Carrie E. Tompkins Elementary School (CET) – 8 Gerstein Street

A National Blue Ribbon School of Excellence, Carrie E. Tompkins Elementary School (CET) provides a warm, nurturing environment for its students. The school's motto, *CET students are REACHING to be their best selves*, promotes respect, empathy, acceptance, cooperation, honesty, integrity, nobility and gratitude. Reading/language arts and math are taught in extended blocks to allow students more time to develop their abilities. The Heggerty Phonemic Awareness, Bridge to Reading and Bridge to Writing programs as well as science of reading practices are used to develop literacy in the primary grades. The school uses the Eureka/Zearn math program to meet State math learning standards. In addition, all students study Spanish and participate in physical education, art, music, library and technology. Artists-in-residence work with students in the visual and performing arts; naturalists visit with reptiles, amphibians, mammals and birds; and scientists share their work. Students also go out into the field, visiting Croton Point Park and Teatown Lake Reservation to observe river tides, landscape and wildlife and learn about things like maple sugaring. CET believes in a transdisciplinary approach to teaching and learning and encourages all students to pursue their passions while immersed in academic and engaging experiences.

Carrie E. Tompkins School Arrival and Dismissal Times and Procedures

School will begin at 8:00 a.m. and end at 2:25 p.m., with the first buses departing school at 2:35 p.m.

- Please create a parent account in PickUp Patrol for dismissal changes. Any bus changes must be approved by transportation in advance.
- All doors will be locked after morning arrival (8:25 a.m.) and remain locked all day.
- All late students must sign in at the Nurse's Office and obtain a late pass before continuing to class.
- Visitors must enter through the Welcome Center doors at the front of the building. A video intercom will be used to allow visitors access to the building.
- Please bring photo ID when visiting.
- Students who are dropped off must be dropped off at the back of the building between 8:00-8:20 a.m. After 8:20 a.m., all students arriving must be dropped off at the front of the building and enter through the Welcome Center.

Faculty and Staff

Kindergarten
Dana Buckhout
Rebekah Capone
Tara Carlucci
Dafna Stouber
Megan Weiss

Grade 1
Kristen Aviles
Denise Baker
Jennifer Battista
Stefanie Liss
Margaret McCarthy

Grade 2
Kelly Banas
Joanna Besana
Kelley Birney
Erica Hubbard
Joe Pascarelli
Nicholas Shapiro

Grade 3
Joann Chousa
Gina Glynn
James Lucadamo
Lanie Oles
Elizabeth Sofroniou
Ruth Sullivan

Grade 4
Jeffrey Barile
Jenna Jacobi
Jo-Ann More
Bianca Pizzuti
Jill Shapiro
Ana Maria Strattner

Physical Education
Justin Duchin
Suzanne Leslie

Art
Brienne Lafuente

Music

Marlena Horton	General Music
Sara O'Brien	Strings
Sarah Taxter	Strings
Jazz Zantay	Instrumental

Library

Renoir McManus	Teacher Librarian

Student Services

Marisa Burke	Special Education Teacher
Amanda Capossela	Special Education Teacher
Lauren Carroll	Speech Pathologist
Janet Cueto	English as a New Language
Claudia De Azevedo	English as a New Language
Nicole Dinis	Speech Pathologist
Lauren Fitzgerald	Psychologist
Lisa Frey	Special Education Teacher
Debra Gagliano	Speech Pathologist
William Heine	Bilingual School Psychologist
Christine Martins	Nurse
Nancy Rimoli	Academic Intervention Services
Susan Rodrigues	COTA
Carmen Rosario	School Social Worker
Brianna Russell	Academic Intervention Services
Eileen Stark	Occupational Therapist
Rebecca Stokes	Academic Intervention Services/Literacy Coach
Tammi Trudel	Special Education Teacher
Jessica Valentino	Special Education Teacher
Danielle VanTassel	Special Education Teacher
Kaitlin Walter	Special Education Teacher
Robin Woolley	School Counselor

World Languages Lisa Percoco

Welcome Center Laura Sherry

Office Staff

Danielle Bruzzese	Clerical Assistant
Mindy Conciatori	Clerical Assistant

Custodial Staff

Ismael Rama	Head Custodian
Jerold Blackwell	Night Custodian
Darren Santucci	Night Custodian
Frank Scaramellino	Day Custodian
Rodolfo Guerrero	Day Custodian

Principal: Erica Fiorini (914) 271-2147 **Secretary to Principal:** Rosemary Santiago

Asst. Principal: Mark Maxam **Asst. Principal:** John Bohuniek

Croton-Harmon High School (CHHS) – 36 Old Post Road South

With approximately 500 students, the High School offers a nurturing environment that seeks to meet the needs and interests of all students. Students have access to a wide variety of classes, including numerous Advanced Placement classes and dual enrollment classes for college credit, three world languages, and a variety of interdisciplinary courses for core credit. Foreign exchange programs are available for students studying French, Spanish or Chinese. Students have the opportunity to pursue Academic Concentrations beginning in 9th grade and to participate in extracurricular activities during the school day, in addition to after school. Students interested in career and technical training may spend part of their day at the Putnam | Northern Westchester BOCES' Career and Technical Education Center. Students also have the option of taking online courses not offered at CHHS through Virtual High School. The Science Research Program allows students to work with a researcher or scientist who acts as a mentor and to carry out long-term research projects and participate in regional competitions. Seniors also may participate in CHOOSE, a interest driven internship, at the end of the year. In addition, the school offers approximately 40 student clubs and organizations and a full array of junior varsity and varsity athletic teams.

The High School daily schedule is a modified block. All eight classes meet on Mondays, Tuesdays, and Fridays. On Wednesdays and Thursdays, four classes meet, each for a double period. Two Tuesdays per month are "Tiger Tuesdays," where a special schedule runs to allow for enrichment opportunities.

Croton-Harmon High School Schedule

Warning Bell: 7:50 a.m.

Late Bell: 7:55 a.m.

Classes End: 2:50 p.m.

Office Time 2:50 - 3:00 p.m.

To report an absence, lateness or early dismissal.

attendance@chufsd.org (914)-271-2147 ext. 1245

Faculty and Staff

English
Susan Ardolino
Edwin Demper
Joseph Merriam
Alexandra Palmatier
Sarah Silverman
Jaclyn Szymanski
Ashley Valentine

Mathematics
Jeffrey Costa
Jennifer Hill
Soyoung Lim
Kurt Lindner
Samantha Perlman
Dana Prem
Andrew Vogl

World Language
Monserrat Ballina-Llosa
Susan Bree
Lucy Eremita
Nora Jordan
Alison Rhoades

Science
Alexandra Agugliaro
Daniel Burgo
Zhanna Glazenburg
Laura Lynch
Nicole Macaluso
Jamie Rooney
Robert Simels
Keith Spengler

Physical Education
Melissa Alamprese
Ben Martucci

Social Studies
Rob Ancona
Caroline Browne
Michael Chimileski
Lauren Maiolo
Ilana McConville
Stephanie Southwick

Arts

George Aponte	Video Production
Jodi Burger	Art
Chase Itter	Art
Michael Katzman	Music
Jennifer Moore	Art
Sara O'Brien	Music
Jazz Zantay	Music

Health Education
Kerri Tracy

Library/Media Center
Pamela Morrison

Student Services

Ryan Callahan	RISE Program
Gisell Carretero	School Counselor
Cassandra Cartaginese	Special Education
Jonna Deak	Special Education
Marisa Gendron	Special Education
Kelly Ingraham-Friedman	Special Education
Carmelina Kipervase	Nurse
Cori Martineau	Special Education
Kirby Mosenthal	School Counselor
Zoha Nadeem	School Counselor
Stephen Palencsar	Special Education
Eric Rosen	Psychologist
Tanya Thibideau	School Counselor
Amy Yannarelli	English as a Second Language

Flexible Support Program

Leandra Ramirez	Psychologist
David Xavier	Teacher

Office Staff

Elisa Matalavage	Office Assistant
Marlene Ratliff	School Counseling Secretary
Judith Rizzi	Welcome Aide
Carla Powell	Athletic Secretary

Custodial Staff

Mike Hanney	Head Custodian
Peter Gorman	Night Cleaner
John Hrycko	Night Custodian
Matt Lyons	Day Custodian
Brad Whitney	Night Custodian

Principal: Maylien Herm (914) 271-2191

Asst. Principal: Nichole Kelly

Secretary to Principal: Deborah Dupuis

To Report Absences: (914) 271-2191 ext. 2208

Pierre Van Cortlandt Middle School (PVC) – 3 Glen Place

Pierre Van Cortlandt Middle School (PVC) serves students in grades five through eight in a supportive, caring, family-like atmosphere. This middle school is structured to meet the developmental needs of students at different grade levels. In fifth and sixth grades, classes are taught by teams of teachers, including math, science and the humanities. In seventh and eighth grades, students are taught by a team of teachers specializing in math, science, English, social studies and special education. In addition, students take Mandarin, Spanish or French beginning in fifth grade and have access to the school's Innovation and Design Lab, where they can explore engineering principles. Eighth graders are enrolled in two high school level courses - Algebra 1 and World Language. Students also participate in art, general music, physical education, home and career skills, health, and may participate in chorus, band and strings. An advisory program supports the social and emotional wellness of students, and a research-based bullying prevention program helps to maintain a welcoming and supportive environment for all.

Pierre Van Cortlandt Middle School Schedule

First Bell: 7:55 a.m.

Late Bell: 8:00 a.m.

School Ends: 2:50 p.m.

Traffic Pattern

Click here to view information regarding student drop off and pick up.

Faculty and Staff

Academic Intervention Services
Allison DeCarlo

English
Halona Bartley
Christina Carmosino
Matthew Zinman

World Languages
Maria Ault
Sally Barnes
Alison Rhoades
Qi Song
Marie Sullivan

Grade 5
Erica Camilo
Lauren Doherty
Kimberly Gallina
Dawn Giordano
Christina Pegna
Alison Romm

Grade 6
Emma Akhondzadeh
Gianna Bianco
Katherine Ernau
Ian Gallagher
Jennifer Rescigno

Innovation & Design Lab
Angie Martinetti
Kaydi McInerney
Marc Molloy

Health Education
Jessica Butts

Mathematics
Tracey Finan
Phil Ranieri
Eric Schmidt

Physical Education
Kevin Brunelle
Martin McDonald

Special Education

Laura Davan	
Nichole DeMascio	
Amanda Fraioli	
Marisa Gendron	
Lauren Gonzales	
Linda Jamison	
Cassandra Lella	
Cori Martineau	
Travis Moll	

Arts

Lisa Dwyer	Music
Jocelyn Fontana	Home & Career Skills
Michael Katzman	Music
Angie Martinetti	Art
Kaydi McInerney	Art
Sara O'Brien	Music
Christopher Santiago	Music

Library/Media Center
Katharine Morse

Student Services

Carrie Beja	School Counselor
Rachel Bonilla	School Counselor
Charles Davis	Nurse
Nicole Dinis	Speech Pathologist
Katherine Ellingsen	English as a Second Language
Jaida Elder	Psychologist
Dr. Glenn Klugherz	Psychologist
Eileen Stark	Occupational Therapist

Office Staff

Maria Criscuolo	Clerical Support
Deborah Dupuis	Principal's Secretary
Carol Ann Lakovits-Pucci	Clerical Support

Custodial Staff

Robert Greco	Head Custodian
Jake Dominello	Night Custodian
Frankie Reyes	Day Custodian
Christopher Callahan	Night Custodian

Welcome Center
Nancy Palermo

Science

Amanda Birdsall	
Dara Diamond	
Noah Gallagher	

Social Studies

Brett Bowden	
Joseph Streany, Jr.	
Sarah Wellman	

Notice of the Right of Parents and Legal Guardians to Receive Annual Professional Performance Review Final Quality Ratings Pursuant to Education Law

New York State Education Law prohibits the disclosure of Annual Professional Performance Reviews of individual teachers and principals under the Freedom of Information Law (Article 6 of the Public Officers Law).

While this information is not subject to disclosure to the general public, parents and legal guardians of students in the District have rights, upon request, to review and receive the final quality rating (i.e., Highly Effective, Effective, Developing or Ineffective) of individual teachers and principals to whom their children have been assigned for the current school year. Parents and legal guardians may review and receive this information by mail, by telephone or in person.

The District has a legal obligation to make reasonable efforts to verify that any such request is a bona fide request made by a parent or guardian entitled to review and receive such data.

The District's APPR is found on the Curriculum and Instruction website. Should you wish to request teacher or principal information with regard to APPR ratings, please contact the Assistant Superintendent at (914) 271-6510.

Objections to Release of Directory Information Designations (Policy 5500-E-2)

The school district has designated certain categories of student information as "directory information." Directory information includes a student's name, address, telephone number, date of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, grade level, degrees and awards received, most recent school attended, photograph, email address and enrollment status. If parents wish to have this information deleted from the directory, they should make this request by contacting the building principal by October 1, 2026.

All Families MUST Establish Residency

By law, the Croton-Harmon School District is obligated to ensure that all students are legal residents of Croton-Harmon. For more information about residency, please call the Assistant Superintendent of PPS, Rachel DePaul at (914) 271-4713, ext. 4223.

School Closings

For residents who sign up for Parent Square, you will receive a telephone call, an email and a text message regarding delays or closings of school. Information about school closings and delays is also posted on the district website, www.chufsd.org and on the district's social media.

When schools are closed in Croton due to inclement weather, no district students will be transported to private, parochial or BOCES schools. However, in the event of a delayed opening, all district buses will start their pickups accordingly. Transportation will be provided should there be an emergency dismissal for any reason. Students will not be dismissed without attention to their safety getting home. It is essential that parents or guardians provide the district with the name and telephone number of a person who can receive the student in the event the parent is not home. This information should be updated each year in the Annual Health Information Update sent to parents as well as in the Student Portal.

If no snow days are used, school will be CLOSED on the following days: **4/21, 5/28 and 5/27.**

If one snow day is used, school will be CLOSED on **4/21 and 5/28**

If two snow days are used, school will be CLOSED **4/21**

After six emergency days are used, and if additional emergency days are needed, school will be IN SESSION in the following order: **TBA**

You may reach any faculty member through email by typing the first name followed by "." and then the last name followed by @chufsd.org (e.g.: john.smith@chufsd.org).

General Information

School Schedules:

Carrie E. Tompkins Elementary School – 8 Gerstein Street

Grade K-4: 8:00 a.m. – 2:25 p.m. First school buses depart at 2:35 p.m.

Pierre Van Cortlandt Middle School – 3 Glen Place

First Bell: 7:55 a.m. Late Bell: 8:00 a.m. School Ends: 2:50 p.m.

Croton-Harmon High School – 36 Old Post Road South

Warning Bell: 7:50 a.m. Late Bell: 7:55 a.m. Classes End: 2:24 p.m.
Helping Period 2:24 - 3:00 p.m.

Croton-Harmon Education Foundation (CHEF)

The Croton-Harmon Education Foundation (CHEF) was created to raise and administer funds to encourage innovation in education. The foundation is always interested in having additional members of the community help with its efforts. For additional information, contact them at the following address or email:

Croton-Harmon Education Foundation
P.O. Box 172
Croton-on-Hudson, NY 10520
www.crotonfoundation.org

Building Planning Councils:

Each Building Planning Council is dedicated to increasing the participation of staff, parents and the community in all educational decision-making.

District PTA Leadership Information:

Carrie E. Tompkins Elementary School – PTA

cetpta@gmail.com
www.cetpta.com

Pierre Van Cortlandt Middle School – PTA

pvcpta@gmail.com
www.thepvcpta.com

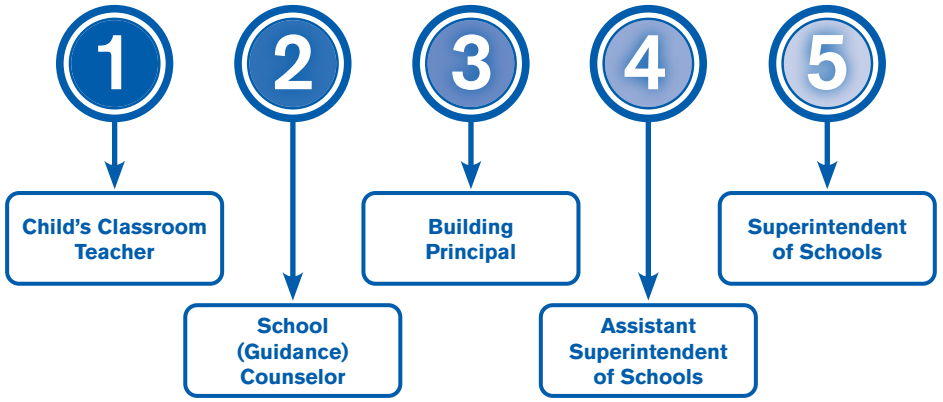
Croton-Harmon High School – PTSA

chptsainfo@gmail.com

Croton-Harmon – SEPTA (Special Education PTA)

chsepta@gmail.com
www.chsepta.org

If you have questions about your child's school program, please follow the protocol illustrated below. If your question is not fully answered or given the consideration you feel it deserves, you may contact the Superintendent of Schools at (914) 271-4793.



General Information

Registration

The on-line Registration Portal and information can be found on the school district website, www.chufsd.org. Click the Find it Fast on the top right hand side. The registration tab can be found in the icon bar as well as the telephone number for each school building. New York State requires that all students be immunized per New York Public Health law. Students will be excluded from school until proof of these immunizations is provided.

Kindergarten registration begins in February of the previous school year. Children who are 5, or will be 5 by December 1 of the school year, are eligible to enter kindergarten in September.

Transportation

Resident pupils, ages 5 to 21, who attend public or private schools in Croton-Harmon are entitled to bus transportation according to the distance from home to school as measured by the shortest route. Transportation is provided for the following distances:

Grades K-4: three-tenths of a mile or more from school

Grades 5-12: nine-tenths of a mile or more from school

Bus stop times are approximate times only. Parents are advised that school buses may arrive five minutes early. Students are encouraged to wait at the bus stop until 10 minutes after the scheduled time. It is the parents' responsibility to get students to and from bus stops safely. If a student misses the bus, it is the parents' responsibility to get him or her to school.

Students are not permitted to change buses, nor are non-riders permitted to accompany riders. Exceptions to this practice may be considered by the appropriate building principal and the transportation supervisor upon written request by the student's parent or guardian. Transportation routes and schedules are subject to change; faculty, students and parents will be notified. A student's good behavior on school buses is essential to assure safety in transporting all students.

Transportation is also provided for district resident pupils who attend nonpublic schools outside the district up to 15 miles away as measured from home to the school or from a central pickup point in eligible cases. Parents desiring such transportation must apply in writing to the superintendent of schools no later than April 1 preceding the school year for which transportation is being requested. For new families moving into the District after April 1, a request must be made within 30 days after establishing residency in the District.

Parents with questions about transportation should call the transportation supervisor at (914) 271-4675. Problems regarding student conduct on buses should be referred to the building principal or transportation supervisor.

Special Education and Section 504

Every school district is required to form a Committee on Special Education (CSE) and a Committee on Preschool Special Education (CPSE). The committees are responsible for evaluating information presented concerning a child and determining eligibility for special education programs and/or services.

If you think that your child has an educational disability and may need special education services and/or programs, please contact the Assistant Superintendent for Pupil Personnel Services at (914) 271-6675 or your child's building principal.

If you think your preschool child has an educational disability and may need special education services and/or programs, please call the Assistant Superintendent for Pupil Personnel Services at (914) 271-6675.

If you think your child has a mental or physical impairment that substantially limits a major life activity, and may require a 504 plan to provide special accommodations, services or programs, please call the Assistant Superintendent for Pupil Personnel Services at (914) 271-6675 or your child's principal.

Notification to Parents: Parents Right to Know

Dear Parents/Guardians,

As per the Title 1 legislation, labeled Every Student Succeeds Act, you may request information regarding the professional qualifications of your child's classroom teacher(s) and paraprofessional staff. You may request the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications. If you would like further information, feel free to contact your building principal.

General Information

This nondiscrimination and equal opportunity policy, and all other policies related to equal opportunity and non-harassment for students and staff, are based on the District's commitment to a Culture of Respect – one in which empathy, diversity, and respect for all is valued and practiced. All members of the school community are urged to embrace this commitment, and the District shall take all appropriate actions to realize this commitment.

Nondiscrimination Statement

The Croton-Harmon Union Free School District shall not discriminate in its programs and activities against or in favor of any individuals, including, but not limited to, students, employees, or applicants on the basis of legally protected classes, such as, but not limited to: race, color, national origin, creed, religion, marital status, sex, age, sexual orientation, genetic information, gender identity, gender expression, predisposing genetic characteristics, physical or mental disability, weight, use of a guide dog, hearing dog, or service animal as appropriate, pregnancy and related medical condition, cancer-related condition, military work or status, disabled or Vietnam-era veteran status, domestic violence victim status, or any other basis protected under law. This policy of nondiscrimination includes access by students to educational programs; counseling services for students; course offerings and student activities; recruitment, appointment and promotion of employees; and employment pay and benefits, and it is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, as attended and then promulgated thereunder, not to discriminate in such a manner. This policy also provides equal access to the Boy Scouts and other designated youth groups.

An Equal Opportunity Employer

Any citizen, student or employee who feels that she/he or her/his rights under Title VI, VII, IX/EEO, Section 504/American with Disabilities Act (ADA) or the Boy Scouts of America Equal Access Act have been violated by the Croton-Harmon Union Free School District or its officials should direct all complaints to Laura Dubak, Assistant Superintendent, 10 Gerstein Street, Croton-on-Hudson, NY 10520, laura.dubak@chufsd.org, (914)271-6510. Complaints can also be filed directly with: US Department of Education Office of Civil Rights, New York Office, 32 Old Slip, 26th Floor, New York, NY 10005-2500, (646)428-3800 (telephone), (646)428-3843 (fax), Email: OCR.NewYork@ed.gov. For more information, see Board of Education Policy 0100.

Absences

Please notify the health office by 7:30 am daily with the reason for the absence. When a student returns to school after an absence, he/she must bring a note to school stating the reason for the absence. If no note is received, the student and school record will register an unexcused absence.

Excused Absences:

Sickness	Religious observance
Sickness or death in the family	Required to be in court
Impassable roads or severe weather	Quarantine
School-supervised curricular projects	Remedial health treatment

The school district has an attendance policy. Please refer to individual school buildings for specific rules and regulations.

Pupil Personnel Services

Pupil Personnel Services (PPS) provides assistance to families and support to staff and administrators. The Committee on Special Education, the Committee on Preschool Special Education, the English as a Second Language Program, tutoring services, health-related services, guidance counselor services, psychological services, speech and language services, occupational therapy and physical therapy are governed and coordinated through the PPS office. Outside consultants and itinerant teachers are included as needed. District PPS staff members are also responsible for monitoring the progress of students in the programs outside the district.

Annual Title I Parent Meeting

Each school building holds a Title 1 Parent Meeting during September at the Back-to-School night. If you would like to be involved in the development of the Consolidated Application for ESSA funded programs, please contact the Assistant Superintendent for Pupil Personnel at (914) 271-6675.

Student Accident Insurance

All children in the Croton-Harmon School District are covered under a school-time accidental injury insurance plan. Your child is covered:

- While attending school during school hours, including summer academic classes;
- While traveling directly to and from school for regular school classes;
- While attending school-sponsored activities during the school term.

This policy is on an excess coverage basis, which means that the school district insurance will be valid for the portion of costs not covered by the parents' insurance company provided that the incurred loss takes place within 30 days of the incident. Questions regarding this insurance plan can be answered by the business office or the building nurse.

General Information

Testing Programs

The comprehensive testing program in the Croton-Harmon Schools is designed to (1) provide information about individual students, enabling staff and parents to understand a student's educational needs and progress, and (2) provide a picture of the strengths and weaknesses of the district as a whole and assist in evaluation of specific programs. To meet these objectives, the testing program itself is continuously reviewed and modified to meet current needs. The tests used include general ability tests, specific aptitude tests, achievement tests and interest inventories. Ability and aptitude are designed to tell us something about the characteristics the individual child brings to the educational experience; achievement tests are intended to provide a measure of what and/or how much a child has learned.

Test Schedule for 2026-2027 School Year

Examination	Test Dates
Grades 3-4 - ELA - April 6 - 7	**Grades 5 - 8 - April 12 - 13**
Grades 3-4 Mathematics - May 4 - 5	**Grades 5 - 8 - April 27 - 28**
Grade 5 and Grade 8 Science - May 5	

Districtwide Testing

A battery of assessments is designed to provide instructionally useful information about student performance in language arts and mathematics.

October 16 - PSAT/NMSQT (Grade 11), March 5 - PSAT-10 (Grade10);
October 5- SAT and May 2 – SAT
April 27 - SAT (Grade 11)

Special Aptitude Tests

Kindergarten Screening Programs

Screening is for gross and fine-motor, behavioral and language abilities and is administered to students entering kindergarten to determine various levels of readiness and developmental maturation for a kindergarten program.

Other Tests

A variety of individual tests, including intelligence tests, specific ability tests, achievement tests and interest inventories will be administered to selected students as needed, with written parental consent.

Individual testing is used to identify current levels of performance, individual needs and strengths, and to provide individualized guidance for parents, students and those responsible for meeting the student's educational needs.

Health Services

Immunizations

Students attending the public school system need a record of completed immunizations, including diphtheria/tetanus/pertussis, polio, measles, mumps, rubella, hepatitis B, varicella (chickenpox), and meningococcal. Please refer to the New York State Department of Health website for the most recent immunization requirements for each grade to attend school for the **2026-2027** school year. Immunization requirements by grade are also posted on each school building's website.

The following documents are proof of compliance:

- Original certificate of immunization signed by a NYS licensed provider
- New York State Immunization Information System (NYSIIS)
- New York Citywide Immunization Registry (CIR) immunization record
- An out of state official immunization registry
- An official record from a foreign nation
- An electronic health record
- School health record transferred directly from one school to another
- Serologic proof of immunity can be accepted in place of vaccination only for the following diseases: measles, mumps, rubella, varicella, and hepatitis B.

Physicals

Physical examinations are required for all new students and for those entering grades K, 1, 3, 5, 7, 9, and 11. Physicals need to be dated within 12 months of the start date of the grade and need to be performed by a NYS healthcare provider. Effective January 31, 2021, all physical examinations must be documented only on the new NYSED Health Examination Form. The new NYSED required physical forms are available on each school building's website. Baseline information can save lives and help detect problems early. We recommend annual physicals for all students and for parents to submit this information to the nurse at their child's school. It helps us take better care of your child. An annual physical is required for all student athletes to be eligible for school sports.

Screenings

Vision screening for distance and near vision acuity will be required for new students and those in grades kindergarten, 1, 3, 5, 7 and 11. Hearing screening will be required for new students and those in grades kindergarten, 1, 3, 5, 7 and 11. Scoliosis screening will be required in grades 5 and 7 for girls, and grade 9 for boys.

Medication

No medication, even over-the-counter medication, may be dispensed at school without an order from a NYS licensed health care provider. If there is a chance that your child may have the need for any medication, the school nurse MUST have a completed authorization for administration of medication in school and school activities form on file. This form expires at the end of each school year on June 30. Authorization for the next school year needs to be dated July 1 or later.

General Information

You must provide the medication in its original container, clearly labeled with your child's name on it. No loose medication will be accepted. For prescription medication, the label must be the one provided by the pharmacy. Students may not self-carry any medication in school without written permission from the health care provider, parent and the approval of the school nurse.

Access to Public or Student Records

Pursuant to the New York Freedom of Information Law (FOIL), documents and records maintained by a public agency are available for inspection by the public and copies may be obtained at a reasonable cost (25 cents per page or actual reproduction costs). However, certain types of records are exempt from the disclosure, such as:

- Those which would constitute an invasion of privacy, including personnel records.
- Those that are specifically exempted from disclosure by state or federal law.
- Those which could impair contract or collective bargaining negotiations.
- Those that are compiled for law enforcement purposes whose disclosure would interfere with criminal investigations or judicial proceedings.
- Those which could endanger the life or safety of any person.
- Examination questions or answers prior to administration.
- Inter/intra-agency materials that are not factual, data tabulations or final determinations.

Individuals seeking records pursuant to the FOIL should contact the District's Records Access Officer in the District Office. Any person denied access to a record has a right to appeal the denial in writing to the Superintendent of Schools. The appeal may be made within 30 days of denial of access.

The full procedure regarding access to District records can be found in Board Policy and is also posted in each building and copies are available from the District Office. The Records Access Officer and the Appeal Officer can be reached by calling (914) 271-4713 ext. 4227.

With limited exceptions, students' records are available only to the parents or the guardian, the student who is over 18, any person the parent or student chooses to have see them, appropriate school personnel and certain governmental agencies. Parents/guardians/students seeking student records should contact the principal of their respective schools. Additional information regarding student records can be found in the Board's Student Records Policy and Regulation.

Approval for access or denial of access with stated reasons will be provided within five school days. Any person denied access to a record has a right to appeal the denial in writing to the Superintendent of Schools. The appeal may be made within 30 days of denial of access. The full procedure regarding access to District and student records is posted in each building and copies are available from the District Office. All records access officers and the appeal officer can be reached by calling (914) 271-4713 ext. 4227.

Title IX

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in federally funded education programs and activities. Sexual harassment, which includes sexual violence, is a form of sex discrimination. Title IX states, "No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance."

Who can students go to, to report harassment or a Title IX concern?

CET- Principal, School Counselors, School Psychologist, Teachers (any adult),

Dignity for All Students Act (DASA)/Title IX Coordinator - Ms. Kerri Bianchi

PVC- Principal, School Counselors, School Psychologist, Teachers (any adult),

Dignity for All Students Act (DASA)/Title IX Coordinator - Ms. Nichole Kelly

CHHS- Principal, School Counselors, School Psychologist, Teachers (any adult),

Dignity for All Students Act (DASA)/Title IX Coordinator - Mr. Mark Maxam

District- Title IX Coordinator, Assistant Superintendent Laura Dubak

Students can also report issues using Anonymous Alerts

How do I file a Title IX complaint?

Complaints can be made verbally and/or in writing. Written complaints may be made using the Bullying/Harassment Report Form, the Sexual Harassment Complaint Form or by sending a letter mailed to: Assistant Superintendent, 10 Gerstein Street, Croton-on-Hudson, NY 10520. You can also email Laura Dubak, Title IX Coordinator, at laura.dubak@chufsd.org OR call (914) 271-6510.

Questions regarding Title IX can be submitted to Laura Dubak Title IX Coordinator, or to the U.S. Department of Education Office of Civil Rights, New York, 32 Old Slip, 26th Floor, New York, NY, (646) 428-3800 (tel), (646) 428-3843 (fax), Email: OCR.NewYork@ed.gov.

Board of Cooperative Educational Services (BOCES)

The Board of Cooperative Educational Services (BOCES) provides student and administrative services to member districts. The Croton-Harmon School District is one of the 18 district participants in the Putnam/Northern Westchester BOCES, which is located in Yorktown Heights.

The BOCES staff works very closely with each member district's administrators to ensure that their programs and services match the specific district's needs in the most cost-effective way possible.

Included in the range of BOCES services provided this year are:

- Extensive curriculum support for the State Education Department standards, assessments and graduation requirements.
- Emphasis on academic support in special education and career and technical education, with a focus on state standards and assessments.
- Support for member districts in Comprehensive Planning and Professional Development, Annual Professional Performance Review Plans and Academic Intervention Services.

Student Conduct

Each year, the Board of Education conducts a review of the Code of Conduct for the Croton-Harmon School District. This extensive review involved the Building Planning Councils of each of our schools made up of teachers, administrators, parents and students. In addition, the CHHS Student/Faculty Congress has input into the Code of Conduct.

The complete Code of Conduct is Board of Education Policy 5300 and may be found on the District website. Please check the District website for the most up-to-date version of the Code of Conduct. In addition to the District policy, each school developed specific expectations and rules regarding student conduct that apply the District policy to the specific developmental ages of children. These building-level expectations may be found on each school's website.

The District Code of Conduct includes the following components:

1. Introduction – States that the District's Code of Conduct is based on the District's commitment to a Culture of Respect – one in which empathy, diversity, and respect for all is valued and practiced.

2. Definition of Terms – Bullying, cyberbullying, disruptive student, harassment, violent student, removal, school property and other relevant terms are defined.

3. Student Rights and Responsibilities – A list of rights that all students have, such as "learning in an environment that is free from harassment of any kind." In addition, a list of responsibilities that includes "contributing to maintaining a safe, supportive and orderly school environment that is conducive to learning and to show respect to other persons and properties" is provided.

4. Essential Partners – Lists the various partners in ensuring a safe learning environment, including parents, teachers, bus drivers, school counselors, building administrators, bullying prevention coordinators, central office administrators, the Board of Education and other staff, including pupil services staff, coaches, advisers, clerical staff, lunch aides, buildings and grounds personnel, and security personnel.

5. Student Dress Code – "Students are required to attend school in appropriate dress that meets health and safety standards and does not interfere with the educational process." Each school is required to have its own dress code for that building, developed in consultation with teachers, parents and (as appropriate) students. Each dress code must address the following restrictions:

- Students may not wear extremely brief, revealing or see-through garments, or garments that expose underwear.
- Students must wear footwear at all times.
- Hats may be worn unless restricted by an individual building's dress code.
- Students may not wear clothing or items that display messages that are sexually explicit, denigrate others, encourage violence, glorify or promote drug, alcohol or tobacco use or illegal activities, or denote or represent gang affiliation.

6. **Prohibited Student Conduct** – Lists various forms of misconduct, including:

- Engaging in conduct that is disorderly, insubordinate, disruptive (such as acts of vandalism or graffiti), violent, or destructive. Students must not possess a weapon or intentionally damage or destroy the personal property of a student, teacher, administrator, district employee or other person lawfully on school property. Students must also not engage in any conduct that endangers the safety, morals, health or welfare of others, such as lying, stealing, defamation, discrimination, and harassment. Harassment includes sexual harassment, gender-based harassment, or harassment based on a person's actual or perceived race, color, creed, national origin, ethnic group, religion, religious practice, sex, gender identity or expression, sexual orientation, weight or disability, or any other status protected by law. Also prohibited is sexual misconduct, which includes sexually inappropriate conduct, sexual exploitation, sexual assault, and any other conduct of a sexual nature that is nonconsensual, age-inappropriate, or has the effect of threatening, intimidating, or coercing a person, committed against a student, a school employee, or any other person lawfully on school property or attending a school function.
- Engaging in misconduct while on a school bus.
- Engaging in any form of academic misconduct, including plagiarism, cheating, copying, altering records, computer or electronic communications misuse, or assisting another student in any of these actions.
- Engaging in off-campus conduct that endangers the health and safety of students and staff within the school or substantially disrupts the education or adversely affects the educational process, or can reasonably be expected to have such a consequence. Off-campus conduct shall be covered by the Code of Conduct if there is a nexus or relationship between the conduct at issue and the district. Examples of such misconduct include, but are not limited to, harassment, bullying and cyberbullying, threatening or harassing students through electronic means, or using electronic means to convey threats, derogatory or violent comments or images, or posting pornographic pictures of students or school personnel (sexting).

7. Reporting Violations – Students are expected to promptly report violations of the Code of Conduct to a teacher, guidance counselor, the assistant principal or the building principal.

8. Disciplinary Interventions, Consequences, Procedures and Referrals – Penalties will consider a student's age, nature of the offense, student's prior disciplinary record and additional information. Consequences may include the following:

- Oral warning
- Written warning
- Notification of parent
- Detention
- Suspension from transportation
- Removal from class by a teacher
- In-school suspension
- Five days or less suspension from school
- Suspension from athletic participation and/or extracurricular activities
- Long-term (more than five days) suspension from school
- Permanent suspension from school
- An appropriate alternative to disciplinary or corrective action

9. Alternative Instruction – When a student of compulsory attendance age is removed from class, the District will take immediate steps to provide alternative means of instruction for the student.

10. Discipline of Student with Disabilities – Describes in detail the due process rights of special needs children and the limits on suspensions or removals as per Education Law.

11. Corporal Punishment – Defines corporal punishment as "any act of physical force upon a student for the purpose of punishing that student." Corporal punishment of any student by any District employee is prohibited.

12. Student Searches and Interrogations – Students are not entitled to any sort of Miranda-type warning before being questioned by school officials, nor are school officials required to contact a student's parents before questioning the student. This section of the Code of Conduct addresses the following:

- Student lockers – Students have no reasonable expectation of privacy. Lockers and desks may be subject to search at any time without prior notice or consent.

- Strip searches – Require advanced approval by the superintendent or the school attorney, unless the school official believes there is an emergency situation that could threaten the safety of the student or others.
- Police involvement in searches – Police must have a search or arrest warrant or probable cause to believe a crime has been committed on school property or at a school function in order to question or search a student.
- Child Protective Services – The district will cooperate with local child protective services workers who wish to conduct interviews of students on school property relating to allegations of suspected child abuse and/or neglect, or custody investigations.

13. Visitors to Schools – All visitors to a school must report first to the designated reception area upon arrival at the school. Teachers are expected not to take class time to discuss individual matters with visitors.

14. Public Conduct on School Property – Describes the prohibited conduct for persons on school property, including the disruption of the orderly conduct of classes, school programs or other school activities.

15. Enforcement – The building administrator shall be responsible for enforcing the conduct required by this code.

If a Student Is Denied a Right

If a student or his/her parent believes that the student is being improperly denied participation in any educational function in the Croton-Harmon School District, or that the student is being subjected to an illegal rule or standard, the matter should be discussed promptly with the teacher, sponsor, coach or school official in charge.

If a parent or pupil feels that after such discussion, the student has been deprived of or refused some basic right or has been or is being subjected to some injustice, a direct appeal should be made to the principal or unit head for review of the problem.

Parents are always welcome to discuss such questions with the director or supervisor of the activity for the Croton-Harmon School District. After a complete review and discussion with the personnel in the foregoing channels, if the parent and child still feel that there is a denial of a basic right, they should outline in writing the alleged denial to the Superintendent of Schools and request a hearing on the matter.

Follow the Croton-Harmon School District on

Croton-Harmon Schools and @CHUFSD

Stay up to date with the latest district and school news, emergency information and alerts and opportunities to engage with the district.

Parent Emergency Preparedness

Dear Parents/Guardians:

Should an emergency or disaster situation ever arise in our area while school is in session, we want you to be aware that the schools have made preparations to respond effectively to such situations.

Should we have a major incident during school hours, your student(s) will be cared for at school. Our School District has a detailed emergency operations plan that has been formulated to respond to major incidents.

In the event of an incident we ask for your cooperation in the following ways:

Do not telephone the school. Telephone lines may be needed for emergency communication.

Do not drive to the school. An influx of traffic can prevent first responders from providing timely assistance.

In the event of a serious emergency, students will be kept at their schools until they are picked up by a responsible adult, who has been identified as an Emergency Contact in our student information system. Please be sure that you consider the following criteria when you authorize another person to pick up your child at school:

* He/she is 18 years of age or older.
* He/she is usually home during the day.
* He/she could walk to school, if necessary.
* He/she is known to your child.
* He/she is both aware of and able to assume this responsibility.

For emergency announcements, we will use our Parent Square system. Please be sure to update your children's emergency contact card in the Parent Portal, which can be found on the district website: www.chufsd.org

Please impress upon your children the need for them to follow the directions of any school personnel in times of an emergency.

Students will be released only to parents and persons identified as emergency contacts with the district. When conditions permit, students will be released at designated reunion locations on school campuses. Be patient and understanding with the parent-student reunification process. Please instruct your student to remain at school until you or your Emergency Contact arrives.

In case of natural disaster, weather-related hazards, or other dangerous situations, the school district will work with all local agencies to safeguard the well-being of all of its students, whether at school or in transit.

We welcome you to learn more about how our school district responds to emergency situations. Please visit "Closings/Emergency Information" under the Students/Parents tab of our website, www.chufsd.org.

Sincerely,

Stephen Walker, Superintendent of Schools