



Urban Academy Charter School
School Board Meeting
August 24, 2026
Saint Paul, Minnesota

MINUTES

Meeting Called to Order by Fong Lor, Vice Chair (Time) 4:35 PM.

Roll Call Ms. Chao Yang:

Board Members	Ex-Officio Members	Advisory	Guest
☐ Melissa Jensen	☒ Mongsher Ly	☒ Luis Brown-Pena	
☒ Fong Lor		☐ Ralph Elliott	
☒ Caley Long		☒ Ronsoie Xiong	
☐ Yuyin Liao		☒ Nancy Smith	
☒ Chao Yang			
☒ Jasmyne Catino			

Acceptance of Agenda

Corrections made: none

Board Motion: Approve the agenda

Board Member motioning to approve agenda:

☐ Jensen	☐ Lor	☐ Catino	☒ Long	☐ Liao	☐ Yang
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Board Member seconding the motion:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Discussion: none

Unanimously approved

Conflict of Interest

- None to report

6/29/2026 Minutes

Board Motion: approving the Minutes

Board Member motioning to approve Minutes:

☐ Jensen	☒ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Board Member seconding the motion:

☐ Jensen	☐ Lor	☐ Catino	☒ Long	☐ Liao	☐ Yang
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Discussion: none

Unanimously approved

Reports/Presentation:

- None

Board Member Reports/Ex-Officio Member Presentations:

Board Chair – Melissa Jensen (Board Chair) ~ Presented by Fong Lor

- Board Position Nominations
 - Chair – Melissa Jensen
 - Vice Chair – Fong Lor
 - Secretary – Chao Yang
 - Finance – Caley Long

Board Motion: approving the Board position nominees for FY27.

Board Member motioning to approve the nominees:

☐ Jensen	☐ Lor	☒ Catino	☐ Long	☐ Liao	☐ Yang
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Board Member seconding the motion:

☐ Jensen	☐ Lor	☐ Catino	☒ Long	☐ Liao	☐ Yang
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Discussion: none

Unanimously approved

Financial Management overview by Caley Long

As of **July 31, 2026**, General Fund revenues total **\$526,613 (7% of budget)** and expenditures total **\$319,064 (4% of budget)**, resulting in a current fiscal year-to-date positive balance of **\$207,548**.

Food Service Fund revenues total **\$60,721 (9% of budget)** with expenditures of **\$20,045 (3% of budget)**, reflecting a current fiscal year-to-date positive balance of **\$40,675**.

Community Service Fund revenues total **\$0 (0% of budget)** and expenditures total **\$0 (0% of budget)**, reflecting no activity to date this fiscal year, with a balance of **\$0**.

Total cash on hand as of July 31, 2026, was **\$1,177,129**, with **\$332,549 in current liabilities**. The projected FY25–26 change in fund balance is a deficit of **\$355,205** across all funds; the FY26 audit is scheduled for early September 2026. The overall fund balance as of June 30, 2026 is estimated at **\$1,897,063** (unaudited). Fixed assets and long-term debt total **\$1,089,972**.

The financial statement(s) reflect the adopted budget of 440 ADM / 449 (including PreK 24 ADM). State aid is currently being paid on 448 ADM.

Major July Cash Outflows

- Lumen Christi (Lease): **\$62,500.00 (wire) / \$125,000.00 (check #22990)**
- Monarch Bus Service (Transportation): **\$12,660.50**
- Minnesota Healthcare Consortium (Benefits): **\$35,032.54**
- IRS Payroll Taxes: **\$43,117.45 / \$32,303.15**
- CKC Good Food (Food Service): **\$17,193.00 / \$10,112.20 / \$4,752.00**
- TRA Contributions: **\$18,558.55 / \$18,981.04**

- PERA Contributions: **\$9,147.59 / \$6,769.46**

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Bank Total for July: \$460,973.38

Superintendent – Dr. Mongsher Ly

OPERATIONS:

General:

- School is ready to begin another year ~ Officially 24th year of services.
- 3rd Year of contract with NEO
- Multiple staff trained in CPI – Restrained (over the summer)
- Multiple staff trained in First Aid/CPR/AID (over the summer)

Staffing Needs FY27:

- Needs: 4th, SpEd Teacher (2)
- New: Social Worker, School Nurse and several new teachers (EL, 1st Grade)

Facility:

- No new additions or big improvements.
- Lease Aid was completed and approved.

COVID19/HEALTH REPORTS:

- No new news!! STAY SAFE....
 - Get vaccinated for the Flu and COVID
 - Monitor masking and distance learning as needed with cough and cold symptoms.

School Calendar/Events:

- Staff Orientation – August 26 (New Staff Orientation), August 27, 28, 31, 1, 2 (Staff Development) ~ Wednesday, September 2 (OPEN HOUSE 3 PM -7 PM)
- September 8th ~ Grades 1-8
- September 10th ~ Grades Prek - K

ACADEMICS:

- Waiting on actual data, reading MCA results.
- Tweaked several academic software and academic student needs
- Limited assessment for students. ~ MAP and MCA core.

BUDGET/FINANCE DISCUSSIONS:

- **Finance Audit** to begin the week of September 7th ~ Fong, you will be called upon by the auditors for a couple questions.

COMMUNITY OUTREACH/DONATIONS:

- Multiple organizations assisting with school supply drive.

CHARTER SCHOOL LEGISLATION NEWS:

- Sending MACS updates to the UA board to read the current news.

BOARD BUSINESS:

- Overview of Board Retreat at Madden's Resort.

Board Member/Ex-Officio Member Reports

Board Motion: to approve the Board Member/Ex-Officio Member Reports

Board Member motioning to approve Reports:

☐ Jensen	☐ Lor	☒ Catino	☐ Long	☐ Liao	☐ Yang
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Board Member seconding the motion:

☐ Jensen	☐ Lor	☐ Catino	☒ Long	☐ Liao	☐ Yang
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Discussion: none

Unanimously approved

Consent Board Agenda

- Finance Report & Revised Budget:
- Policy/Bylaws Reviews:

Board Motion: approving the Consent Board Agenda

Board Member motioning to approve the Consent Agenda:

☐ Jensen	☐ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Board Member seconding the motion:

☐ Jensen	☒ Lor	☐ Catino	☒ Long	☐ Liao	☐ Yang
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Discussion: none

Unanimously approved

Old Business:

- None

New Business:

- None

Open Public Comments (Limited to 2 minutes)

- None

Adjournment

Board Motion: to adjourn meeting

Board Member motioning to adjourn:

☐ Melissa	☐ Lor	☐ Catino	☐ Long	☐ Liao	☒ Yang
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Board Member seconding the motion:

☐ Melissa	☐ Lor	☒ Catino	☐ Long	☐ Liao	☐ Yang
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Discussion: none

Unanimously approved

Adjourned at (time): 5:00pm

NEXT MEETING: September 21, 2026 at 4:30 PM