

PCHS - School Community Council

Park City High School, Back office conference room
2026 September 15 2:45-3:45 p.m. - *Minutes in Blue Italics*

Introduction

Meeting Notes -

- *New members include Stacey Baganz, Amanda Rogowski, and Kara Cody*

Approve Minutes from Last Meeting

Meeting Notes -

- *Sooze approved minutes from previous meeting, Melissa and Kara seconded*
- *We did hit the 24 ACT goal (we recorded 23.5) after the scores were corrected by ACT for last year.*

Action Items - *No change to previous meeting minutes.*

Rule of Order and Procedure

Meeting Notes -

- *To make a motion, there need to be two more parents than staff to meet quorum. There are training resources for running SCC meetings. We will post meeting agendas 24 hours in advance. We will post meeting minutes.*
- *Election procedures not currently needed. 5-7 parents on SCC is ideal. We currently have 5. Members make a motion and then it requires a second, then there can be continued discussion. These meetings are open for anyone to watch.*

Action Items -

- *Recorded Votes - Fine motions to utilize this SCC template to make it applicable for PCHS.*
- *Kara seconds.*
- *All in favor*

Nominate Chair/Co-Chair

Meeting Notes -

- *Chair will run the meetings going forward.*
- *Co-chair and chair will speak prior to meetings and Caleb will be a big contributor with sharing information.*

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- *Co-chair is backup if Chair is absent. Has to be a parent.*
- *Jenny volunteered for Chair as she has experience.*
- *Caleb motions for Jenny to be chair*
- *Melissa and Stacey second.*
- *All in favor.*
- *Congratulations to Jenny!*
- *Amanda will Co-chair.*
- *Kara motions*
- *Stacey seconds*
- *All in favor.*

Action Items -

Meeting Dates for 2026-2027

Meeting Notes -

- *The Tuesday that aligns with Board meetings is generally when we hold SCC meetings.*
- *Monthly meetings are not required but could also be held quarterly.*
- *December is usually skipped.*
- *Jenny recommends trying every other month. 2:45 start time.*
- *Proposed meeting dates: November 17th, January 12th, March 9th, April 6, and if necessary May 4th.*

Action Items -

- *Motion to approve by Jenny as tentative meeting dates.*
- *Seconded by Kara.*
- *All in favor*

Review 26-27 SCC Plan

Meeting Notes -

- *School improvement plan: identify goals and actions to meet those goals and funding sources.*
- *Implement budget. We simplified and made our goals more actionable last year. How do we spend money to meet actionable goals? We send our recommendations to the board and they have to sign off on it.*
- *Current goals: academic goals - drive up ACT and standardized testing scores. We will meet*

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or exceed a 24 ACT goal as a school. PreACT is funded \$18000 by SCC.

- We have tutors (2). We want to double our tutor usage in the school from last year - from 1000 interactions to 2000. They tutors are soliciting, pushing into classes and speaking with teachers. There are study hall, flex learning classes. Instead of waiting for students to seek them out, they are seeking students out to help more students. We are making it known that these funds are being used for our tutors. This could become a staple program.*
- Dream Big (Funded by SCC) and Bright Futures (funded by PCEF). DB is for first gen students (whose parents did not graduate from college). SCC is paying teacher salaries to help with AP & CE classes. \$135,000/yr. Academic support - we currently pay teachers to run science labs. Funding for AP teachers to give and get feedback on FRQs. They are getting grading assistance, ACT test prep, general supplies, labs, cameras - we can use this funding to support those requests. More colored paper - going less digital.*
- TSSA: literacy teacher in Miner Advantage is funded. PD on PCBL tier 1 instruction.*
- One other goal with action item: 9th grade students being on track for graduation is a milestone with regard to credits. We are tracking 9th graders. Goal is 95% of 9th graders are on track for graduation at the end of 9th grade. Freshman Success Coordinator Salary \$50,000 is funded by SCC. She pulls kids who are struggling, calls home, helps students complete assignments. She goes to EHMS to help them prepare for PCHS. They see her 8 times before they come here.*
- Two other goals: personnel - staff remains excellent. PLC meetings and PCBL implementation.*
- Communication: monthly videos and PTSO emails to keep everyone in the know.*
- The total is \$386000 of over \$700000 Teacher Student Success ACT (legislative bill)*
- Land trust has increased recently.*

Action Items -

Discuss Carryover and Options

Meeting Notes -

- Estimated projection of 10% carryover.*
- Just over \$80,000 was left from last year.*
- We need to ensure our allocation is spent this year.*
- Proposal: we allocate to action 6 goal 1. Recommendation is to move \$50000 to action 6.*
- Flexibility to move the rest - keep it unallocated.*

Action Items -

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- *Motion to move \$50000 to goal 1 action 6. \$30000 could be allocated elsewhere depending on the needs of teachers.*
- *Melissa second.*
- *All in favor.*

Attendance

Council Members - Caleb Fine, Stacey Baganz, Kara Cody, Jenny Pelt, Dara Smith, Amanda Rogowski, Melissa Nikolai

Zoom - Sooze Preston

Excused -

Visitors -

- *Kara motions to adjourn.*
- *Jenny seconds.*
- *All in favor.*