CCPS
Collier County Public Schools
Federal, State and Competitive Grants

2026-2027 School Parental & Family Engagement Plan (PFEP)

School: Golden Gate Middle School

Each participating Title I public school must develop jointly with families a written school-level Parent & Family Engagement Plan (PFEP) that describes how the school will build family capacity [ESEA Section1116]. Please complete this form and upload it in the **Title I Drive - Teams**.

Assurances

Please check all the boxes

√	The school will involve the parents of children served in Title I, Part A programs in decisions about how funds are spent.
√	The school will be governed by the statutory definition of parental involvement and will conduct programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA
√	Jointly develop/revise with families the school parental involvement plan and distribute it to parents of participating children and make available the parental involvement plan to the local community. **SAC minutes need to be submitted documenting the discussion and detailed feedback provided by parents on this plan**
√	Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part. Including the planning, review, and improvement of the school parental involvement plan and the joint development of the Title I Schoolwide Plan. **SAC minutes need to be uploaded documenting the discussion and detailed feedback provided by parents on this plan**
√	Use the findings of the parental involvement plan review to design strategies for more effective parental involvement, and to revise, if necessary, the school's Parent Engagement Plan. **The school will analyze the Title I Stakeholder survey data to develop this plan.**
√	Provide each family with timely notice of their right to request information about the professional qualifications of their child's teachers and paraprofessionals.
√	Provide each family with timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field.
√	Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [ESEA Section1116]
√	Publish the complete PFEP on the School website and share it on social media. The school must upload proof of distribution with Title I required documentation.

Principal Name Dr. Jennifer Knutowski

Principal Signature

1. **Involvement of Parents**

Describe how your school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review, and improvement of **Title I programs, including involvement in decision-making of how funds for Title I will be used.**

We will conduct Open House, SAC, and Title I meetings. Parents will have the opportunity to plan and review improvements of the Title I program. Additionally, we will send out information via the school messenger system asking for input from parents. All parents were asked to complete the Title I School Stakeholder Input Survey to provide input and suggestions on planning for use of Title I funds. This provided parents with the opportunity to review data to drive the decision-making process.

A majority of the School Advisory Council membership must be comprised of parents that are not employed by the district. SAC will provide leadership in the development of the School Improvement Plan. Parent Engagement Plan, Compact, Title I use of Funds and the CNA. SAC minutes will be submitted to the district to show that parents were given the opportunity to discuss the policies and provide feedback prior to approval of the policies. SAC members are selected through membership drives which include public notices. The principal appoints community members; SAC votes to approve the appointments. Parents are invited to participate in SAC meetings via fliers, dialers, and social media messages.

2. **Coordination and Integration with Other Federal Programs**

Describe how your school will **coordinate and integrate parent and family engagement programs and activities with Other Federal Programs such as Migrant, Head Start, ELL, etc.** Describe how your school will coordinate with other programs to integrate parent and family activities that teach parents how to help their children at home. [ESEA Section 1116]

Parents of students who attend Golden Gate Middle School receive frequent communications on how to acquire Health Insurance through Florida Healthy Kids, contact Florida Department of Children and Families when in need, and receive assistance with the cost of lunch through the National School Lunch Program.

Additionally, Title I Parts A, C, D, SIG 1003g, Title II, Part A and Title IV are managed out of the same department. They share administrative staff so that oversight, coordination, budgeting, staffing, and monitoring are efficiently coordinated.

Our school works with ESE and ELL program staff to ensure that all parents and family engagement initiatives are addressing topics of interest and needs to our diverse population of stakeholders.

Golden Gate Middle School parents are invited to attend seminars hosted by Drug Free Collier where parents learn to recognize specific drugs and evidence of their use, as well as how to intervene when drug use is detected.

3. **Annual Parent Meeting**

Describe the **specific steps your school will take to conduct an annual Title I meeting** designed to inform parents and families of participating children about the school's Title I program.

Prior to our Annual Title I Meeting, we send home an intormational flyer, display meeting specifics on our two marquees, and use the auto-dialer to send messages in English, Creole, and Spanish via the phone. All student's families receive the date, time, and location of the Title I meeting.

Provide a description of the nature of the Title, I Program that will be shared with parents and families (schoolwide or targeted assistance). Provide a description of how the meeting will cover the rights of parents at the annual meeting. **Schools should use the Annual Title I PPT template provided by FSCG during this meeting.**

We will provide a comprehensive overview of the Title I program to all parents and families. During this meeting, parents are notified how the school qualifies to receive Title I funds and the benefits. We will share information about how Title I funds are spent (Use of Funds) as well as names/positions of Title I funded staff. Additionally, we will share how the determination for the expenditure of funds was determined based on the Comprehensive Needs Assessment (CNA), including the input from stakeholders.

At the Annual Title I Meeting, the principal will give a presentation informing the parents and families about their rights under the Title I program. She will include a slide in the PowerPoint specifically dedicated to the rights of parents to know the teacher's certification and qualifications of the para-professionals.

4. **Flexible Parent Meetings**

Describe how the school will offer a **flexible number of meetings**, such as meetings in the morning or evening.

SAC meetings and Parent/Teacher Conferences are held during school hours and in the early evening to help accommodate parents. Additionally, we are offering parents the opportunity to attend conferences virtually to make it more convenient for them.

How will your school provide, with Title I funds, transportation, childcare or home visits, as services relate to parent and family engagement?

Title I funds will be made available to aid in transporting parents and/or families to schools activities. Child-care will also be made available at parent training in the event that small children cannot be cared for at home. Home visits will also be considered for families unable to attend meetings at school.

5. **Building Capacity**

Please describe all activities that will address the following questions.

- How will the school implement activities to build the capacity for meaningful parent/family involvement?
- How will the school implement activities to build community relationships to improve student achievement?
- How will the school provide materials and training to assist parents/families to work with their child(ren)?
- How will the school provide other reasonable support for parent/family engagement activities?
- **How the school will coordinate and provide activities that support student transition (Kindergarten, Middle school, High school & College).** ***List at least one activity to support the transition.***

Activity Name	Activity Description and Content	Timeline
Annual Title I Meeting	Parents and families learn about Title I-what it means to be a Title I school. Parents learn how to reach key school personnel and teachers. They also learn how to check their child's grade and about opportunities to be involved with their child's schooling and activities.	8/27/26
Rising 6th Grade Parents Night	Parents of rising 6th grade students are invited to visit the GGMS campus and are introduced to procedures and rules at GGMS.	4/23/26
6th Grade Orientation	Parents of 6th graders learn how to reach key school personnel and teachers. They also learn how to check their student's academic progress.	8/2026
7th & 8th Grade Open House	Parents of 7th and 8th graders relearn how to reach k	8/2026
Curriculum Night	Parents will have the opportunity to meet their child's teacher's and learn about the planned curriculum for the students.	8/27/26

Parent/Teacher Conferences	Counselors and Administrators facilitate conferences with parents, teachers, and students to increase student achievement.	Daily as scheduled
Monitoring Academic Progress	Parents and students will learn how to use FOCUS to monitor student progress and communicate with teachers.	M-F from 7:30m-8:30am
SAC Meetings	Each month, SAC members review current policies, issues, and make recommendations for improvement.	8 meetings-3rd Thursday of the month
Preparing 8th Grade Students for High School	Parents will learn about the programs offered at neighboring high schools.	Spring 2027
Celebrating the Arts at GGMS	Parents, families, students, and staff will enjoy evenings of celebrating the students artistic, musical, and creative acting talents with a gallery of the arts.	Spring 2027

6. **Staff Training**

Describe the professional development activities the school will provide to educate the **teachers, specialized instructional support personnel, principals, other school leaders and other staff** with the assistance of parents/families on:

- How to reach out, communicate, and collaborate with parents/families as equal partners
- The value and utility of contributions of parents/families
- How to implement and coordinate parent and family programs and build strong ties between parents and schools

The entire faculty and non-instructional staff will review a video that shows how teachers can involve parents in their child's education and the value of such involvement. This will be done during the pre-service week when teachers are on campus in a faculty meeting.

7. **Communication**

Describe how your school will provide timely information about the **Title I programs (PFEP Plan, SIP, and any programs funded with Title I)**

Timely information regarding the PFEP, SIP, CNA, and the Compacts will be sent out via backpack, school auto-dialers, Social Media postings, School website, Twitter, Facebook, flyers, and the school marquees. All information can be obtained upon request at the GGMS front office. All information is available in English, Creole, and Spanish,

At the Annual Title I Meeting, parents receive information about subject area specific, grading practices, and learning standards. The PFEP, SIP, CNA, and Compacts are also reviewed at the Annual Title I Meeting. Parent conferences provide an opportunity for parents to learn specifics about the assessments used for their child. Translation is available at all meetings and conferences.

How will your school **share with parents** the curriculum at the school, the forms of assessment used to measure student progress, and the achievement levels students are expected to obtain?

Fully understood Curriculum Night is scheduled so the parents can meet with their child's teachers and learn what will be covered during the school year. Parents will hear detailed descriptions from the teachers about what assessments will occur to measure the student's progress. Parents are also invited to participate in the decisions at GGMS that directly affect their students by attending and participating at the monthly SAC meetings. GGMS welcomes parents ideas and suggestions. We also have comment cards available in the lobby for parents and families who cannot attend school activities.

How, if requested by parents, will your school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)? How will your parents/families submit comments if the Schoolwide/SIP and Parent and Family engagement plans are not satisfactory to them?

Annual Title I Meeting notes and feedback. Parent/Teacher Conferences and meetings with guidance counselors. SAC meetings.

8. Accessibility

Describe how your school offers parent/family engagement activities **for all** parents/families. ***(Including parents with limited English proficiency, disabilities, and migratory children).***

GGMS provides handicapped parking for staff and guests. We also have wheelchair accessible ramps, doorways, and an elevator. Parents and families are informed of all activities via flyers and auto-dialers in English, Creole, and Spanish, and two campus marquees. All meetings are shared through our school website and social media. Translators are available for parents and care givers in Spanish and Creole.

When migrant students are enrolled in the school, coordination occurs with the District Migrant Education Program to ensure that the needs of students and parents are met.

Describe how your school will share information related to school and parent/family programs, meetings, school reports, and other activities in an **understandable, uniform format and in languages that the parents/families can understand.**

Translation is provided at Parent/Teacher conferences and at meetings via electronic translators. All translation is available in Creole and Spanish.

9. Barriers

Describe the barriers that hindered participation by parents **during the previous school year**. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children)?

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Language	Translators are available at all conferences, meetings, and school events.
Transportation	Events are scheduled such that public transportation is available.
Contact Information	On-going efforts are made to have data entry update student contact information.

10. Upload Evidence of Input from Parents on the development of the PFEP

Upload a copy of SAC minutes that include a statement that parents were given the opportunity to discuss and provide input on the **FY27 Parent & Family Engagement Plan (PFEP)** prior to approval. Be specific about the feedback provided by parents. Please upload the document in your school folder in the **Title I Drive - Teams.**

11. Upload FY26 Parent-School Compact

Upload an electronic version of the FY27 Parent-School Compact. Please upload document in your school folder in the **Title I Drive - Teams.**

12. Upload Evidence of Parent Involvement in Development of Parent-School Compact

Provide copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY27 Parent –School Compact** prior to approval. Be specific with the feedback provided by parents. Please upload document in your school folder in the **Title I Drive - Teams**

Evaluation of the Previous Year's Parent and Family Engagement Plan

Review your FY26 School Parent and Family Engagement Plan (PFEP) and complete the sections below.

1. **Building Capacity Summary**
   Provide a summary of activities provided during the **2025-2026** school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting, Parent Institute workshops and any other parent workshops. **If activity was not completed, provide an explanation in the space below. Please make sure that the numbers match the Parent Event Tracking Sheet uploaded in your Title1Crate for FY26.**

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity build parent and family capacity to improve student achievement? If it was not completed, provide a rationale.
FY26 Annual Title I Meeting	1	185	Introduced the Title I program to parents, informed parents of the SAC, and introduced parents to teachers and their curriculum and access to the teacher regarding their child.
Parent/Teacher Conferences	47	94	PTC's involved parents in being able to help their child with classroom issues to achieve success.
SAC Meetings	7	71	SAC meetings involved parents, teachers, and community in decisions that directly impact the student.
Rising 6th Grade Parents Night	1	254	This activity provided a sneak preview of what 5th grade students will expect as they transition from elementary school to middle school. It introduced the students to the administrative team, courses available to the students, and activities available.
6th Grade Orientation	1	471	The 6th grade students and parents were invited to visit the school prior to the 1st day. At this time, they were able to pick-up their schedules, find out where their classrooms were located, meet their teachers, purchase PE uniforms, and get bus schedules. This activity aided in the transition from elementary to middle school.

2. **Staff Training Summary**
   Provide a summary of the **professional development** activities provided by the school during the **2025-2026** school year to educate staff on the importance of Parent and family engagement. The value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity build parent and family capacity to improve student achievement? If it was not completed, provide a rationale.
During the first two weeks of August, the entire faculty reviewed the specifics of Title I and the teachers' part in contributing to the goal of educating our students with the help of parents, family, and the community.	1	60	Teachers fully understood the need to involve the parents in the child's education. Teachers reached out to the parents and family, in an effort, to communicate and build a relationship with them about their child's academic progress, school activities, and curriculum. Parent involvement helped students keep up with their assignments.

3. **Review your FY26 School Parent and Family Engagement Plan (PFEP) Barriers Section.**
   To what extent did your site implement the steps described in your PFEP? How will Title I Parent and Family Engagement (PFE) funds be used to address the barriers that persist?

Barrier (Including the Specific Subgroup)	Steps the School took to Overcome	Implementation (Full, Partial, Not Yet)
Language	Translators were available at all conferences, meetings, and school events.	Full
Transportation	Events were scheduled such that public transportation is available.	Full
Contact Information	On going efforts were made by data entry to update student contact information.	Full