authorized schools only)

KDE 1

21st Century Teaching and Learning Model

Mott Hall Charter School's (MHCS) instructional program is student-centered and inquiry-based, which is how middle school students learn most effectively. Teachers use Understanding by Design (UBD) as their primary method of curriculum development as they align lessons to state standards. AVID aims to close the achievement gap by providing students with the skills and support necessary to succeed in challenging academic environments and ultimately, to thrive in college. The Workshop Model of Instruction is used to ensure that students are constructing their knowledge.

KDE 2

Proficiency

At Mott Hall Charter School, a significant number of students enter below grade-level proficiency, particularly in English Language Arts (ELA). To address this, the school implements key instructional strategies designed to build and support literacy proficiency across all content areas. These strategies include:

Longer blocks of instruction in both ELA and Math allow for deeper engagement with reading, writing, and comprehension skills.

Evidence-Based Literacy Practices: A strong focus on literacy acquisition through the Science of Reading's six pillars ensures that foundational reading skills are systematically and explicitly taught.

Literacy Across the Curriculum: Emphasis on the application of ELA standards within Math and other content areas reinforces reading and writing skills in diverse contexts.

KDE 3

Special Population Support

MHCS uses a collaborative team teaching approach to ensure that the needs of students with IEPs are met. Our ELL instructional model includes small group instruction, pull-out and push-in support, and standalone. The schedule provides an opportunity for weekly direct vocabulary instruction, and a requirement that all lesson plans

include language objectives paired with learning objectives. All MHCS teachers receive professional development to ensure that they can address the learning needs of ELLs and students with IEPs.

KDE 4
College and Career Readiness Program
MHCS's college and career readiness program is modeled on the AVID College and Career Readiness Program. This program helps ensure that Mott Hall students have the skills and information they need to gain acceptance to college-bound High Schools throughout New York City.

KDE 5
Social and Emotional Health Program
The program design is rooted in aspects of the Sanctuary model, with ongoing training in trauma attachment theory, adolescent development, and other topics for all staff, as well as providing teachers with feedback to ensure classrooms are trauma-sensitive. This program includes enhanced counseling for scholars who are identified as at risk, a character development class for all scholars, and ongoing parent support groups.

i. School Website Address

https://www.motthallcs.org/

j. Authorized Charter Enrollment for 2024-2025 School Year

210

k. Actual Enrollment on June 30, 2025, Excluding Pre-K Program Enrollment

165

l. Grades Served

Grades served during the 2024-2025 school year (exclude Pre-K program students):

Responses Selected:

6
7
8

m. Charter Management Organization/Educational Management Organization

Do you have a Charter Management Organization?

No

FACILITIES INFORMATION

n. FACILITIES: Owned, rented, or leased **to educate students**

Will the school maintain or operate multiple sites in 2025-2026?

	No, just one site.

School Site 1 (Primary)

n1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2025-2026 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1260 Franklin Ave, Bronx, NY 10456	718-991-9139	New York City Community School District # 9	6-8	6-8	No

n1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Connie Lobdell	Executive Director/Prinicpal	718-991-9139	347-602-1510	clobdell@motthallcs.org
Operational Leader	Angeline Rosario	Operations Manager	718-991-9139	516-631-9007	a.rosario@motthallcs.org
Compliance Contact	Connie Lobdell	Executive Director/Prinicpal	718-991-9139	347-602-1510	clobdell@motthallcs.org
Complaint Contact	Connie Lobdell	Executive Director/Prinicpal	718-991-9139	347-602-1510	clobdell@motthallcs.org
DASA Coordinator	Jennifer Melendez	Assistant Principal	718-991-9139	347-720-0984	jmelendez@motthallcs.org
Phone Contact for After Hours Emergencies	Connie Lobdell	Executive Director/Prinicpal	718-991-9139	347-602-1510	clobdell@motthallcs.org

n1b. Is site 1 in public space or in private space?

Public Space

n1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Co-Located with a District School

n1d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1		No		No		Yes

o. List of owned, rented, or leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

p1. Total Number of School Calendar Days

182

p2. Total Number of Anticipated Hours of Instruction by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

July 2025	0
August 2025	0
September 2025	18
October 2025	22
November 2025	18
December 2025	15
January 2026	21
February 2026	15
March 2026	20
April 2026	20
May 2026	16
June 2026	17

CHARTER REVISIONS DURING THE 2024-2025 SCHOOL YEAR

q. Summary of Material and Non-Material Charter Revisions submitted or approved since August 1, 2024, including updates to the school's board of trustees' by-laws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revision requests that have been submitted or approved since August 1, 2024?

No

ATTESTATIONS

r. Name/Position of Person Completing/Submitting the 2024-2025 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Connie Lobdell
Position	Executive Director/Principal
Phone/Extension	718-991-9139
Email	clobdell@motthallcs.org

s. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, this will constitute grounds for the revocation of our charter.

Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

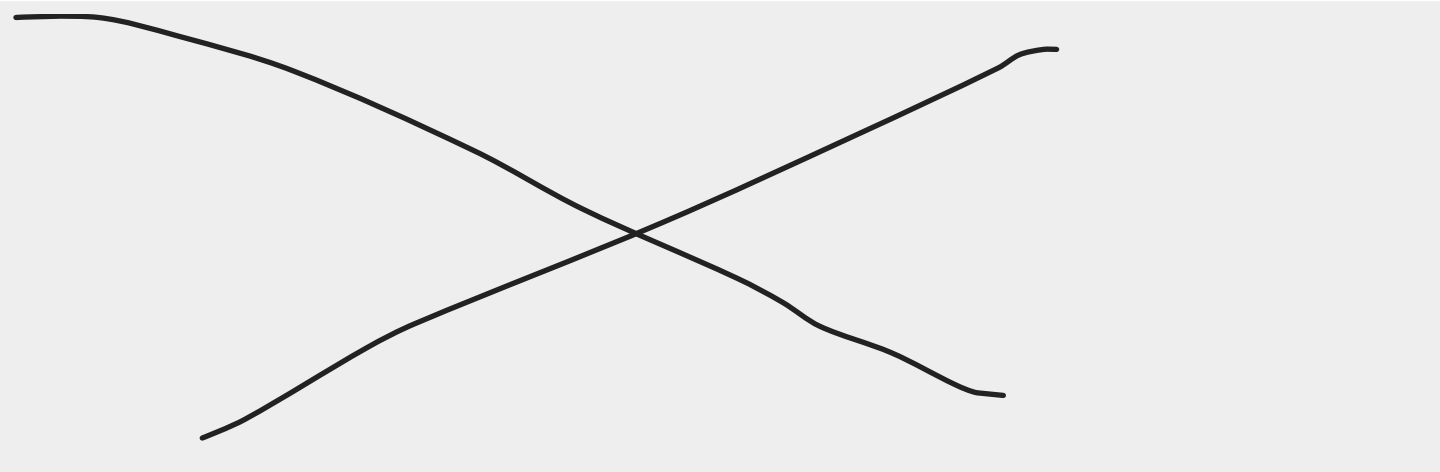
Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the NYSED CSO Fingerprint Clearance Oct 2019 Memo. Click **YES** to agree.

Responses Selected:

Yes

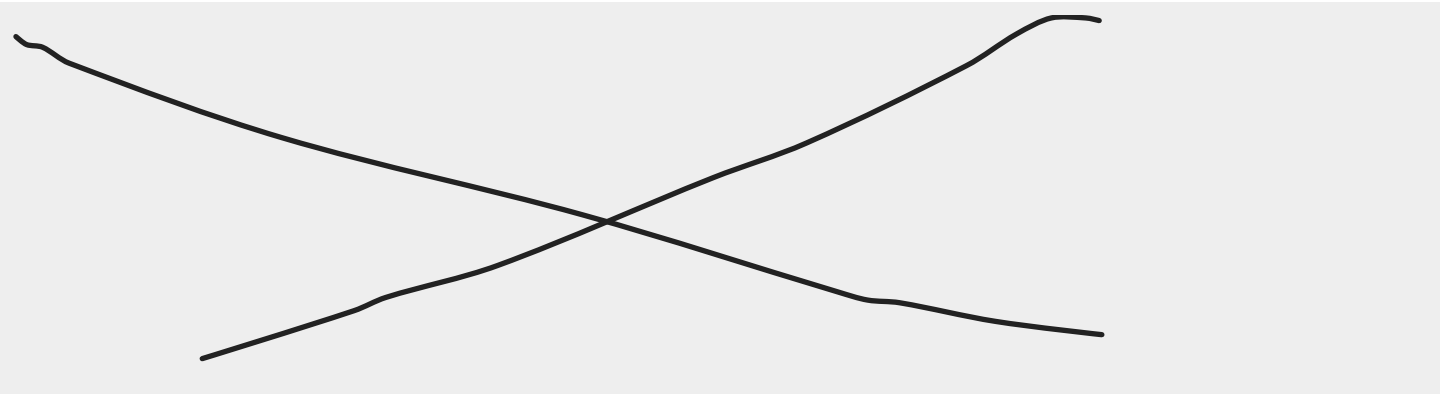
Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)



Date

Jul 31 2025

Thank you. 

Entry 2 – Links to Critical Documents on School Website

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. All documents must be readily found on the school's website and publicly accessible. Please insert the link to the page on the school's website where each document can be accessed. **DO NOT provide a direct link to a Google document.**

1. Current Annual Report (i.e., 2024-2025 Annual Report);[1]
2. Board meeting notices, agendas, and documents, including board meeting minutes;
3. New York State School Report Card - This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law.[2] Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.
4. Authorizer-approved DASA Policy and Authorizer-approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building-level safety plan (as per the July 2023 Emergency Response Plan Memo – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)

[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., repost when financials have been submitted in November.)

[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: Mott Hall Charter School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and Authorizer-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items. All links must be readily found on the school's website.

New York State Report Card

Emergency Response Plan Memo

NYSED Subject Matter List

	Link to Documents
1. Current Annual Report (i.e., 2024-2025 Annual Report)	https://www.motthallcs.org/_files/ugd/ef03e0_a062038793514d4c90f85618e901466d.pdf
2. Board meeting notices, agendas, and documents, including board meeting minutes	https://www.motthallcs.org/board-of-trustees
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law. Even if there is no school data yet reported, a direct web link to the most recent New York State School Report Card for the charter school must be provided.	https://www.motthallcs.org/state-reporting
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.motthallcs.org/_files/ugd/ef03e0_da05309d84a44205aa3789045e0e1beb.pdf
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.motthallcs.org/state-reporting
5. District-wide safety plan, not a building level safety plan (as per the July 2023 Emergency Response Plan Memo)	https://www.motthallcs.org/_files/ugd/ef03e0_9d534bb7769245f3a44d1c164c10f84e.pdf
6. Authorizer-approved FOIL Policy	https://www.motthallcs.org/_files/ugd/ef03e0_79900ff5e5024b99b966de695e04ff3d.pdf

7. Subject matter list of FOIL records (e.g., see NYSED Subject Matter List)	https://www.motthallcs.org/_files/ugd/ef03e0_e24007d15b69487486e70a29dae1aee0.pdf

It is the school's responsibility to ensure that if a policy appears in more than one place on the website, including as part of the family handbook, that the policy versions are consistent and up to date.

Responses Selected:

Yes, the website has been reviewed to ensure that policies are consistent and up to date.

Thank you. 

Entry 3 – Board of Trustees Membership Table

Completed - Jul 31 2025

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 3 – Board of Trustees Membership Table

1. **SUNY-AUTHORIZED** charter schools are required to provide information for VOTING trustees only.
2. **REGENTS, NYCDOE**, and **BUFFALO BOE-AUTHORIZED** charter schools are required to provide information for all VOTING and NON-VOTING trustees.

Authorizer:

Who is the authorizer of your charter school?

Board of Regents

1. 2024-2025 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation(s)	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2024-2025
1	Patrick Awosogba	pawosogba@motthallsta.org	Chair	Executive, Finance & Audit	Yes	3	02/16/2023	06/26/2025	12
2	Sandra Lugo	maeztra130@gmail.com	Secretary	Secretary	Yes	4	6/14/2024	6/14/2027	8
3	Francesa Weindling	francesca.weindling@nuveen.com	Trustee/ Member	None	Yes	4	4/17/2024	4/17/2027	12
4	Don Mabrey	don.mabrey@gmail.com	Trustee/ Member	None	Yes	3	02/16/2023	02/16/2026	10
5	Lyne James Turnbull	lturnbull@newpathwaysacademy.org	Trustee/ Member	None	Yes	1	02/16/2023	06/27/2025	11
6	Luis Quan	lquan@schools.nyc.gov	Trustee/ Member	None	Yes	3	02/16/2023	02/16/2026	6
7	Karen Bhatia	karen.bhatia@gmail.com	Vice Chair	Executive, Finance & Audit	Yes	4	6/14/2024	04/29/2025	8
8	Jason Caldwell	jason_caldwell@horacemann.org	Trustee/ Member	None	Yes	4	4/17/2024	3/21/2025	7

9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2024-2025

12

3. Number of board meetings scheduled for the 2025-2026 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2025	(No response)
b. Total number of Voting Members added during the 2024-2025 school year	(No response)
c. Total number of Voting Members who left the board during 2024-2025 school year	2
d. Total Maximum Number of Voting Members in 2024-2025, as set by the board in by-laws, resolution, or minutes	(No response)
e. Board members attending 8 or fewer meetings during 2024-2025	(No response)

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2025	0
b. Total number of Non-Voting Members added during the 2024-2025 school year	0
c. Total number of Non-Voting Members who left the board during the 2024-2025 school year	0
d. Total Maximum Number of Non-Voting members in 2024-2025, as set by the board in by-laws, resolution, or minutes	0

Thank you.

Entry 4 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2024-2025 school year must complete and sign a Trustee Disclosure of Financial Interest Form due **no later than 11:59 PM on August 1, 2025**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2024-2025 school year completes the form.**

Charter schools MUST submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

Lugo, S - SY2425 Financial Disclosure

Filename: Lugo, S - SY2425 Financial Disclosure.pdf **Size:** 774.4 kB

Weindling, F - SY2425 Financial Disclosure

Filename: Weindling, F - SY2425 Financial Disclosure.pdf **Size:** 405.1 kB

Caldwell, J - SY2425 Financial Disclosure

Filename: Caldwell, J - SY2425 Financial Disclosure.pdf **Size:** 149.7 kB

Mabrey, D - SY2425 Financial Disclosure

Filename: Mabrey, D - SY2425 Financial Disclosure.pdf **Size:** 485.5 kB

Quan_L_-_Disclosure_of_Financial_Interest (1)

Filename: Quan_L_-_Disclosure_of_Financial_Interest (1).pdf **Size:** 355.3 kB

James, L - Financial Disclosure

Filename: James, L - Financial Disclosure.pdf **Size:** 463.4 kB

Bhatia, K - Financial Disclosure

Filename: Bhatia, K - Financial Disclosure.pdf **Size:** 307.5 kB

Awasogba, P - Financial Disclosure

Filename: Awasogba, P - Financial Disclosure.pdf **Size:** 446.0 kB

Entry 5 – Board Meeting Minutes

Completed - Jul 31 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2024-June 2025), which should match the number of meetings held during the 2024-2025 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees AND must be posted on the school's website. Board meeting minutes may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2025**.

BOT - 7-24

Filename: BOT - 7-24.pdf **Size:** 262.8 kB

BOT - 8-24

Filename: BOT - 8-24.pdf **Size:** 266.6 kB

BOT - 9-24

Filename: BOT - 9-24.pdf **Size:** 272.9 kB

BOT - 12-24

Filename: BOT - 12-24.pdf **Size:** 266.3 kB

BOT - 1-25

Filename: BOT - 1-25.pdf **Size:** 308.8 kB

BOT - 2-25

Filename: BOT - 2-25.pdf **Size:** 288.9 kB

BOT - 10-24

Filename: BOT - 10-24.pdf **Size:** 311.6 kB

BOT - 4-25

Filename: BOT - 4-25.pdf **Size:** 317.2 kB

BOT - 5-25

Filename: BOT - 5-25.pdf **Size:** 252.0 kB

BOT - 3-25

Filename: BOT - 3-25.pdf **Size:** 267.8 kB

BOT - 6-25

Filename: BOT - 6-25.pdf **Size:** 304.8 kB

BOT - 11-24

Filename: BOT - 11-24.pdf **Size:** 307.6 kB

Entry 6 – Enrollment & Retention

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2024-2025 toward meeting targets to attract and retain the enrollment of students with disabilities (SWD), English language learners (ELL), and students who are economically disadvantaged (ED). In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2025-2026.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2024-2025	Describe Recruitment Plans in 2025-2026
Students with Disabilities	Starting in the fall, we offered ICT, SETSS, and a 12:1:1 self-contained class as well as counseling provided by an agency provider and Speech provided by an RSA provider in-house. We actively sought students with IEPs in multiple schools and middle school fairs.	At Mott Hall Charter School, we know that the recruitment of students with disabilities requires that we offer the services that each student needs and have an unwavering commitment to serving them and making them feel welcome. With all of the promotion and outreach that we detail in depth in the section for economically disadvantaged students, we detail the array of special education options available at Mott Hall. In particular, we make known to all families, CBO leaders, and community members that we meet that we are one of the few schools in the area offering a 12:1:1 self-contained classroom. We also share the bevy of wraparound services that we provide, also described below, and how we pull all of the stops to ensure that students and families belong, no matter their disability. Our social media posts for the school year will profile what our special education services are, who leads them, and share our philosophy of how we serve every student's educational needs. Most importantly, we are making inroads with schools ending in 5th grade and with the local Committees on Special Education (CSE) through regular in-person visits and follow-

		ups, as well as sharing our promotional materials.
English Language Learners	For the 2024-2025 school year, Mott Hall Charter School expanded and refined our recruitment efforts to attract a diverse and engaged student body. We continued to leverage a multi-channel approach, utilizing online platforms, community events, and direct mail campaigns to reach prospective families. Additionally, we increased our presence on social media by creating engaging content that highlights our school's unique programs, success stories, and community involvement. We strengthened our partnerships with local organizations, feeder schools, and community leaders to broaden our outreach. By collaborating with community centers, religious institutions, and local businesses, we created a network of support that encourages families to consider Mott Hall Charter School for their children's education. Open houses, school tours, and information sessions were held regularly, both in person and virtually, to accommodate different preferences and schedules, allowing families to experience our school's environment firsthand. Recognizing the importance of inclusivity, we enhanced our efforts to reach underrepresented populations, including English as a New Language (ENL) families. We offered multilingual marketing materials and interpretation services during recruitment events to ensure	While our student recruitment strategies are largely described below and overlap with ENL populations, we are making additional specific, targeted outreach with organizations and enclaves where families of ENL students may exist. To make inroads with populations new or unfamiliar with our school, we are making a concerted effort to build connections. Using our multilingual staff to canvass over the summer months, we are developing relationships with places of worship - both Christian and Muslim - and other CBOs serving specific ethnic and immigrant populations, to not just share flyers and talk about Mott Hall, but to identify possible partnership avenues that could create student pipelines, which includes promoting and sharing access to services they provide. We are offering our physical space to churches, sports leagues, youth groups, or other programs with connections to age-eligible students. We are also promoting to community members and families all of the resources and initiatives that show how Mott Hall can best serve their ENL students. We cater to their desires with rigorous programs like our International Baccalaureate and their needs, including social-emotional learning and character

	clear communication. Additionally, we continued to provide specialized support programs, such as ESL classes for parents and community members, to demonstrate our commitment to the entire family's well-being and educational success. Through these comprehensive and inclusive recruitment strategies, we attracted a vibrant and diverse student community for the 2024-2025 school year.	education programs that are the center of our mission. We also share that we provide adaptive translation technology and translators in French, Spanish, and Wolof to our live gatherings. We are also continuing longstanding programs with a proven track record of success in helping families, specifically, including our adult ESL classes and other wraparound services noted below.
Economically Disadvantaged	Mott Hall Charter School (MHCS) makes numerous efforts to ensure we attract and recruit Economically Disadvantaged Students (ED). Applicants from District 9 located in the South Bronx are given weighted status in our application lottery. During the 23-24 School Year, Parents from all District 9 elementary schools are invited to attend open house events. Outreach is made to Parent Coordinators of zone and out-of-zone elementary schools to ensure that the community is aware of our programs. We have partnered with Staples to send mass mailings to the families in our area about our schools and how they can apply. MHCS has developed relationships with schools both in District 9 and in the surrounding Districts. Numerous parent assemblies and community gatherings were held to ensure community awareness, invite the community to participate in school-wide events, including Parent to Parent meetings, with a focus on Social Emotional Support led by the social work team. We provided a Carnival that was open to all community members and their families. These events are held in	At Mott Hall Charter School, we pride ourselves on being a community-based and community-focused school that serves students of all abilities and needs. Typically, 95% of our enrollment is scholars who are economically disadvantaged. Facing a deeper competition for students, given the exodus of families from New York since the pandemic, we plan to expand and build upon our existing outreach initiatives to attract, recruit, enroll, and retain students who need the compelling programs that we offer in CSD 9. Recruitment and retention go hand in hand, where compelling, high-quality academic instruction, supports, and programs help us to keep the students we recruit. Broad outreach also helps us serve more students with disabilities and English as a New Language learners, so our discussion here of our upcoming school year plans applies to those populations. More targeted outreach for them is noted in the corresponding sections. Overall, MHCS this school year has

	an effort to support community residents. Mott Hall Staff has attended and participated in several neighborhood health and wellness fairs over the course of the year. Mott Hall Charter School is located in the Morrisania section of the Bronx, and outreach was made by visits to local community centers, and flyers were posted in New York City Housing Authority (NYCHA) buildings. MHCS also ensured a Thanksgiving Dinner was available to those in our community in need. Mott Hall Charter School has partnered with the local businesses to engage students and families and encourage community collaborations.	developed a community map and events calendar, which we are using to both expand our reach and also provide targeted development of contacts to recruit students with disabilities, ENL students, and economically disadvantaged students. Our dedicated student recruitment team is canvassing and building relationships with CBOs, health services, and local restaurants, salons, and other businesses that cater to ethnic enclaves populations that our school serves, including Spanish-speaking families, Muslims, and a wide range of families of the African diaspora. We are making a concerted effort to conduct door-to-door and physical outreach along bus lines that lead to Mott Hall, given that we are a middle school where the yellow busing service ends at 6th grade, as it does citywide. We have made our physical presence known at every local summer school, summer camp, meal site, local pool, rec center, WIC locations, and local restaurants and places of worship, where we speak with both families and employees to share our mission and help them submit applications in real time in addition to providing literature and attempting to schedule larger format events. We are canvassing local parks, tenting at community events, and joining block parties to build community. We have buttressed our pound the pavement strategy with an invigorated social media campaign,

		including TikTok, that we intend to launch in the fall that showcases our services, students, and unique attributes about Mott Hall. We are also implementing a wide range of incentives and community-building events to welcome families to our doors. Incentives include a substantial referral bonus for anyone who successfully encourages a family to enroll at Mott Hall; we also provide give-to-get gift cards, free bookbags, uniform vouchers, and supplies to applicants at local events happening throughout the Bronx. Finally, we are continuing, expanding, and promoting the wraparound services that we offer families to ease their burdens. We are launching a laundry service and onsite food pantry, in addition to uniform vouchers to needy families. We also provide a physician once a year for physicals. Our parent-to-parent dinners provide opportunities to community-build and learn more about family needs. Glasses to Classes provides free eyeglasses and exams for scholars. Our partnerships with the Bronx Chamber of Commerce and R.A.I.N. Total Care offer employment and other opportunities and training for families.

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2024-2025	Describe Retention Plans in 2025-2026
Students with Disabilities	Developed a comprehensive plan including project-based learning for our classes to continue their success. All services were provided, as mandated, for IEP students at the school. We have added additional extracurricular activities to motivate the students.	In 2025-26, we intend to expand our efforts to serve students with disabilities, and serve every student with IEPs who enrolls. Specifically, we will continue with our second year of self-contained 12:1:1 instruction, and are open to a second classroom if our recruitment efforts illustrate a demand for it. Moreover, we offer ICT in all grades and have a dedicated special education coordinator to support teachers, families, and students with support, alongside our We are also ramping up our RTI initiatives with preservice and embedded coaching to more quickly identify students who may need special education services and provide targeted support as they go through evaluations. On the family front, we have developed approaches and routines to help destigmatize IEPs with families and provide them with dedicated teachers and contacts to help navigate them through the process, through declassification, if warranted.
English Language Learners	For the 2024-2025 school year, Mott Hall Charter School committed to strengthening our retention efforts by fostering an inclusive and supportive environment that meets the diverse needs of our student body. Our primary focus was on enhancing academic support and personal development programs. We introduced additional tutoring	Our efforts to retain students and families where English is a New Language build on all of the family supports that we outlined for economically disadvantaged students. In addition to what was described in that section, we provide partnerships designed to address the needs of migrant and new arrival populations, including mental health

	services, after-school programs, and mentorship opportunities to ensure that all students, particularly those at risk of falling behind, receive the necessary resources and guidance to succeed. To further support our English as a New Language (ENL) students and their families, we continued to expand our culturally responsive programs and services. This includes offering tailored academic support, such as bilingual instructional materials and specialized classes, to help ENL students overcome language barriers. Additionally, we strengthened our family engagement initiatives by providing translation services and hosting workshops that address the unique challenges faced by ENL families, ensuring they feel connected and supported within the school community. We created more opportunities for student engagement through extracurricular activities, leadership programs, and community service projects. Fostering a sense of belonging and pride in the school created a positive and engaging environment where students are motivated to stay and thrive. Regular feedback from students, parents, and staff was collected to continually assess and improve our retention initiatives, ensuring that we meet the evolving needs of our school community.	services and immigration services through the Freedom Coalition, which has become more critical given the political environment. Instructionally, we are deepening our efforts at making our curriculum even more culturally relevant and responsive to our families. Our curriculum already includes texts and readings documenting the experience of Black and Latinx families, but we are also researching texts on the Muslim experience. Our small class sizes and diverse staffing population allow us to provide more intensive academic support to ENL students, and our expanded school day has made intentional time for tutoring in even smaller settings than our 13:1 classrooms. Our collaboration this school year with AVID will provide teachers with additional coaching support to better differentiate instruction alongside a student-centered instructional framework. We have expanded efforts in promoting belonging in the school, not only with translations of all of our materials and our website to prominent languages and dialects in the schools, and translators at school functions, but also through our character education and social-emotional learning supports that promote safe spaces for diverse populations.
Economically Disadvantaged	Mott Hall Charter School's Recruitment and Retention Team continued to maintain applicants	MHCS firmly believes that a strong educational program catered to the needs and requests of families and

from District 9 located in the South Bronx by giving weighted status in our application lottery. Outreach was made to Parent Coordinators of elementary public and charter schools in District 9 and out of district to ensure schools are aware of our program. Contact was made with Community-Based Organizations (CBOs), and an admission flyer will be sent for distribution to families.
Admissions information was also sent to local shelters, clinics, churches, libraries, and food banks. MHCS nurtured relationships with community schools and local businesses.
Numerous parent assemblies were held to ensure community awareness, inviting the community to participate in school-wide events. As the school is in the Morrisania section of the Bronx, outreach was made in this area by visiting and posting in businesses and New York City Housing Authority buildings.
During the warmer months, an admissions table was set up so that families could fill out applications and receive information on Mott Hall Charter School. We continued to have Zoom meetings, send texts, and participate in Facebook and Instagram to keep the community engaged in conversations and to inform families of the Mott Hall admission process. Events were hosted in collaboration with co-located PS 63, such as clothing drives and book drives.
MHCS continued to partner with the local community board to engage students and families and encourage community

students is the best strategy for retention. Our end-of-year survey, which we translated into more languages for 2025-26, noted that academics were by far the biggest reason parents chose Mott Hall.

To that end, we have dedicated most of our resources to strengthening our academic program to provide more data-rich Tier I instruction, rapidly identify students in need of academic intervention, and implement remedial supports throughout the school day and week with a power hour each day for additional support, and afterschool and Saturday tutoring.

To also meet families where they are, we plan to provide a suite of wraparound services designed to address family needs that we described above in our student recruitment efforts.

To further engage all students, we have expanded extracurricular offerings based on scholar input. We are providing and expanding on an after-school program to provide additional sports and participation in athletic leagues, as well as tutoring programs on Saturdays, and field activities to maintain student engagement.

Our school culture builds upon the family connection. All of our staff know every scholar by their first name. We have implemented Big Lion and Little Lion to promote integrated community and social emotional learning that is reinforced through our regular community

	collaborations. Scheduled internal and external information sessions were held at elementary schools and community-based organizations in Bronx, NY. MHCS has also expanded our after-school and Saturday programs to provide additional support hours for families of the community at no cost. MHCS's new Community Engagement staff provided food drives, health initiatives, family and school connections, and holiday events connecting with PS 63 families.	celebrations. Parent-to-parent dinners and our Parent Advisory Board bring families into our school and promote the community authorization and investment that both retain students and create the feedback loop needed to continuously improve Mott Hal

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools

Review and complete the Employee Fingerprint Requirements Attestation.

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools MUST ensure that all prospective employees[1] receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers**. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee.

Please note that all schools should maintain an electronic or hard copy of the clearance certification pulled from TEACH and dated PRIOR to the employee's start date. Clearance certifications pulled from TEACH at a later date will show that the staff member was cleared as of that date and may result in a finding of clearance violations against the school.

[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers**. See NYSED memorandum dated October 1, 2019 at NYSED CSO Employee Clearance and Fingerprint Memo or visit the NYSED website at Who Must Be Fingerprinted Charts for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Jul 31 2025

Instructions

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Upload the school's current approved **2024-2025 Organization Chart.** The organization chart should be a graphic representation (a list will not be accepted) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

SY24_25 Organizational Chart

Filename: SY24_25 Organizational Chart.pdf **Size:** 154.0 kB

Entry 9 – School Calendar

Completed - Jul 31 2025

Instructions

Required of ALL Charter Schools

Charter schools must upload a final 2025-2026 calendar into the portal **no later than 11:59 PM on August 1, 2025**.

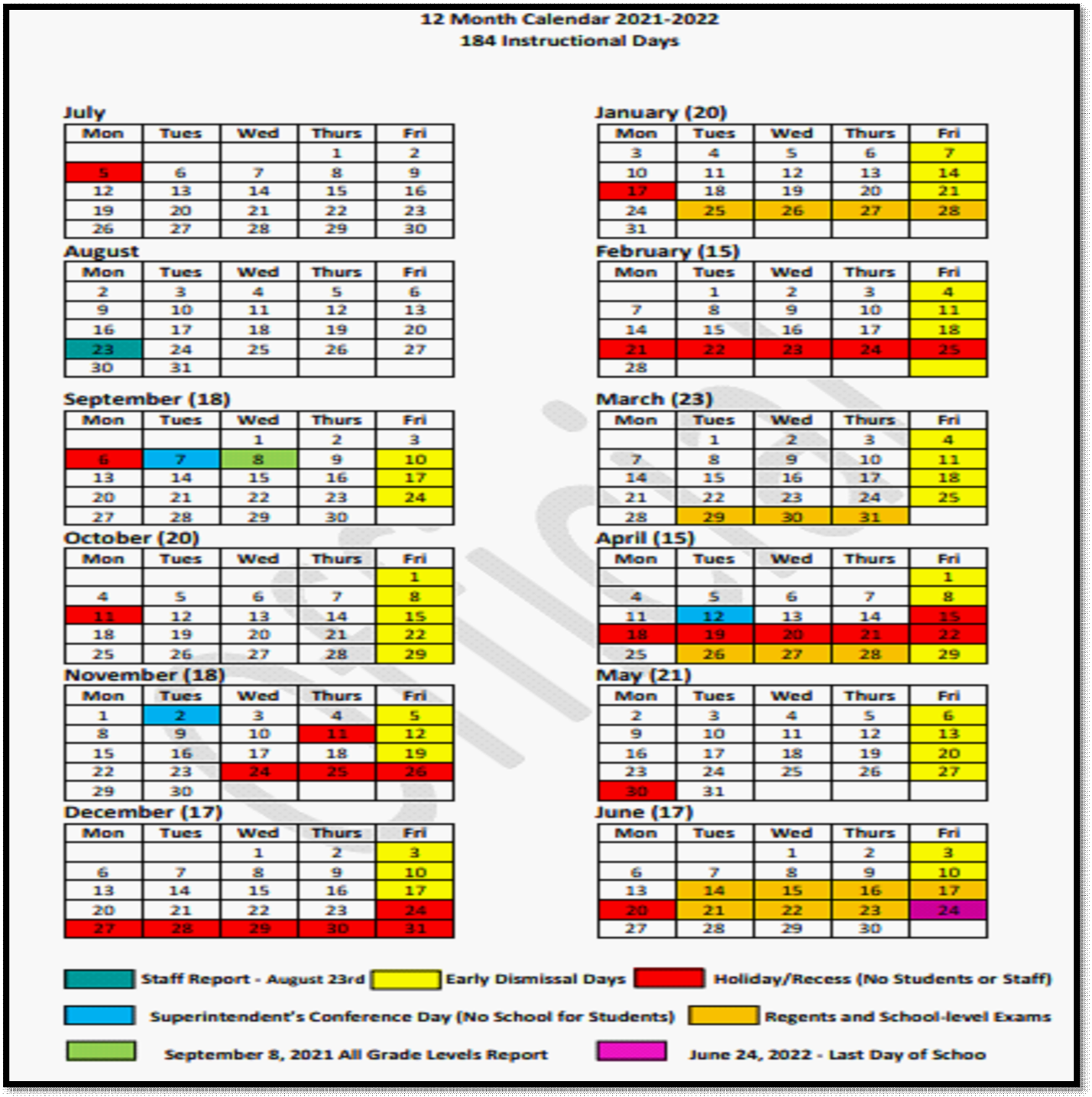
School calendars must meet the minimum instructional requirements as required of other public schools "… *unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are also required to submit **school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month**. **Schools must use a calendar format and ensure there is a monthly tally of instructional days**.

Charter schools serving elementary and secondary levels may submit one combined calendar showing instructional hours and days for all building levels OR separate calendars uploaded as one PDF. *Note that school calendars will also provide evidence of alignment for schools with extended days/years referenced in their mission statements or key design elements.*

See below for an example of a calendar showing the requested information.

Sample Calendar:



2025-2026 School Calender (1)

Filename: 2025-2026 School Calender (1).pdf **Size:** 396.5 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Jul 31 2025

INSTRUCTIONS

Required of Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Please click on the MS Excel Faculty/Staff Roster Template and provide the following information for **all** instructional and non-instructional employees, which should include all faculty and staff employed by the school at any point during the 2024-2025 school year.

Use of the 2024-2025 Annual Report Faculty/Staff Roster Template is required. With the exception of the optional Notes section, completion of each of the data elements is required. When provided, use of the drop-down list options is also required. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in the need for resubmission of a fully corrected roster.

Reminders: (1) Verify that the correct TEACH ID is entered in the roster. Incorrect data entry may result in findings of non-compliance for the school in the areas of teacher certification and clearance. (2) Use the Notes section to add any additional information deemed necessary, such as a name change that may impact verification of certification. (3) Ensure staff classifications (i.e., teacher / non-teacher) are accurately identified.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer **NOTE: MUST BE DONE FIRST**	**Select** your school's authorizer from the **drop-down list first**, before completing the roster.
School Name and Institution ID	**Select** your school's name from the **drop-down list**.
Faculty/Staff First Name	Enter the **first name** of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the **last name** of the Faculty/Staff person.
TEACH ID	Enter the **7-digit TEACH ID** for the Faculty/Staff person; **verify the TEACH ID is correctly entered**.
Role at the School / Network	**Select** the best choice of role of the Faculty/Staff person from the **drop-down list**.
Total Years Experience in this Role	Enter **the number of years** of experience the Faculty/Staff person has **in the role selected**.
CPR/AED Certification Status	**Select** the appropriate choice from the **drop-down list**.
Hire Date at the School / Network	Enter **the date** that the Faculty/Staff person was **hired at the school/network**.
Start Date at the School / Network	Enter **the date** that the Faculty/Staff person actually **began employment at this school/network**.
Date Employee Separated from Service (if applicable)	Enter **the date** that the Faculty/Staff person **separated from service at the school/network**.
Certification Status / Out-of-Certification Justification	**Select** the appropriate choice from the **drop-down list**.
FOR TEACHERS ONLY: Choose Subject Taught	**Select** the appropriate choice from the **drop-down list**.
FOR TEACHERS ONLY: Specify Subject or Grade Band, if NOT Math, Science, Career Technical Education, Technology, or Computer Science	**Select** the appropriate choice from the **drop-down list**.
Notes	Optional

SY24_25 Faculty & Staff Roster

Filename: SY24_25 Faculty & Staff Roster.xlsx **Size:** 76.0 kB

Entry 11 – Progress Toward Goals (Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Completed - Nov 4 2025

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools must report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 3, 2025**.

Schools must complete the "Goals" tables as provided in the tables below OR upload the most current action plan that includes progress made toward the attainment of goals during the 2024-2025 school year.

PLEASE NOTE: This is a required task for Regents, NYCDOE, and Buffalo BOE-authorized charter schools. It is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Board of Regents, NYCDOE, and Buffalo BOE-authorized schools may complete the "Goals" tables as provided in the portal OR upload the school's most current action plan that includes progress made toward the attainment of academic, organization, and financial goals during the 2024-2025 school year.

Please select the method by which you will provide your school's information:

Responses Selected:

Upload Action Plan That Includes 2024-2025 Progress Toward Goals

1. Please upload a current action plan document that includes:

- 2024-2025 Progress Toward Attainment of Academic Goals
- 2024-2025 Progress Toward Attainment of Organization Goals
- 2024-2025 Progress Toward Attainment of Financial Goals

2024-25-Mott Hall CS-Annual Report-Progress towards Goals.pdf

Filename: 2024-25-Mott Hall CS-Annual Report-Progress towards Goals.pdf.pdf **Size:** 181.1 kB

Entry 12 – Audited Financial Statements

Completed - Nov 3 2025

Required of ALL Charter Schools

ALL charter schools must upload the financial statements and related documents in PDF format into the portal **no later than 11:59 PM on November 3, 2025.** The statements, the independent auditor's report, any advisory and/or management letter, and the internal controls report must be combined into a PDF file with security features such as password protection removed.

ALL SUNY-authorized charter schools must also enter the financial statements and upload related documents in PDF format into the SUNY Compass system **no later than 11:59 PM on November 3, 2025**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

MHCS 2025-Audited Financial Statements

Filename: MHCS 2025-Audited Financial Statements.pdf **Size:** 411.3 kB

Entry 12a – Audited Financial Report Template (BOR)

Completed - Nov 3 2025

Regents-Authorized Charter Schools ONLY

Regents-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" from the portal or the Annual Reports webpage and complete it using the audited financial statements. Upload the completed file **no later than 11:59 PM on November 3, 2025.**

Do not add rows or columns to the template in order to match the format of the financial statements. Use only the existing fields and combine any additional entries into the "other" fields throughout the template. For education corporations operating more than one school, complete one template at the education corporation level and submit the same template for each of the schools operated by the education corporation.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

MHCS audited-financial-report-template-nysed-for-ar-2024-25

Filename: MHCS audited-financial-report-template-nysed-for-ar-2024-25.xlsx **Size:** 73.9 kB

Entry 12b – Additional Financial Documents

Completed - Nov 4 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools must upload financial documents and submit **no later than 11:59 PM on November 3, 2025**. The items listed below should be uploaded with an explanation added if an item is not applicable or not available (e.g., a "Federal Single Audit was not required because the school did not expend federal funds of more than the $750,000 Threshold.")

1. Advisory and/or Management Letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for Each School
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

MHCS-Additional Financial Documents

Filename: MHCS-Additional Financial Documents.pdf **Size:** 146.5 kB

MHCS audited-financial-report-template-nysed-for-ar-2024-25

Filename: MHCS audited-financial-report-template-nysed-for-ar-2024-25.xlsx **Size:** 74.0 kB

Entry 12c – Financial Contact Information

In Progress - Last edited: Nov 4 2025

Regents, NYCDOE, and Buffalo BOE-authorized schools should enter financial contact information directly into the form within the portal **no later than 11:59 PM on November 3, 2025**.

PLEASE NOTE: This task appears as an optional task until August 1, 2025. After this date, the task will be identified as a required task due on November 3, 2025.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Josh Moreau	jmoreau@weboosted.com	917-804-7847

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Joe Albano	jalbano@sazllp.com	212-268-2802	

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 13 – Fiscal Year 2025-2026 Budget

Completed - Nov 4 2025

SUNY-authorized charter schools are required to use Compass to complete and submit the Annual Budget and the Budget Narrative Questionnaire **no later than 11:59 PM on November 3, 2025**.

Regents, NYCDOE, and Buffalo BOE-authorized charter schools are required to download the budget template from the portal or the Annual Reports webpage and complete it. Upload the completed template **no later than 11:59 PM on November 3, 2025**. The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory.

PLEASE NOTE: This task appears as optional until August 1, 2025. Thereafter, it will be identified as a required task due on November 3, 2025.

MHCS Final2025-2026ARBudgetTemplate FY24 (6

Filename: MHCS Final2025-2026ARBudgetTemplate FY24 (6.xlsx **Size:** 127.2 kB

MHCS 2025-Audited Financial Statements

Filename: MHCS 2025-Audited Financial Statements.pdf **Size:** 411.3 kB

Optional Additional Documents to Upload (BOR)

Incomplete

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Sandra Lugo

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

N/A

Business Address:

N/A

E-mail Address:

maeztra130@gmail.com

Home Telephone:

917-842-5123

Home Address:

158 Meadow View Drive, Middletown, NY 10940

Sandra Lugo — July 1st, 2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Francesca Weindling

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member / Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-916-6057

Business Address:

730 Third Avenue, New York, NY 10017

E-mail Address:

francesca.weindling@nuveen.com

Home Telephone:

212-749-3357

Home Address:

230 Riverside Drive, New York, NY 10025



07/22/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Jason Caldwell - Former Trustee - Resigned effective March 31st 2005

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board member, Member of the Finance Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

N/A

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

N/A

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

N/A

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

N/A

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

718 - 432 - 4105

Business Address: Horace Mann School
231 West 246 Street, Bronx, NY 10471

E-mail Address:

jason_caldwell@horacemann.org

Home Telephone:

718 - 432 - 6223

Home Address:

2711 Henry Hudson PKWY, # 5H
Bronx, NY 10463

[signature] 7/23/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Don Mabrey

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☒ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☒ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

-

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

-

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

3477355485

Business Address:

650 Grand Concourse Bronx NY 10451 United States

E-mail Address:

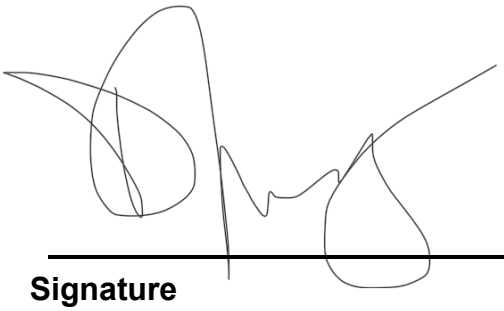
don.mabrey@yalowcharter.org

Home Telephone:

610-428-0451

Home Address:

100 Hepburn Road Clifton NJ 07012 United States



7/23/25

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Luis G. Quan, Jr

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

646-234-7858

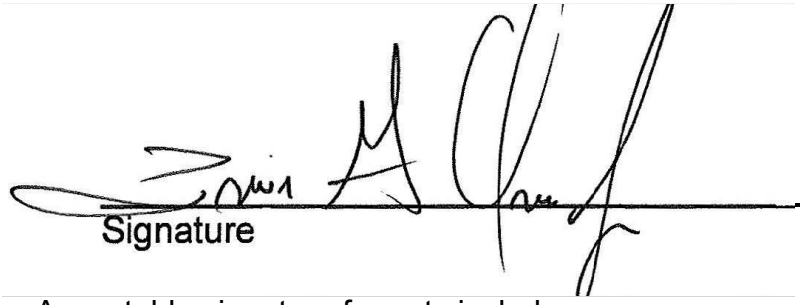
Business Address:

lquan@schools.nyc.gov

E-mail Address:

Home Telephone:

Home Address:



Signature

10/30/24

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Lynn James

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

718-588-8349

Business Address:

1000 Teller Ave, Bronx, NY 10456

E-mail Address:

lturnbull@newpathwaysacademy.org

Home Telephone:

3476236021

Home Address:

87 Mattlage Pl, Englewood, NY 07631

Lynn James 7/31/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Karen Bhatia

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

5163025074

Business Address:

43 Sycamore Lane, Roslyn Heights, NY 11577

E-mail Address:

karen.bhatia@gmail.com

Home Telephone:

5163025074

Home Address:

43 Sycamore Lane, Roslyn Heights, NY 11577



07/31/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee

Trustee Name:

Dr Patrick Awasogba

Name of Charter School Education Corporation:

Mott Hall Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ **Yes** ☑ **No**

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ **Yes** ☑ **No**

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☑ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☑ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

7328016033

Business Address:

28 Kings Mill Road, Monroe, NJ 08831

E-mail Address:

pawasogba@motthallsta.org

Home Telephone:

7328016033

Home Address:

28 Kings Mill Road, Monroe, NJ 08831

Dr. Patrick Awasogba 07/31/2025

Signature **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Board of Trustees Meeting Minutes
July 16th, 2024

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Sandra Lugo, Karen Bhatia, Lynn James Turnbull, Francesca Weindling, Don Mabrey and Dr. Patrick Awosogba
- The following Trustees were absent: Luis Quan and Jason Caldwell
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35p.m.
- No public comments.
- Motion was made for approval of July, 2024 minutes.
- Karen Bhatia mentioned adding the Accountability Dashboard to the board agenda
- Connie Lobdell:
    - Enrollment
    - Renewal Application needs to be submitted by September 4th.
    - Construction beginning this month. The playground will be used by the crew
- Dr. Patrick Awogsoba:
    - Shared the importance of having families/public join the beginning of the meetings this year
    - Board calendar needs to be added to the school website along with Board of Trustees bios.
    - Board will meet every third Tuesday of the month
    - We are missing Luis Quan, Don Mabrey, and Lynn Turbull's bio and pictures.
    - Committees will be meeting more often

Board Motions and Approvals

1. Motion to approve July 16, 2024 minutes made by Don Mabrey and Lynn Turnbull
2. Board reviewed and unanimously approved.
3. Motion to approve recommendations in the budget by the Finance Committee made by Jason Caldwell and seconded by Francesca Weindling – Board reviewed and unanimously approved.
4. Motion to adjourn meeting made by Don Mabrey and Karen Bhatia- Board reviewed and unanimously approved.

Adjournment

There being no further business to come before the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name



_ ___ July 16, 2024____
Signature Date

Board of Trustees Meeting Minutes
Annual Board Meeting
August 20th, 2024

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:40 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Sandra Lugo, Francesca Weindling, Dr. Patrick Awosogba, Luis Quan, Don Mabrey, and Lyne James Turnbull.
- The following Trustees were absent: Karen Bhatia and Jason Caldwell.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:40p.m.
- No public comments.
- Motion was made for approval of July 16th, 2024 minutes.
- Connie Lobdell:
    - Accountability Dashboard
    - Renewal application due September 4th
    - Potential adjustment to scores by September 4th due to computer-based testing
    - Action plan for renewal – focus on areas of deficiency identified
    - Emphasis on the need for comprehensive review of renewal document and action plan
    - Dashboard created to track progress
    - Benchmark 6 – Lack of board oversight
    - By-laws reviewed
    - Accountability Dashboard shared with Dr. Johnson/State
    - Preliminary performance data – focus on state exams (ELA and Math)
    - 50% of students passed the Algebra regents
    - Ms. Melendez is working on exam data
    - Renewal documents to be reviewed and signed by Dr. Patrick Awogsoba
- Dr. Patrick Awogsoba:
    - Renewal document and by-laws to be sent to board members for review and feedback at next board meeting
    - Need for transparency and familiarity with dashboard
    - School building scaffolding - may take more than a year to complete work
    - Scaffolding infringing on student space
    - Will need to coordinate with Mr. Diaz, DOE principal and DOE director in charge of scaffolding, etc. regarding logistical concerns
    - Emphasis on documentation of safety concerns and ensuring they are addressed
    - Need to work on obtaining alternate space for students' activities
    - Update School Safety Plan to reflect any changes due to scaffolding
    - Discussion of renewal of board members' terms for Sandra Lugo, Karen Bhatia and Francesca Weindling

    - Motion made to approve renewal terms for board members Sandra Lugo, Karen Bhatia and Francesca Weindling
    - Appreciation expressed for the board members' commitment and attendance
    - Emphasis on the importance of board support for the Executive Director/Principle
    - Encouragement to continue working collaboratively for the benefit of the school community
- Lynn James Turnbull:
    - Will contact DOE person responsible for scaffolding, etc.
    - Will put communication in writing
    - DOE principal should be primary
    - Will copy Dr. Patrick Awogsoba on communication to DOE regarding scaffolding, etc.

Board Motions and Approvals

1. Motion to approve July 16th, 2024 minutes made by Luis Quan and seconded by Don Mabrey - Board reviewed and unanimously approved.
2. Motion to approve renewal terms for board members Sandra Lugo, Karen Bhatia and Francesca Weindling made by Don Mabrey and seconded by Luis Quan - Board reviewed and unanimously approved.
3. Motion to adjourn meeting made by Sandra Lugo and seconded by Francesca Weindling - Board reviewed and unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name



_ ___ August 20th, 2024_____
Signature Date

Board of Trustees Meeting Minutes
Annual Board Meeting
September 17th, 2024

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:40 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Sandra Lugo, Lyne James Turnbull, Francesca Weindling, and Luis Quan
- The following Trustees were absent: Karen Bhatia, Don Mabrey and Jason Caldwell.
- The following school staff was present: Connie Lobdell, Principal and Executive Director

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:40 p.m.
- No public comments.
- Motion was made for approval of August 20th, 2024 minutes.
- Dr. Patrick Awogsoba:
    - Encouragement for increased public involvement, including a suggestion box to gather feedback and engage parents.
    - Discussions addressing space and strategies to address these issues.
        - Additional rooms – discuss with Connie Lobdell and Principal Diaz
        - Email DOE – individual responsible for space
        - Suggestions to engage DOE for potential expansion of shared space
        - Asked Luis Quan to reach out to DOE regarding space. Lyne James Turnbull said she would reach out to DOE (Ron Caccioppoli – Director of Space Planning, DOE)
        - Space issues in relation to student enrollment numbers
        - Policy to adjust allocated spaced based on student numbers (BUP – Building Utilization Plan)
        - Connie Lobdell – going down to 5th grade would provide the numbers for space
    - Accountability Dashboard items – Connie Lobdell
    - Benchmark 6 – Board Oversight
        - Need to revisit
        - Clarity for all stakeholders
        - Quarterly reviews
    - Enrollment
        - Connie Lobdell – number of students almost at 180
    - Status of International Baccalaureate (IB)
    - Mott Hall is a candidate school for IB when addressing the State
- Connie Lobdell:
    - PTA elections will focus on public comments to facilitate community involvement and communication.
    - Francesca Weindling – Parents will want to address their concerns about the school's limited space
    - Reviewed Accountability Dashboard
    - State liked that the school had an Accountability Dashboard
    - Updates will be done on Accountability Dashboard with current data for renewal visit

- State presenting a webinar on Friday, 9/19/24 on preparing for renewal
- Focus on specific areas needing attention based on previous renewals will be on benchmarks 6, 7 and 10: Board Oversight, Organizational Capacity, and Legal Compliances
- Board Oversight will be a main focus
- Addressed on renewal application
- Luis Quan – What do each of the of levels mean or address? Connie Lobdell will ask during the webinar about the significance of the levels and/or what they address
- Benchmark 7 – Organizational Capacity
    - Special Educations students – out of compliance
    - No Director of Operations
    - Addressed in renewal application to insure compliance
- Reached out to International Baccalaureate (IB) regarding implementation aspects of IB in the school
    - Board needs to be familiar with IB
    - Teachers need to be trained in IB
    - Changes to schedule
    - Shared a breakdown of classes, times, etc.
    - 30% (10) staff enrolled
    - Ms. Melendez – IB Coordinator
    - Lyne James Turnbull
        - Online classes/training less costly
        - $900 per class
        - Breakdown of teacher training
        - Scheduling and meeting with facilitator
        - Category 1
        - Unit planning
        - Suggested IB Coordinator travel for training
        - Explained IB implementation to date
    - Luis Quan – follow up on delving deeper on next steps. What does it look like?
    - Connie Lobdell – looks like training for coaches
    - IB - Connie Lobdell will meet with Lyne James Turnbull

Board Motions and Approvals

1. Motion to approve August 20th, 2024 minutes made by Luis Quan and seconded by Sandra Lugo - Board
2. Motion to adjourn meeting made by Francesca Weindling and seconded by Lyne James Turnbull - Board reviewed and unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name


_ ___ September 17th, 2024_____
Signature Date

Board of Trustees Meeting Minutes
Annual Board Meeting
December 17, 2024

A regular meeting of the Board of Trustees (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Francesca Weindling, Dr. Patrick Awosogba, Karen Bhatia, Don Mabrey, Jason Caldwell, Luis Quan, Francesca Weidling, and Lyne James Turnbull.
- The following Trustee was absent: Sandra Lugo,
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment, and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public comments.

- Dr. Patrick Awosogba:
  - Asked Ms. Lobdell to create MHCS emails for all board members.
  - Will restructure the committees
  - Development of School Leader Evaluation
  - Asked about renewal update
- Connie Lobdell:
  - Shared the enrollment plan and updated the board on the current numbers
  - Shared the creation of a Scholar Ambassador program

Board Motions and Approvals

1. Motion to adjourn meeting at 6:30 p.m. made by Jason Caldwell and seconded by Don Mabrey – the Board reviewed and unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting adjourned at 6:30 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name

Sandra Lugo ___ December 17 2024_____
Signature Date

Board of Trustees Meeting Minutes
Annual Board Meeting
January 21st, 2025

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:40 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Karen Bhatia, Francesca Weindling, Dr. Patrick Awosogba, Luis Quan, Don Mabrey, and Lyne James Turnbull.
- The following Trustees were absent: Sandra Lugo and Jason Caldwell.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director: and Josh Moreau.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:32p.m.
- No public comments.
- Motion was made for approval of December 17th, 2024, minutes
- Connie Lobdell highlighted PTA Challenges – Difficulties in parent involvement and cancellations of previous PTA meetings
- Upcoming Open House in February via Zoom – Existing and potential families, including board members may attend
- Recruitment Efforts – Emphasis on inviting families through various channels to boost enrollment
- Finance and Budget Updates
    - Budget refresh meeting scheduled for Friday at 4:15 p.m.
    - Agenda – Review projections for the year; address lower than expected enrollment (165 v. budgeted 210); make adjustments for staffing and other expenses
    - Audit Cost Reduction
    - Josh Moreau to seek proposals from more affordable audit firms
    - March timeframe for proposals to the Finance Committee
    - Annual Report – template prepared; to be filed by Josh Moreau tomorrow
- Enrollment Status and Strategies
    - Current enrollment – steady at 165 students
        - Application status – 6th grade has 46 applications and 7th grade has 4 applications
        - Enrollment goals – 6th grade - 75; 7th grade - 69; 8th grade - 70
        - Target enrollment – 210 students
    - Recruitment Initiatives
        - March 8th, 2025, Middle School Fair
        - Hosting another school this month
        - Canvassing – engaging with faith-based communities

        - Feeder schools – P.S. 63X, P.S. 126X (Luis Quan, Principal), and others
        - Lottery Date – April 1st, 2025
        - Recruitment efforts are crucial to meet and exceed enrollment targets for financial sustainability
- Renewal Process
    - Awaiting draft from SED
    - Next steps – review and update draft
    - Submit to the Regent calendar for approval
    - Timeline – awaiting regional meeting outcomes
- Board Communications
    - Board Emails – completed with initial passwords provided
    - Action Required - members to change passwords for security
    - Purpose – facilitate communication and quick alerts
    - Open communication and collaboration withing committees are essential for effective governance and school improvement
- Committee Updates
    - Finance Committee – ongoing discussions about budget adjustments and financial strategies
    - Education Committee
    - Principal Performance Review
    - Draft of the document sent to Luis Quan and others for feedback
    - Focus areas – culture, instructional support, and accountability
    - Scale – 1 to 4 rating system
    - Next Steps – finalize document and implement review process.
    - Collaboration – utilizing AI for consolidating ideas and enhancing document quality
- Assistant Principal Role and Processes
    - Current discussion – appointment and vetting process for Assistant Principal (AP) position
    - Ms. Melendez's role
    - Status – Acting as AP without formal vetting per by-laws
    - Concerns – Leadership skills and adherence to protocol
    - By-Laws requirement – Board of Trustees responsible for hiring and vetting
    - Action Items –
        - Education Committee to review and establish proper vetting processes
        - Ensure all AP appointments follow by-law and documented procedures
- By-Laws Compliance and Protocols
    - Issue identified – current practices not fully aligned with established by-laws
    - Resolution plan – reinforce adherence to by-laws in hiring and administrative processes; and document and clarify roles and responsibilities to prevent future discrepancies
    - Emphasis on adhering to by-laws and proper protocols in administrative roles
- General Discussions and Concerns
    - Emphasis on board roles adding value to student education and school operations
    - Importance of having strong support systems for leadership roles
    - Direct correlation between enrollment numbers and financial sustainability
- Action Items
    - Finance Team
        - Conduct budget refresh meeting on Friday at 4:15 p.m.
        - Seek proposals from alternative firms by March
        - File the annual report by tomorrow

- Enrollment Team
    - Organize and execute the March 8th, 2025 Middle School Fair
    - Host the visiting school and engage in canvassing efforts
    - Update application statuses on School Mint regularly
- Education Committee
    - Finalize the Principal Performance Review document
    - Provide feedback on the draft performance review
    - Implement the review process post-finalization
- Board Members
    - Change initial passwords for board emails
    - Participation in the upcoming budget refresh meeting
    - Engage in discussions regarding AP vetting and adherence to by-laws
- Connie Lobdell
    - Coordinate with the Education Committee on AP vetting processes
    - Share the finalized Principal Performance Review document with committee
- Josh Moreau
    - Prepare and present the financial narrative during the budget meeting
    - Follow up with SED on the renewal draft

- Follow-Up
    - Next Budget Meeting – scheduled for Friday at 4:15 p.m.
    - Education Committee Review – finalize and implement the Principal Performance Review
    - Renewal Process – await draft from SED and prepare for Regent calendar submission
    - AP Appointment Process – ensure compliance with by-laws and formal vetting of candidates
    - Enrollment Monitoring – continue tracking application numbers and adjust recruitment strategies as needed
    - Board Email Security – ensure all members have updated their passwords and are actively using the Board email system

Board Motions and Approvals

1. Motion to approve December 17th, 2024, minutes made by Karen Bhatia and seconded by Luis Quan - Board reviewed and unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name



_ ___ February 25th, 2025_____

Signature Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.

Board of Trustees Meeting Minutes
Annual Board Meeting
February 25th, 2025

A regular meeting of the Board of Trustees (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:40 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Karen Bhatia, Francesca Weindling, Dr. Patrick Awosogba, Sandra Lugo, Don Mabrey, and Lyne James Turnbull.
- The following Trustees were absent: Luis Quan and Jason Caldwell.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:36 p.m.
- No public comments.
- The motion was made for approval on January 17th, 2025, minutes
- Renewal Update –
    - Connie Lobdell will send the state report to the Board members for their review and any corrections and/or editing.
    - Connie Lobdell asked Dr. Johnson about the impact on CAP and the representation of ELLs. She said it would have no effect.
    - Recommendations will be made by March via letter.
    - Parts met were reviewed by Connie Lobdell.
- Patrick Awosogba –
    - Issues will be addressed
    - We will review benchmarks at the March Board meeting
- PTA –
    - Had first meeting
    - Had the first fundraiser
    - Had a vote and an agenda
    - What PTA should look like
    - PTA on Recruitment Committee
    - Ambassadors for Board meeting
    - Patrick Awosogba asked what the difference was between DOE and MHCS PTA
    - Connie Lobdell informed us that instead of PTA, it is referred to as PAC (Parent Advisory Committee), and parents work alongside students. A good relationship is maintained with PAC.
    - Immigration Town Hall, with legal counsel at this time, elicited commitment to parents' participation.
    - Don Mabrey asked if PAC members would attend board meetings, and Connie Lobdell informed us that they would participate in the meetings except for the executive sessions.
    - Parents are invited to Board meetings.
    - Parents need to be allowed to speak with board members and ask questions.
- Enrollment –
    - Maintained at 166 students
    - Competition from other schools

    - Reaching out to 6th-grade parents as to their needs
    - Seeing movement to attend MHCS
    - PAC will assist
    - Asked parents what brought them to MHCS
    - Need to find out or communicate what sets MHCS apart from other charter schools
    - Parents are applying to all charter schools, hoping to get into the one they want
    - Luis Quan's school is setting up meetings
    - Reaching out to other schools
    - Patrick Awosogba asked if it is possible to reach out to other DOE schools
    - Connie Lobdell informed that DOE schools remove them because they don't want charter schools in their buildings
    - There is a lot of competition
    - Students are making presentations
    - Right now, it is about how MHCS stands apart from other charter schools
    - Those charter schools have a lot of suspensions, and many students are not being accepted
    - Parents say MHCS communicates well
    - We need to create an identity that MHCS is a gem in the South Bronx
    - Patrick Awosogba will be glad to get involved and provide support with enrollment. Will work with Luis Quan and Lyne James Turnbull.
- Summer Boost Grant –
    - Has been offered to MHCS
    - Around $65,000
    - Application for the grant has been sent out
    - Expecting to be awarded
- Professional Development –
    - Hiring someone to come in
    - What will be in place?
- New Hires –
    - Connie Lobdell met with Josh Moreau regarding teacher replacements
    - Updating job descriptions
    - Once the "Intent to Return" letters go out in April, we will have a better idea of how many teachers want to return.
    - Patrick Awosogba will meet with the Education Committee.

The board moved to Executive Session

Board Motions and Approvals

1. Motion to approve January 17th, 2025, minutes made by Don Mabrey and seconded by Francesca Weindling - Board reviewed and unanimously approved.
2. Don Mabrey moved to adjourn the meeting, which was seconded by Karen Bhatia. The board reviewed and unanimously approved it.

Adjournment

1. With no further business before the Board, the meeting was adjourned at 6:43 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____

Name



_ ___ March 18th, 2025_____

Signature Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.

Board of Trustees Meeting Minutes
Annual Board Meeting
October 15th, 2024

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Sandra Lugo, Francesca Weindling, Dr. Patrick Awosogba, Karen Bhatia, Don Mabrey, Jason Caldwell, and Lyne James Turnbull.
- The following Trustee was absent: Luis Quan
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35p.m.
- No public comments.
- Motion was made for approval of September 17th, 2024, minutes.
- Karen Bhatia – Audit
    - Meeting with Finance Committee and Josh Moreau, Financial Consultant
    - The purpose of the audit was to provide reasonable assurances.
    - No fraud, issues or material misstatements
    - Enrollment went down and adjustments were made to staff.
    - Most grants were from COVID.
    - Did not find any concerns.
    - The Finance Committee will be meeting with Josh Moreau to come up with strategies regarding enrollment, alignment, etc.
- Jason Caldwell:
    - The audit looked good.
    - No malfeasance
    - Cash asset equivalent has gone down due to enrollment.
    - All appeared in order.
    - Only takeaway was enrollment.
    - No material misstatements
    - Recommended that audit be approved.
- Dr. Patrick Awosogba:
    - What were the percentages in the proficiency levels?
        - Connie Lobdell – ELA 31% and Math 24%
    - What were the numbers in levels 1 and 2?
        - Connie Lobdell – Will share information as well as information on the renewal application, and forward to everyone on the Board.
- Connie Lobdell:
    - Accountability Dashboard
    - Will be sending artifacts to the State and the Board
    - Shared sample of 2-day renewal breakdown
    - State will meet the Board on Monday, October 28th, 2024, 10:45 a.m.-11:45 a.m.

- If this is not doable for the Board, will let Dr. Johnson know
    - Don Mabrey will not be available.
    - Lyne James Turnbull will be out of the country.
- State will focus on the Corrective Action Plan (CAP)
- Notice of Deficiencies
- 2021 Notice of Deficiencies still appears open at State although it was all addressed and should have been closed.
- Don Mabrey – Asked if there was a confirmation received as to receipt of the documentation supporting areas of deficiency. Recommended following up with State.
- Spoke to State on this issue.
- MHCS never received Notice of Termination for deficiencies.
- Will focus on submission.
- Dr. Johnson will focus conversation on Board oversight.
- Shared student roster
- Students being referred to the school by family members, etc.
- Need to help teachers see things differently – IB will help with this.
- Teachers have commented on how students are learning, how they are engaging students, and how they are aligning curriculum to world situations.

- Karen Bhatia:
    - Prep session focusing on main concerns that the State will have.
    - Materials needed to support discussion with the State.
    - Enrollment and space
    - Parents
    - Dr. Patrick Awogsoba:
        - Schedule meeting for Tuesday, October 22nd, 2024, 5:30 p.m. – 6:15 p.m.
        - Redefine services provided to parents.
        - Addition of 5th grade
        - Services students and staff are being provided.
        - What is needed to make things better/happen?
    - Don Mabrey – How excited are students to be in the school proportional to how excited teachers are to teach the students?
    - Sandra Lugo – Share webinar information regarding renewals.

Board Motions and Approvals

1. Motion to approve September 17th, 2024, minutes made by Don Mabrey and seconded by Karen Bhatia – the Board reviewed and unanimously approved.
2. Motion to approve audit made by Dr. Patrick Awosogba and seconded by Sandra Lugo – the Board reviewed and unanimously approved.
3. Motion to adjourn meeting at 6:30 p.m. made by Jason Caldwell and seconded by Don Mabrey – the Board reviewed and unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting adjourned at 6:30 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name


_ ___ October 15th, 2024_____
Signature Date

Board of Trustees Meeting Minutes
Annual Board Meeting
April 17th, 2025

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Sandra Lugo, Don Mabrey, Luis Quan and Lyne James Turnbull, Francesca Weindling
- The following Trustees were absent: Karen Bhatia.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public comments.
- Motion was made for approval of March 28th, 2025, minutes
    - Minutes were reviewed and approved
- Lottery
    - Went well
    - Calling parents and doing documentation
    - Will continue enrollment and canvassing
    - 89 students, including 12:1 students
    - Students from lottery are included I all school information
- Mock Exams
    - Results forwarded to Dr. Johnson
    - Proficient and non-proficient results
    - Luis Quan suggested using iReady to breakdown data by standards
    - Used different types of assessments to look at data at a more granular level (iReady, 23, Excite, MAP, etc.)
    - Shows standards from different data points focused weekly
    - Assessments administered in Spanish and other languages as needed by students
    - Mocks all in-house
    - Next steps for instruction/lessons
    - Focus on areas of teaching/reteaching
    - Provides specific standardized responses
    - Intervention groups
    - Small group instruction
    - Standards and sub standards
    - Luis Quan recommended LinkIt! tracker (www.linkit.com) which provides all data in one tracker (all in one place). Helps break down data better and at more granular level; practical and efficient.
- Renewal Recommendations
    - Two (2) year renewal
    - State will send a formal report which will be more specific and address benchmarks
    - They will not be sending anything out until they have put together all information and data

- Will work on an action plan.

- Board Member Departure
  - Karen Bhatia announced her decision to step down from the board due to personal commitments and upcoming political campaign effective May 13th, 2025.
  - Expressions of gratitude and well-wishes from other board members.
  - Board officially accept Karen Bhatia's resignation.
- Executive Session

Board Motions and Approvals

1. Motion to approve March 28th, 2025, minutes made by Don Mabrey and seconded by Francesca Weindling - Board reviewed and unanimously approved.
2. Motion to adjourn meeting made by Luis Quan and seconded by Sandra Lugo - Board unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name



_ ___ May 20th, 2025_____
Signature Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.

Board of Trustees Meeting Minutes
Annual Board Meeting
May 20, 2025

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Don Mabrey, Lyne James Turnbull, and Francesca Weindling
- The following Trustees were absent: Luis Quan and Sandra Lugo
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public comments.
- Motion was made for approval of May 20th, 2025, minutes
    - Minutes were reviewed and approved
- Board Retreat
    - Tentatively scheduled for June 24th, 2025
    - Location: Marriott Hutchinson Metro Center, Bronx, NY
- Student Data
    - 4% gap in ELA compared to district averages
    - 10% gap in Math compared to district averages
- Renewal Action Plan
    - Share draft renewal action plan with board members prior to retreat
    - Provide information on the professional development plan
    - Use of research-based practices
    - Cycle of support for teachers and instructional leaders
- Summer Boost Program
    - Ms. Melendez completed training in new accountability and assessment plan
    - Will recruit 60 students
    - Summer Boost Program provided an additional $40,000, putting the budget over $100,000
- 8th grade Graduation
    - Early end date was approved approximately four years ago and the State was aware
    - Compliance with State instructional day requirements
    - Clarify rationale and approval process for 8th grade students' early end date
- Incoming 6th Graders
    - Ongoing communication throughout summer
    - Last Parent to Parent meeting will be specifically for the incoming 6th graders and their families
    - Incoming 6th grade students will begin before all 7th and 8th grade students
- Executive Session

Board Motions and Approvals

1. Motion to approve May 20th, 2025, minutes made by Lyne James Turnbull and seconded by Don Mabrey - Board reviewed and unanimously approved.
2. Motion to adjourn meeting made by Don Mabrey and seconded by Lyne James Turnbull - Board unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name



_ ___ June 16th, 2025_____
Signature Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.

Board of Trustees Meeting Minutes
Annual Board Meeting
March 18th, 2025

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:40 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Karen Bhatia, Francesca Weindling, Dr. Patrick Awosogba, Don Mabrey, Jason Caldwell, Luis Quan and Lyne James Turnbull.
- The following Trustees were absent: Sandra Lugo.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:40 p.m.
- No public comments.
- Motion was made for approval of February 25th, 2025, minutes
    - Minutes were reviewed, corrections made and approved
- Parent Advisory Committee (PTA/PAC) Updates
    - Importance of a standing PTA for advocacy.
    - Current PTA activities include:
        - Fundraisers
        - Enrollment assistance
        - Distribution of flyers
        - Participation in open houses
        - Instructional rounds in classrooms
        - Schedule adjustments to accommodate PTA members.
    - Current PTA membership: 6 parents.
    - Address scheduling to improve attendance.
- Educational Committee Report
    - Evaluation of Ms. Melendez's performance.
    - Positive feedback on Ms. Melendez's commitment and work ethic.
    - Identified need for her development in instructional and administrative leadership.
    - Board's role in vetting and supporting school leadership.
    - Action to be taken by Connie Lobdell to formally acknowledge Ms. Melendez and outline support measures.
    - Emphasize board's support and outlined professional development needs.

- Enrollment Updates
    - Current applications:
        - 6th Grade: 167 applications
        - 7th Grade: 47 applications
        - 8th Grade: 44 applications
        - Total: 150 applications
    - Target enrollment: 210 students (minimum 191)

- Ongoing enrollment strategies:
  - Open houses (virtual and in-person)
  - Parent-to-parent dinners
  - Community outreach by PTA members
  - Social media and flyers distribution
  - Student-led flyer distribution and QR code scanning
  - Promotional videos featuring students
  - Partnerships with local organizations like the Bronx Chamber of Commerce
  - Additional support to address concerns from other campuses affecting enrollment.
- Continue and enhance current enrollment strategies.
- Connie Lobdell to coordinate with Lyne James Turnbull to address enrollment challenges from neighboring campuses.

- Leadership Performance Review
  - Implementation of a rubric based on state guidelines to assess board performance.
  - Plan for board retreats to facilitate professional development.
  - Scheduling of the first board retreat during the week of May 14th.
  - Future planning for dual retreats starting next school year..
  - Focus on enhancing the board's accountability and support for the school.
- Board Member Departure
  - Jason Caldwell announced his decision to step down from the board due to personal commitments and upcoming political campaign.
  - Expressions of gratitude and well-wishes from other board members.
  - Plans to recruit additional board members to fill the vacancy.
  - Board officially accepted Jason Caldwell's resignation.
  - Begin the search for new board members to maintain effective governance.
- Funding Proposal from Children's Hope India
  - Karen Bhatia shared a potential funding opportunity to secure funding from Children's Hope India for after-school activities, weekend programs, or summer programs.
  - Proposal details to include various funding levels ($10,000, $20,000, $30,000).
  - Potential for a site visit and establishing a long-term relationship.
  - Need to prepare a brief proposal leveraging existing materials.
  - Connie Lobdell to collaborate with Karen Bhatia to develop and submit a funding proposal to Children's Hope India.
- Summer Boost Grant Update
  - Increase in the number of seats by 20, enhancing funding for summer programs.
  - Expected impact on accommodating 60 additional students.
  - Utilize the increased grant to support more students during summer programs.
  - Ensure proper allocation and tracking of the additional seats.
- Action Items
  - Connie Lobdell:
    - Send a formal email to Ms. Melendez with the committee's feedback and recommendations.
    - Develop and submit funding proposal to Children's Hope India in collaboration with Karen Bhatia.
    - Coordinate with Lyne James Turnbull to address enrollment challenges from neighboring campuses.
  - Karen Bhatia:
    - Finalize and share proposal materials for Children's Hope India funding.
    - Manage transition due to upcoming political campaign.
  - Board Members:
    - Recruit new board members.
    - Organize board retreat for the week of May 14th.
    - Prepare for future dual retreats starting next school year.
    - Utilize the board's shared email for communication and updates.

- Support enrollment initiatives and participate in PAC activities

Board Motions and Approvals

1. Motion to approve February 25th, 2025, minutes made by Karen Bhatia and seconded by Don Mabrey - Board reviewed and unanimously approved.
2. Motion to adjourn meeting made by Don Mabrey and seconded by Karen Bhatia - Board unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name



_ ___ April 15th, 2025_____
Signature Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.

Board of Trustees Meeting Minutes
Annual Board Meeting
June 17th, 2025

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Dr. Patrick Awosogba, Don Mabrey, Lyne James Turnbull, and Francesca Weindling and Sandra Lugo
- The following Trustee was absent: Luis Quan
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director; and Josh Moreau, Finance Consultant

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35 p.m.
- No public comments.
- Motion was made for approval of May 20th, 2025, minutes
    - Minutes were reviewed and approved
- Josh Moreau
    - Finance Committee to meet
    - Budget and Vendor contracts need approval
    - Enrollment of 165 – conservative
    - Vendor Contract for Paul Le, Consultant and Executive Director, LEDbetter (formerly Great School Choices, Inc.)
        - Budget for services
        - Need details as to support Paul Le will provide
- Board Retreat
    - Originally scheduled for June 27th, 2025 needs to be changed
    - Location: Marriott Hutchinson Metro Center, Bronx, NY
    - Tentative dates: 7/12/25, 7/19/25, 7/26/25
    - Confirm with Connie Lobdell
- Visit to New Pathways Academy, Lyne James Turnbull, Principal
    - Connie Lobdell and Jennifer Melendez, Assistant Principal visited school
    - Space is shared with two (2) other schools
    - Instructional alignment very visible with good engagement
    - Observed AVID (Advancement Via Individual Determination)
    - AVID is reflected in culture and climate of school
    - Plan to implement AVID at MHCS
- 8th grade Graduation
    - Went very well
    - Was well attended by family and friends of graduates
    - Sandra Lugo represented the Board at graduation
- Board Member Departure
    - Dr. Patrick Awosogba announced his decision to step down from the Board as Chair and Member.

- Executive Session

Board Motions and Approvals

1. Motion to approve May 20th, 2025, minutes made by Francesca Weindling and seconded by Don Mabrey - Board reviewed and unanimously approved.
2. Motion to adjourn meeting made by Don Mabrey and seconded by Lyne James Turnbull - Board unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Sandra Lugo, Secretary

APPROVED:

Sandra Lugo_____
Name



_ ___ June 16th, 2025_____
Signature Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in the executive session.

Board of Trustees Meeting Minutes
November 25th, 2024

A regular meeting of the Board of Trustee (the "Board" or "BoT") of the Mott Hall Charter School (the "MHCS") was held on the above date beginning at 5:35 p.m. local time pursuant to notice duly given.

Attendance

- The following Trustees were present via video conference: Sandra Lugo, Francesca Weindling, Dr. Patrick Awosogba, Karen Bhatia, Don Mabrey, Jason Caldwell, Luis Quan and Lyne James Turnbull.
- The following school staff and guests were present: Connie Lobdell, Principal and Executive Director; and Josh Moreau, Finance Consultant.

Call to order, Public Comment and Board Discussion

- After noting that a quorum was present, the meeting was called to order at 5:35p.m.
- No public comments.
- Motion was made for approval of October 15th, 2024, minutes.
- Josh Moreau
    - Budget updates
- Connie Lobdell
    - Renewal visit
    - Enrollment
    - Accountability Dashboard

Board Motions and Approvals

1. Motion to approve October 15th, 2024, minutes made by Don Mabrey and seconded by Karen Bhatia – the Board reviewed and unanimously approved.
2. Motion to adjourn meeting at 6:20 p.m. made by Jason Caldwell and seconded by Don Mabrey – the Board unanimously approved.

Adjournment

1. There being no further business to come before the Board, the meeting adjourned at 6:20 p.m.

Respectfully submitted,
Sandra Lugo, Secretary

APPROVED:

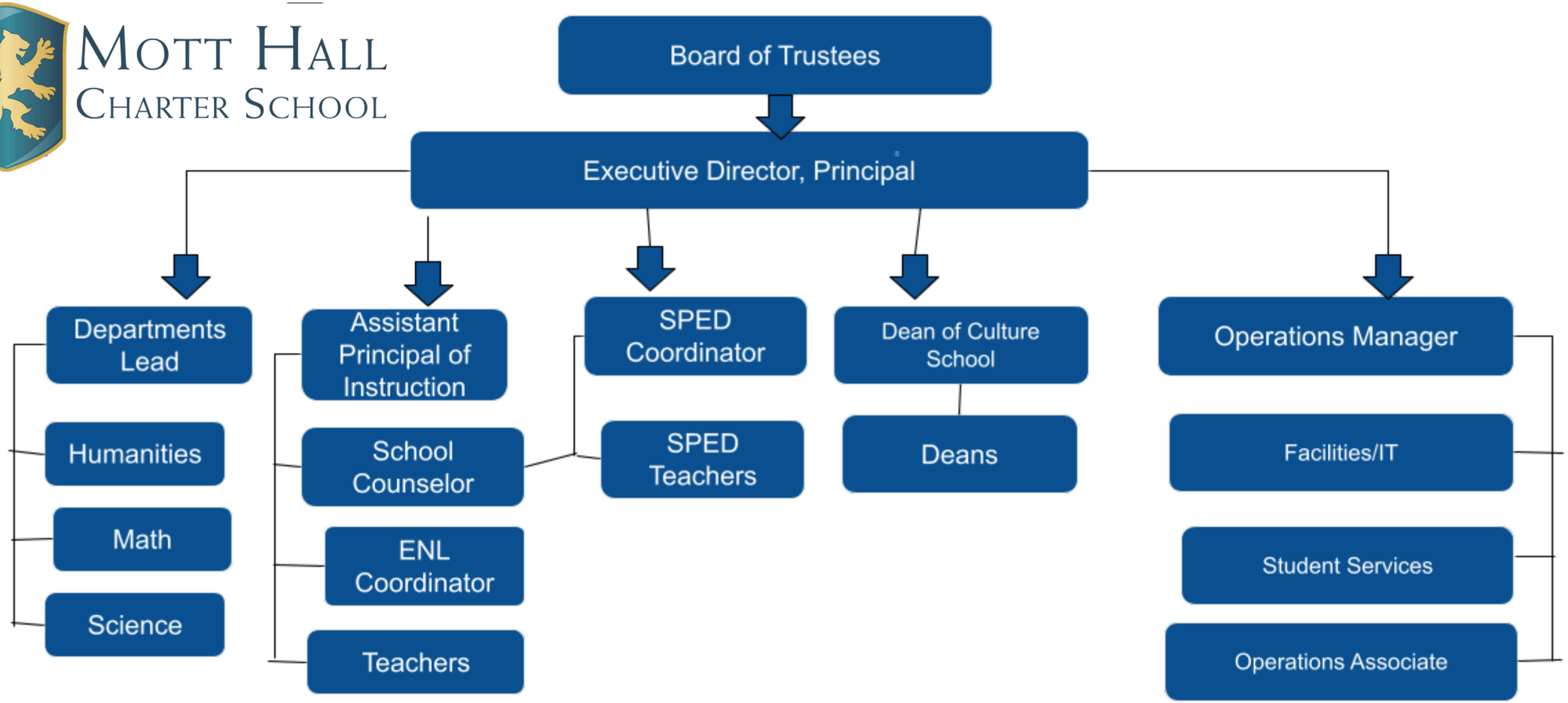
Sandra Lugo_____
Name

Sandra Lugo
_ ___
Signature

November 25th, 2024_____
Date

All trustee meetings for Mott Hall Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by norms around professionalism and civility in their comments. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

MOTT HALL
CHARTER SCHOOL



SY24/25 Organizational Chart

MOTT HALL CHARTER SCHOOL
RISE TO THE CHALLENGE
AN INTERNATIONAL BACCALAUREATE CANDIDATE SCHOOL

2025 - 2026 School Year

July

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July 1st: Summer Rise Start
July 4th: Independence Day (School Closed)

August

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

5 days
August 7th: Summer Rise End
August 18th: All Staff Return
August 25th- First day of School

September

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21 days
Sept. 1st: Labor Day- School closed
Sept. 10th: Parents' Orientation night (all grades)

October

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22 days END of MP 1 October 31st
Oct.13th- Indigenous Day
Oct.31st - Early dismissal

November

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14 days
Nov 5th - Election Day - Asynchronous
Nov 11th- Veterans Day- School Closed
Nov 13th - Remote Learning Day - Virtual: Parent Teacher Check-ins
Nov.24th -28th: Thanksgiving -School closed TBD

December

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15 days
Dec.19th :Early Dismissal
Dec.22nd-Jan.1st: School closed

January

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

19 days END of MP2 January 16
Jan 2nd: Virtual work day TBD
Jan.5th: School resume
Jan.19th: Martin Luther King Jr. Birthday- School Closed
Jan 22nd: Parent to Parent

February

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

15 days
Feb 12- 100 days of school
Feb 12 - In-Person Parent Teacher Check-ins TBD
Feb.16-20 - Mid-Winter Recess
Feb.23rd- School resume

MOTT HALL CHARTER SCHOOL
RISE TO THE CHALLENGE
AN INTERNATIONAL BACCALAUREATE CANDIDATE SCHOOL

2025 - 2026 School Year

March

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

21 days
March 3- Rise Assembly
March 16- 20th- Spirit week TBD

April

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

20 days END of MP 3 April 1st
April.3rd: Good Friday
April 8th-9th: ELA CBT Exams
April 16th :Parent Teacher Check-ins
April 29th :Science CBT Exams

May

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	161
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

14 days
May 6th & 7th: Math CBT
May 11th-15th :Spring Break
May 19th: Decision Day
May 20th: Senior Breakfast
May 21st :Prom
May 22nd :Senior Trip
May 25th: Memorial Day- School Closed

June

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

17 days END of MP 4 June 12
June 5th -Clerical day
June 13th : Graduation
June 18th: Last day of school (all grades)

List of Dates(Lista de fechas)**182 days total**

Color Codes (Códigos de colores)
MAGENTA (Magenta)- State Test (Exámenes Estatales)
TEAL (VerdeAzulado) -Early Release at 1:30 (Salida temprana a la 1:30)
RED (Rojo)- School closed (La escuela está cerrado)
Green (Verde) - School Resumes (la escuela se reanuda después de un descanso)
BLUE (Azul) -Senior Activities (Actividades de los de 8vo)
PURPLE (Púrpura)- Curriculum Night (Noche de currículo y registro de padres)
Orange- Spirit week
YELLOW (Amarillo) - Remote Learning Day (Día de aprendizaje remoto)
See above for last day for all grades, SCT, and Teachers
Ver arriba para el último día para todos grados, SCT y maestros

August **8/18- All Staff Return** **8/25- All grades First Day - 1er día para** **September/Septiembre** **9/10 - All Grades Back to School Night**	**October/Octubre:** **10/13 - Indigenous Peoples Day - No School - Día de los Pueblos Indígenas - No hay clases**

MOTT HALL CHARTER SCHOOL
RISE TO THE CHALLENGE
AN INTERNATIONAL BACCALAUREATE CANDIDATE SCHOOL

2025 - 2026 School Year

November/Noviembre: **11/5 - Election Day - Remote Learning Day - Día de las elecciones - Día del aprendizaje remoto** **11/13 - Parent - Teacher Check-Ins (Remote) -** **11/24 -11/28 - Thanksgiving Break - Feriado de Día de Gracias**	**December/Diciembre:** **12/22 - 1/2 - Winter Break - Vacaciones de invierno**
January/Enero: **1/2 - Staff PD Virtual** **1/5- Scholars return to school - Los estudiantes regresan a la escuela** **1/19 - Dr. Martin Luthern Kings Day - No School - No Hay Clases**	**February/Febrero:** **2/12 - Parent Teacher Check - Ins (Remote)** **2/16 - 2/20 - Mid-Winter Recess - Receso de mitad de invierno**
March/Marzo: **3/16 - 3/20 - Spirit week**	**April/Abril:** **4/3 - Good Friday - No School - Viernes Santo - No hay clases**
May/Mayo: **5/11 - 5/15 - Spring Break - No School - Vacaciones de primavera - No hay clases** **5/18 - Scholars return to school - Regreso a la Escuela**	**June/Junio:** **6/5 - Clericall Day** **6/18- Last day of School**

Mott Hall Charter School

Audited Financial Statements

In Accordance with *Government Auditing Standards*

June 30, 2025

Mott Hall Charter School

Audited Financial Statements

June 30, 2025

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Services Provided by SAX LLP

Independent Auditor's Report

To the Board of Trustees of
Mott Hall Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Mott Hall Charter School (the "School"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("*Government Auditing Standards*"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with Those Charged With Governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the School's 2024 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 25, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2024, is consistent, in all material respects with the audited financial statements from which it was derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2025, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Sax LLP

New York, NY
October 21, 2025

Mott Hall Charter School

Statement of Financial Position

As of June 30, 2025
(With comparative totals as of June 30, 2024)

	June 30, 2025	June 30, 2024
ASSETS		
Cash and cash equivalents	$ 791,098	$ 601,399
Government grants receivable - per pupil funding	-	4,943
Government grants receivable - other	50,338	591,406
Prepaid expenses and other current assets	43,750	-
Property and equipment, net	160,716	233,208
Restricted cash	110,319	106,573
Total assets	**$ 1,156,221**	**$ 1,537,529**
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	$ 567,124	$ 615,865
Government grants advance - per pupil funding	10,648	-
Total liabilities	577,772	615,865
NET ASSETS		
Without donor restrictions	578,449	921,664
TOTAL LIABILITIES AND NET ASSETS	**$ 1,156,221**	**$ 1,537,529**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Statement of Activities

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30, 2025	June 30, 2024
WITHOUT DONOR RESTRICTIONS		
PUBLIC SUPPORT AND REVENUE		
Public school district revenue:		
Resident student enrollment	$ 3,152,487	$ 3,394,807
Students with special education services	615,442	543,199
Subtotal public school district revenue	3,767,929	3,938,006
Other government grants	254,932	746,678
Contributions	60,825	2,000
Contributed space	140,000	140,000
Other income	27,652	21,219
Total public support and revenue	**4,251,338**	**4,847,903**
EXPENSES		
Program services:		
Regular education	2,624,491	3,564,345
Special education	1,087,297	1,241,603
Total program services	3,711,788	4,805,948
Supporting services:		
Management and general	819,073	814,563
Fundraising	63,692	67,236
Total expenses	4,594,553	5,687,747
Change in net assets	**(343,215)**	**(839,844)**
NET ASSETS, *beginning of year*	921,664	1,761,508
NET ASSETS, *end of year*	**$ 578,449**	**$ 921,664**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Statement of Functional Expenses

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	Program Services			Supporting Services			
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Expenses 6/30/25	Total Expenses 6/30/24
Salaries	$ 1,761,385	$ 754,165	$ 2,515,550	$ 314,067	$ 46,241	$ 2,875,858	$ 3,648,408
Payroll taxes and employee benefits	382,294	163,685	545,979	80,103	10,037	636,119	677,449
Total personnel costs	2,143,679	917,850	3,061,529	394,170	56,278	3,511,977	4,325,857
Professional development	5,201	1,674	6,875	116,154	-	123,029	196,537
Professional fees	123,632	24,452	148,084	136,573	-	284,657	337,254
Student and staff recruitment	17,067	5,494	22,561	4,405	-	26,966	86,143
Classroom expenses	36,639	11,796	48,435	-	-	48,435	84,710
Supplies and materials	38,941	16,237	55,178	7,299	915	63,392	103,691
Food services	11,722	3,774	15,496	-	-	15,496	31,876
Travel and conferences	-	-	-	4,465	-	4,465	9,915
Postage, printing, and copying	8,972	3,842	12,814	1,880	235	14,929	14,444
Insurance	22,498	9,633	32,131	4,714	590	37,435	40,770
Information technology	53,256	22,803	76,059	11,159	1,398	88,616	140,747
Contributed space	84,137	36,025	120,162	17,629	2,209	140,000	140,000
Non-capitalized equipment and furnishings	12,163	5,208	17,371	2,549	319	20,239	14,465
Repairs and maintenance	2,603	1,115	3,718	546	68	4,332	21,613
Depreciation	63,981	27,394	91,375	13,406	1,680	106,461	139,725
Bad debt	-	-	-	103,070	-	103,070	-
Other	-	-	-	1,054	-	1,054	-
Total other than personnel costs	480,812	169,447	650,259	424,903	7,414	1,082,576	1,361,890
Total expenses	**$ 2,624,491**	**$ 1,087,297**	**$ 3,711,788**	**$ 819,073**	**$ 63,692**	**$ 4,594,553**	**$ 5,687,747**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Statement of Cash Flows

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30, 2025	June 30, 2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ (343,215)	$ (839,844)
Adjustments to reconcile change in net assets to net cash provided by/(used for)operating activities:		
Depreciation	106,461	139,725
Changes in assets and liabilities:		
Government grants receivable/advance - per pupil funding	15,591	5,673
Government grants receivable - other	541,068	48,361
Prepaid expenses and other assets	(43,750)	-
Accounts payable and accrued expenses	(48,741)	127,872
Total adjustments	570,629	321,631
Net cash flows provided by/(used for) operating activities	**227,414**	**(518,213)**
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of furniture and equipment	(33,969)	(189,343)
Net cash flows used for investing activities	(33,969)	(189,343)
Net increase/(decrease) in cash, cash equivalents, and restricted cash	**193,445**	**(707,556)**
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, *beginning of year*	707,972	1,415,528
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, *end of year*	**$ 901,417**	**$ 707,972**
Cash, cash equivalents and restricted cash consists of:		
Cash and cash equivalents	$ 791,098	$ 601,399
Restricted cash	110,319	106,573
Total cash, cash equivalents and restricted cash	**$ 901,417**	**$ 707,972**
SUPPLEMENTAL CASH FLOW INFORMATION		
Interest and taxes paid	**$ -**	**$ -**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Notes to Financial Statements

June 30, 2025

Note 1 - Organization

Mott Hall Charter School (the "School"), located in Bronx, New York, is a not-for-profit education corporation chartered by the Board of Regents of the State of New York, for and on behalf of the State Education Department. The School provides a full range of educational services appropriate for the sixth, seventh and eighth grade levels. The School completed the 2024-2025 fiscal year with an average enrollment of approximately 165 students. The School is a publicly funded, privately managed school, which is independent of the New York City Department of Education ("NYCDOE").

The School has the following programs:

- Regular Education - Instruction provided to all students.
- Special Education - Instruction that is specially designed to meet the unique needs of students with disabilities.

The School is a publicly funded, privately managed school, which operates independently of but in partnership with the New York City Department of Education ("NYCDOE"). The School operates under a charter agreement issued by the New York State Board of Regents that is valid up to and including June 30, 2027.

The School has been notified by the Internal Revenue Service that it is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. They have not been designated as a private foundation.

Note 2 - Summary of Significant Accounting Policies

a. Basis of Accounting and Presentation

The financial statements of the School have been prepared on the accrual basis of accounting, which is the process of recognizing revenue and expenses when earned or incurred, rather than received or paid.

The financial statements are presented in accordance with the provisions of the Financial Accounting Standards Board's ("FASB") Accounting Standards Codification ("ASC") 958 Presentation of Financial Statements of Not-For-Profit Entities. FASB ASC 958 requires the School to report information regarding its financial position and activities according to the following specific classes of net assets:

- *Net Assets Without Donor Restrictions* - represents those resources for which there are no restrictions by donors as to their use.

- *Net Assets With Donor Restrictions* - represents those resources, the uses of which have been restricted by donors to specific purposes or the passage of time and/or must remain intact, in perpetuity. The release from restrictions results from the satisfaction of the restricted purposes specified by the donor. The School had no donor restricted net assets at June 30, 2025 or June 30, 2024.

Note 2 - Summary of Significant Accounting Policies - Continued

b. Revenue Recognition

The School follows the requirements of FASB ASC 958-605 for recording contributions, which are recognized when a contribution becomes unconditional in nature. Contributions are recorded in the net asset classes referred to above depending on the existence and/or nature of any donor-imposed restriction. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions. If donor restricted contributions are satisfied in the same period they were received, they are classified as without donor restrictions.

The School evaluates whether contributions are conditional or unconditional. Contributions are considered to be conditional when both a barrier must be overcome for the School to be entitled to the revenue and a right of return of the asset or right of release from the obligation exists.

The School's public-school district revenue and other government grants are primarily conditional, non-exchange transactions and fall under FASB ASC 958-605. Revenue from these transactions is recognized based on rates established by the School's funding sources and when performance-related outcomes are achieved or qualifying expenditures are incurred as well as other conditions under the agreements are met.

Contributions expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value, using risk-adjusted present value techniques. Receivables are reviewed for collectability. Based on knowledge of specific donors and factoring in historical experience, no allowance for doubtful accounts exists as of June 30, 2025. All receivables at June 30, 2025 and 2024 are expected to be received within one year.

c. Cash and Cash Equivalents

The School considers all liquid investments with an initial maturity of three months or less to be cash and cash equivalents. Cash maintained in escrow per requirements of the NYCDOE are treated as restricted cash.

d. Concentration of Credit Risk

Financial instruments that potentially subject the School to a concentration of credit risk consist of checking and money market accounts, and investment securities which are placed with financial institutions that management deems to be creditworthy. At year end, and at various times throughout the year, balances were in excess of insured amounts. The School did not suffer any losses due to bank failure.

e. Property and Equipment

Equipment and furniture that exceed $1,000 and that have a useful life of greater than one year are recorded at cost or at fair value at the date of gift. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets, which is three to seven years for furniture and equipment.

Note 2 - Summary of Significant Accounting Policies - Continued

f. Contributed Space

The School's operations are located in a facility provided by the NYCDOE at no charge. The School utilizes approximately 7,000 square feet and recognizes in-kind contribution revenue and a corresponding expense in an amount approximating the estimated fair value at the time of the donation. Fair value is estimated using the average price per square foot of rental listings in the School's service area. The total amount recognized for donated facilities is approximately $140,000 for both years ended June 30, 2025 and June 30, 2024.

g. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the School.

Salaries were allocated using time and effort as the basis. The following costs were allocated using the salary allocation as the basis:

- Payroll taxes and employee benefits
- Supplies and materials
- Postage, printing and copying
- Insurance
- Information technology
- In-kind occupancy and facility costs
- Non-capitalized equipment and furnishings
- Repairs and maintenance
- Depreciation

Certain program expenses have been allocated between Regular Education and Special Education based on student FTE rates. All other expenses have been charged directly to the applicable program or supporting services.

h. Advertising Costs

Advertising costs are expensed as incurred.

i. Management Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Note 2 - Summary of Significant Accounting Policies - Continued

j. Contingencies

Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified, if it is probable that a liability has been incurred.

k. Accounting for Uncertainty of Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax filings for periods ending June 30, 2022 and later are subject to examination by applicable taxing authorities.

l. Summarized Comparative Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2024, from which the summarized information was derived.

Note 3 - Government Grants Receivable/Advance - Per Pupil Funding

Activity related to the contract with the NYCDOE can be summarized as follows:

	6/30/25	6/30/24
Beginning receivable	$ 4,943	$ 10,616
Funding based on allowable FTEs	3,767,929	3,938,006
Advances received	(3,783,520)	(3,943,679)
Ending (advance payable)/receivable	$ (10,648)	$ 4,943

Note 4 - Property and Equipment

Property and equipment consist of the following:

	6/30/25	6/30/24
Furniture and equipment	$ 1,474,944	$ 1,440,975
Less: accumulated depreciation	(1,314,228)	(1,207,767)
Total property and equipment, net	$ 160,716	$ 233,208

Note 5 - Restricted Cash

An escrow account has been established to meet the requirement of the NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 6 - Significant Concentrations

The School is dependent upon grants from the NYCDOE to carry out its operations. Approximately 90% and 83% of the School's total public support and revenue was received from the NYCDOE in 2025 and 2024, respectfully. If the NYCDOE were to discontinue funding, it would have a severe economic impact on the School's ability to operate**.**

Note 7 - Defined Contribution Plan

The School maintains a tax deferred 403(b) retirement plan. Employees who are at least 21 years old may participate by designating a percentage of their salaries, subject to regulatory limits, to be contributed to the plan on a pre-tax basis. The School matches employee contributions to the plan on a discretionary basis. Matching payments of approximately $18,000 and $20,000 have been included in payroll taxes and employee benefits in the accompanying financial statements for the years ended June 30, 2025 and 2024, respectively.

Note 8 - Availability and Liquidity

The School's financial assets available to meet cash needs for general expenditures within one year as of June 30, 2025 are as follows:

Cash and cash equivalents	$	791,098
Government grants receivable - other		50,338
Total	$	841,436

There are no external or internal limits imposed on these balances. As part of its liquidity management, the School operates its programs within a board approved budget and relies on grants and contributions to fund its operations and program activities.

Note 9 - Subsequent Events

Subsequent events have been evaluated through October 21, 2025, the date the financial statements were available to be issued. There were no material events that have occurred that require adjustment to or disclosure to the financial statements.

Services Provided by SAX LLP

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

To the Board of Trustees of
Mott Hall Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Mott Hall Charter School (the "School"), which comprise the statement of financial position as of and for the year ended June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 21, 2025

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sax LLP

New York, NY
October 21, 2025

Mott Hall Charter School

Schedule of Findings and Responses

June 30, 2025

Current Year:

None

Prior Year Follow-Up:

None

MOTT HALL
CHARTER SCHOOL
RISE TO THE CHALLENGE

1. Advisory and/or Management Letter – N/A
2. Federal Single Audit – N/A
3. Agreed-Upon Procedure Report – N/A
4. Evidence of Required Escrow Account for Each School - Attached
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations – N/A

1260 Franklin Avenue • Bronx, NY 10456 • ***Tel***: (718) 991-9139 • ***Fax***: (718) 991-9150

flagstar

Statement Period
From June 01, 2025
To June 30, 2025

PRIVATE CLIENT GROUP 181
1400 BROADWAY, 26TH FLOOR
NEW YORK, NY 10018

MOTT HALL CHARTER SCHOOL 8-181
ESCROW
1260 FRANKLIN AVE
BRONX NY 10456

See Back for Important Information

Primary Account: 1503790412 0

Relationship Summary		Opening Bal.	Closing Bal.
BANK DEPOSIT ACCOUNTS			
1503790412	MONOGRAM INSURED MMA	110,024.97	110,319.25
	RELATIONSHIP TOTAL		110,319.25

flagstar

Statement Period
From June 01, 2025
To June 30, 2025

PRIVATE CLIENT GROUP 181
1400 BROADWAY, 26TH FLOOR
NEW YORK, NY 10018

MOTT HALL CHARTER SCHOOL 8-181
ESCROW
1260 FRANKLIN AVE
BRONX NY 10456

See Back for Important Information

Primary Account: 1503790412 0

MONOGRAM INSURED MMA 1503790412

Summary

Previous Balance as of June 01, 2025		110,024.97
1 Credits		294.28
Ending Balance as of June 30, 2025		110,319.25

Deposits and Other Credits

Jun 30	Interest Paid	294.28

Daily Balances

May 31	110,024.97	Jun 30	110,319.25

Interest Summary

Year-To-Date Interest	1,763.62		
Interest Paid This Period	294.28	Annual Percentage Yield Earned	3.30 %
Avg. Balance this Period	110,024.97	Days in Period	30

Mott Hall Charter School

Audited Financial Statements

In Accordance with *Government Auditing Standards*

June 30, 2025

Mott Hall Charter School

Audited Financial Statements

June 30, 2025

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Services Provided by SAX LLP

Independent Auditor's Report

To the Board of Trustees of
Mott Hall Charter School

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Mott Hall Charter School (the "School"), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the School as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States ("*Government Auditing Standards*"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with Those Charged With Governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the School's 2024 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 25, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2024, is consistent, in all material respects with the audited financial statements from which it was derived.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 21, 2025, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Sax LLP

New York, NY
October 21, 2025

Mott Hall Charter School

Statement of Financial Position

As of June 30, 2025
(With comparative totals as of June 30, 2024)

	June 30, 2025	June 30, 2024
ASSETS		
Cash and cash equivalents	$ 791,098	$ 601,399
Government grants receivable - per pupil funding	-	4,943
Government grants receivable - other	50,338	591,406
Prepaid expenses and other current assets	43,750	-
Property and equipment, net	160,716	233,208
Restricted cash	110,319	106,573
Total assets	**$ 1,156,221**	**$ 1,537,529**
LIABILITIES AND NET ASSETS		
LIABILITIES		
Accounts payable and accrued expenses	$ 567,124	$ 615,865
Government grants advance - per pupil funding	10,648	-
Total liabilities	577,772	615,865
NET ASSETS		
Without donor restrictions	578,449	921,664
TOTAL LIABILITIES AND NET ASSETS	**$ 1,156,221**	**$ 1,537,529**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Statement of Activities

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30, 2025	June 30, 2024
WITHOUT DONOR RESTRICTIONS		
PUBLIC SUPPORT AND REVENUE		
Public school district revenue:		
Resident student enrollment	$ 3,152,487	$ 3,394,807
Students with special education services	615,442	543,199
Subtotal public school district revenue	3,767,929	3,938,006
Other government grants	254,932	746,678
Contributions	60,825	2,000
Contributed space	140,000	140,000
Other income	27,652	21,219
Total public support and revenue	**4,251,338**	**4,847,903**
EXPENSES		
Program services:		
Regular education	2,624,491	3,564,345
Special education	1,087,297	1,241,603
Total program services	3,711,788	4,805,948
Supporting services:		
Management and general	819,073	814,563
Fundraising	63,692	67,236
Total expenses	4,594,553	5,687,747
Change in net assets	**(343,215)**	**(839,844)**
NET ASSETS, *beginning of year*	921,664	1,761,508
NET ASSETS, *end of year*	**$ 578,449**	**$ 921,664**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Statement of Functional Expenses

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	Program Services			Supporting Services			
	Regular Education	Special Education	Total Program Services	Management and General	Fundraising	Total Expenses 6/30/25	Total Expenses 6/30/24
Salaries	$ 1,761,385	$ 754,165	$ 2,515,550	$ 314,067	$ 46,241	$ 2,875,858	$ 3,648,408
Payroll taxes and employee benefits	382,294	163,685	545,979	80,103	10,037	636,119	677,449
Total personnel costs	2,143,679	917,850	3,061,529	394,170	56,278	3,511,977	4,325,857
Professional development	5,201	1,674	6,875	116,154	-	123,029	196,537
Professional fees	123,632	24,452	148,084	136,573	-	284,657	337,254
Student and staff recruitment	17,067	5,494	22,561	4,405	-	26,966	86,143
Classroom expenses	36,639	11,796	48,435	-	-	48,435	84,710
Supplies and materials	38,941	16,237	55,178	7,299	915	63,392	103,691
Food services	11,722	3,774	15,496	-	-	15,496	31,876
Travel and conferences	-	-	-	4,465	-	4,465	9,915
Postage, printing, and copying	8,972	3,842	12,814	1,880	235	14,929	14,444
Insurance	22,498	9,633	32,131	4,714	590	37,435	40,770
Information technology	53,256	22,803	76,059	11,159	1,398	88,616	140,747
Contributed space	84,137	36,025	120,162	17,629	2,209	140,000	140,000
Non-capitalized equipment and furnishings	12,163	5,208	17,371	2,549	319	20,239	14,465
Repairs and maintenance	2,603	1,115	3,718	546	68	4,332	21,613
Depreciation	63,981	27,394	91,375	13,406	1,680	106,461	139,725
Bad debt	-	-	-	103,070	-	103,070	-
Other	-	-	-	1,054	-	1,054	-
Total other than personnel costs	480,812	169,447	650,259	424,903	7,414	1,082,576	1,361,890
Total expenses	**$ 2,624,491**	**$ 1,087,297**	**$ 3,711,788**	**$ 819,073**	**$ 63,692**	**$ 4,594,553**	**$ 5,687,747**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Statement of Cash Flows

For the Year Ended June 30, 2025
(With comparative totals for the year ended June 30, 2024)

	June 30, 2025	June 30, 2024
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	$ (343,215)	$ (839,844)
Adjustments to reconcile change in net assets to net cash provided by/(used for)operating activities:		
Depreciation	106,461	139,725
Changes in assets and liabilities:		
Government grants receivable/advance - per pupil funding	15,591	5,673
Government grants receivable - other	541,068	48,361
Prepaid expenses and other assets	(43,750)	-
Accounts payable and accrued expenses	(48,741)	127,872
Total adjustments	570,629	321,631
Net cash flows provided by/(used for) operating activities	**227,414**	**(518,213)**
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of furniture and equipment	(33,969)	(189,343)
Net cash flows used for investing activities	(33,969)	(189,343)
Net increase/(decrease) in cash, cash equivalents, and restricted cash	**193,445**	**(707,556)**
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, *beginning of year*	707,972	1,415,528
CASH, CASH EQUIVALENTS, AND RESTRICTED CASH, *end of year*	**$ 901,417**	**$ 707,972**
Cash, cash equivalents and restricted cash consists of:		
Cash and cash equivalents	$ 791,098	$ 601,399
Restricted cash	110,319	106,573
Total cash, cash equivalents and restricted cash	**$ 901,417**	**$ 707,972**
SUPPLEMENTAL CASH FLOW INFORMATION		
Interest and taxes paid	**$ -**	**$ -**

The attached notes and auditor's report are an integral part of these financial statements.

Mott Hall Charter School

Notes to Financial Statements

June 30, 2025

Note 1 - Organization

Mott Hall Charter School (the "School"), located in Bronx, New York, is a not-for-profit education corporation chartered by the Board of Regents of the State of New York, for and on behalf of the State Education Department. The School provides a full range of educational services appropriate for the sixth, seventh and eighth grade levels. The School completed the 2024-2025 fiscal year with an average enrollment of approximately 165 students. The School is a publicly funded, privately managed school, which is independent of the New York City Department of Education ("NYCDOE").

The School has the following programs:

- Regular Education - Instruction provided to all students.
- Special Education - Instruction that is specially designed to meet the unique needs of students with disabilities.

The School is a publicly funded, privately managed school, which operates independently of but in partnership with the New York City Department of Education ("NYCDOE"). The School operates under a charter agreement issued by the New York State Board of Regents that is valid up to and including June 30, 2027.

The School has been notified by the Internal Revenue Service that it is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been reflected in the accompanying financial statements. They have not been designated as a private foundation.

Note 2 - Summary of Significant Accounting Policies

a. Basis of Accounting and Presentation

The financial statements of the School have been prepared on the accrual basis of accounting, which is the process of recognizing revenue and expenses when earned or incurred, rather than received or paid.

The financial statements are presented in accordance with the provisions of the Financial Accounting Standards Board's ("FASB") Accounting Standards Codification ("ASC") 958 Presentation of Financial Statements of Not-For-Profit Entities. FASB ASC 958 requires the School to report information regarding its financial position and activities according to the following specific classes of net assets:

- *Net Assets Without Donor Restrictions* - represents those resources for which there are no restrictions by donors as to their use.

- *Net Assets With Donor Restrictions* - represents those resources, the uses of which have been restricted by donors to specific purposes or the passage of time and/or must remain intact, in perpetuity. The release from restrictions results from the satisfaction of the restricted purposes specified by the donor. The School had no donor restricted net assets at June 30, 2025 or June 30, 2024.

Note 2 - Summary of Significant Accounting Policies - Continued

b. Revenue Recognition

The School follows the requirements of FASB ASC 958-605 for recording contributions, which are recognized when a contribution becomes unconditional in nature. Contributions are recorded in the net asset classes referred to above depending on the existence and/or nature of any donor-imposed restriction. When a restriction expires, that is, when a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions. If donor restricted contributions are satisfied in the same period they were received, they are classified as without donor restrictions.

The School evaluates whether contributions are conditional or unconditional. Contributions are considered to be conditional when both a barrier must be overcome for the School to be entitled to the revenue and a right of return of the asset or right of release from the obligation exists.

The School's public-school district revenue and other government grants are primarily conditional, non-exchange transactions and fall under FASB ASC 958-605. Revenue from these transactions is recognized based on rates established by the School's funding sources and when performance-related outcomes are achieved or qualifying expenditures are incurred as well as other conditions under the agreements are met.

Contributions expected to be received within one year are recorded at net realizable value. Long-term pledges are recorded at fair value, using risk-adjusted present value techniques. Receivables are reviewed for collectability. Based on knowledge of specific donors and factoring in historical experience, no allowance for doubtful accounts exists as of June 30, 2025. All receivables at June 30, 2025 and 2024 are expected to be received within one year.

c. Cash and Cash Equivalents

The School considers all liquid investments with an initial maturity of three months or less to be cash and cash equivalents. Cash maintained in escrow per requirements of the NYCDOE are treated as restricted cash.

d. Concentration of Credit Risk

Financial instruments that potentially subject the School to a concentration of credit risk consist of checking and money market accounts, and investment securities which are placed with financial institutions that management deems to be creditworthy. At year end, and at various times throughout the year, balances were in excess of insured amounts. The School did not suffer any losses due to bank failure.

e. Property and Equipment

Equipment and furniture that exceed $1,000 and that have a useful life of greater than one year are recorded at cost or at fair value at the date of gift. Depreciation is computed using the straight-line method over the estimated useful lives of the respective assets, which is three to seven years for furniture and equipment.

Note 2 - Summary of Significant Accounting Policies - Continued

f. Contributed Space

The School's operations are located in a facility provided by the NYCDOE at no charge. The School utilizes approximately 7,000 square feet and recognizes in-kind contribution revenue and a corresponding expense in an amount approximating the estimated fair value at the time of the donation. Fair value is estimated using the average price per square foot of rental listings in the School's service area. The total amount recognized for donated facilities is approximately $140,000 for both years ended June 30, 2025 and June 30, 2024.

g. Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the financial statements. Accordingly, certain costs have been allocated among the programs and supporting services benefited. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide for the overall support and direction of the School.

Salaries were allocated using time and effort as the basis. The following costs were allocated using the salary allocation as the basis:

- Payroll taxes and employee benefits
- Supplies and materials
- Postage, printing and copying
- Insurance
- Information technology
- In-kind occupancy and facility costs
- Non-capitalized equipment and furnishings
- Repairs and maintenance
- Depreciation

Certain program expenses have been allocated between Regular Education and Special Education based on student FTE rates. All other expenses have been charged directly to the applicable program or supporting services.

h. Advertising Costs

Advertising costs are expensed as incurred.

i. Management Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

Note 2 - Summary of Significant Accounting Policies - Continued

j. Contingencies

Government contracts are subject to audit by the grantor. Management does not believe that any audits, if they were to occur, would result in material disallowed costs, and has not established any reserves. Any disallowed costs would be recorded in the period notified, if it is probable that a liability has been incurred.

k. Accounting for Uncertainty of Income Taxes

The School does not believe its financial statements include any material, uncertain tax positions. Tax filings for periods ending June 30, 2022 and later are subject to examination by applicable taxing authorities.

l. Summarized Comparative Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2024, from which the summarized information was derived.

Note 3 - Government Grants Receivable/Advance - Per Pupil Funding

Activity related to the contract with the NYCDOE can be summarized as follows:

	6/30/25	6/30/24
Beginning receivable	$ 4,943	$ 10,616
Funding based on allowable FTEs	3,767,929	3,938,006
Advances received	(3,783,520)	(3,943,679)
Ending (advance payable)/receivable	$ (10,648)	$ 4,943

Note 4 - Property and Equipment

Property and equipment consist of the following:

	6/30/25	6/30/24
Furniture and equipment	$ 1,474,944	$ 1,440,975
Less: accumulated depreciation	(1,314,228)	(1,207,767)
Total property and equipment, net	$ 160,716	$ 233,208

Note 5 - Restricted Cash

An escrow account has been established to meet the requirement of the NYCDOE. The purpose of this account is to ensure sufficient funds are available for an orderly dissolution or transition process in the event of termination of the charter or school closure.

Note 6 - Significant Concentrations

The School is dependent upon grants from the NYCDOE to carry out its operations. Approximately 90% and 83% of the School's total public support and revenue was received from the NYCDOE in 2025 and 2024, respectfully. If the NYCDOE were to discontinue funding, it would have a severe economic impact on the School's ability to operate**.**

Note 7 - Defined Contribution Plan

The School maintains a tax deferred 403(b) retirement plan. Employees who are at least 21 years old may participate by designating a percentage of their salaries, subject to regulatory limits, to be contributed to the plan on a pre-tax basis. The School matches employee contributions to the plan on a discretionary basis. Matching payments of approximately $18,000 and $20,000 have been included in payroll taxes and employee benefits in the accompanying financial statements for the years ended June 30, 2025 and 2024, respectively.

Note 8 - Availability and Liquidity

The School's financial assets available to meet cash needs for general expenditures within one year as of June 30, 2025 are as follows:

Cash and cash equivalents	$	791,098
Government grants receivable - other		50,338
Total	$	841,436

There are no external or internal limits imposed on these balances. As part of its liquidity management, the School operates its programs within a board approved budget and relies on grants and contributions to fund its operations and program activities.

Note 9 - Subsequent Events

Subsequent events have been evaluated through October 21, 2025, the date the financial statements were available to be issued. There were no material events that have occurred that require adjustment to or disclosure to the financial statements.

Services Provided by SAX LLP

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Independent Auditor's Report

To the Board of Trustees of
Mott Hall Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Mott Hall Charter School (the "School"), which comprise the statement of financial position as of and for the year ended June 30, 2025, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 21, 2025

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sax LLP

New York, NY
October 21, 2025

Mott Hall Charter School

Schedule of Findings and Responses

June 30, 2025

Current Year:

None

Prior Year Follow-Up:

None

Goal Type	Goal	Measure Used to Evaluate Progress	Goal	If not met, describe efforts the school will take to meet goal
BENCHMARK 1: STUDENT PERFORMANCE				
Academic	**1.a. ESEA Designation:** Each year, the school will be designated as in "good standing" in the ESEA Accountability Designations.	ESEA Accountability Designations	Met	
	1b. Similar Schools Comparison			
Academic	**(i) Comparative Proficiency for ALL students and Subgroups**: at least the mean of proficiency in New York State with similar grade configurations and similar populations of students identified as students with disabilities, English language learners/multilingual learners, and economically disadvantaged students.	2024-25 NYS Exams	Met	NYS has not released statewide aggregate resuilts for comparison, only for grade levels which Mott Hall Charter School (MHCS) has provided summary data below.
	2. Elementary/Middle School Outcomes			
	2.a.Trending Toward Proficiency (Growth)			
Academic	**(i) Aggregate Standards-Based Trend Toward Proficiency – Math and ELA**: Maintenance or increase in 60% of total tested students' proficiency levels	2024-25 NYS Exams	Partially Met	MHCS had an increased proficiency rate of 51.6% in ELA for all grades and 137% for all grades in Math. MHCS continues to provide robust teacher and leadership development and has worked to further align its curriculum to address any gaps, along with implementation of AVID and other programs to support with school culture and data analysis. MHCS has also insittuted weekly PLC meetings to analyze student data from iReady, PowerSchool, and LinkIt, and implement adjustments and differentiation to lesson plans based on trends identified in student mastery checks and benchmark assessments
Academic	**(ii) Subgroup Standards-Based Trend Toward Proficiency – Math and ELA**: Maintenance or increase in 60% of total tested students' proficiency levels	2024-25 NYS Exams	Met	
Academic	**2b. Proficiency**:			
Academic	**(i) Aggregate School Level Proficiency – Math, ELA, and Science**: % of proficient students vs. the district and the state	2024-25 NYS Exams	Partially Met	MHCS exceeded the district by 9 percentage points in ELA but was just 4 percentage points shy of the district. MHCS (57%) outperformed the district (39%) and the state (51%) in Math for all students. State aggregate data for all grades and is not available. MHCS continues to provide robust teacher and leadership development and has worked to further align its curriculum to address any gaps, along with implementation of AVID and other programs to support with school culture and data analysis. MHCS has also insittuted weekly PLC meetings to analyze student data from iReady, PowerSchool, and LinkIt, and implement adjustments and differentiation to lesson plans based on trends identified in student mastery checks and benchmark assessments
Academic	**(ii) Subgroup School Level Proficiency – Math, ELA, and Science**: % of proficient students vs. the district and the state	2024-25 NYS Exams	Met	See. 2.b.(i) for response plan
Academic	**(iii) Aggregate Grade Level Proficiency – Math, ELA, and Science**: % of proficient students vs. the district and the state	2024-25 NYS Exams	Partially Met	Per grade, MHCS remains behind the district and state in ELA, but has narrowed the gap to just 4-5 percentage points in ELA for 7th and 8th grade, and 15 percentage points for new students in 7th grade, a significant jump from the 20-30 percentage point gaps in 2023-24. MHCS now exceeds the district and state in Math. MHCS continues to provide robust teacher and leadership development and has worked to further align its curriculum to address any gaps, along with implementation of AVID and other programs to support with school culture and data analysis. MHCS has also insittuted weekly PLC meetings to analyze student data from iReady, PowerSchool, and LinkIt, and implement adjustments and differentiation to lesson plans based on trends identified in student mastery checks and benchmark assessments.
Academic	**(iv) Subgroup Grade Level Proficiency – Math, ELA, and Science**: % of proficient students vs. the district and the state	2024-25 NYS Exams	Partially Met	SWD: MHCS exceeded the district in Math in 6th and 7th grades, but not in 8th. Aggregate state subgroup data for all grades is not available. ELL: MHCS exceeded the district in ELA in grades 6 and 8, and only 2 ELL students were tested in 7th. In Math, MHCS exceeded the district in all grades where more than 3 students tested. Aggregate state subgroup data for all grades is not available. MHCS has focused this upcoming school year on strengthening its Tier I and Tier II supports alongside the coaching and curriculum work described above.
BENCHMARK 2: TEACHING AND LEARNING				
Academic	1. Curriculum	Renewal report and site visit report	Met	
Academic	2. Instruction	Renewal report and site visit report	Met	
Academic	3. Assessment and Program Evaluation	Renewal report and site visit report	Met	
Academic	4. Supports for Diverse Learners	Renewal report and site visit report	Met	
BENCHMARK 3: CULTURE, CLIMATE, AND STUDENT AND FAMILY ENGAGEMENT				
Organizational	***1. Measures of Culture, Climate, and Student Engagement***	Renewal report and site visit report	Met	
Organizational	a. Processes and procedures for chronic absenteeism	Renewal report and site visit report	Met	
Organizational	b. Processes and procedures for out of school suspension rates	Renewal report and site visit report	Met	

Goal Type	Goal	Measure Used to Evaluate Progress	Goal	If not met, describe efforts the school will take to meet goal
Organizational	c. NYSED approved process to measure and evaluate school climate and culture	Renewal report and site visit report	Met	
	2. Behavior Management and Safety			
Organizational	a. Clear approach to behavioral management, including a written discipline policy	Renewal report and site visit report	Met	
Organizational	b. Tiered approach to behavioral interventions that support student social-emotional development	Renewal report and site visit report	Met	
Organizational	c. Appearance of safety and constituents can articulate how school maintains a safe environment	Renewal report and site visit report	Met	
Organizational	d. Systems in place to ensure that the environment is free from bullying, harassment, and discrimination in accordance with the Dignity for All Students Act (DASA)	Renewal report and site visit report	Met	
	3. Family Engagement and Communication			
Organizational	a. The school communicates with families in their preferred language to discuss students' strengths, progress, and needs and engages them as part of the school community.	Renewal report and site visit report	Met	
Organizational	b. The school uses multiple methods of family engagement for all communication with all parents, in their preferred language, regardless of the disability status or language ability of their children.	Renewal report and site visit report	Met	
Organizational	c. The school assesses family satisfaction using strategies such as surveys, feedback sessions, community forums, or participation logs, and considers results when making schoolwide decisions	Renewal report and site visit report	Met	
Organizational	d. The school has a systematic and transparent process for responding to family or community concerns.	Renewal report and site visit report	Met	
Organizational	e. The school shares NYSED school report card data with parents and the broader school community to promote transparency and accountability.	Renewal report and site visit report	Met	
Organizational	f. The school shares its New York State exam participation rate compared to the district of location.	Renewal report and site visit report	Met	
	4. Social-Emotional and Mental Health Supports			
Organizational	a. The school has systems, programs, and curriculum in place to support the social-emotional and mental health needs of all students.	Renewal report and site visit report	Met	
Organizational	b. School leaders collect and use data to track the social-emotional needs of all students, including students in subgroups.	Renewal report and site visit report	Met	
Organizational	c. School leaders collect and use data regarding the impact of programs designed to support the social and emotional health of all students.	Renewal report and site visit report	Met	
Organizational	d. The school provides staff with professional development opportunities to support the social-emotional and mental health of students in a culturally responsive manner.	Renewal report and site visit report	Met	
Organizational	e. The school has processes and procedures in place to address the learning and social-emotional needs of McKinney-Vento eligible students such that all students are fully engaged within the school community and have access to the educational program. The school has a McKinney-Vento Coordinator that staff can identify.	Renewal report and site visit report	Met	
BENCHMARK 4: FINANCIAL CONDITION				
Financial	Sound and stable financial condition as evidenced by performance on key financial indicators.	Renewal report and site visit report	Met	
BENCHMARK 5: FINANCIAL MANAGEMENT				
Financial	1. The school has financial professionals assigned to manage school finances.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
Financial	2. The school has an accurate and functional accounting system that includes monthly budgets.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	

Goal Type	Goal	Measure Used to Evaluate Progress	Goal	If not met, describe efforts the school will take to meet goal
Financial	3. The school sets budget objectives and regularly analyzes its budget, including detailed assumptions within the budget, in relation to those objectives.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
Financial	4. The school has allocated budget surpluses in a manner that is fiscally sound and directly attends to the social and academic needs of the students attending the school.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
Financial	5. The school has and follows a written set of fiscal policies.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
Financial	6. The school has complied with State and federal financial reporting requirements.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
Financial	7. The school has and is maintaining appropriate internal controls and procedures.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
Financial	8. The school has procedures in place to ensure that programmatic and independent fiscal audits occur at least once annually, with such audits being comparable in scope to those required of other public schools. Audits will be undertaken by auditing firms with experience working with New York State	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
Financial	9. The school follows generally accepted accounting principles as evidenced by independent financial audits with an unqualified audit opinion, a limited number of findings that are quickly corrected, and the absence of a going concern disclosure.	Renewal report, site visit report, annual report submission, and audited financial statements	Met	
BENCHMARK 6: BOARD OVERSIGHT AND GOVERNANCE				
Organizational	1. The board utilizes an annual written performance-based evaluation process for evaluating school leadership, itself, and providers.	Charter renewal, site visit reports.	Not Met	The Board will have in place a data-based leadership, board and other evaluations in 2025-26.
Organizational	2. The board recruits and selects board members with a diverse set of skills and expertise that meet the needs of the school and represent the community in which the school serves.	Charter renewal, site visit reports.	Met	
Organizational	3. The board demonstrates active oversight of the charter school's management, comprehensive service provider(s), if applicable, fiscal operations, and progress toward meeting academic and other school goals through written evaluation processes.	Charter renewal, site visit reports.	Not Met	The Board has engaged the services of an outside consultant to help recruit additional board members, develop a strategic plan and robust dashboard, coach them on NYS charter school governance, develop and use evaluation tools, and deliver on a board retreat
Organizational	4. The board engages in strategic and continuous improvement planning by setting priorities and goals that are aligned with the school's mission and charter.	Charter renewal, site visit reports.	Not Met	The Board has engaged the services of an outside consultant to help recruit additional board members, develop a strategic plan and robust dashboard, coach them on NYS charter school governance, develop and use evaluation tools, and deliver on a board retreat
Organizational	5. The board regularly updates school policies when needed and receives NYSED approval prior to applicable policy implementation.	Charter renewal, site visit reports.	Not Met	The Board has engaged the services of an outside consultant to help recruit additional board members, develop a strategic plan and robust dashboard, coach them on NYS charter school governance, develop and use evaluation tools, and deliver on a board retreat
Organizational	6. The board engages in ongoing professional development.	Charter renewal, site visit reports.	Not Met	The Board has engaged the services of an outside consultant to help recruit additional board members, develop a strategic plan and robust dashboard, coach them on NYS charter school governance, develop and use evaluation tools, and deliver on a board retreat
Organizational	7. The board demonstrates full awareness of its governance role, its legal obligations to the school and stakeholders, and requirements of the school's charter.	Charter renewal, site visit reports.	Not Met	The Board has added two new board members who have NYC charter school leadership experience, along with coaches, to support this benchmark.
Organizational	8. The board is familiar with NYSED Charter School Performance Framework standards and has a plan to ensure that the school meets these standards.	Charter renewal, site visit reports.	Not Met	The Board has added two new board members who have NYC charter school leadership experience, along with coaches, to support this benchmark.
BENCHMARK 7: ORGANIZATIONAL CAPACITY				
Organizational	1. School Leadership	Charter renewal, site visit reports, NYCDOE Survey and internal surveys	Met	
Organizational	2. Professional Climate	Charter renewal, site visit reports, NYCDOE Survey and internal surveys	Met	
Organizational	3. Contractual Relationships, if applicable	Charter renewal, site visit reports, NYCDOE Survey and internal surveys	Met	
BENCHMARK 8: MISSION AND KEY DESIGN ELEMENTS				

Goal Type	Goal	Measure Used to Evaluate Progress	Goal	If not met, describe efforts the school will take to meet goal
Organizational	1. School stakeholders share a common and consistent understanding of the school's mission and key design elements outlined in the charter, including in public-facing materials.	Charter renewal, site visit reports, and NYCDOE Survey	Met	
Organizational	2. The school has fully implemented the key design elements in the approved charter and in any subsequently approved revisions.	Charter renewal and site visit reports	Met	
BENCHMARK 9: ENROLLMENT, RECRUITMENT AND RETENTION				
	1. All Schools			
	1a. Enrollment			
Organizational	**a.(i): Aggregate enrollment:** At least 85% and no more than 100% of contracted enrollment	Charter renewal, site visit reports. Enrollment in Powerschool, ATS, and State Systems	Partially Met	MHCS continues to work to address its aggregate enrollment in the face of an outflux of students and families out of New York City, with a robust year-round student recruitment plan noted above in the annual report.
Organizational	**a.(ii): Subgroup enrollment:** No less than 5 percentage points lower than the district of location, or other focus district when applicable	Charter renewal, site visit reports. Enrollment in Powerschool, ATS, and State Systems	Partially Met	MHCS is expanding its outreach to other immigrant and ethnic enclaves beyond Spanish-speaking populations and utilizing its wraparound services, including laundry and a food pantry to increase its proportion of ENL students, but also students with disabilities, which has increased through the creation of its 12:1:1 class
	1b. Retention			
Organizational	**b.(i): Aggregate retention:** No less than 5 percentage points lower than the district of location, or other focus district when applicable	Charter renewal, site visit reports. Enrollment in Powerschool, ATS, and State Systems	Partially Met	MHCS is expanding its outreach to other immigrant and ethnic enclaves beyond Spanish-speaking populations and utilizing its wraparound services, including laundry and a food pantry to increase its proportion of ENL students, but also students with disabilities, which has increased through the creation of its 12:1:1 class
Organizational	**b.(ii): Subgroup enrollment:** No less than 5 percentage points lower than the district of location, or other focus district when applicable	Charter renewal, site visit reports. Enrollment in Powerschool, ATS, and State Systems	Partially Met	MHCS is expanding its outreach to other immigrant and ethnic enclaves beyond Spanish-speaking populations and utilizing its wraparound services, including laundry and a food pantry to increase its proportion of ENL students, but also students with disabilities, which has increased through the creation of its 12:1:1 class
	BENCHMARK 10: LEGAL COMPLIANCE			
Organizational	1. Compliance with applicable State and federal laws and provision of the charter	Charter renewal, site visit reports.	Partially Met	MHCS has replaced its entire operations team in 2025-26 with a seasoned Director of Operations and two operations associates with substantial experience in operations and compliance. MHCS has also engaged the services of a consultant to support with timely and accurate submission of all reports.
Organizational	2. Corrective action when required	Charter renewal, site visit reports.	Met	MHCS has addressed the corrective action plan elements but is working to address the other elements of under-enrollment and uncertified teachers in Benchmark 9
Organizational	3. Plan to ensure teachers are certified	Charter renewal, site visit reports.	Partially Met	MHCS has not renewed the contracts of some teachers who remained out of compliance, and plans to engage in the services of the NYC Charter School Center to support teachers with meeting certification requirements
Organizational	4. Sought Board of Regents and/or the NYSED Charter School Office approval for material and and non-material revisions	Charter renewal, site visit reports.	Met	
Organizational	5. Maintains sufficient enrollment demand for the school	Charter renewal, site visit reports.	Not Met	Please refer to the enrollment and retention plan noted in the summer submission of the annual report
Organizational	6. Seeks guidance from its legal counsel when updating documents and handling issues that arise.	Charter renewal, site visit reports.	Met	